

**LAS VIRGENES – TRIUNFO
JOINT POWERS AUTHORITY
MINUTES
SPECIAL MEETING**

5:00 PM

December 9, 2019

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Lynda Lo-Hill.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:02 p.m.** by Chair Orkney in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California. Director Pan participated from the teleconference location at Santa Clara City Hall, 1500 Warburton Avenue, Santa Clara, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Caspary, Lewitt, Lo-Hill, Orkney, Pan, Renger, Shapiro, Tjulander, and Wall.

Absent: Director Polan

Director Pan confirmed that she posted a copy of the agenda at the teleconference location 72 hours in advance.

Chair Orkney noted that all votes taken during the meeting would require a roll call vote due to Director Pan's participation by teleconference.

2. APPROVAL OF AGENDA

Administering Agent/General Manager David Pedersen asked that the Board add an item to the agenda to recognize Director Pan for her service. He also noted that a corrected copy of the staff report for Item 6C was provided to the Board.

Director Renger moved to approve the agenda. Motion seconded by Director Wall. Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Orkney, Pan, Renger, Shapiro, Tjulander, Wall

NOE: None

ABSTAIN: None

ABSENT: Polan

3. **PUBLIC COMMENTS**

None.

4. **CONSENT CALENDAR**

A Minutes: Regular Meeting of November 4, 2019

Approve

B 20-Inch Recycled Water Valve Repair: End of Emergency

Declare an end to the emergency for repair of a broken 20-inch recycled water valve at the intersection of Kanan Road and Thousand Oaks Boulevard.

C Tapia Process Air Improvements Project: Final Acceptance

Approve Change Order No. 8 in the amount of \$12,800; approve the execution of a Notice of Completion and have the same recorded; and in the absence of claims from subcontractors and others, release the retention, in the amount of \$90,048.87, within 30 calendar days after filing the Notice of Completion for the Tapia Process Air Improvements Project.

D Tapia WRF Summer Season Compliance Project: Approval of Scope Change

Authorize the Administering Agent/General Manager to approve a change in scope to Stantec Consulting Services, in the amount of \$15,609, for additional design elements and professional services for the Tapia WRF Summer Season Compliance Project.

Director Lewitt moved to approve the Consent Calendar. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Orkney, Pan, Renger, Shapiro, Tjulander, Wall

NOE: None

ABSTAIN: None

ABSENT: Polan

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

Added Item: Proclamation Recognizing Director Susan Pan

Chair Orkney read a proclamation recognizing Director Susan Pan for her service to Triunfo Water & Sanitation District and to Las Virgenes – Triunfo Joint Powers

Authority. She expressed her appreciation for Director Pan's service and wished her well on her future endeavors.

The Board also expressed their appreciation and thanked Director Pan for her knowledge and expertise.

A Pure Water Project Las Virgenes-Triunfo: Update

Joe McDermott, Director of Engineering and External Affairs, provided an update regarding construction activities on the Pure Water Demonstration Facility and the Demonstration Garden Project. He noted that both projects should be completed by the end of January and were on schedule for a ribbon cutting ceremony and tours in March. He reported that several of the JPA Directors and staff toured the Pure Water San Diego, Padre Dam Municipal Water District Advanced Water Purification Demonstration Facility, and Ray Stoyer Water Recycling Facility on December 2nd. He noted that staff from both facilities shared their experiences with operating their demonstration facilities and conducting public outreach.

A discussion ensued regarding incorporating consent forms for parents' authorization to allow their children to sample the treated water after a school tour, and keeping treated water in a refrigerator for the public to sample whenever the demonstration equipment is off-line.

Chair Orkney requested that staff invite legislative representatives to the ribbon cutting ceremony.

Director Caspary noted that the Orange County Water District provided bottled water treated through its advanced purification system at the recent Association of California Water Agencies (ACWA) Conference.

B Rancho Las Virgenes Composting Facility: Timeline to Restore Operation

John Zhao, Director of Facilities and Operations, reported that experts were hired to determine the cost of the damages caused by the Woolsey Fire at the Rancho Las Virgenes Composting Facility. He noted that representatives from the JPA's insurance carrier and the Federal Emergency Management Agency (FEMA) indicated that the JPA could risk its insurance coverage for damages should the JPA move forward with repair work prematurely. He reported that claim checks were received in the amount of \$1.75 million out of the \$6.5 million claimed. He reported that a proposal was received from Pacific Hydrotech to repair the facilities to the conditions prior to the fire damage, and staff was waiting on receiving a second proposal from GSE Construction. He stated that once both proposals were reviewed staff would either bring an item to recommend a project to complete all repairs or a recommendation to repair the biofilter only and complete the remaining repairs at a later time. He noted that composting operations could commence once

the biofilter was repaired. He stated that staff expects to bring back a recommendation for the fire repair work in the early part of next year, and staff was targeting to begin composting operations mid-year 2020.

Don Patterson, Director of Finance and Administration, responded to a question regarding the \$1.75 million claim check received by stating that this check was for the undisputed amount of claim damages for both Las Virgenes Municipal Water District facilities and JPA facilities combined. He noted that the insurance carrier re-inspected the hopper, biofilter, and other areas at the Rancho Las Virgenes Composting Facility and would review the facility's original plans in order to calculate another undisputed claim amount.

6. **ACTION ITEMS**

A Annual Financial Statements and Independent Auditor's Report

Receive and file the Fiscal Year 2018-19 JPA financial Statements and Independent Auditor's Report.

Coley Delaney, representing The Pun Group, provided a PowerPoint presentation summarizing the JPA Financial Statements and Independent Auditors' Reports for the Fiscal Year Ending June 30, 2019.

Director Caspary moved to approve Item 6A. Motion seconded by Director Lo-Hill. Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Orkney, Pan, Renger, Shapiro, Tjulander, Wall

NOE: None

ABSTAIN: None

ABSENT: Polan

B Tapia Headworks Floor Rehabilitation Project: Construction Award

Award a construction contract to GSE Construction Company, in the amount of \$278,900; reject all remaining bids upon receipt of duly executed contract documents; and appropriate an additional \$9,498 for the Tapia Headworks floor Rehabilitation Project.

Administering Agent/General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 6B. Motion seconded by Director Tjulander.

Eric Schlageter, Principal Engineer, responded to a question regarding the percentage of overhead and profit used in preparing the Engineer's Estimate.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Orkney, Pan, Renger, Shapiro, Tjulander, Wall

NOE: None

ABSTAIN: None

ABSENT: Polan

C Digester No. 2 Rehabilitation Project: Construction Award

Award a construction contract to GSE Construction Company, in the amount of \$1,882,000; reject all remaining bids upon receipt of duly executed contract documents; and appropriate an additional \$714,379 for the Digester No. 2 Rehabilitation Project.

Administering Agent/General Manager David Pedersen presented the report.

Director Lo-Hill moved to approve Item 6C. Motion seconded by Director Wall.

Eric Schlageter, Principal Engineer, responded to a question regarding the need for explosion proof seal fittings.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Orkney, Pan, Renger, Shapiro, Tjulander, Wall

NOE: None

ABSTAIN: None

ABSENT: Polan

Mr. Schlageter responded to a question regarding whether the digester was available for viewing by the Board Members by stating that the digester was currently boarded up; however, the digester could be opened for viewing should there be interest.

7. BOARD COMMENTS

Director Shapiro reported that he attended the Association of California Water Agencies (ACWA) Fall Conference.

Chair Orkney reported that she also attended the ACWA Fall Conference and noted that the book *The Dreamt Land* was recommended, which deals with the history of water in the Central Valley. She also reported that she had emailed a link to the Board Members regarding an article from the Los Angeles Times entitled "A Kingdom from Dust" written by Mark Arax regarding a Central Valley farmer named Steward Resnick

8. ADMINISTERING AGENT/GENERAL MANAGER REPORT

None.

9. **FUTURE AGENDA ITEMS**

None.

10. **INFORMATION ITEMS**

A State and Federal Legislative Update

B Saddle Peak and Cordillera Tank Rehabilitation: CEQA Determination and Call for Bids

C Carbon Tower Carbon Replacement: Authorization of Purchase Order

D Claim by CSI Electric

11. **PUBLIC COMMENTS**

None.

12. **CLOSED SESSION**

A Conference with Legal Counsel – Potential Litigation (Government Code Section 54956.9): One Case

In the opinion of Legal Counsel, disclosure of the identity of the litigant would be prejudicial to the JPA.

The Board recessed to Closed Session at **5:59 p.m.**, and reconvened to Open Session at **6:11 p.m.**

Authority Counsel Wayne Lemieux announced that the Board received a report during Closed Session, and authorized staff to file a claim with Southern California Edison related to damages as a result of the Woolsey Fire.

13. **ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:11 p.m.**



Janna Orkney, Chair

ATTEST:



Jay Lewitt, Vice Chair