



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING
April 7, 2020, 9:00 AM

Public Participation for Meetings of Las Virgenes Municipal Water District Board of Directors in Response to COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that members of the Las Virgenes Municipal Water District will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to Executive N-29-20 and given the current health concerns, members of the public can access meetings live on-line, with audio and limited video, at www.LVMWD.com/LiveStream. In addition, members of the public can submit comments electronically for consideration by sending them to www.LVMWD.com/LiveStream. To ensure distribution to the members of the Las Virgenes Municipal Water District Board of Directors prior to consideration of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistant/Clerk of the Board, at (818) 251-2123 or jguzman@lvmwd.com with any questions.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid, or service by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to jguzman@lvmwd.com no later than 9:00 AM on the day before the scheduled meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agendized items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

PLEDGE OF ALLEGIANCE

1 CALL TO ORDER AND ROLL CALL

2 APPROVAL OF AGENDA

3 PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4 CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

A List of Demands: April 7, 2020 (Pg. 5)

Receive and File

B Minutes: Special Meeting of March 24, 2020 (Pg. 30)

Approve

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **Legislative and Regulatory Updates**

B **Water Supply Conditions Update (Pg. 39)**

6 **TREASURER**

7 **BOARD OF DIRECTORS**

A **Response to Coronavirus (COVID-19) Pandemic: Continuation of Emergency (Pg. 41)**

Approve the continuation of an emergency declaration for response to the coronavirus (COVID-19) pandemic.

8 **FINANCE AND ADMINISTRATION**

A **Debt Management Policy: Adoption (Pg. 43)**

Adopt the proposed Debt Management Policy.

9 **NON-ACTION ITEMS**

A **Organization Reports**

B **Director's Reports on Outside Meetings**

C **General Manager Reports**

(1) General Business

(2) Follow-Up Items

D **Director's Comments**

10 **FUTURE AGENDA ITEMS**

11 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

12 **CLOSED SESSION**

A **Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

George Kreider v. Las Virgenes Municipal Water District, et al.

13 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of : April 7, 2020

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 84590 through 84691 were issued less voids/stop payments in the total amount of \$ 602,461.88

Payments through wire transfers as follows:

3/30/2020 Metropolitan Water District Payment for water deliveries in the month of January 2020 \$ 1,476,723.46

Sub-Total Wires \$ 1,476,723.46

Total Payments \$ 2,079,185.34

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
04/07/20**

| Company Name | Company No. | Check No. | | Total |
|---|-------------|------------------------------|------------------------------|---------------------|
| | | 84590 thru 84630 03/24/20 | 84631 thru 84691 03/31/20 | |
| | | Amount | Amount | |
| Potable Water Operations | 101 | 57,786.45 | 60,602.87 | 118,389.32 |
| Recycled Water Operations | 102 | | | - |
| Sanitation Operations | 130 | 62,947.23 | | 62,947.23 |
| Potable Water Construction | 201 | | | - |
| Water Conservation Construction | 203 | | | - |
| Sani- Construction | 230 | | | - |
| Potable Water Replacement | 301 | 206,333.10 | 9,342.56 | 215,675.66 |
| Reclaimed Water Replace | 302 | | | - |
| Sanitation Replacement | 330 | 10,113.81 | | 10,113.81 |
| Internal Service | 701 | 105,216.13 | 45,055.12 | 150,271.25 |
| JPA Operations | 751 | 61,818.51 | 120,939.63 | 182,758.14 |
| JPA Construction | 752 | | | - |
| JPA Replacement | 754 | 18,334.13 | 62,360.53 | 80,694.66 |
| Total Printed | | 522,549.36 | 298,300.71 | 820,850.07 |
| Voided Checks / payment stopped: | | | | |
| Check #82718 | 101 | (428.19) | | (428.19) |
| Check #83624 | 301 | (200,660.00) | | (200,660.00) |
| Check #83624 | 701 | (17,300.00) | | (17,300.00) |
| Total Voids | | (218,388.19) | | (218,388.19) |
| Net Total | | 304,161.17 | 298,300.71 | 602,461.88 |



MWD
 METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road
 Calabasas, CA 91302

| | |
|----------------------|----------------------|
| January 2020 | Page No. 1 of 1 |
| Mailed: 02/10/2020 | Due Date: 03/30/2020 |
| Invoice Number: 9970 | Revision: 0 |

NOTICE
 The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

| DELIVERIES | Volume (AF) |
|---------------------------------|-------------|
| Total Water Treated Delivered | 1,229.8 |
| Total Water Untreated Delivered | |

| SALES | Type | Volume (AF) | Rate (\$ /AF) | Total (\$) |
|--------------|------------------------|-------------|---------------|----------------|
| Full Service | Tier 1 Supply Rate | 1,229.8 | \$208.00 | \$255,798.40 |
| | System Access Rate | 1,229.8 | \$346.00 | \$425,510.80 |
| | Water Stewardship Rate | 1,229.8 | \$65.00 | \$79,937.00 |
| | System Power Rate | 1,229.8 | \$136.00 | \$167,252.80 |
| | Treatment Surcharge | 1,229.8 | \$323.00 | \$397,225.40 |
| SUBTOTAL | | | | \$1,325,724.40 |

| OTHER CHARGES AND CREDITS | Rate (\$ /AF) | |
|---|---------------|--------------|
| Capacity Charge(Payment Schedule: M) | \$33,660.00 | |
| Readiness To Serve Charge(Payment Schedule: M) | \$117,339.06 | |
| SUBTOTAL | | \$150,999.06 |

| ADDITIONAL INFORMATION | Volume (AF) | Tier1 % | Peak Day | Flow (CFS) |
|---|-------------|---------|----------|------------|
| Capacity Charge | | | 8/9/2018 | 45.9 |
| Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024) | 97,836.5 | | | |
| Tier 1 Annual Limit (For Current Calendar Year) | 24,359.0 | | | |
| Tier 1 YTD Deliveries (For Current Calendar Year) | 1,229.8 | 5.0 | | |
| Tier 1 Current Month Deliveries | 1,229.8 | | | |
| Purchase Order Commitment (Jan 2015 to Dec 2024) | 162,390.0 | | | |

INVOICE TOTAL Volume AF: **1,229.8** Amount Now Due: **\$1,476,723.46**

Note: Amount Due is based on highest tier of service. **Approved for Payment:**

Recommended for Payment:

[Signature] 2/11/20 *[Signature]* 2/12/20
 Date John Zhao Date

Approved for Payment:

P A I D
 Wired on 3/30/20

[Signature] 03/18/20

R04576

Batch Number - 278763

Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key Ltm | Key Co | Amount | Invoice Number |
|--|--------------|----------------|-------------------------------|----------------------|----|-----------------|---------|--------|----------|----------------|
| | | | | | | | | | | |
| 84590 | 03/24/20 | 18965 | ePOWER NETWORK, INC. | BATTERIES-RLV | PV | 169222 | 001 | 00701 | 1,733.07 | 28212 |
| Payment Amount 30,220 LBS HYDROXIDE | | | | | | | | | | 1,733.07 |
| 84591 | 03/24/20 | 20389 | AIRGAS SPECIALTY PRODUCTS | | PV | 169221 | 001 | 00701 | 2,978.18 | 131640201 |
| Alt Payee 20559 AIRGAS SPECIALTY PRODUCTS P. O. BOX 934434 ATLANTA GA 31193-4434 | | | | | | | | | | |
| Payment Amount NPDES BIOASSAYS | | | | | | | | | | 2,978.18 |
| 84592 | 03/24/20 | 2397 | AQUATIC BIOASSAY & CONSULTING | | PV | 169135 | 001 | 00701 | 900.00 | LV50220.0160 |
| Payment Amount AT&T | | | | | | | | | | 900.00 |
| 84593 | 03/24/20 | 20695 | AT&T | | PV | 169144 | 001 | 00101 | 51.29 | 0051/030530 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 51.29 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 51.58 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 225.78 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 1,598.12 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 513.99 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 53.92 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 219.67 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 211.49 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 219.67 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 219.67 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 219.67 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 48.83 |
| Payment Amount SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 SRV 3/5~4/4/20 | | | | | | | | | | 211.49 |

Batch Number - 278763

Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Document Ty | Document Number | Key Item | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|---------------------|-----------------------------|-------------|-----------------|----------|-----------|-----------|-------------------|
| 84594 | 03/24/20 | 2869 | AT&T | SRV 3/5~4/4/20 | PV | 169144 | 014 | 00101 | 219.67 | 0051/030530 |
| | | | | SRV 3/5~4/4/20 | PV | 169144 | 015 | 00101 | 109.84 | 0051/030530 |
| | | | | SRV 3/5~4/4/20 | PV | 169144 | 016 | 00101 | 109.83 | 0051/030530 |
| | | | | Payment Amount | | | | 4,284.51 | | |
| | | | | SRV 3/5~4/4/20 | PV | 169206 | 001 | 00101 | 280.46 | 9054/030520 |
| | | | | SRV 3/7~4/6/20 | PV | 169207 | 001 | 00101 | 405.67 | 2043/030720 |
| | | | | SRV 3/7~4/6/20 | PV | 169208 | 001 | 00101 | 200.82 | 2045/030720 |
| | | | | SRV 3/7~4/6/20 | PV | 169209 | 001 | 00101 | 67.07 | 0123/030720 |
| | | | | SRV 3/7~4/6/20 | PV | 169210 | 001 | 00101 | 33.03 | 0124/030720 |
| | | | | Payment Amount | | | | 987.05 | | |
| 84595 | 03/24/20 | 20424 | AT&T | RLV U VERSE 3/11~4/10/20 | PV | 169216 | 001 | 00751 | 58.85 | 5778/031020 |
| | | | | Payment Amount | | | | 58.85 | | |
| 84596 | 03/24/20 | 21353 | BABAK BINA DO INC. | RFND BAL-CLOSED A/C | PV | 165491 | 001 | 00101 | 428.19 | 9999197 |
| | | | | Payment Amount | | | | 428.19 | | |
| 84597 | 03/24/20 | 18660 | CHEMTREAT, INC. | MAR'20 WTR TRNMT | PV | 169134 | 001 | 00701 | 693.62 | 2941837 |
| | | | | Payment Amount | | | | 693.62 | | |
| 84598 | 03/24/20 | 2536 | CITY OF LOS ANGELES | ASSCC 19/20 O&M-PMT#5 | PV | 169217 | 001 | 00130 | 33,059.00 | 74WVP200000027 #5 |
| | | | | ASSCC 19/20 CAP-PMT#5 | PV | 169218 | 001 | 00130 | 26,019.00 | 74WVP200000028 #5 |
| | | | | Payment Amount | | | | 59,078.00 | | |
| 84599 | 03/24/20 | 2539 | CITY OF SIMI VALLEY | PCH WTR 12/30/19~3/2/20 | PV | 169212 | 001 | 00101 | 7,879.69 | 70135545 |
| | | | | Payment Amount | | | | 7,879.69 | | |
| 84600 | 03/24/20 | 2554 | COASTLINE EQUIPMENT | RPR/SRV-JD 310SE | PV | 169170 | 001 | 00701 | 1,682.89 | 669045 |
| | | | | RPR/SRV-JD 310SL | PV | 169171 | 001 | 00701 | 1,250.53 | 669053 |

Batch Number - 278763
Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Document Ty | Document Number | Key lim | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|-------------------------------------|---|-------------|-----------------|---------|-----------|-----------|----------------|
| | | | | RPR/SRV-JD | PV | 169172 | 001 | 00701 | 1,708.41 | 669059 |
| | | | | 310SG | | | | | | |
| | | | | Payment Amount | | | | 4,641.83 | | |
| 84601 | 03/24/20 | 11330 | DIAL SECURITY | 3/20 SEC | PV | 169188 | 001 | 00701 | 355.00 | 371258 |
| | | | | SRV-HQ | | | | | | |
| | | | | 3/20 SEC | PV | 169189 | 001 | 00701 | 271.00 | 371259 |
| | | | | SRV-TAPIA | | | | | | |
| | | | | 3/20 SEC | PV | 169190 | 001 | 00701 | 35.00 | 371260 |
| | | | | SRV-RLV | | | | | | |
| | | | | 3/20 SEC | PV | 169191 | 001 | 00701 | 35.00 | 371261 |
| | | | | SRV-RLV FARM | | | | | | |
| | | | | 3/20 SEC | PV | 169192 | 001 | 00701 | 125.00 | 371262 |
| | | | | SRV-WLK | | | | | | |
| | | | | 3/20 SEC | PV | 169193 | 001 | 00701 | 35.00 | 371263 |
| | | | | SRV-WLK P/S | | | | | | |
| | | | | 3/20 SEC | PV | 169194 | 001 | 00701 | 147.00 | 371264 |
| | | | | SRV-IT RM | | | | | | |
| | | | | 3/20 SEC | PV | 169195 | 001 | 00701 | 15.00 | 371265 |
| | | | | SRV-RLV | | | | | | |
| | | | | 3/20 SEC | PV | 169196 | 001 | 00701 | 114.00 | 371266 |
| | | | | SRV-OPS | | | | | | |
| | | | | Payment Amount | | | | 1,132.00 | | |
| 84602 | 03/24/20 | 7420 | DICALITE MINERALS CORP. | 44 BAGS | PV | 169173 | 001 | 00701 | 9,274.65 | 446877 |
| | | | | DICALITE | | | | | | |
| | | | | 44 BAGS | PV | 169173 | 002 | 00701 | 1,904.78 | 446877 |
| | | | | DICALITE | | | | | | |
| | | | | Alt Payee 9884 DICALITE MINERALS CORP. 1 BELMONT AVE., SUITE 500 BALA CYNWYD PA 19004 | | | | | | |
| | | | | Payment Amount | | | | 11,179.43 | | |
| 84603 | 03/24/20 | 21399 | DOWNEAST MACHINE & ENGINEERING, INC | RPR UET | PV | 169142 | 001 | 00701 | 17,188.48 | 21383 |
| | | | | MIXER/UPGD SEAL | | | | | | |
| | | | | Payment Amount | | | | 17,188.48 | | |
| 84604 | 03/24/20 | 18111 | ELECSYS INTERNATIONAL CORPORATION | FEB/20 MTR | PV | 169179 | 001 | 00701 | 310.00 | SIP-E11339 |
| | | | | DVC MAINT | | | | | | |
| | | | | Payment Amount | | | | 310.00 | | |

Batch Number - 278763

Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Sub Message | Document Ty | Document Number | Key Item | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|--|------------------------------|-------------|-----------------|----------|--------|-----------|----------------|
| 84605 | 03/24/20 | 4943 | ENVICOM CORPORATION | P/E 2/29-TWN LKS P/S UPGD | PV | 169186 | 001 | 00701 | 1,823.10 | 00015483 |
| | | | | Payment Amount | | | | | 1,823.10 | |
| 84606 | 03/24/20 | 20970 | GARDA CL WEST, INC. | 2/20 ARMORED TRNSPT SRV | PV | 169224 | 001 | 00701 | 328.41 | 10545531 |
| | | | | Payment Amount | | | | | 328.41 | |
| 84607 | 03/24/20 | 19548 | GRM INFORMATION MANAGEMENT SERVICES-CA | FEB'20 RECORDS STORAGE | PV | 169197 | 001 | 00701 | 168.94 | 0399848 |
| | | | | Payment Amount | | | | | 168.94 | |
| 84608 | 03/24/20 | 2705 | HACH COMPANY | FEB'20 RECORDS STORAGE | PV | 169198 | 001 | 00701 | 310.92 | 0399849 |
| | | | | Payment Amount | | | | | 310.92 | |
| | | | Alt Payee | | | | | | | |
| | | | 6442 HACH COMPANY | | | | | | | |
| | | | 2207 COLLECTIONS CENTER DR | | | | | | | |
| | | | CHICAGO IL 60693 | | | | | | | |
| 84609 | 03/24/20 | 10102 | INFOSEND INC. | 2/4--2/27 BILL/PMT MLNG | PV | 169181 | 001 | 00701 | 8,824.41 | 168363 |
| | | | | Payment Amount | | | | | 2,596.64 | |
| | | | | Payment Amount | | | | | 8,824.41 | |
| 84610 | 03/24/20 | 21197 | JACOBS ENGINEERING GROUP INC. | P/E 1/24-PH2 WHT PAPER | PV | 169199 | 001 | 00701 | 31,861.52 | W9Y23500-010 |
| | | | | Payment Amount | | | | | 31,861.52 | |
| 84611 | 03/24/20 | 19054 | L. NEWMAN DESIGN GROUP, INC. | LNDSCP ARCH SRV-SOLAR | PV | 169202 | 001 | 00701 | 5,800.00 | 129595 |
| | | | | Payment Amount | | | | | 31,861.52 | |
| 84612 | 03/24/20 | 21335 | MV ENGINEERING, LLC | PWP GRANT ASST 2/1--2/29 | PV | 169203 | 001 | 00701 | 5,000.00 | 1910220 |
| | | | | Payment Amount | | | | | 5,800.00 | |
| 84613 | 03/24/20 | 19956 | M6 CONSULTING, INC. | P/E 9/30-W/F CONSULT-RLV | PV | 169226 | 001 | 00701 | 14,858.45 | 1210-19 |
| | | | | Payment Amount | | | | | 5,000.00 | |
| | | | | Payment Amount | | | | | 14,858.45 | |
| | | | | P/E 9/30/19-W/F | PV | 169227 | 001 | 00701 | 14,868.43 | 1211-19 |
| | | | | CONSULT-PW P/S | | | | | | |

Batch Number - 278763
Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key Item Co | Amount | Invoice Number |
|----------------|--------------|----------------|--|--|----|-----------------|-------------|-----------|----------------|
| 84614 | 03/24/20 | 20772 | NATIONAL PAYMENT CORP. | Payment Amount FEB'20 ELECT PAYSTUBS | PV | 169185 | 001 00701 | 71.32 | 856598 |
| | | | | | | | | 29,726.88 | |
| 84615 | 03/24/20 | 2846 | NATIONAL PLANT SERVICES INC | Payment Amount CLEAN L/S #2 | PV | 169219 | 001 00701 | 3,000.00 | 15484 |
| | | | | | | | | 71.32 | |
| 84616 | 03/24/20 | 16754 | NATURAL SURROUNDINGS | Payment Amount MAR'20 FLORAL MAINT | PV | 169180 | 001 00701 | 235.00 | 7387 |
| 84617 | 03/24/20 | 16372 | OLIN CORPORATION - CHLORALKALI | Payment Amount 4,870 GAL HYPOCHLORITE | PV | 169220 | 001 00701 | 4,102.12 | 2805808 |
| | | | Alt Payee 16373 OLIN CORPORATION - CHLORALKALI P.O. BOX 402766 ATLANTA GA 30384-2766 | | | | | | |
| 84618 | 03/24/20 | 18946 | PACIFIC ADVANCED CIVIL ENGINEERING, INC. | Payment Amount P/E 2/29 TAPIA FLOOR REHAB | PV | 169204 | 001 00701 | 1,500.00 | 3750 |
| | | | | | | | | 4,102.12 | |
| 84619 | 03/24/20 | 20514 | PILLSBURY WINTHROP SHAW PITTMAN LLP | P/E 1/31 DGSTR#2 REHAB Payment Amount EE BNFT SRV P/E 1/31 | PV | 169205 | 001 00701 | 6,034.13 | 3682 |
| | | | | | | | | 7,534.13 | |
| | | | Alt Payee 20515 PILLSBURY WINTHROP SHAW PITTMAN LLP P. O. BOX 742262 LOS ANGELES CA 90074-2262 | | | | | | |
| 84620 | 03/24/20 | 21195 | RACHIO INC. | Payment Amount IRGTN INSTALLS-FEB' 20 | PV | 169178 | 001 00701 | 32,470.90 | 326727 |
| | | | | | | | | 175.50 | |
| 84621 | 03/24/20 | 2958 | SOUTHERN CALIFORNIA GAS CO | Payment Amount RANCHO 2/4--3/5/20 | PV | 169213 | 001 00751 | 232.86 | 4200/030920 |
| | | | | | | | | 32,470.90 | |

Batch Number - 278763

Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Document Ty | Document Number | Key Item | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|--------------------------|---|-------------|-----------------|-----------|-------------|-----------|----------------|
| 84622 | 03/24/20 | 17645 | TORO ENTERPRISES INC. | CORNELL 2/4--3/5/20 HQ & OPS 2/4--3/5/20 Payment Amount | PV | 169214 | 001 00701 | 0400/030920 | 14.79 | 0400/030920 |
| | | | | J BRIDGER-PIPE REPLC | PV | 167094 | 001 00701 | 2,413.15 | 2,165.50 | 3600/030920 |
| | | | | PR VALVE-1900 RAMBLA Payment Amount | PV | 167095 | 001 00701 | 17,300.00 | 17,300.00 | 12988 |
| 84623 | 03/24/20 | 20880 | TPX COMMUNICATION S | SRV 3/16--4/15/20 | PV | 169187 | 001 00701 | 217,960.00 | 492.56 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 002 00701 | 200.00 | 200.00 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 003 00701 | 182.87 | 182.87 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 004 00701 | 166.87 | 166.87 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 005 00701 | 200.00 | 200.00 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 006 00701 | 1,100.40 | 1,100.40 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 007 00701 | 1,102.10 | 1,102.10 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 008 00701 | 1,323.53 | 1,323.53 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 009 00701 | 215.70 | 215.70 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 010 00701 | 200.00 | 200.00 | 127748050-0 |
| | | | | SRV 3/16--4/15/20 | PV | 169187 | 011 00701 | 951.00 | 951.00 | 127748050-0 |
| 84624 | 03/24/20 | 21252 | TYLER TECHNOLOGIES, INC. | Payment Amount 2/17--2/21 ERP IMPLTN | PV | 169183 | 001 00701 | 6,135.03 | 5,913.81 | 045-294244 |
| | | | | 2/26--2/28 ERP IMPLTN Payment Amount | PV | 169184 | 001 00701 | 4,200.00 | 4,200.00 | 045-294865 |
| | | | | | | | | 10,113.81 | | |

Batch Number - 278763

Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Document Ty | Document Number | Key Item | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|-----------------------------------|--|-------------|-----------------|----------|--------|----------|----------------|
| 84625 | 03/24/20 | 21154 | UTILIWORKS CONSULTING, LLC | P/E 2129-AMR/AMI DSGN | PV | 169201 | 001 | 00701 | 3,850.00 | 5869 |
| 84626 | 03/24/20 | 21295 | VERTICAL ELEVATOR SOLUTIONS, INC. | Payment Amount MAR'20 ELEV SRV | PV | 169143 | 001 | 00701 | 290.00 | 7486 |
| 84627 | 03/24/20 | 2436 | VINCE BARNES AUTOMOTIVE | Payment Amount SRV TRANS/OIL&FLT RS-#889 | PV | 169174 | 001 | 00701 | 290.00 | 024439 |
| | | | | OIL/FLTRS-#93 5 | PV | 169175 | 001 | 00701 | 76.70 | 024450 |
| | | | | OIL/FLTRS-#92 2 | PV | 169176 | 001 | 00701 | 117.87 | 024454 |
| | | | | SRV TRANS-#907 | PV | 169177 | 001 | 00701 | 219.07 | 024457 |
| 84628 | 03/24/20 | 19685 | W. LITTEN INC. | Payment Amount SPRYFLD 3/2-3/6 | PV | 169136 | 001 | 00701 | 5,467.15 | 20011 |
| | | | | SPRYFLD 3/9-1/12 | PV | 169137 | 001 | 00701 | 3,230.20 | 20012 |
| 84629 | 03/24/20 | 18914 | WECK LABORATORIES, INC. | Payment Amount WLK RES-TTHM-0825 039 | PV | 169162 | 001 | 00701 | 169.72 | W0B1619-LV |
| | | | | TAPIA INFLNT-0A0712 4 | PV | 169163 | 001 | 00701 | 1,144.27 | W0B1621-LV |
| | | | | MALIBU CREEK-0B04123 | PV | 169164 | 001 | 00701 | 3,466.73 | W0B1680-LV |
| | | | | MALIBU CREEK-0A07123 | PV | 169165 | 001 | 00701 | 9,862.36 | W0B1679-LV |
| | | | | TAPIA EFFLNT-0A0712 2 | PV | 169166 | 001 | 00701 | 4,061.86 | W0B1678-LV |
| | | | | FAST WTR CT-0B25041 | PV | 169167 | 001 | 00701 | 79.56 | W0C0017-LV |
| | | | | WLK QTRLY-0B25038 | PV | 169168 | 001 | 00701 | 56.24 | W0C0371-LV |

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key | Key | Amount | Invoice Number |
|----------------|--------------|----------------|----------------|----------------------------------|----|-----------------|------|------------|----------|----------------|
| | | | | | | Number | Illm | Co | | |
| | | | | TT:HM/HAA5-0B1 | PV | 169169 | 001 | 00701 | 806.16 | W0C0571-LV |
| | | | | 9064 | | | | | | |
| | | | | Payment Amount | | | | 19,646.90 | | |
| 84630 | 03/24/20 | 3048 | WEST COAST AIR | PM/FLTRS-BLDG | PV | 169145 | 001 | 00701 | 650.00 | S107044 |
| | | | CONDITIONING | | | | | | | |
| | | | | PM/FLTR-BLDG | PV | 169146 | 001 | 00701 | 35.00 | S107045 |
| | | | | PM/FLTRS-BLDG | PV | 169147 | 001 | 00701 | 265.00 | S107046 |
| | | | | PM/FLTRS-LV#2 | PV | 169148 | 001 | 00701 | 155.00 | S107047 |
| | | | | PM/FLTRS-WLFP | PV | 169149 | 001 | 00701 | 45.00 | S107048 |
| | | | | PM/FLTR-CORNE | PV | 169150 | 001 | 00701 | 50.00 | S107049 |
| | | | | LL P/S | | | | | | |
| | | | | PM/FLTRS-TAPI | PV | 169151 | 001 | 00701 | 160.00 | S107050 |
| | | | | A | | | | | | |
| | | | | PM/FLTRS-RLV | PV | 169152 | 001 | 00701 | 385.00 | S107051 |
| | | | | PM/FLTRS-US# | PV | 169153 | 001 | 00701 | 118.00 | S107052 |
| | | | | 1 | | | | | | |
| | | | | PM | PV | 169154 | 001 | 00701 | 107.00 | S107053 |
| | | | | FLTRS-US#2 | | | | | | |
| | | | | PM-RLV EX FAN | PV | 169155 | 001 | 00701 | 450.00 | S105832 |
| | | | | SRV | PV | 169156 | 001 | 00701 | 642.63 | S106389 |
| | | | | A/C-REACTOR | | | | | | |
| | | | | BLDG | | | | | | |
| | | | | SRV SWAMP | PV | 169157 | 001 | 00701 | 640.86 | S107123 |
| | | | | COOLER-BD#7 | | | | | | |
| | | | | SRV A/C-RLV | PV | 169158 | 001 | 00701 | 1,131.24 | S107161 |
| | | | | CMPST AREA | | | | | | |
| | | | | BELT-BLDG 8 | PV | 169159 | 001 | 00701 | 16.43 | S107444 |
| | | | | BELT-TAPIA | PV | 169160 | 001 | 00701 | 31.62 | S107445 |
| | | | | SRV A/C-TAPIA | PV | 169161 | 001 | 00701 | 365.00 | S106942 |
| | | | | Payment Amount | | | | 5,247.78 | | |
| | | | | Total Amount of Payments Written | | | | 522,549.36 | | |
| | | | | Total Number of Payments Written | | | | 41 | | |

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Document Ty | Document Number | Key Item | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|-------------------------------------|---|-------------|-----------------|----------|--------|--------|----------------|
| 84631 | 03/31/20 | 19269 | ACC BUSINESS | INTERNET 1/11--2/10 | PV | 169331 | 001 | 00701 | 913.82 | 200446867 |
| 84632 | 03/31/20 | 2403 | ASSOCIATION OF WATER AGENCIES | Payment Amount (9) ED LUNCH TRNG-2/26 | PV | 169256 | 001 | 00701 | 315.00 | 06-12470 |
| 84633 | 03/31/20 | 2869 | AT&T | Payment Amount SRV 3/14--4/13/20 | PV | 169260 | 001 | 00701 | 219.67 | 4639/031420 |
| 84634 | 03/31/20 | 7770 | AUTOMATIONDIR ECT.COM | Payment Amount TRANSMITTERS | PV | 169265 | 001 | 00101 | 227.76 | 10802685 |
| 84635 | 03/31/20 | 2425 | BANK OF AMERICA | Payment Amount VISA CHG-ALMAGUER- FEB'20 | PV | 169228 | 001 | 00701 | 476.31 | 7112/030720 |
| | | | | VISA CHG-ARENAS-FE B'20 | PV | 169229 | 001 | 00701 | 30.62 | 9030/030720 |
| | | | | VISA CHG-ARENAS-FE B'20 | PV | 169229 | 002 | 00701 | 72.23 | 9030/030720 |
| | | | | VISA CHG-BAIRD-FEB '20 | PV | 169230 | 001 | 00701 | 38.31 | 7536/030720 |
| | | | | VISA CHG-BAIRD-FEB '20 | PV | 169230 | 002 | 00701 | 275.00 | 7536/030720 |
| | | | | VISA CHG-BAIRD-FEB '20 | PV | 169230 | 003 | 00701 | 389.24 | 7536/030720 |
| | | | | VISA CHG-BOCKELMAN -FEB'20 | PV | 169231 | 001 | 00101 | 670.31 | 8102/030720 |
| | | | | VISA CHG-BOSSON-FE B'20 | PV | 169232 | 001 | 00701 | 9.60 | 6167/030720 |
| | | | | VISA CHG-BOSSON-FE B'20 | PV | 169232 | 002 | 00701 | 22.55 | 6167/030720 |
| | | | | VISA | PV | 169232 | 003 | 00701 | 246.23 | 6167/030720 |

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key Item Co | Amount | Invoice Number |
|-------------------|-----------------|-------------------|------|----------------------|----|--------------------|----------------|----------|-------------------|
| | | | | CHG-BOSSON-FE | | | | | |
| | | | | B'20 | | | | | |
| | | | | VISA | PV | 169233 | 001 00701 | 704.80 | 7651/030720 |
| | | | | CHG-CASPARY-F | | | | | |
| | | | | EB'20 | | | | | |
| | | | | VISA | PV | 169233 | 002 00701 | 10.00 | 7651/030720 |
| | | | | CHG-CASPARY-F | | | | | |
| | | | | EB'20 | | | | | |
| | | | | VISA | PV | 169234 | 001 00751 | 241.00 | 6771/030720 |
| | | | | CHG-BUCHANAN- | | | | | |
| | | | | FEB'20 | | | | | |
| | | | | VISA | PV | 169234 | 002 00751 | 35.17 | 6771/030720 |
| | | | | CHG-BUCHANAN- | | | | | |
| | | | | FEB'20 | | | | | |
| | | | | VISA | PV | 169234 | 003 00751 | 138.20 | 6771/030720 |
| | | | | CHG-BUCHANAN- | | | | | |
| | | | | FEB'20 | | | | | |
| | | | | VISA | PV | 169235 | 001 00101 | 73.78 | 6377/030720 |
| | | | | CHG-CLARK-FEB | | | | | |
| | | | | '20 | | | | | |
| | | | | VISA | PV | 169235 | 002 00101 | 74.00 | 6377/030720 |
| | | | | CHG-CLARK-FEB | | | | | |
| | | | | '20 | | | | | |
| | | | | VISA | PV | 169235 | 003 00101 | 1,419.00 | 6377/030720 |
| | | | | CHG-CLARK-FEB | | | | | |
| | | | | '20 | | | | | |
| | | | | VISA | PV | 169235 | 004 00101 | 190.80 | 6377/030720 |
| | | | | CHG-CLARK-FEB | | | | | |
| | | | | '20 | | | | | |
| | | | | VISA | PV | 169236 | 001 00701 | 774.00 | 4667/030720 |
| | | | | CHG-DINGMAN-F | | | | | |
| | | | | EB'20 | | | | | |
| | | | | VISA | PV | 169237 | 001 00701 | 688.74 | 3954/030720 |
| | | | | CHG-GARMAN-FE | | | | | |
| | | | | B'20 | | | | | |
| | | | | VISA | PV | 169237 | 002 00701 | 466.87 | 3954/030720 |
| | | | | CHG-GARMAN-FE | | | | | |
| | | | | B'20 | | | | | |
| | | | | VISA | PV | 169238 | 001 00701 | 21.89 | 5151/030720 |
| | | | | CHG-GIL-FEB'2 | | | | | |
| | | | | 0 | | | | | |

| Payment Number | Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key Item | Co | Amount | Invoice Number |
|-------------------|------|-------------------|------|----------------------|----|--------------------|-------------|-------|----------|-------------------|
| | | | | VISA | PV | 169238 | 002 | 00701 | 1,289.47 | 5151/030720 |
| | | | | CHG-GIL-FEB'20 | | | | | | |
| | | | | 0 | | | | | | |
| | | | | VISA | PV | 169238 | 003 | 00701 | 36.92 | 5151/030720 |
| | | | | CHG-GIL-FEB'20 | | | | | | |
| | | | | 0 | | | | | | |
| | | | | VISA | PV | 169238 | 004 | 00701 | 21.20 | 5151/030720 |
| | | | | CHG-GIL-FEB'20 | | | | | | |
| | | | | 0 | | | | | | |
| | | | | VISA | PV | 169239 | 001 | 00701 | 329.64 | 6935/030720 |
| | | | | CHG-GUZMAN-FE | | | | | | |
| | | | | B'20 | | | | | | |
| | | | | VISA | PV | 169239 | 002 | 00701 | 39.82 | 6935/030720 |
| | | | | CHG-GUZMAN-FE | | | | | | |
| | | | | B'20 | | | | | | |
| | | | | VISA | PV | 169240 | 001 | 00701 | 8.75 | 7572/030720 |
| | | | | CHG-JOHNSON-F | | | | | | |
| | | | | EB'20 | | | | | | |
| | | | | VISA | PV | 169240 | 002 | 00701 | 360.00 | 7572/030720 |
| | | | | CHG-JOHNSON-F | | | | | | |
| | | | | EB'20 | | | | | | |
| | | | | VISA | PV | 169241 | 001 | 00101 | 448.24 | 3713/030720 |
| | | | | CHG-JONES-FEB | | | | | | |
| | | | | '20 | | | | | | |
| | | | | VISA | PV | 169241 | 002 | 00101 | 116.48 | 3713/030720 |
| | | | | CHG-JONES-FEB | | | | | | |
| | | | | '20 | | | | | | |
| | | | | VISA | PV | 169242 | 001 | 00701 | 725.00 | 4758/030720 |
| | | | | CHG-LO-HILL-F | | | | | | |
| | | | | EB'20 | | | | | | |
| | | | | VISA | PV | 169242 | 002 | 00701 | 917.70 | 4758/030720 |
| | | | | CHG-LO-HILL-F | | | | | | |
| | | | | EB'20 | | | | | | |
| | | | | VISA | PV | 169242 | 003 | 00701 | 960.07 | 4758/030720 |
| | | | | CHG-LO-HILL-F | | | | | | |
| | | | | EB'20 | | | | | | |
| | | | | VISA | PV | 169243 | 001 | 00701 | 128.72 | 1975/030720 |
| | | | | CHG-MCDERMOTT | | | | | | |
| | | | | -FEB'20 | | | | | | |
| | | | | VISA | PV | 169244 | 001 | 00701 | 604.42 | 6549/030720 |
| | | | | CHG-MCNUTT-FE | | | | | | |

Batch Number - 278928
Bank Account - 00146807 Cash-General

| Payment Number | Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key Lim Co | Amount | Invoice Number |
|-------------------|------|-------------------|------|----------------------|----|--------------------|---------------|--------|-------------------|
| | | | | B'20 | | | | | |
| | | | | VISA | PV | 169244 | 002 00701 | 734.07 | 6549/030720 |
| | | | | CHG-MCNUIT-FE | | | | | |
| | | | | B'20 | | | | | |
| | | | | VISA | PV | 169245 | 001 00751 | 143.19 | 5953/030720 |
| | | | | CHG-MEREDITH- | | | | | |
| | | | | FEB'20 | | | | | |
| | | | | VISA | PV | 169245 | 002 00751 | 90.00 | 5953/030720 |
| | | | | CHG-MEREDITH- | | | | | |
| | | | | FEB'20 | | | | | |
| | | | | VISA | PV | 169245 | 003 00751 | 44.98 | 5953/030720 |
| | | | | CHG-MEREDITH- | | | | | |
| | | | | FEB'20 | | | | | |
| | | | | VISA | PV | 169246 | 001 00701 | 12.32 | 3801/030720 |
| | | | | CHG-NKWENJIF | | | | | |
| | | | | EB'20 | | | | | |
| | | | | VISA | PV | 169246 | 002 00701 | 6.83 | 3801/030720 |
| | | | | CHG-NKWENJIF | | | | | |
| | | | | EB'20 | | | | | |
| | | | | VISA | PV | 169246 | 003 00701 | 449.70 | 3801/030720 |
| | | | | CHG-NKWENJIF | | | | | |
| | | | | EB'20 | | | | | |
| | | | | VISA | PV | 169247 | 001 00701 | 660.00 | 5458/030720 |
| | | | | CHG-PANIAGUA- | | | | | |
| | | | | FEB'20 | | | | | |
| | | | | VISA | PV | 169247 | 002 00701 | 10.00 | 5458/030720 |
| | | | | CHG-PANIAGUA- | | | | | |
| | | | | FEB'20 | | | | | |
| | | | | VISA | PV | 169247 | 003 00701 | 225.56 | 5458/030720 |
| | | | | CHG-PANIAGUA- | | | | | |
| | | | | FEB'20 | | | | | |
| | | | | VISA | PV | 169248 | 001 00701 | 111.07 | 6347/030720 |
| | | | | CHG-PATTERSON | | | | | |
| | | | | -FEB'20 | | | | | |
| | | | | VISA | PV | 169248 | 002 00701 | 345.00 | 6347/030720 |
| | | | | CHG-PATTERSON | | | | | |
| | | | | -FEB'20 | | | | | |
| | | | | VISA | PV | 169248 | 003 00701 | 174.68 | 6347/030720 |
| | | | | CHG-PATTERSON | | | | | |
| | | | | -FEB'20 | | | | | |
| | | | | VISA | PV | 169249 | 001 00701 | 496.15 | 4118/030720 |

| Payment Number | Date | Address Number | Name | Payment Stub Message | Document Ty Number | Key itm Co | Amount | Invoice Number |
|-----------------------------|------|-------------------|------|-----------------------------|---------------------------------|---------------|--------|-------------------|
| | | | | CHG-PEDERSEN- FEB'20 | | | | |
| | | | | VISA | PV 169249 | 002 00701 | 438.46 | 4118/030720 |
| | | | | CHG-PEDERSEN- FEB'20 | | | | |
| | | | | VISA | PV 169249 | 003 00701 | 18.00 | 4118/030720 |
| | | | | CHG-PEDERSEN- FEB'20 | | | | |
| | | | | VISA | PV 169249 | 004 00701 | 35.39 | 4118/030720 |
| | | | | CHG-PEDERSEN- FEB'20 | | | | |
| | | | | VISA | PV 169249 | 005 00701 | 39.90 | 4118/030720 |
| | | | | CHG-PEDERSEN- FEB'20 | | | | |
| | | | | VISA | PV 169249 | 006 00701 | 18.00 | 4118/030720 |
| | | | | CHG-PEDERSEN- FEB'20 | | | | |
| | | | | VISA | PV 169249 | 007 00701 | 704.80 | 4118/030720 |
| | | | | CHG-PEDERSEN- FEB'20 | | | | |
| | | | | VISA | PV 169250 | 001 00701 | 725.00 | 6305/030720 |
| | | | | CHG-RENGER-FE B'20 | | | | |
| | | | | VISA | PV 169251 | 001 00701 | 460.00 | 6442/030720 |
| | | | | CHG-ASACCAREC CIA-FEB'20 | | | | |
| | | | | VISA | PV 169251 | 002 00701 | 268.68 | 6442/030720 |
| | | | | CHG-ASACCAREC CIA-FEB'20 | | | | |
| | | | | VISA | PV 169251 | 003 00701 | 679.80 | 6442/030720 |
| | | | | CHG-ASACCAREC CIA-FEB'20 | | | | |
| | | | | VISA | PV 169251 | 004 00701 | 401.70 | 6442/030720 |
| | | | | CHG-ASACCAREC CIA-FEB'20 | | | | |
| | | | | VISA | PV 169251 | 005 00701 | 425.90 | 6442/030720 |
| | | | | CHG-ASACCAREC CIA-FEB'20 | | | | |
| | | | | VISA | PV 169252 | 001 00701 | 90.00 | 1326/030720 |
| | | | | CHG-SONGER-FE B'20 | | | | |

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| Payment Number | Date | Address Number | Name | Payment Stub Message | Document | | Key | | Amount | Invoice Number |
|-------------------|------|-------------------|------|-------------------------|----------|--------|-------|----|--------|-------------------|
| | | | | | Tv | Number | Item | Co | | |
| | | | | VISA | 169252 | 002 | 00701 | | 25.00 | 1326/030720 |
| | | | | CHG-SONGER-FE B'20 | | | | | | |
| | | | | VISA | 169252 | 003 | 00701 | | 100.00 | 1326/030720 |
| | | | | CHG-SONGER-FE B'20 | | | | | | |
| | | | | VISA | 169252 | 004 | 00701 | | 789.00 | 1326/030720 |
| | | | | CHG-SONGER-FE B'20 | | | | | | |
| | | | | VISA | 169253 | 001 | 00701 | | 14.13 | 0615/030720 |
| | | | | CHG-TRIPLETT- FEB'20 | | | | | | |
| | | | | VISA | 169253 | 002 | 00701 | | 180.00 | 0615/030720 |
| | | | | CHG-TRIPLETT- FEB'20 | | | | | | |
| | | | | VISA | 169253 | 003 | 00701 | | 69.97 | 0615/030720 |
| | | | | CHG-TRIPLETT- FEB'20 | | | | | | |
| | | | | VISA | 169253 | 004 | 00701 | | 2.07 | 0615/030720 |
| | | | | CHG-TRIPLETT- FEB'20 | | | | | | |
| | | | | VISA | 169253 | 005 | 00701 | | 22.24 | 0615/030720 |
| | | | | CHG-TRIPLETT- FEB'20 | | | | | | |
| | | | | VISA | 169253 | 006 | 00701 | | 55.85 | 0615/030720 |
| | | | | CHG-TRIPLETT- FEB'20 | | | | | | |
| | | | | VISA | 169254 | 001 | 00701 | | 60.00 | 0751/030720 |
| | | | | CHG-VOLLMAR-F EB'20 | | | | | | |
| | | | | VISA | 169254 | 002 | 00701 | | 283.02 | 0751/030720 |
| | | | | CHG-VOLLMAR-F EB'20 | | | | | | |
| | | | | VISA | 169254 | 003 | 00701 | | 281.41 | 0751/030720 |
| | | | | CHG-VOLLMAR-F EB'20 | | | | | | |
| | | | | VISA | 169254 | 004 | 00701 | | 191.91 | 0751/030720 |
| | | | | CHG-VOLLMAR-F EB'20 | | | | | | |
| | | | | VISA | 169255 | 001 | 00701 | | 34.97 | 8239/030720 |
| | | | | CHG-WINK-FEB' | | | | | | |

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Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key Item | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|-------------------------------------|-----------------------------|----|-----------------|----------|-----------|-----------|----------------|
| | | | | | | | 20 | | | |
| | | | | VISA | PV | 169255 | 002 | 00701 | 42.95 | 8239/030720 |
| | | | | CHG-WINK-FEB' | | | | | | |
| | | | | | | | | | | |
| | | | | VISA | PV | 169255 | 003 | 00701 | 13.06 | 8239/030720 |
| | | | | CHG-WINK-FEB' | | | | | | |
| | | | | | | | | | | |
| | | | | Payment Amount | | | | 23,029.84 | | |
| 84636 | 03/31/20 | 21056 | BATTERY SYSTEMS INC | BATTERIES | PV | 169323 | 001 | 00701 | 841.54 | 5409380 |
| | | | | Payment Amount | | | | 841.54 | | |
| 84637 | 03/31/20 | 2443 | BENNER & CARPENTER | P/E 2/29-PSA W/LK DAM SRVY | PV | 169349 | 001 | 00701 | 2,190.00 | 14063 |
| | | | | Payment Amount | | | | 2,190.00 | | |
| 84638 | 03/31/20 | 18071 | BLUE DIAMOND MATERIALS | 3.01 TN A/C 3/8 FINE | PV | 169324 | 001 | 00701 | 166.98 | 1776396 |
| | | | | Payment Amount | | | | 166.98 | | |
| 84639 | 03/31/20 | 18060 | BOOT BARN INC. | SFTY FWEAR-R.A. | PV | 169280 | 001 | 00701 | 161.61 | INV00041803 |
| | | | | Payment Amount | | | | 161.61 | | |
| 84640 | 03/31/20 | 18739 | CALIFORNIA HAZARDOUS SERVICES, INC. | MAR'20 SITE VISIT | PV | 169321 | 001 | 00701 | 105.00 | 65547 |
| | | | | Payment Amount | | | | 105.00 | | |
| 84641 | 03/31/20 | 20643 | CSI SERVICES, INC. | CLBS COATING INSPC | PV | 169350 | 001 | 00701 | 23,750.00 | 9664 |
| | | | | Payment Amount | | | | 105.00 | | |
| 84642 | 03/31/20 | 21517 | FARZAD DAVABI | 1/21-3/3 RFND | PV | 169269 | 001 | 00101 | 79.23 | 073434 |
| | | | | Payment Amount | | | | 23,750.00 | | |
| 84643 | 03/31/20 | 2605 | DELTA PACIFIC INDUSTRIES | BAL-CLOSED A/C | PV | 169259 | 001 | 00701 | 496.97 | 5465 |
| | | | | Payment Amount | | | | 79.23 | | |
| 84644 | 03/31/20 | 3498 | DEPT. OF WATER & POWER - CITY OF LA | CHATWRTH RES-4/1/20-3/31/21 | PV | 169257 | 001 | 00101 | 525.00 | W-45436 |
| | | | | Payment Amount | | | | 496.97 | | |
| 84645 | 03/31/20 | 21518 | DANNY DOUSTAN | RFND | PV | 169270 | 001 | 00101 | 91.83 | 072124 |
| | | | | Payment Amount | | | | 525.00 | | |

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| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key Item | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|------------------------------|---------------------------------------|----|-----------------|----------|--------|----------------|----------------|
| | | | | BAL-CLOSED | | | | | | |
| | | | | A/C | | | | | | |
| 84646 | 03/31/20 | 18441 | EMPLOYEE RELATIONS NETWORK | Payment Amount EE BACKGROUND CHECK | PV | 1692279 | 001 | 00701 | 91.83 98.00 | 87309 |
| 84647 | 03/31/20 | 21519 | TONY FANTOZZI | Payment Amount RFND | PV | 169271 | 001 | 00101 | 98.00 82.87 | 052984 |
| | | | | BAL-CLOSED | | | | | | |
| | | | | A/C | | | | | | |
| 84648 | 03/31/20 | 2658 | FEDERAL EXPRESS CORP | Payment Amount PCKG | PV | 169346 | 001 | 00701 | 82.87 22.89 | 6-963-24227 |
| | | | | DLVRD-3/10/20 | | | | | | |
| 84649 | 03/31/20 | 21055 | FIRESTONE COMPLETE AUTO CARE | Payment Amount ROTATE | PV | 169320 | 001 | 00701 | 22.89 60.99 | 192313 |
| | | | | TIRES/ALIGN-# 904 | | | | | | |
| | | | | BRIDGESTONE | | | | | | |
| | | | | Alt Payee | | | | | | |
| | | | | 21088 | | | | | | |
| | | | | FIRESTONE COMPLETE AUTO CARE | | | | | | |
| | | | | 1100 E. THOUSAND OAKS BLVD. | | | | | | |
| | | | | THOUSAND OAKS CA 91362-2815 | | | | | | |
| | | | | Payment Amount | | | | | 60.99 | |
| 84650 | 03/31/20 | 2660 | FISHER SCIENTIFIC | BIO INDICATOR | PV | 169298 | 001 | 00701 | 184.95 | 2303309 |
| | | | | Alt Payee | | | | | | |
| | | | | 3202 | | | | | | |
| | | | | FISHER SCIENTIFIC | | | | | | |
| | | | | FILE #50129 | | | | | | |
| | | | | LOS ANGELES CA 90074-0129 | | | | | | |
| | | | | Payment Amount | | | | | 184.95 | |
| 84651 | 03/31/20 | 21333 | GOMEZ LANDSCAPE & TREE CARE | TREE RMVL-MLK P/S | PV | 169256 | 001 | 00101 | 1,650.00 | B36531 |
| | | | | Alt Payee | | | | | | |
| | | | | 2700 | | | | | | |
| | | | | GRAFFITI PREVENTION SYSTEMS | | | | | | |
| | | | | Payment Amount | | | | | 1,650.00 | |
| 84652 | 03/31/20 | 2700 | GRAFFITI PREVENTION SYSTEMS | GRFTTI RMVL-EQS TANK | PV | 169263 | 001 | 00101 | 575.00 | 6956TM |
| | | | | Alt Payee | | | | | | |
| | | | | 2701 | | | | | | |
| | | | | GRAINGER, INC. | | | | | | |
| | | | | Payment Amount | | | | | 575.00 | |
| 84653 | 03/31/20 | 2701 | GRAINGER, INC. | CR-#938425002 4 | PD | 169211 | 001 | 00701 | 33.19- | 9453403389 |
| | | | | Alt Payee | | | | | | |
| | | | | 169313 | | | | | | |
| | | | | HEAT SHRINK TUBING | | | | | | |
| | | | | Payment Amount | | | | | 36.34 | |

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| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Document | | Key | Amount | Invoice Number |
|----------------|--------------|----------------|---|-------------------------|----------|--------|-----------|----------|----------------|
| | | | | | Ty | Number | | | |
| | | | | FILTERS | PV | 169314 | 001 00701 | 369.82 | 9449578690 |
| | | | | HEAT SHRINK TUBING | PV | 169315 | 001 00701 | 72.68 | 9454038838 |
| | | | | AMP METER/ELEC TSTR | PV | 169316 | 001 00701 | 613.96 | 9453557846 |
| | | | Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001 | Payment Amount | | | | 1,059.61 | |
| 84654 | 03/31/20 | 2705 | HACH COMPANY | BEAKERS | PV | 169317 | 001 00701 | 10.52 | 11868865 |
| | | | | BEAKERS | PV | 169318 | 001 00701 | 21.04 | 11863238 |
| | | | Alt Payee 6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693 | Payment Amount | | | | 31.56 | |
| 84655 | 03/31/20 | 21520 | TRISH HAMM | RFND BAL-CLOSED A/C | PV | 169272 | 001 00101 | 100.00 | 009033 |
| | | | | Payment Amount | | | | 100.00 | |
| 84656 | 03/31/20 | 2732 | INDUSTRIAL METAL SUPPLY | PARTS-WELDER TABLE | PV | 169295 | 001 00751 | 395.65 | 587052 |
| | | | | PARTS-WELDER TABLE | PV | 169296 | 001 00751 | 102.47 | 587039 |
| | | | | Payment Amount | | | | 498.12 | |
| 84657 | 03/31/20 | 21521 | PETER JEFFERIES | RFND BAL-CLOSED A/C | PV | 169273 | 001 00101 | 53.15 | 061639 |
| | | | | Payment Amount | | | | 53.15 | |
| 84658 | 03/31/20 | 21522 | VERA KLEYNBERG | RFND BAL-CLOSED A/C | PV | 169274 | 001 00101 | 105.95 | 069399 |
| | | | | Payment Amount | | | | 105.95 | |
| 84659 | 03/31/20 | 21523 | MARINA LANG | RFND BAL-CLOSED A/C | PV | 169275 | 001 00101 | 59.01 | 075364 |
| | | | | Payment Amount | | | | 59.01 | |
| 84660 | 03/31/20 | 3038 | LARRY WALKER & ASSOC | P/E 2/29 TAPIA CHL STDY | PV | 169329 | 001 00701 | 545.00 | 00532.02-23 |

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Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key Item | Co | Amount | Invoice Number |
|--|--------------|----------------|--|----------------------|----|-----------------|----------|-------|-----------|----------------|
| 84661 | 03/31/20 | 2814 | MCMAS-TER-CARR SUPPLY CO | HARDWARE-TAPI | PV | 169285 | 001 | 00751 | 416.18 | 36115935 |
| Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690 | | | | | | | | | | |
| 84662 | 03/31/20 | 20949 | WILLIAM J. MCDERMOTT | MLG-WLDFIRE | PV | 169287 | 001 | 00701 | 180.50 | 031120 |
| 84663 | 03/31/20 | 21524 | PAUL MEDEIROS | RFND | PV | 169276 | 001 | 00101 | 422.22 | 076781 |
| BAL-CLOSED A/C | | | | | | | | | | |
| 84664 | 03/31/20 | 21264 | MICHAEL BAKER INTERNATIONAL . INC. | P/E | PV | 169307 | 001 | 00701 | 9,342.56 | 1077337 |
| 3/1-GENSETS-P W P/S | | | | | | | | | | |
| 84665 | 03/31/20 | 2302 | OFFICE DEPOT | PAPER,FLDRS,M | PV | 169335 | 001 | 00701 | 233.55 | 438396566001 |
| ISC SUPPLY | | | | | | | | | | |
| | | | | FILE GUIDE | PV | 169336 | 001 | 00701 | 14.77 | 438398519001 |
| | | | | COAT RACK | PV | 169337 | 001 | 00701 | 109.49 | 438698520001 |
| | | | | TAPE,TONER,MI | PV | 169338 | 001 | 00701 | 642.72 | 441840803001 |
| SC SUPPLY | | | | | | | | | | |
| | | | | WIPES & PENS | PV | 169339 | 001 | 00701 | 154.73 | 441846833001 |
| | | | | PAPER & | PV | 169340 | 001 | 00701 | 584.63 | 444085424001 |
| PENCILS | | | | | | | | | | |
| | | | | PEN REFILLS | PV | 169341 | 001 | 00701 | 19.70 | 441846834001 |
| | | | | DRY ERASE | PV | 169342 | 001 | 00701 | 178.19 | 449604335001 |
| PENS,CLIP | | | | | | | | | | |
| BRDS | | | | | | | | | | |
| | | | | HDMIADPTR | PV | 169344 | 001 | 00701 | 51.24 | 449604336001 |
| KIT | | | | | | | | | | |
| | | | | SIGN-J,NYE | PV | 169345 | 001 | 00701 | 19.70 | 449604134001 |
| Payment Amount 2,008.72 | | | | | | | | | | |
| 84666 | 03/31/20 | 16607 | PROMINENT SYSTEMS, INC. | FILTER | PV | 169311 | 001 | 00701 | 81,970.00 | 23584 |
| RPLCMNT-TAPIA | | | | | | | | | | |
| | | | | Payment Amount | | | | | 81,970.00 | |
| 84667 | 03/31/20 | 21484 | RMG COMMUNICATION | AM/AMI VIDEO | PV | 169309 | 001 | 00701 | 5,300.00 | 1070 |
| SERIES | | | | | | | | | | |

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| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key | | Amount | Invoice Number |
|----------------|--------------|----------------|-------------------------------|---|----|-----------------|-----|-----------|-----------|-----------------|
| | | | | | | | Lim | Co | | |
| | | | S | | | | | | | |
| 84668 | 03/31/20 | 20124 | RON'S PORTABLE WELDING | Payment Amount INSTALL RACKS-VEH#929 | PV | 169266 | 001 | 00701 | 976.24 | 6677 |
| | | | | RPR CPLNG-CLBSAS TANK | PV | 169267 | 001 | 00101 | 275.00 | 6666 |
| | | | | Payment Amount | | | | 5,300.00 | | |
| 84669 | 03/31/20 | 20583 | RT LAWRENCE CORPORATION | Payment Amount LOCKBOX FEES-NOV*19 | PV | 169332 | 001 | 00701 | 928.37 | 43146 |
| | | | | LOCKBOX FEES-DEC*19 | PV | 169333 | 001 | 00701 | 1,118.80 | 44173 |
| | | | | LOCKBOX FEES-JAN*20 | PV | 169334 | 001 | 00701 | 1,177.65 | 44174 |
| | | | | Payment Amount | | | | 3,224.82 | | |
| 84670 | 03/31/20 | 21499 | GREGORY SARKSIAN | RFND BAL-CLOSED A/C | PV | 169268 | 001 | 00101 | 70.86 | 074026/020720 |
| | | | | Payment Amount | | | | 70.86 | | |
| 84671 | 03/31/20 | 21525 | SMITA SHAH | RFND BAL-CLOSED A/C | PV | 169277 | 001 | 00101 | 51.29 | 074159 |
| | | | | Payment Amount | | | | 51.29 | | |
| 84672 | 03/31/20 | 19115 | SILVER STAR MOTOR CAR COMPANY | SRV/FUEL INDCT/TRANS#9 06 | PV | 169284 | 001 | 00701 | 640.61 | 582472 |
| | | | | Payment Amount | | | | 640.61 | | |
| 84673 | 03/31/20 | 2957 | SOUTHERN CALIFORNIA EDISON | RLV CMPST-DL 2/24-3/24 | PV | 169347 | 001 | 00751 | 291.64 | 3293-30/03252 0 |
| | | | | Payment Amount | | | | 291.64 | | |
| 84674 | 03/31/20 | 2957 | SOUTHERN CALIFORNIA EDISON | RLV CMPST 2/24-3/24/20 | PV | 169348 | 001 | 00751 | 17,860.05 | 5165-46/03252 0 |
| | | | | Payment Amount | | | | 291.64 | | |
| | | | | Payment Amount | | | | 17,860.05 | | |
| 84675 | 03/31/20 | 19379 | ANDREW SPEAR | (2) LAPTOP COMPUTERS | PV | 169261 | 001 | 00701 | 1,104.98 | 032520/LAPTOP S |
| | | | | Payment Amount | | | | 1,104.98 | | |
| 84676 | 03/31/20 | 20648 | STANTEC CONSULTING | P/E 3/6 TWRP COMP SSTDY | PV | 169310 | 001 | 00701 | 27,569.80 | 1633081 |
| | | | | Payment Amount | | | | 27,569.80 | | |

Batch Number - 278928

Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key | | Amount | Invoice Number | |
|----------------|--------------|----------------|---|---|----|-----------------|-----|-------|-----------|----------------|-------------|
| | | | | | | | Itm | Co | | | |
| SERVICES INC. | | | | | | | | | | | |
| 84677 | 03/31/20 | 18641 | TECHNICAL SAFETY SERVICES INC. | Payment Amount FILTERS/MOTOR MOUNTS | PV | 169294 | 001 | 00701 | 27,569.80 | 2,257.79 | IN0243557 |
| 84678 | 03/31/20 | 2737 | TELEDYNE ISCO, INC. C/O MCR TECHNOLOGIES | Payment Amount BATTERIES/STR AINERS | PV | 169297 | 001 | 00751 | 2,257.79 | 627.43 | S020385220 |
| Alt Payee | | | | | | | | | | | |
| | | | 5737 | TELEDYNE ISCO, INC. 12497 COLLECTIONS CENTER DRIVE CHICAGO IL 60693 | | | | | | | |
| 84679 | 03/31/20 | 21137 | TESLA, INC. | Payment Amount RW P/S-FEB'20 SOLAR | PV | 169312 | 001 | 00701 | 627.43 | 10,865.29 | 15066234 |
| 84680 | 03/31/20 | 12149 | THATCHER CO. OF CALIFORNIA | Payment Amount VM-810 LOCATOR | PV | 169326 | 001 | 00701 | 10,885.29 | 6,018.26 | 2735545 |
| 84681 | 03/31/20 | 15427 | THE GATEKEEPER | Payment Amount SRV REAR ENTRY GATE-HQ | PV | 169264 | 001 | 00701 | 6,018.26 | 145.00 | 18394 |
| 84682 | 03/31/20 | 20971 | THOUSAND OAKS PLUMBING INC. | Payment Amount CLEAR DRAIN-BLDG 8 TENANT | PV | 169286 | 001 | 00101 | 145.00 | 160.00 | 20921124 |
| 84683 | 03/31/20 | 17645 | TORO ENTERPRISES INC. | Payment Amount RPLC VALVE-SEMINOL E P/S | PV | 169328 | 001 | 00701 | 160.00 | 26,150.00 | 13399 |
| 84684 | 03/31/20 | 18095 | TOTAL BARRICADE SERVICE, INC. | Payment Amount TRFFC LANE CNTRL-VALLEY CIR | PV | 169262 | 001 | 00101 | 26,150.00 | 1,420.00 | 50254 |
| 84685 | 03/31/20 | 18651 | TOYOTA-LIFT OF LOS ANGELES | Payment Amount PM SRV-VEH#304 | PV | 169299 | 001 | 00701 | 1,420.00 | 92.37 | PSI-0177202 |
| | | | | PM SRV-VEH#306 | PV | 169300 | 001 | 00701 | | 92.37 | PSI-0177204 |

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| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Document Ty | Document Number | Key Item | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|--|---------------------------|-------------|-----------------|----------|-----------|----------|----------------|
| | | | | PM | PV | 159301 | 001 | 00701 | 92.37 | PSI-0177206 |
| | | | | SRV-VEH#712 | | | | | | |
| | | | | PM | PV | 159302 | 001 | 00701 | 117.74 | PSI-0177207 |
| | | | | SRV-VEH#305 | | | | | | |
| | | | | PM | PV | 159303 | 001 | 00701 | 114.70 | PSI-0177210 |
| | | | | SRV-VEH#134 | | | | | | |
| | | | | PM | PV | 159304 | 001 | 00701 | 114.70 | PSI-0177211 |
| | | | | SRV-VEH#723 | | | | | | |
| | | | | PM | PV | 159305 | 001 | 00701 | 92.37 | PSI-0177205 |
| | | | | SRV-VEH#708 | | | | | | |
| | | | | Payment Amount | | | | 716.62 | | |
| 84686 | 03/31/20 | 19135 | TRANSUNION RISK & ALTERNATIVE DATA SOLUT | BAD DEBT SEARCH-FEB'20 | PV | 169278 | 001 | 00701 | 246.00 | 974571/FEB'20 |
| | | | | Payment Amount | | | | 246.00 | | |
| 84687 | 03/31/20 | 3035 | VWR SCIENTIFIC | HOT PLATE | PV | 169290 | 001 | 00701 | 513.34 | 8089386533 |
| | | | | TS BROTH CONDUCTIVITY STD | | | | | | |
| | | | | COND | PV | 169291 | 001 | 00701 | 30.21 | 8089386532 |
| | | | | STD/TIMERS | | | | | | |
| | | | | COND | PV | 169292 | 001 | 00701 | 26.86 | 8089386531 |
| | | | | Payment Amount | | | | 115.92 | | |
| | | | | Payment Amount | | | | 246.00 | | |
| | | | | HOT PLATE | | | | | | |
| | | | | Payment Amount | | | | 686.33 | | |
| 84688 | 03/31/20 | 15779 | WCT PRODUCTS, INC. | VM-810 LOCATOR | PV | 169325 | 001 | 00701 | 3,328.80 | W8803 |
| | | | | Payment Amount | | | | 3,368.80 | | |
| 84689 | 03/31/20 | 20712 | WOODARD & CURRAN INC. | P/E 1/31-BRINE MGMT STDY | PV | 169325 | 002 | 00701 | 40.00 | W8803 |
| | | | | Payment Amount | | | | 34,790.73 | | |
| | | | | P/E | | | | | | |
| | | | | Payment Amount | | | | 34,790.73 | | |
| 84690 | 03/31/20 | 8510 | WORK BOOT WAREHOUSE | SFTY FWEAR-JOHN G. | PV | 169281 | 001 | 00701 | 119.36 | 2-64198 |
| | | | | SFTY FWEAR-JEFF | | | | | | |
| | | | | Payment Amount | | | | 169.73 | | |

Batch Number - 278928
Bank Account - 00146807 Cash-General

| Payment Number | Payment Date | Address Number | Name | Payment Stub Message | Ty | Document Number | Key Item | Key Co | Amount | Invoice Number |
|----------------|--------------|----------------|---------------------------------------|----------------------------------|----|-----------------|----------|--------|------------|----------------|
| | | | | G. | | | | | | |
| | | | | SFTY | PV | 169283 | 001 | 00701 | 225.00 | 2-53829 |
| | | | | FWEAR-J. | | | | | | |
| | | | | ALFAFARA | | | | | | |
| | | | | Payment Amount | | | | | 514.09 | |
| 84691 | 03/31/20 | 19524 | XYLEM WATER SOLUTIONS USA, INC | SENSORS | PV | 169289 | 001 | 00701 | 367.55 | 818269 |
| | | | Alt Payee | | | | | | | |
| | | | 19683 XYLEM WATER SOLUTIONS USA, INC. | | | | | | | |
| | | | 26717 NETWORK PLACE | | | | | | | |
| | | | CHICAGO IL 60673-1267 | | | | | | | |
| | | | | Payment Amount | | | | | 367.55 | |
| | | | | Total Amount of Payments Written | | | | | 298,300.71 | |
| | | | | Total Number of Payments Written | | | | | 61 | |



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
SPECIAL MEETING

9:00 AM

March 24, 2020

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Glen Peterson.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt via teleconference in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted via teleconference pursuant to the provisions of the Governor's Executive Order, N-29-20, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan, and Lee Renger (all via teleconference)

Absent: None

Staff Present: David Pedersen, General Manager
Joe McDermott, Director of Engineering and External Affairs (via teleconference)
Don Patterson, Director of Finance and Administration
John Zhao, Director of Facilities and Operations (via teleconference)
Josie Guzman, Clerk of the Board
Keith Lemieux, District Counsel (via teleconference)

2. APPROVAL OF AGENDA

Director Renger moved to approve the agenda. Motion seconded by Director Caspary. Motion carried unanimously by roll call vote.

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

Director Polan pulled Item 4F.

A List of Demands: March 17, 2020: Receive and file

B Minutes Special Meetings of March 3, 2020 and March 4, 2020: Approve

C Directors' Per Diem – February 2020: Ratify

D Monthly Cash and Investment Report: February 2020

Receive and file the Monthly Cash and Investment Report for February 2020.

E ACC Business: Internet Service Contract Renewal

Authorize the General Manager to execute a three-year contract with ACC Business for a monthly rate of \$884 to provide external/public internet addresses and a 100 Mbps redundant internet connection and allocate \$2,850 to pay the remaining monthly fees until execution of a new contract for a total cost of \$34,674.

G Temporary Protective Canopy at Westlake Filtration Plant: Purchase Order Amendment

Authorize the General Manager to increase the purchase order to Rolls Scaffolding, Inc., in the amount of \$29,565, from \$35,300.02 to \$64,865.02, for a temporary protective canopy at the Westlake Filtration Plant.

Director Lo-Hill moved to approve the Consent Calendar Items 4A, 4B, 4C, 4D, 4E, and 4G. Motion seconded by Director Renger. Motion carried unanimously by roll call vote.

4. CONSENT CALENDAR – Separate Action Item

F 2019 Bioassessment Monitoring Report: Approval of Purchase Order

Authorize the General Manager to approve a purchase order to Aquatic Bioassay Consulting Laboratories, Inc., in the amount of \$48,866, for the 2019 Bioassessment Monitoring Report.

Director Polan noted that one of the potential reasons given for low scores in the bioassessment report was the water quality in Malibu Creek, and that because of high sulfate and phosphate concentrations in the water due to the influence of the Monterey Formation, there was a detrimental effect on benthic macroinvertebrates.

Director Renger moved to approve Item 4F. Motion seconded by Director Caspary. Motion carried unanimously by roll call vote.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A MWD Representative Report

Glen Peterson, MWD Representative, noted that several MWD tours were canceled due to the COVID-19 outbreak. He reported that the MWD Board approved the bond issuance, approved the sale of surplus parcels at Diamond Valley Lake, approved a five-year contract for auditing services, and met in closed session to discuss existing litigation with the San Diego County Water Authority. He provided an update regarding the MWD Board's upcoming public hearing to discuss proposed water rates and charges for calendar years 2021 and 2022. He also reported that MWD General Manager Jeffrey Kightlinger had announced his retirement, effective at the end of the year.

B Legislative and Regulatory Updates

Joe McDermott, Director of Engineering and External Affairs, reported that the California Legislature approved up to \$1 billion in spending to combat the COVID-19 outbreak. He noted that the Legislature suspended work through April 13th. He also noted that the Legislature approved \$500 million for Governor Newsom to spend for any purpose related to the COVID-19 outbreak. He also reported that Governor Newsom issued a Stay at Home Order for all California residents. He reported that the federal government was working on passing a stimulus bill in excess of \$1 trillion as a result of the COVID-19 outbreak. He noted that H.R. 6201, the Families First Coronavirus Response Act, was passed, which would require public and private companies to provide up to 80 hours of paid sick leave for those affected by COVID-19. He noted that only private companies were currently eligible for a payroll tax credit to offset the cost of the sick leave, and the District signed onto a letter to leaders of the Senate and House of Representatives requesting that a provision be added to the proposed Coronavirus Aid, Relief, and Economic Security Act to allow similar payroll tax credits for public agencies.

C Water Supply Conditions Update

Joe McDermott, Director of Engineering and External Affairs, presented the report.

Brett Dingman, Water Reclamation Manager, responded to a question regarding whether flushable wipes were being seen in the sewer system by stating that there had not yet been an increase in the amount seen at the Tapia Water Reclamation Facility.

A discussion ensued regarding issuing a press release and posting on social media to

inform customers not to flush wipes into the sewer system.

6. TREASURER

Director Lo-Hill stated that the Treasurer's report was in order.

7. GENERAL MANAGER

A Declaration of a State of Emergency Due to Coronavirus (COVID-19)

Pass, approve, and adopt proposed Resolution No. 2572, declaring a state of emergency due to the spread of the novel coronavirus (COVID-19) pandemic.

RESOLUTION NO. 2572

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT DECLARING A STATE OF EMERGENCY DUE TO THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC AND AUTHORIZING ACTIONS TO SUPPORT THE RESPONSE AND RECOVERY EFFORT

(Reference is hereby made to Resolution No. 2572 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

General Manager David Pedersen presented the report and provided an overview of the COVID-19 outbreak. He noted that a Pandemic Action Plan was added to the District's Emergency Response Plan, and a virtual Emergency Operations Center (EOC) was activated on March 16th with John Zhao, Director of Facilities and Operations, serving as the Incident Commander. He also noted that five Branch Chiefs were identified; the District's buildings were closed to the public effective March 17th; water shutoffs were suspended; door tags and late fee assessments were suspended; and late charges would be waived for late bill payments. He urged customers to continue to pay their bills in order to keep the District in operation. He provided an overview of alternative work schedules and a new Telecommuting Policy implemented for staff. He also provided an overview of the District's response to the Safer-at-Home Order issued by the County of Los Angeles and Governor, and efforts to continue essential District functions. He stated that an update regarding the emergency would be provided on future agendas, including a report on customers' comments and feedback. Don Patterson, Director of Finance and Administration, added that staff would provide the status of payments received by customers, including the number of late payments, missed payments and potential financial impacts.

Director Polan moved to approve Item 7A. Motion seconded by Director Renger.

General Manager David Pedersen responded to questions regarding utilizing Zoom meeting and other tools to allow staff to be more connected when working from home, monitoring infection rates, planning for disruption of mail service, and adapting to electronic document handling.

Motion carried unanimously by roll call vote.

8. FINANCE AND ADMINISTRATION

A Multi-Site Security Assessment: Contract Award

Authorize the General Manager to execute a professional services agreement with Triad Consulting & System Design Group, LLC, in an amount not to exceed \$143,968, for the Multi-Site Security Assessment Project, and appropriate funds in the same amount.

General Manager David Pedersen presented the report.

Director Polan moved to approve Item 8A. Motion seconded by Director Lo-Hill. Motion carried unanimously by roll call vote.

B Headquarters Boardroom Improvement Project: Award

Authorize the General Manager to execute a contract with AMT Systems, Inc., in an amount not to exceed \$164,764, to replace and upgrade the audio-visual equipment; and a contract with Picasso Custom Cabinets, in an amount not to exceed \$38,737, for remodeling and replacement of the dais as part of the Headquarters Boardroom Improvement Project.

Don Patterson, Director of Finance and Administration, presented the report.

Director Renger moved to approve Item 8B. Motion seconded by Director Lo-Hill.

Director Caspary expressed concern with expending revenue for this project at this time and suggested tabling this item indefinitely.

Director Renger withdrew his motion.

Director Caspary moved to table this item.

A discussion ensued regarding utilizing Zoom Meeting, having staff present options to reduce costs, and taking advantage of upgrading the Boardroom while it is not in use.

Director Caspary moved to amend his motion to table this item for 90 days. Motion seconded by Director Renger.

A discussion ensued regarding the plan to utilize the Boardroom to serve as the starting point for visitors touring the Pure Water Demonstration Project; seeking options to improve the current audio-visual system; purchasing additional laptops and a larger monitor for the Boardroom if needed; allowing the public to participate in Board meetings via Zoom; and looking at options on an interim basis to improve participation in Board meetings.

Board President Lewitt requested that the motion be amended to table this item until the next Board meeting. Director Caspary did not accept the amended motion.

Roll call on motion to table this item for 90 days:

AYES: Caspary, Renger
NOES: Lewitt, Lo-Hill, Polan
ABSTAIN: None
ABSENT: None

Motion failed.

Board President Lewitt moved to have staff bring back cost effective options to improve the quality of the audio-visual equipment in the Boardroom at the next Board meeting. Motion seconded by Director Polan.

General Manager David Pedersen stated that staff would return with a scaled-back version of the project, seek cost-savings measures, and propose only those essential elements that would need to be done at this time. He asked that the Board consider having staff bring back these options at the April 21st Board meeting.

A discussion ensued regarding the use of an electronic agenda packet as opposed to a paper copy and consideration of providing the Boardmembers with a dedicated iPad for the agenda packet.

Board President Lewitt amended his motion to bring back this item at the April 21, 2020 Board meeting. Motion seconded by Director Polan.

Motion carried unanimously by roll call vote.

**C Automatic Meter Reading/Advanced Metering Infrastructure Project
Financing: Request for Proposals**

Pass, approve, and adopt proposed Resolution No. 2571, approving and authorizing the release of a Request for Proposals for the financing of the Automatic Meter Reading/Advanced Metering Infrastructure Project.

RESOLUTION NO. 2571

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT APPROVING A REQUEST FOR PROPOSALS IN CONNECTION WITH THE FINANCING OF THE ACQUISITION AND INSTALLATION OF AUTOMATIC METER READING/ADVANCED METERING INFRASTRUCTURE AND OTHER WATER SYSTEM IMPROVEMENTS AND CERTAIN OTHER MATTERS

(Reference is hereby made to Resolution No. 2571 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

General Manager David Pedersen provided introductory remarks.

Joe McDermott, Director of Engineering and External Affairs, provided an overview of the status of the Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project. He noted that a recommendation would be provided to the Board on a future agenda to award a contract to Ferguson Enterprises for the procurement and installation of the AMR/AMI system.

Don Patterson, Director of Finance and Administration, provided an overview of the project financing. He recommended that the Board authorize the Request for Proposals, while allowing the District's financial advisor to monitor the market for the best time to release the solicitation.

Director Renger moved to approve Item 8C. Motion seconded by Director Lo-Hill.

A discussion ensued regarding working with the District's bond counsel and the financial advisor to structure debt that would be the most beneficial to the ratepayers, and asking Ferguson Enterprises whether they might provide financing for their meters.

Director Caspary suggested that staff verify the estimated cost for the AMR/AMI per customer.

Motion carried unanimously by roll call vote.

9. INFORMATION ITEMS

A Claim by Ryan Steers

B Special District Leadership Foundation: District Transparency Certificate of Excellence

10. NON-ACTION ITEMS

A Organization Reports

Director Caspary reported that he attended the Association of California Water Agencies (ACWA) State Legislative Committee Meeting on March 13th, where they discussed proposed amendments to SB 1099 (Dodd), Emergency Backup Generators Critical Facilities Exemption, to include suppliers of agricultural and raw water. He provided an update regarding the State Water Resources Control Board's negotiations for an exemption from state law requiring that they provide an assessment of the economic feasibility of new regulations.

B Director's Reports on Outside Meetings

Director Caspary reported that he attended the Santa Monica Bay Restoration Commission Watershed Advisory Committee Meeting on March 5th.

Director Lo-Hill reported that she attended the Water Education Foundation's Lower Colorado River Tour on March 11th through 13th.

C General Manager Reports

(1) General Business

General Manager David Pedersen acknowledged District staff for their support of each other and the customers, and thanked the Board for their support. He noted that District staff conducted an assessment of the number of N-95 masks that the District had in stock, and he proposed donating the surplus to the Los Angeles County Fire Department or a public hospital. Director Caspary suggested that staff investigate recommendation from the Centers for Disease Control and Prevention (CDC) and mask manufacturers' for potential disinfection and reuse of N-95 masks.

(2) Follow-Up Items

D Directors' Comments

Director Caspary acknowledged District staff for their efforts.

Board President Lewitt acknowledged John Zhao for taking the lead as Incident Commander.

Director Polan noted that his local neighborhood app was suggesting that bottled water was better than tap water and that he responded by explaining the amount of plastic found in a plastic bottle of water. He noted that the District's water was disinfected and treated, and it costs less than bottled water.

11. FUTURE AGENDA ITEMS

None.

12. PUBLIC COMMENTS

None.

13. CLOSED SESSION

None.

14. OPEN SESSION AND ADJOURNMENT

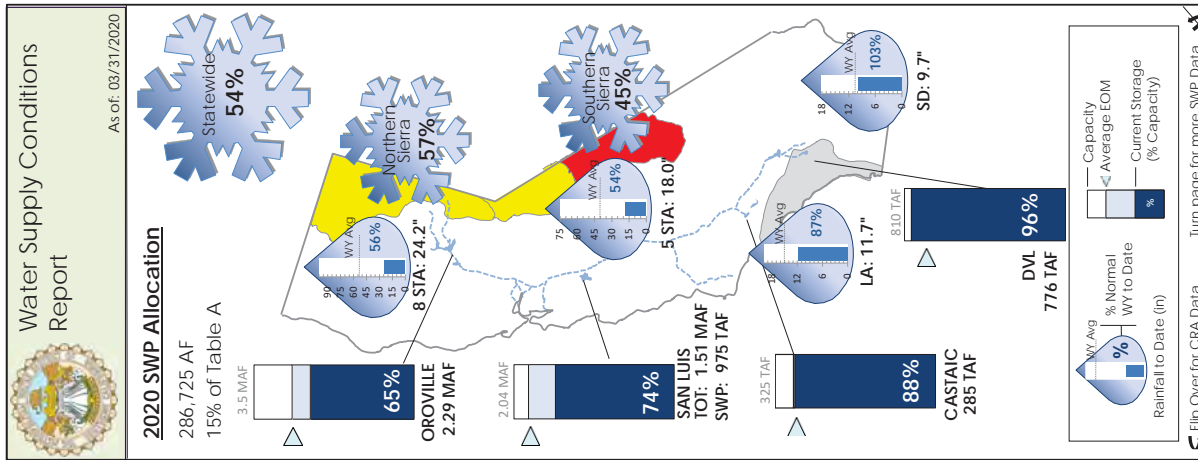
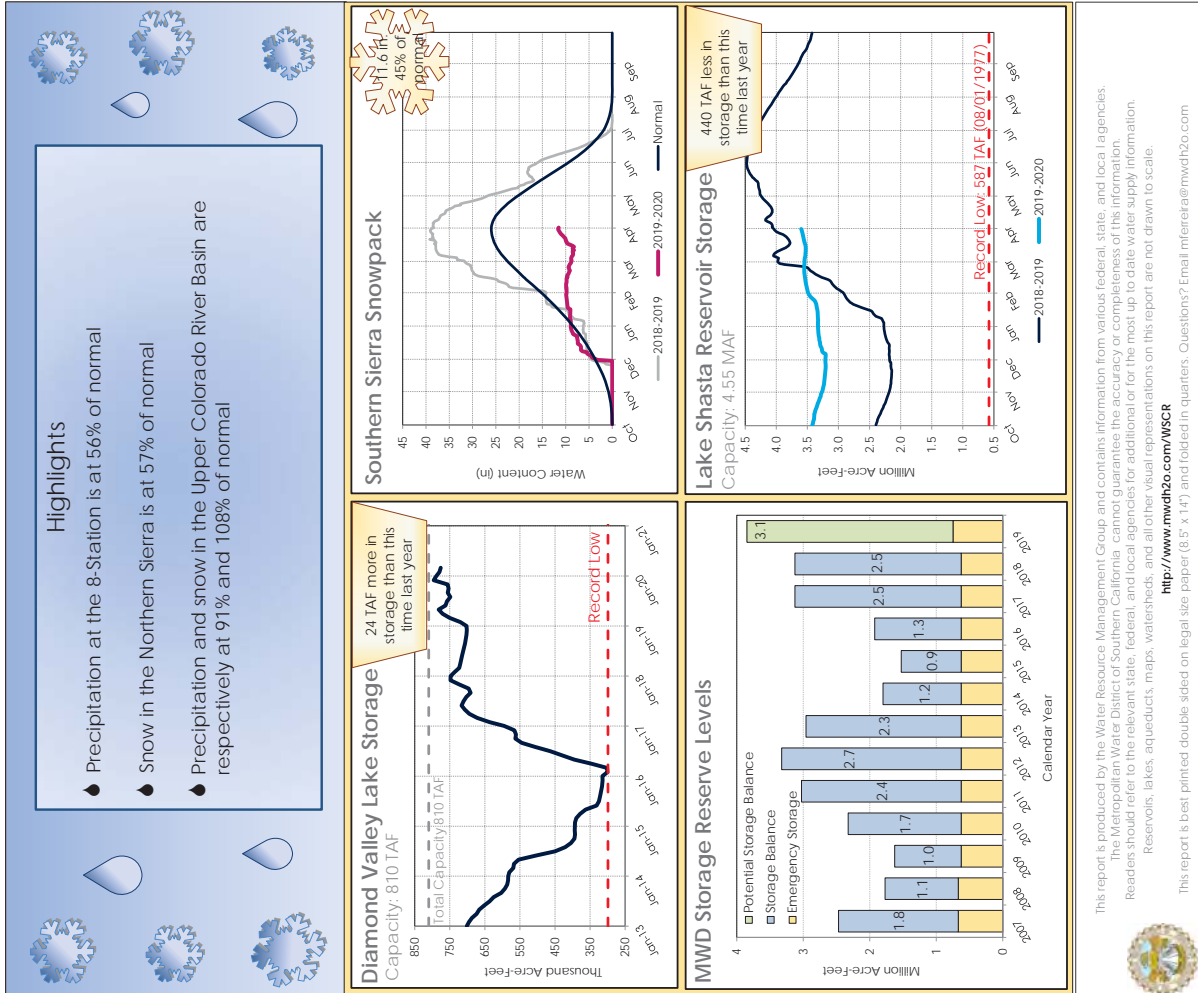
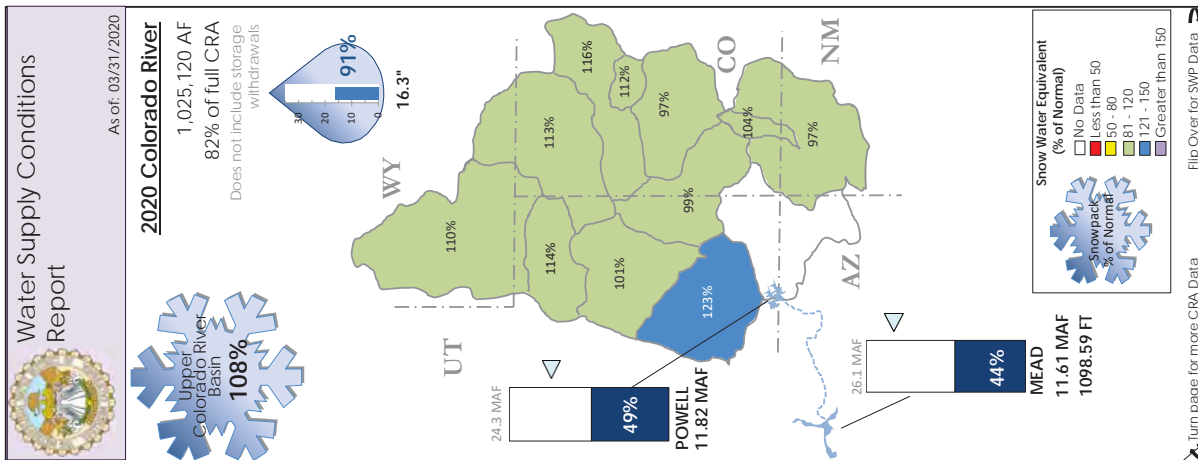
Seeing no further business to come before the Board, the meeting was duly adjourned at **11:03 a.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

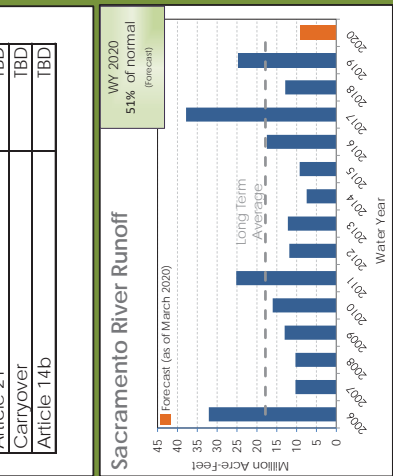
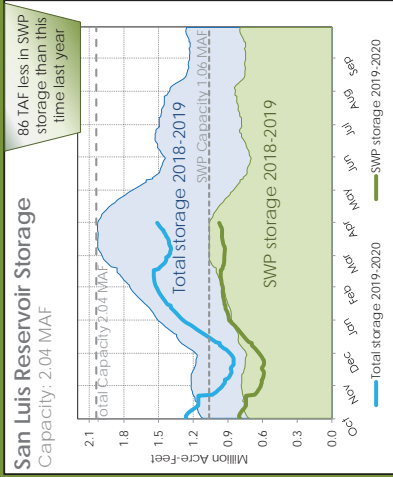
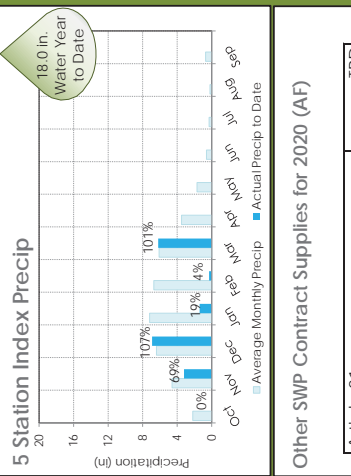
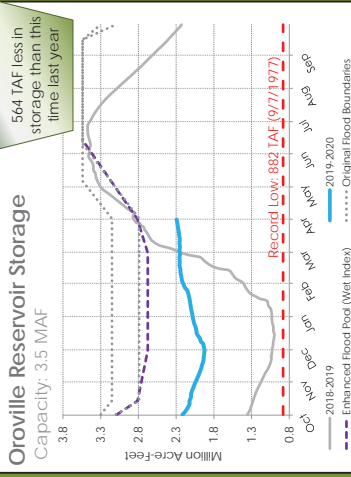
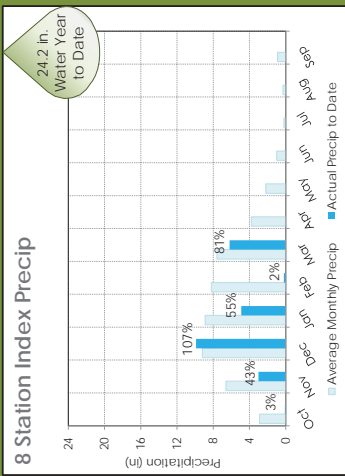
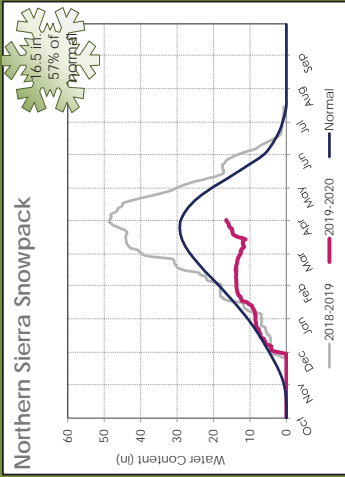
Charles Caspary, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



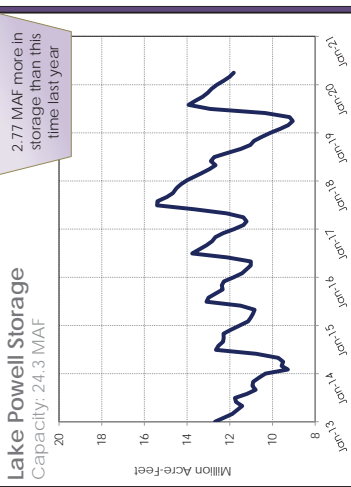
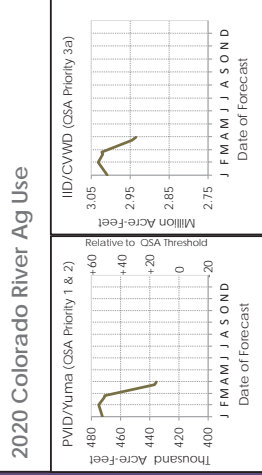
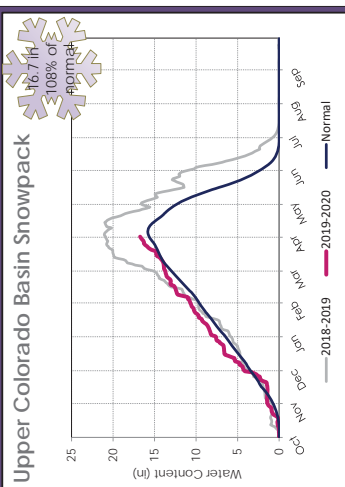
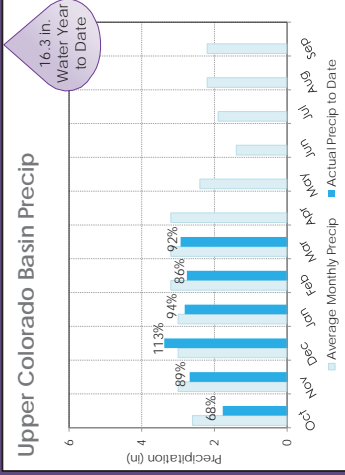
State Water Project Resources

As of: 03/31/2020



Colorado River Resources

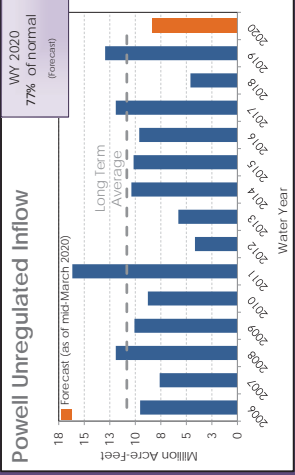
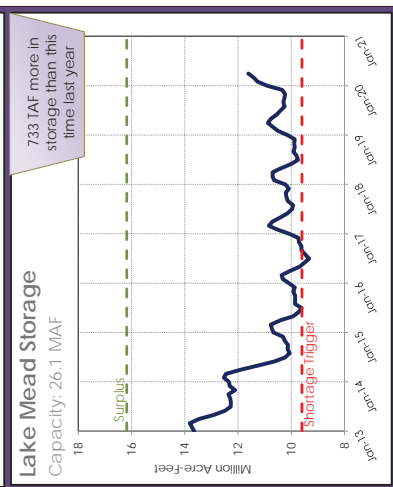
As of: 03/31/2020



Lake Mead Shortage/Surplus Outlook

| Year | 2020 | 2021 | 2022 | 2023 | 2024 |
|----------|------|------|------|------|------|
| Shortage | 0% | 0% | 11% | 31% | 37% |
| Surplus | 0% | 0% | 2% | 7% | 11% |

Likelihood based on results from the February 2020 WFOU/CRES model run. Includes DCP Contributions.





April 7, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject : Response to Coronavirus (COVID-19) Pandemic: Continuation of Emergency

SUMMARY:

In December 2019, an outbreak of respiratory illness due to a novel coronavirus (COVID-19) was first identified in Wuhan City, Hubei Province, China, and has spread outside of China, impacting many countries, including the United States. As of April 1, 2020, there were over 8,131 confirmed cases of COVID-19 in California with 150 deaths. Given the rapid spread of COVID-19, the General Manager called for a local emergency within the District's service area on March 16, 2020, and activated an incident command protocol. The District has established two primary objectives for its response to the emergency: (1) to protect the health and safety of its employees and customers; and (2) to ensure the continuity of business operations for the District.

On March 24, 2020, the Board adopted Resolution No. 2572, declaring a state of emergency for the District's service area due to the coronavirus (COVID-19) pandemic and authorizing actions to support the response and recovery effort. Section 2-6.402 of the Las Virgenes Municipal Water District Code requires that once the Board has declared an emergency, it must determine by a 4/5's vote at each subsequent regular Board meeting whether to continue or terminate the authorization for emergency. Staff recommends that the emergency declaration be continued.

RECOMMENDATION(S):

Approve the continuation of an emergency declaration for response to the coronavirus (COVID-19) pandemic.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

Resolution No. 2572 authorized and directed the General Manager to temporarily grant relief to District customers, as follows:

- Avoid shutting off water service for non-payment;
- Discontinue the issuance of door tags and associated fees for non-payment; and
- Waive late charges for past due water and wastewater bills.

At the Board meeting, staff will provide a comprehensive update on the District's response to the coronavirus (COVID-19) pandemic, including the following items:

- Response actions taken to-date;
- Effectiveness of the above-described actions;
- Feedback received from customers; and
- Billing and financial metrics.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: David W. Pedersen, General Manager



April 7, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Debt Management Policy: Adoption

SUMMARY:

The District has a long-standing preference for pay-as-you-go funding of capital improvement projects. The approach is exemplified by the fact that the District currently has no outstanding debt for its capital facilities. Pay-as-you-go financing typically reduces overall project costs, provides greater budget flexibility and improves the ability to manage rates. However, it is sometimes necessary to debt finance large capital improvement projects that have an extended useful life to ensure that adequate revenues are maintained for operations, maintenance and emergencies. Adoption of a debt management policy is a standard best practice for governmental organizations considering debt financing options. Staff recommends that the Board adopt the attached proposed Debt Management Policy that outlines when debt financing would be considered, the types of debt to be evaluated and related debt management responsibilities.

RECOMMENDATION(S):

Adopt the proposed Debt Management Policy.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no direct financial impact associated with adoption of the Debt Management Policy because it does not authorize the issuance of debt.

DISCUSSION:

In 2015, the California State Treasurer's Office's Task Force on Bond Accountability published its final report that included a key recommendation that local agencies adopt debt management policies. Additionally, the Government Finance Officers Association recommends the adoption of debt management policies as an industry best practice. Adoption of a debt management policy does not imply or otherwise obligate an agency to issue debt financing. Instead, it provides a framework for the agency to evaluate the appropriateness of debt financing for certain prescribed circumstances, consider debt financing instruments and properly manage any outstanding debt obligations.

The District's adopted Financial Policies include Financial Policy 4, Financing Alternatives, that specifies a long-term preference for pay-as-you-go funding for capital improvement projects and establishes that debt shall not exceed 15% of reliable revenue sources. Since the District currently has no outstanding debt, the Board has not adopted a debt management policy that contains the recommended provisions of the State Treasurers' Office and/or Government Finance Officers Association.

As the District moves forward to consider potential debt financing of the Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project and Pure Water Project Las Virgenes-Triunfo, staff recommends that the Board adopt a debt management policy that specifies the various industry best practices, including considerations for when debt would be issued, the types of debt instruments that would be considered and debt management responsibilities.

Following are the key components of the proposed Debt Management Policy:

- Confirmation of the District's preference for pay-as-you-go funding.
- Specific factors in considering debt, such as:
 - Project's useful life
 - Impact of debt on budget and rates
 - Type of project
 - Cost and market conditions
- Types of debt the District would consider
- Structure of debt
- Roles and responsibilities of the debt management team

The adoption of the proposed Debt Management Policy would clearly articulate the conditions under which the Board would consider the issuance of debt. The adoption of the policy would implement industry best practices and serve as a key element towards accomplishing Strategic Objective No. 5, Achieving a High Credit Rating for LVMWD's Three Enterprises, together with supporting the business value of sound financial management.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:



Debt Management Policy

Proposed April 7, 2020

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Las Virgenes Municipal Water District Debt Management Policy

1.0 AUTHORITY

This Debt Policy was adopted by the Board of Directors of the Las Virgenes Municipal Water District at its regular meeting on _____. Any modifications to this policy must be approved by the Board of Directors at a duly noticed public meeting.

2.0 SCOPE

This debt policy sets forth debt management objectives for the District and establishes general parameters for issuing and administering the District's debt. This policy applies to all debt issued or incurred by the District, including, but not limited to, loans, private placements, municipal bonds, and credit lines. This policy does not cover credit or purchasing card debt or pension and Other Post-Employment Benefits (OPEB).

3.0 POLICY STATEMENT

Las Virgenes Municipal Water District favors a pay-as-you-go program for capital projects. However, the District will consider debt financing under the following conditions:

- 1) When the project's expected useful life will exceed the term of the financing.
- 2) When the project revenues or specific resources will be sufficient to service the long-term debt.

The District shall consider the following factors prior to issuing debt:

- 1) Revenues have been identified to service the long-term debt.
- 2) Impact on District reserves and operating budget.
- 3) The impact on customer rates.
- 4) The project securing the debt is of the type that will support a good credit rating.
- 5) Market conditions present favorable financing terms.
- 6) The project is mandated to meet State or Federal standards.
- 7) The project is required to meet current or projected capacity requirements.
- 8) The project's useful life.
- 9) The project's cost.

The District shall not utilize debt for operations or maintenance activities.

4.0 METHODS OF FINANCING

The Director of Finance and Administration will investigate all possible financing alternatives

including, but not limited to, grants, loans, and bonds.

4.1 Cash

The District favors pay-as-you-go and funds a significant portion of its capital projects through this strategy that utilizes current cash on hand.

4.2 Grants

The District will first look to grants to supplement capital project financing.

4.3 Interfund Borrowing

The District may borrow funds from an enterprise that has sufficient cash in excess of the District’s reserve policy for the following purposes:

- 1) For short-term borrowing due to imbalances caused by timing of grants or other borrowing methods.
- 2) For projects under \$10 million.
- 3) For repayment terms of five years or less.

For interfund borrowing, the Director of Finance shall determine that the loan will not negatively impact the enterprise that is loaning the funds and that the loan will not cause reserve levels to be below policy limits. Interfund loans will have a floating interest rate based on the “Total Portfolio Yield” as reported on each month’s Monthly Cash & Investment Report, a loan agreement, and a repayment schedule approved by the Board of Directors.

4.4 Bank Loans/Lines of Credit

The District may seek out bank loans or lines of credit when such terms are beneficial to the District over other financing methods.

4.5 Other Loans

The District will evaluate other loan programs, including but not limited to, State Revolving Fund (SRF) programs, Water Infrastructure Finance and Innovation Act (WIFIA), California Special Districts Association (CSDA), and other specialized loan programs.

4.6 Lease – Purchase Agreements

The District will evaluate lease-purchase agreements as a means to finance capital projects.

4.7 Debt Financing

The District may issue debt as allowed under federal and state law either. Debt financing through a Public Finance Authority (PFA) or through a Joint Powers Authority (JPA) shall also be evaluated.

(a) Bond Anticipation Notes and Refunding Agreements

Bond Anticipation notes and other interim financing methods may be utilize to cover short-term financing needs in anticipation of long-term future debt issuance.

5.0 PROHIBITED DEBT

The District shall not issue debt for purposes not expressly allowable under this policy. The District shall not issue utilize financing methods not expressly allowed under this policy.

6.0 FINANCING TEAM

The Financing Team is the working group of staff and consultants necessary to complete a debt issuance. The team includes bond counsel, disclosure counsel, underwriter, and financial advisor, and may include trustee, pricing consultants, and/or arbitrage analyst. The team also typically includes the General Manager, Director of Finance and Administration, and the Finance Manager.

6.1 Consultant Selection

The District will consider the professional qualifications and experience of consultants as it relates to the specific debt issuance. The District recognizes the benefits of long-term relationships with the financial advisor and bond counsel and will seek proposals for these services at least once every ten years. All other consultants will be reviewed with each debt issuance to insure that the expertise for the particular debt instrument is available.

7.0 STRUCTURE AND TERM OF DEBT

7.1 Term of Debt

The District will structure debt for the shortest possible period. In no case will debt exceed 30 years. Considerations for the term of the debt shall be:

- 1) Anticipated useful life of the project.
- 2) Ability to fund with pay-as-you-go funds.
- 3) Current and future revenue available to make debt payments.

7.2 Debt Repayment Structure

The District will seek to structure the debt with a level repayment schedule to ensure budget certainty.

7.3 Debt Maturity Options

For each issuance, the District will select either serial, term bonds, or both.

7.4 Interest Rate Structure

The District will issue long-term debt and enter into other forms of debt arrangements

with a preference for fixed interest rate to ensure budget certainty.

7.5 Call/Put Options

A call option is utilized to allow the District to retire debt earlier than its stated maturity. For new debt, the District will consider the cost and benefits of providing a call option.

A put option provides the holder of the debt the option to require the District to pay back the principal of a debt prior to its stated maturity date. The District will not utilize put options.

7.5 Credit Enhancements

Credit enhancements such as bond insurance, letters of credit, and surety policies may be utilized to improve credit ratings when total cost savings can be achieved.

7.6 Reserve Fund

Debt service reserve funds are held by a trustee or the District and are utilized to make debt service payments should the District fail to generate sufficient annual revenues or fail to fund the Rate Stabilization Fund. The District will seek to minimize the use of reserve funds and may consider substituting letters of credit, bond insurance, or surety policies.

7.7 Debt Limits

The District will not issue debt in excess of that provided for by State or Federal limits. Debt obligation shall not exceed 15% of each enterprise's operating revenue.

7.8 Use of Derivatives

The District shall not utilize derivatives.

8.0 REFUNDINGS

The District will refinance debt to achieve cost savings or to modify debt covenants. When refinancing for cost savings, the District will target a 5% reduction in net present value. Refunding to lengthen the term of the debt will only be permissible if the new term does not exceed the expected useful life of the project the debt was issued for.

9.0 DEBT MANAGEMENT

9.1 Method of Sale

The District, with its financial advisor, will evaluate the most cost efficient method of issuing debt. Debt may be issued through a competitive sale, a negotiated sale, or other placement, including placements with local, state, or federal agencies.

9.2 Initial Disclosure Requirement

The District recognizes its disclosure responsibilities and will hire disclosure counsel for debt sales. The District will comply with Securities and Exchange Commission Rule 10b-5 and all other applicable rules.

9.3 Ratings

The District will seek to manage its finances in a manner that results in high bond ratings to reflect high credit worthiness of the District. The District recognizes that the District's fiscal status, reserve levels, rate schedule, credit history, and management capabilities are reflected in bond ratings and evaluations of credit worthiness. The financing team will evaluate whether and when one or more ratings will be sought. The Director of Finance and Administration will be the primary point of contact to ratings agencies.

9.4 Investment of Proceeds

The Director of Finance and Administration shall invest proceeds and reserve funds in accordance with the indenture and in compliance with the District's Investment Policy. The Director of Finance and Administration shall also ensure compliance with arbitrage requirements.

9.5 Use of Proceeds

The Director of Finance and Administration shall ensure that debt proceeds are utilized for the intended purpose.

9.6 Ongoing Disclosure

The Director of Finance and Administration shall ensure compliance with all continuing disclosures requirements, including but not limited to SB 1029, Securities and Exchange Commission Rule 15c2-12, and required disclosure to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access (EMMA) system.