



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agendized items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

9:00 AM

November 19, 2019

PLEDGE OF ALLEGIANCE

- 1 **CALL TO ORDER AND ROLL CALL**
- 2 **APPROVAL OF AGENDA**
- 3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4 **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

A **List of Demands: November 19, 2019 (Pg. 5)**

Receive and File

B **Minutes: Regular Meeting of November 5, 2019 and Special Meeting of November 7, 2019 (Pg. 30)**

Approve

C **Directors' Per Diem: October 2019 (Pg. 42)**

Ratify

D **Lower Colorado River Tour 2020: Board Member Attendance (Pg. 48)**

Authorize Board Member attendance and per diem compensation for the Lower Colorado River Tour to be held by the Water Education Foundation from March 11 through 13, 2020.

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **MWD Representative Report (Pg. 53)**

B **Legislative and Regulatory Updates**

C **Water Supply Conditions Update (Pg. 59)**

6 **TREASURER**

7 **GENERAL MANAGER**

A **Proposal to Co-Sponsor State Legislation with California Municipal Utilities Association on Emergency Backup Generators (Pg. 61)**

Approve a proposal to co-sponsor state legislation with the California Municipal Utilities Association to provide additional flexibility for water and wastewater agencies to operate, maintain and test emergency backup generators.

8 **FACILITIES AND OPERATIONS**

A **Carbon Tower Carbon Replacement: Authorization of Purchase Order (Pg. 84)**

Authorize the General Manager to issue a purchase order to Carbon Activated Corporation, in the amount of \$41,624, for carbon tower media replacement at the Tapia Water Reclamation Facility and Lift Station Nos. 1 and 2.

9 **FINANCE AND ADMINISTRATION**

A **Multi-Site Security Assessment Project: Request for Proposals (Pg. 86)**

Authorize the General Manager to issue a Request for Proposals for the Multi-Site Security Assessment Project.

10 **ENGINEERING AND EXTERNAL AFFAIRS**

A **Saddle Peak and Cordillera Tank Rehabilitation Project: CEQA (Pg. 105) Determination and Call for Bids**

Find that the work is exempt from the provisions of the California Environmental Quality Act and authorize the issuance of a Call for Bids for the Saddle Peak and Cordillera Tank Rehabilitation Project.

B **Roadside Drive Bridge Widening Project: Water Main Relocation (Pg. 112)**

Appropriate \$136,448 to fund the construction cost for relocation of a District-owned 10-inch water main and associated appurtenances along Roadside Drive in the City of Agoura Hills; and authorize the General Manager to execute a Utility Agreement with the City of Agoura Hills, subject to non-substantive changes and in a form approved by Legal Counsel, and accept the lowest responsible construction bid identified by the City to allow for the water main relocation work to be performed together with the Roadside Drive Bridge Widening Project.

11 **NON-ACTION ITEMS**

A **Organization Reports**

B **Director's Reports on Outside Meetings**

C **General Manager Reports**

(1) General Business

(2) Follow-Up Items

D **Director's Comments**

12 **FUTURE AGENDA ITEMS**

13 **PUBLIC COMMENTS**

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14 **CLOSED SESSION**

15 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of : November 19, 2019

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 83472 through 83579 were issued less voids/stop payments in the total amount of \$ 1,209,078.09

Payments through wire transfers as follows:

10/31/2019 Metropolitan Water District Payment for water deliveries in the month of August 2019 \$ 2,516,203.02

11/8/2019 Bank of New York Mellon Payment for Sani Refunding Revenue Bond Principal & Interest \$ 7,426,088.59

Sub-Total Wires \$ 9,942,291.61

Total Payments \$ 11,151,369.70

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
11/19/19**

Company Name	Company No.	Check No.	Check No.	Total
		83472 thru 83517 11/05/19	83518 thru 83579 11/12/19	
		Amount	Amount	
Potable Water Operations	101	62,688.09	113,920.36	176,608.45
Recycled Water Operations	102		533.65	533.65
Sanitation Operations	130	3,185.71	6,824.96	10,010.67
Potable Water Construction	201			-
Water Conservation Construction	203			-
Sani- Construction	230			-
Potable Water Replacement	301	25,180.32		25,180.32
Reclaimed Water Replace	302			-
Sanitation Replacement	330			-
Internal Service	701	48,781.70	75,441.26	124,222.96
JPA Operations	751	57,435.53	100,237.58	157,673.11
JPA Construction	752		67,167.98	67,167.98
JPA Replacement	754	647,680.95		647,680.95
Total Printed		844,952.30	364,125.79	1,209,078.09

Voided Checks / payment stopped:

Total Voids	-	-	-
Net Total	844,952.30	364,125.79	1,209,078.09



MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road
 Calabasas, CA 91302

August 2019	Page No. 1 of 1
Mailed: 09/10/2019	Due Date: 10/31/2019
Invoice Number: 9826	Revision: 0

NOTICE
 The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	2,257.7
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	2,257.7	\$209.00	\$471,859.30
	System Access Rate	2,257.7	\$326.00	\$736,010.20
	Water Stewardship Rate	2,257.7	\$69.00	\$155,781.30
	System Power Rate	2,257.7	\$127.00	\$286,727.90
	Treatment Surcharge	2,257.7	\$319.00	\$720,206.30
SUBTOTAL				\$2,370,585.00

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	
Capacity Charge(Payment Schedule: M)	\$32,465.00	
Readiness To Serve Charge(Payment Schedule: M)	\$113,153.02	
SUBTOTAL		\$145,618.02

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			7/26/2016	45.3
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	89,693.3			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	10,901.7	44.8		
Tier 1 Current Month Deliveries	2,257.7			
Purchase Order Commitment (Jan 2015 to Dec 2024)	162,390.0			

INVOICE TOTAL

Volume AF	Amount Now Due
2,257.7	\$2,516,203.02

Note: Amount Due is based on highlighted fields

Approved for Payment:

John Zhao 9/10/19
 John Zhao Date
Doug Anders 9/10/19
 Doug Anders Date

Approved for Payment
David W. Pedersen 09/16/19
 David W. Pedersen, P.E.

PAID
 Wired on 10/31/19
 JC

**LAS VIRGENES MUNICIPAL WATER DISTRICT
WIRE TRANSFER REQUEST**

DATE NEEDED: November 8, 2019

REQUESTED BY: Jennifer Chen

FUNDS WIRING TO: LAS VIREGENES MWD 09 BOND PMT FUND A/C

BENEFICIARY BANK NAME: BANK OF NEW YORK MELLON ABA No. 021000018

BENEFICIARY BANK A/C NO. 8500248400

FUNDS WIRING FROM: LVMWD's Checking A/C (No. 4806994448) @ Wells Fargo Bank

AMOUNT TO BE WIRED: \$7,426,088.59

REMARKS: Transfer Fund to A/C No. 850024-Las Virgenes Bond Pmt Account for principal & interest for full redemption of 2009 Sani Refunding Revenue Bond on December 13, 2019.


REVIEWED BY: 

APPROVED BY: 

APPROVED BY: John Sh

***** ACCOUNTING DEPARTMENT USE ONLY *****

WIRE ENTERED BY: Jennifer Chen DATE: 11-8-2019

WIRE VERIFIED/SENT BY:  DATE: 11-8-2019

WIRE EFFECTIVE DATE: 11/8/19

P A I D
Wired 11/8/2019
JC

Batch Number - 275808

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document		Key itm Co	Amount	Invoice Number
						Number	Number			
83472	11/05/19	19269	ACC BUSINESS	INTERNET 9/11-10/10/19	PV	166928	001 00701	913.82	192866091	
				Payment Amount				913.82		
83473	11/05/19	17361	ACCURATE FIRST AID SERVICES	1ST AID SITE SRV-OPS	PV	166942	001 00701	193.48	B-3027	
				1ST AID SITE SRV-HQ	PV	166943	001 00701	200.60	B-3026	
				1ST AID SITE SRV-WLK	PV	166944	001 00701	218.11	B-3024	
				Payment Amount				612.19		
83474	11/05/19	19993	ALEXANDER'S CONTRACT SERVICES, INC.	MTR READS 8/26-9/20/19	PV	166929	001 00701	18,507.53	102412	
				Payment Amount				18,507.53		
83475	11/05/19	21405	ALLIANCE ENVIRONMENTAL GROUP, LLC	PW DEBRIS RMVL@TAPIA	PV	166917	001 00701	16,325.00	154593	
				Payment Amount				16,325.00		
83476	11/05/19	2387	AMERRAY HYDRAULICS CORP	NIPPLES	PV	166955	001 00701	76.08	49908	
				Payment Amount				76.08		
83477	11/05/19	2397	AQUATIC BIOASSAY & CONSULTING	SEP CHRNC NPDES BIOASS	PV	166907	001 00701	4,300.00	LVS1019.0857	
				Payment Amount				4,300.00		
83478	11/05/19	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	7 REG-WTRWS BKFT 10/17	PV	166938	001 00701	175.00	96-12092	
				Payment Amount				4,300.00		
				REG-WTR TOUR 11/4-L.L.	PV	166946	001 00701	40.00	06-12082	
				2 REG-CCWUC LNCHN 7/24	PV	166974	001 00701	70.00	06-12052	
				Payment Amount				285.00		
83479	11/05/19	2869	AT&T	SRV 10/20-11/19/1 9	PV	166954	001 00101	212.80	2150/102019	
				SRV	PV	166968	001 00101	220.65	2430/102319	

Batch Number - 275808

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
				10/23--11/22/1					
				9					
				SRV	PV	166969	001 00101	213.12	7426/102319
				10/23--11/22/1					
				9					
				Payment Amount				646.57	
83480	11/05/19	7770	AUTOMATIONDIR ECT.COM	TRANSMITTERS & RELAYS	PV	166958	001 00101	2,383.81	10347399
				Payment Amount				2,383.81	
83481	11/05/19	21425	BRIGHTVIEW LANDSCAPE SERVICES, INC	LANDSCP SRV 10/15--10/31/1	PV	166913	001 00701	1,728.18	6554741
				9					
				LANDSCP SRV 10/15--10/31/1	PV	166913	002 00701	2,997.06	6554741
				9					
				LANDSCP SRV 10/15--10/31/1	PV	166913	004 00701	2,459.93	6554741
				9					
				LANDSCP SRV 10/15--10/31/1	PV	166913	006 00701	599.42	6554741
				9					
				Payment Amount				7,784.59	
83482	11/05/19	18533	CALIFORNIA LUTHERAN UNIVERSITY (CLU)	SUPV SKILL TRNG-5 EE	PV	166939	001 00701	1,975.00	LVMWD 1001
				Payment Amount				1,975.00	
83483	11/05/19	20655	CANNON CORPORATION	P/E 9/30-TANK REHAB	PV	166924	001 00701	79.00	70234
				P/E 9/30-TANK REHAB	PV	166924	002 00701	79.00	70234
				P/E 9/30-J BRIDGER PIPELN	PV	166925	001 00701	25,101.32	70278
				Payment Amount				25,259.32	
83484	11/05/19	21403	CJI PROCESS SYSTEMS, INC.	ADDTL WORK-TANK#3 FLNG FLANGE RPR-TANK#3	PV	166916	001 00701	2,953.65	11661-CO01
				Payment Amount				3,277.95	11661-REV
				Payment Amount				6,231.60	

Batch Number - 275808
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
83485	11/05/19	16821	CLEAN SWEEP SUPPLY CO., INC	TOWELS	PV	166923	001	00701	282.77	571663
83486	11/05/19	19270	COMMUNICATION S RELAY, LLC	TOWELS Payment Amount	PV	166930	001	00701	282.77	572342
				NOV19 SITE RENT SCADA	PV	166951	001	00101	565.54	57878
83487	11/05/19	6866	CS-AMSCO	Payment Amount BUTTERFLY VALVE BUTTERFLY VALVE	PV	166920	001	00701	2,513.03	15274
					PV	166920	002	00701	88.61	15274
83488	11/05/19	21201	CUSHMAN CONTRACTING CORPORATION	Payment Amount PMT#7-TWRF PROC AIR	PV	166911	001	00701	2,601.64	10626/PMT#7
				PMT#7-TWRF PROC AIR	PV	166911	002	00701	15,022.60	10626/PMT#7
				PMT#9-TWRF PROC AIR	PV	166912	001	00701	26,177.50	10626/PMT#8
				RTN#7-TWRF PROC AIR	PD	166914	001	00754	32,775.44	10626/RTN#7
				RTN#8-TWRF PROC AIR	PD	166915	001	00754	1,308.88	10626/RTN#8
83489	11/05/19	8923	ENVIRONMENTAL EXPRESS, INC.	Payment Amount SPE CARTRIDGES DRYING CARTRIDGES	PV	166963	001	00701	647,601.95	1000575713
					PV	166964	001	00701	115.27	1000575713
					PV	166984	001	00701	215.54	1000576579
83490	11/05/19	2654	FAMCON PIPE	Payment Amount MISC INVENTORY PARTS HYDRANT EXTENTION COUPLINGS	PV	166931	001	00701	330.81	S100013581.00
					PV	166931	001	00701	6,810.90	1
					PV	166932	001	00701	413.91	S100013581.00
					PV	166933	001	00701	546.80	2
					PV	166934	001	00701	1,825.20	S100012927.00
					PV	166934	001	00701	1,825.20	2
					PV	166935	001	00701	1,845.08	S100013683.00
					PV	166935	001	00701	1,845.08	1
					PV	166935	001	00701	1,845.08	S100015367.00
					PV	166935	001	00701	1,845.08	1

Batch Number - 275608
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				S						
				VALVES/UNIONS	PV	166936	001	00701	1,508.90	S100013683.00
				/ELLS						2
				Payment Amount					12,954.79	
83491	11/05/19	18815	FASTENAL COMPANY	KEYSTOCK-TAPI	PV	166962	001	00751	569.94	CACHA34049
				A						
				FASTENERS-TAP	PV	166977	001	00751	19.78	CACHA34091
				IA						
			Alt Payee	FASTENAL COMPANY						
				P. O. BOX 1286						
				WINONA MN 55987-1286						
				Payment Amount					589.72	
83492	11/05/19	2659	FENCE FACTORY	FENCE REPAIRS	PV	166975	001	00101	1,178.00	114793
				FENCE REPAIRS	PV	166975	002	00101	302.94	114793
				FENCE REPAIRS	PV	166975	003	00101	1,016.15	114793
				Payment Amount					2,497.09	
83493	11/05/19	21015	ROBERT FREEMAN	RFND	PV	166949	001	00101	1,004.44	670201
				BAL-CLOSED						
				A/C						
				Payment Amount					1,004.44	
83494	11/05/19	6770	G.I. INDUSTRIES	TAPIA RAGS	PV	166945	001	00701	578.68	2532153-0283-
				10/1-10/15/19						2
			Alt Payee	G.I. INDUSTRIES						
				P. O. BOX 541065						
				LOS ANGELES CA 90054-1065						
				Payment Amount					578.68	
83495	11/05/19	18175	GOLD COAST ENVIRONMENTAL	SIGNAL CONVERTER	PV	166919	001	00701	1,805.55	12323
				SIGNAL CONVERTER	PV	166919	002	00701	75.00	12323
				INSTL SIGNAL	PV	166959	001	00130	610.00	12324
				CONVRTR-IJS#1						
				Payment Amount					2,490.55	
83496	11/05/19	2701	GRAINGER, INC.	BALL VALVE/NPPL/SH	PV	166901	001	00701	277.78	9306480006
				WRHD						
				VALVES	PV	166902	001	00701	607.65	9306228017
				ROUNDSLING	PV	166903	001	00701	56.90	9312127419
				1/4 HP MOTOR	PV	166904	001	00701	69.22	9311766274
				V-BELT	PV	166905	001	00701	1.51	9312239099

Batch Number - 275808
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							Lim	Co		
				V-BELTS	PV	166806	001	00701	11.54	9312239081
		Alt Payee	5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
				Payment Amount					1,024.60	
83497	11/05/19	8992	HOUSE SANITARY SUPPLY	TOWELS	PV	166937	001	00701	1,098.83	224973
				Payment Amount					1,098.83	
83498	11/05/19	20662	INPLANT SALES, LLC	VALVES	PV	166918	001	00701	1,905.31	16041
				VALVES	PV	166918	003	00701	185.90	16041
				6" GASKETS	PV	166978	001	00701	137.97	16055
				6" GASKETS	PV	166978	002	00701	7.33	16055
				FLG	PV	166979	001	00701	521.22	16061
				ADAPTR/GASKET S	PV	166979	003	00701	7.33	16061
				ADAPTR/GASKET S	PV	166979	003	00701	7.33	16061
				Payment Amount					2,765.06	
83499	11/05/19	2611	LA DWP	RECTIFIER	PV	166953	001	00101	42.20	851260/102419
				9/23--10/24/19						
				TWIN LKS P/S	PV	166966	001	00101	12,258.57	875698/102519
				9/12--10/16/19						
				Payment Amount					12,300.77	
83500	11/05/19	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	HQ BLDG#1	PV	166899	001	00101	453.48	2620/101619
				9/10--10/9/19						
				HQ BLDG#8	PV	166890	001	00701	292.94	2647/101619
				9/10--10/9/19						
				FIRE PRTC#8	PV	166891	001	00701	7.50	2650/101619
				9/10--10/9/19						
				FIRE PRTC#7	PV	166892	001	00701	7.50	2654/101619
				9/10--10/9/19						
				BLDG#7	PV	166893	001	00701	748.20	2656/101619
				9/10--10/9/19						
				BLDG#2	PV	166894	001	00701	358.66	2658/101619
				9/10--10/9/19						

Batch Number - 275808
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	Lim Co		
				RLV FARM	PV	166895	001 00751	149.25	2080/101619
				9/10~10/9/19					
				L/S#2	PV	166896	001 00130	47.87	0570/101619
				9/12~10/10/19					
				L/S#2	PV	166897	001 00130	47.87	1775/101619
				9/12~10/10/19					
				JED SMTH P/S	PV	166898	001 00101	47.87	0254/101619
				9/9~10/7/19					
				TAPIA	PV	166899	001 00751	446.19	1760/101619
				9/10~10/9/19					
				RLV	PV	166900	001 00751	351.96	2090/101619
				9/10~10/9/19					
				Payment Amount				2,359.28	
83501	11/05/19	2814	MCMaster-CARR SUPPLY CO	COMPRESSION SLEEVES	PV	166956	001 00751	118.83	18438550
				CR SHIPPING	PD	166957	001 00751	5.73-	18556108
				#18438550					
				Alt Payee					
				3197 MC MASTER-CARR					
				P. O. BOX 7690					
				CHICAGO IL 60680-7690					
				Payment Amount				113.10	
83502	11/05/19	20994	MICHAEL MCNUTT	MLG-SPK@AAEES 10/17	PV	166970	001 00701	82.82	101719
				MLG-INTEW	PV	166971	001 00701	29.12	102319
				PNL@BH 10/23					
				Payment Amount				111.94	
83503	11/05/19	21114	MUJERES DE LA TIERRA	11/2/19 EVENT SPONSORSHIP	PV	166950	001 00701	2,500.00	412
				Payment Amount				2,500.00	
83504	11/05/19	21166	O.S.T.S. INC.	AUDIOMETRIC TSTS-10/16	PV	166940	001 00701	995.00	51400
				Payment Amount				995.00	
83505	11/05/19	16372	OLIN CORPORATION - CHLOR ALKALI	4,746 GAL HYPOCHLORITE	PV	166909	001 00701	3,823.23	2747797
				4,964 GAL HYPOCHLORITE	PV	166910	001 00701	3,998.65	2749003
				Alt Payee					
				16373 OLIN CORPORATION - CHLOR ALKALI					
				P.O. BOX 402766					
				ATLANTA GA 30384-2766					

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
83506	11/05/19	17850	SHERRI PANIAGUA	Payment Amount MLG-INTERVIEW PNL 10/2	PV	166948	001 00701	30.80	100219
								7,822.08	
83507	11/05/19	8484	PRAXAIR DISTRIBUTION, INC	Payment Amount BREATHING GRD AIR BTL	PV	166961	001 00101	461.78	92385979
								30.80	
				CYLNR RENT 9/20-10/20/19	PV	166976	001 00101	182.17	92554325
			Alt Payee	PRAXAIR DISTRIBUTION INC. DEPT. LA 21511 PASADENA CA 91185-1511					
83508	11/05/19	20436	DAVE ROBERTS	Payment Amount EXP-WTR SUMMIT	PV	166972	001 00701	75.70	082419
				8/21-24	PV	166973	001 00701	61.29	100419
				9/30-10/4					
83509	11/05/19	20583	RT LAWRENCE CORPORATION	Payment Amount LOCKBOX FEES-SEP'19	PV	166927	001 00701	2,857.57	43144
								136.99	
83510	11/05/19	2957	SOUTHERN CALIFORNIA EDISON	Payment Amount RLV CMPST PLNT	PV	166947	001 00751	19,320.20	5165-46/10241
				9/23-10/23				2,857.57	9
83511	11/05/19	2958	SOUTHERN CALIFORNIA GAS CO	Payment Amount CONDUIT 9/19-10/18/19	PV	166952	001 00101	14.30	8400/102219
								19,320.20	
83512	11/05/19	12149	THATCHER CO. OF CALIFORNIA	Payment Amount 3,995 GAL BISULFITE	PV	166908	001 00701	5,872.17	269774
								14.30	
83513	11/05/19	2436	VINCE BARNES AUTOMOTIVE	Payment Amount OIL/FLTRS-#92 1 OIL/FLTRS-#87 6	PV	166921	001 00701	74.62	024190
								5,872.17	
								124.83	024204
83514	11/05/19	3035	VWR	Payment Amount STIR	PV	166965	001 00701	1,258.51	8087905124
								199.45	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key lim	Key Co	Amount	Invoice Number
			SCIENTIFIC	PLATE/GLOVES						
		Alt Payee	3216 VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169							
83515	11/05/19	19685	W. LITTEN INC.	Payment Amount SPRYFLD 10/14--10/18/19	PV	166926	001	00701	4,919.62	19057
				9					1,258.51	
83516	11/05/19	3025	WATER & SANITATION SRV./VENTURA COUNTY	Payment Amount PCH WTR 9/17--10/15/19	PV	166967	001	00101	20,292.80	1870678
									4,919.62	
83517	11/05/19	8510	WORK BOOT WAREHOUSE	Payment Amount SFTY FWEAR-R.D.	PV	166941	001	00701	215.82	2-59454
									20,292.80	
									215.82	
				Total Amount of Payments Written					844,952.30	
				Total Number of Payments Written					46	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ltm Co	Amount	Invoice Number
83518	11/12/19	21433	AG-LO MALIBU CANYON L.P.	RFND BAL-CLOSED A/C	PV	166992	001 00101	29.77	069468
83519	11/12/19	20389	AIRGAS SPECIALTY PRODUCTS	Payment Amount 31,380 GAL HYDROXIDE	PV	167048	001 00701	3,092.50	131620669
Alt Payee 20559 AIRGAS SPECIALTY PRODUCTS P. O. BOX 934434 ATLANTA GA 31193-4434									
83520	11/12/19	18941	AMERICAN COLLISION CENTER	Payment Amount RPR BODY DMG-#921	PV	166994	001 00701	1,592.05	4926
83521	11/12/19	19264	A TO Z LAW	Payment Amount JPA COUNSEL SRV-SEP*19	PV	167032	001 00701	484.00	56670
83522	11/12/19	21106	ASTOUND GROUP	Payment Amount PWP VSTR EXP SIGN	PV	167086	001 00701	51,267.98	UAG112184
83523	11/12/19	21381	URSULA BOSSON	Payment Amount EXP-CIS CONF 10/6--10/11	PV	167069	001 00701	144.39	101119
83524	11/12/19	20724	SUSAN BROWN	Payment Amount EOC MEALS 10/11/19	PV	167006	001 00701	267.38	EOC101119
83525	11/12/19	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	Payment Amount RPLC OVERFILL VALVE	PV	167043	001 00701	18,023.72	64960
83526	11/12/19	21429	CAROLE CARPENTER	Payment Amount RFND BAL-CLOSED A/C	PV	166991	001 00101	128.64	690452
83527	11/12/19	18992	CDW GOVERNMENT	Payment Amount (2) 65" MONITORS	PV	167135	001 00701	4,979.78	VLC1438

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Payment Number	Payment Date	Alt Payee	Address Number	Name	Payment Slub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
		19010		CDW GOVERNMENT 75 REMITTANCE DR., SUITE 1515 CHICAGO IL 60675-1515							
83528	11/12/19	2539		CITY OF SIMI VALLEY	Payment Amount PCH WTR 10/7-10/28/19	PV	167076	001	00101	392.10	70082897
					PCH WTR 10/7-10/28/19	PV	167077	001	00101	9,957.94	70082896
83529	11/12/19	4586		CONSOLIDATED ELECTRICAL DISTRIBUTORS	Payment Amount ELECT SUPPLIES	PV	167049	001	00701	1,615.88	9009-798655
83530	11/12/19	20643		CSI SERVICES, INC.	Payment Amount COATING INSPEC	PV	167031	001	00701	380.00	9332
					9/15/19						
83531	11/12/19	20685		DOCUMENT SYSTEMS INC	Payment Amount 9/24-10/23 CANON MNT CS	PV	167029	001	00701	69.62	113214
83532	11/12/19	21434		ECC CONSTRUCTION, LLC	Payment Amount RFND BAL-CLOSED A/C	PV	166993	001	00101	7,122.84	077093
83533	11/12/19	18441		EMPLOYEE RELATIONS NETWORK	Payment Amount EE BACKGRND CHECKS	PV	167067	001	00701	272.70	86470
83534	11/12/19	5700		EXCEL PAVING CO.	Payment Amount RFND BAL-CLOSED A/C	PV	166988	001	00101	404.00	9999762
83535	11/12/19	21055		FIRESTONE COMPLETE AUTO CARE BRIDGESTONE	Payment Amount 1 TIRE/ALIGN-#9 16	PV	167084	001	00701	265.19	189133
83536	11/12/19	19397		FIRESTONE COMPLETE AUTO CARE 1100 E. THOUSAND OAKS BLVD. THOUSAND OAKS CA 91362-2815	Payment Amount					265.19	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ilim	Key Co	Amount	Invoice Number
			FIRST CHOICE SERVICES	10/19 COFFEE SRV	PV	167012	001	00701	110.88	359872
				10/19 COFFEE SRV	PV	167013	001	00701	8.37	359873
				10/19 COFFEE SRV	PV	167014	001	00701	61.66	359874
				10/19 COFFEE SRV	PV	167015	001	00701	114.25	359875
83537	11/12/19	2660	FISHER SCIENTIFIC	Payment Amount DATA LOGGER	PV	166997	001	00701	494.43	0803122
			Alt Payee						295.16	
			3202 FISHER SCIENTIFIC FILE #50129 LOS ANGELES CA 90074-0129	Payment Amount					494.43	
83538	11/12/19	6770	G.I. INDUSTRIES	11/19 DISP RLV	PV	167080	001	00751	96.64	2919959-0283-5
				11/19 DISP RLV FARM	PV	167081	001	00751	96.64	2919960-0283-3
				11/19 DISP TAPIA-GRIT	PV	167082	001	00701	1,054.56	2532164-0283-9
				11/19 DISP TAPIA	PV	167083	001	00701	987.31	2532162-0283-3
			Alt Payee							
			6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065	Payment Amount					2,235.15	
83539	11/12/19	19350	TRAVIS GARMAN	MLG-LEADERSHP TRNG 10/21~23	PV	167070	001	00701	112.40	102319
				Payment Amount					112.40	
83540	11/12/19	21324	GLOBAL VISIONS & ASSOCIATES, INC.	PWP DEMO VIDEO	PV	167026	001	00701	15,900.00	563
				Payment Amount					15,900.00	
83541	11/12/19	2701	GRAINGER, INC.	SEWER PUMP	PV	167034	001	00701	1,000.12	9310023958
				SPECTACLE KITS	PV	167035	001	00701	763.76	9311385315
				CLAMP	PV	167037	001	00701	360.07	9322771867

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
MTR/LEAD TEST									
				KIT					
				HEAT SHRINK TUBE LABEL	PV	167038	001 00701	103.84	9323667221
				SPECTACLE KIT	PV	167039	001 00701	84.86	9311744933
		Alt Payee	5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001						
				Payment Amount				2,312.65	
83542	11/12/19	2705	HACH COMPANY	CHLORINE	PV	167052	001 00701	164.05	11688286
				SRV CONT	PV	167053	001 00701	15,676.00	11689803
				10/16/19-10/15/20					
		Alt Payee	6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693						
				Payment Amount				15,840.05	
83543	11/12/19	2997	J G TUCKER & SONS	CLABRTN	PV	166998	001 00751	945.95	12097
				GAS/O2 SENSR					
				Payment Amount				945.95	
83544	11/12/19	7062	DARRELL JOHNSON	MILG-AWWA CONF	PV	167071	001 00701	173.42	102419
				10/20-24					
				Payment Amount				173.42	
83545	11/12/19	3038	LARRY WALKER & ASSOC	P/E	PV	167085	001 00701	6,885.50	00532.02-19
				9/30-TAPIA					
				CHL STDY					
				Payment Amount				6,885.50	
83546	11/12/19	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	EQS TNK	PV	167057	001 00101	215.57	0896/103019
				9/24-10/22/19					
				WLK FLT	PV	167058	001 00101	149.25	0907/103019
				9/25-10/24/19					
				WLK FLT	PV	167059	001 00101	287.44	0909/103019
				9/25-10/24/19					
				RWPS	PV	167060	001 00701	136.11	2645/103019
				9/25-10/23/19					
				BD#8/RECL	PV	167061	001 00701	187.02	2646/103019
				9/25-10/23/19					
				BD#8/RW	PV	167062	001 00701	183.19	2652/103019

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
83547	11/12/19	20122	LAURA MARGO	9/25-10/23/19 BD#7/RW	PV	167063	001	00701	189.56	2655/103019
				9/25-10/23/19 IND HILLS	PV	167064	001	00751	25.01	0558/103019
				9/26-10/24/19 MORRSN P/S	PV	167065	001	00751	25.01	0331/103019
				9/26-10/24/19 Payment Amount				1,398.16		
				RFND	PV	166990	001	00101	21.55	1140918
				BAL-CLOSED AVC						
				Payment Amount				21.55		
83548	11/12/19	21436	ALBERT D. MARLEY	RFND	PV	166983	001	00101	234.79	013300
				BAL-CLOSED AVC						
				Payment Amount				234.79		
83549	11/12/19	21437	STEVE MATARAZZO	RFND	PV	166984	001	00101	157.21	065013
				BAL-CLOSED AVC						
				Payment Amount				157.21		
83550	11/12/19	2814	MCMMASTER-CARR SUPPLY CO	PVC	PV	166999	001	00101	202.33	18647753
				FITTINGS/GASK ETS						
				PVC	PV	167002	001	00101	140.46	19307024
				FITTINGS/GASK ETS						
				CR-#90276079	PD	167056	001	00751	37.61	18808191
				Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690						
				Payment Amount				305.18		
83551	11/12/19	2839	MOTION INDUSTRIES, INC.	PILLOW BLOCK BEARING	PV	167041	001	00701	744.17	CA22-648804
				Alt Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074						
				Payment Amount				744.17		
83552	11/12/19	21134	NEW EARTH USA, LLC	DISP	PV	167051	001	00701	21,360.35	011
				BIOSOLIDS-SEP						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
83553	11/12/19	3110	GLEN PETERSON	Payment Amount MWD REP	PV	167033	001	00701	21,360.35 2,200.00	11
				FEE-OCT'19						
83554	11/12/19	20102	LAURA PISTOTNIK	Payment Amount RFND BAL-CLOSED A/C	PV	166989	001	00101	480.65	019047
83555	11/12/19	2585	PURETEC	Payment Amount FILTER	PV	167025	001	00701	480.65 23.77	1753756
83556	11/12/19	17334	QAIR CALIFORNIA	Payment Amount FILTER KITS	PV	167047	001	00701	210.47	198396
83557	11/12/19	16022	ROLLS SCAFFOLD & EQUIPMENT, INC	Payment Amount SCFFLD-WLK 9/16-10/13/19	PV	167042	001	00701	21.75 232.22 2,268.02	198396 6081247S1C
83558	11/12/19	21439	EMILIA ROSEMAN	Payment Amount RFND BAL-CLOSED A/C	PV	166986	001	00101	116.44	061969
83559	11/12/19	21438	DALLAS RUTHERFORD	Payment Amount RFND BAL-CLOSED A/C	PV	166985	001	00101	116.44 40.65	076225
83560	11/12/19	20656	ANGELA SACCARECCIA	Payment Amount EXP-CALPERS CONF 10/27-30	PV	167011	001	00701	40.65 218.62	103019
83561	11/12/19	20412	SHRED-IT USA LLC	Payment Amount OCT'19 DOC SHRNG SRV	PV	167030	001	00701	218.62 339.23	8128413508
83562	11/12/19	20988	MARIA SONGER	Payment Amount EXP-CALPERS CONF 10/27-30	PV	167136	001	00701	339.23 152.11	103019
				EXP-NEOGOV CONF 10/7-10	PV	167137	001	00701	141.63	101019
83563	11/12/19	2956	SOUTH COAST AIR QUALITY	Payment Amount EMSN FY19-20 #101493 WLK	PV	167004	001	00101	293.74 136.40	3535898

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Lim Co	Amount	Invoice Number
			MGMT DIST						
				ICE-ID#101493	PV	167005	001 00101	421.02	3533539
				WLK					
				Payment Amount				557.42	
83564	11/12/19	2957	SOUTHERN CALIFORNIA EDISON	ENERGY	PV	167066	001 00101	2,720.53	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	002 00101	567.01	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	003 00101	9.63	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	004 00101	170.99	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	005 00101	46.83	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	006 00101	6.76	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	007 00101	4.50	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	008 00101	10.72	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	009 00101	10.72	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	010 00101	12.91	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	011 00101	10.89	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	012 00101	3,313.40	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	013 00101	7,192.38	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	014 00101	4,732.93	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	015 00101	3,022.89	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	016 00101	10.16	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	017 00101	153.71	2869/110119
				CHGS-OCT*19					
				ENERGY	PV	167066	018 00101	4,121.00	2869/110119
				CHGS-OCT*19					

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Payment . . . Number	Date	Address Number	Name	Payment Stub Message	Document . . . Ty Number	Key Item Co	Amount	Invoice Number
				ENERGY	PV 167066	019 00101	13.19	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	020 00101	819.68	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	021 00101	1,035.06	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	022 00101	5,659.26	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	023 00101	410.48	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	024 00101	532.50	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	025 00101	890.88	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	026 00101	4,776.52	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	027 00101	13.16	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	028 00101	2,005.92	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	029 00101	22.26	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	030 00101	362.54	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	031 00101	13.05	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	032 00101	10,236.09	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	033 00101	6,110.78	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	034 00101	1,684.72	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	035 00101	1,672.95	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	036 00101	3,511.56	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	037 00101	10,454.10	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	038 00101	5,449.05	2869/110119
				CHGS-OCT'19				
				ENERGY	PV 167066	039 00101	2,846.70	2869/110119
				CHGS-OCT'19				

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key Lim Co	Amount	Invoice Number
				CHGS-OCT*19				
				ENERGY	PV 167066	040 00101	536.38	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	041 00101	11.19	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	042 00101	20.14-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	043 00101	19.34-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	044 00101	17.70-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	045 00101	19.43-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	046 00101	549.19-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	047 00101	547.79-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	048 00101	494.43-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	049 00101	549.17-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	050 00101	1,782.34	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	051 00101	3,750.78	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	052 00101	10.72-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	053 00101	10.26-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	054 00101	9.31-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	055 00101	10.27-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	056 00101	13.48-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	057 00101	12.94-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	058 00101	11.78-	2869/110119
				CHGS-OCT*19				
				ENERGY	PV 167066	059 00101	13.04-	2869/110119
				CHGS-OCT*19				

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				ENERGY	PV	167066	060 00101	11.00	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	061 00101	199.09	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	062 00101	12.72	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	063 00101	739.95	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	064 00101	6.16	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	065 00101	6.15	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	066 00101	527.50	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	067 00101	16.79	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	068 00101	16.09	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	069 00101	14.74	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	070 00101	407.11	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	071 00101	1,899.70	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	072 00101	1,831.39	2869/110119
				CHGS-OCT'19					
				ENERGY	PV	167066	073 00101	915.70	2869/110119
				CHGS-OCT'19					
				Payment Amount					
83565	11/2/19	2957	SOUTHERN CALIFORNIA EDISON	RW P/S	PV	167074	001 00751	45,302.83	4500-42/10311
				9/30-10/30					9
				NEM					
				Payment Amount					
83566	11/2/19	2957	SOUTHERN CALIFORNIA EDISON	RLV CMPST-DL	PV	167075	001 00751	269.22	3293-30/10301
				9/23-10/23					9
				Payment Amount					
83567	11/2/19	2958	SOUTHERN CALIFORNIA GAS CO	JBR P/S	PV	167078	001 00101	16.40	1200/110119
				10/1-10/30/19					
				Payment Amount					
				Payment Amount				16.40	

Batch Number - 275975
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							Item	Co		
83568	11/12/19	14479	STEPHEN'S VIDEO PRODUCTIONS	VIDEO SRV JPA MTG-OCT'19	PV	167027	001	00701	547.50	10-20-19
83569	11/12/19	21440	KINJI TASUGI	VIDEO SRV LV MTG-OCT'19 Payment Amount RFND BAL-CLOSED A/C	PV	167028	001	00701	547.50	10-21-19
83570	11/12/19	19681	THE PUN GROUP, LLP	Payment Amount PRG#2-AUDIT LV 18/19	PV	167016	001	00701	15,000.00	112245
83571	11/12/19	20935	US METRO GROUP, INC.	Payment Amount JANTRL SRV-OCT'19 JANTRL SRV-OCT'19 JANTRL SRV-OCT'19	PV	167046	001	00701	8,515.53	100470
83572	11/12/19	3662	VENTURA COUNTY TAX COLLECTOR	Payment Amount PROP TAX 19/20-WOLSY TNK	PV	167003	001	00101	18.16	3376110
83573	11/12/19	15604	VENTURA PEST CONTROL	Payment Amount PEST CNTRL SRV-OCT'19 PEST CNTRL SRV-OCT'19 PEST CNTRL SRV-OCT'19	PV	167040	001	00701	135.00	690719-REV
83574	11/12/19	2436	VINCE BARNES AUTOMOTIVE	Payment Amount OIL/FLTR-#929	PV	167022	001	00701	74.62	024187
				OIL/FLTRS-#92 2	PV	167023	001	00701	107.71	024211
				SRV/FRT BRK PADS-#923	PV	167024	001	00701	379.22	024225
83575	11/12/19	3035	VWR SCIENTIFIC	Payment Amount SULFAELECTRO DE KIT PH PEN	PV	166995	001	00701	313.68	8087990484
					PV	166996	001	00701	225.68	8087990485

Batch Number - 275975

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
		Alt Payee 3216	WWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169							
83576	11/12/19	18914	WECK LABORATORIES, INC.	Payment Amount DIONIZED WATER-9J08114	PV	167017	001	00701	539.36 26.52	W9J0902-LV
				TAPIA GRNDWTR-9J08108	PV	167018	001	00701	7.43	W9J1518-LV
				TAPIA INFLNT-9J08116	PV	167019	001	00701	291.74	W9J2054-LV
				MC-DIAZINON-9 J01071	PV	167020	001	00701	827.40	W9J1667-LV
				TAPIA EFFLNT-9J08118	PV	167021	001	00701	370.23	W9J2063-LV
83577	11/12/19	3048	WEST COAST AIR CONDITIONING	Payment Amount SRV A/C-LUNCHROOM	PV	167054	001	00701	1,523.32 1,503.80	S104313
				TAPIA SRV A/C ELECT CAB-CORNLI	PV	167055	001	00701	637.08	S104409
83578	11/12/19	20592	YORK RISK SERVICES GROUP, INC.	Payment Amount BANK FEES JUN'19	PV	167008	001	00101	2,140.88 60.61	LVMWD07312019
				BANK FEES JUL'19	PV	167009	001	00101	59.45	LVMWD08312019
				BANK FEES MAY'19	PV	167010	001	00101	59.53	LVMWD06302019
				BANK FEES-AUG'19	PV	167072	001	00101	59.42	LVMWD093019
				BANK FEES-SEP'19	PV	167079	001	00101	59.64	LVMWD103119
83579	11/12/19	6248	ZENNER PERFORMANCE METERS, INC.	Payment Amount HYDRNT MTR SWVVELS	PV	167068	001	00701	298.65 512.67	049268-IN

Batch Number - 275975

Bank Account - 00146807 Cash-General

Payment Number	Date	Alt Payee	Address Number	Name	Payment Stub Message	Ty	Document . . .	Key	Amount	Invoice Number
-------------------	------	-----------	-------------------	------	----------------------	----	----------------	-----	--------	-------------------

		19000		ZENNER PERFORMANCE METER INC. 15280 ADDISON RD. #100 ADDISON TX 75001						
--	--	-------	--	---	--	--	--	--	--	--

Payment Amount 512.67

Total Amount of Payments Written 364,125.79

Total Number of Payments Written 62



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

9:00 AM

November 5, 2019

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Sherri Paniagua.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan, and Lee Renger

Absent: None

Staff Present: David Pedersen, General Manager
Joe McDermott, Director of Engineering and External Affairs
Don Patterson, Director of Finance and Administration
John Zhao, Director of Facilities and Operations
Josie Guzman, Clerk of the Board
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

Director Renger moved to approve the agenda. Motion seconded by Director Polan. Motion carried unanimously.

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

Board President Lewitt pulled Item 4C and Director Lo-Hill pulled Item 4D from the Consent Calendar.

A List of Demands: November 5, 2019: Receive and file.

B Minutes: Regular Meeting of October 15, 2019: Approve.

E Claim by Justin Sugarman

Deny the claim by Justin Sugarman.

F Resolution of Intent for Continuation of Potable Water Standby Charge

Pass, approve, and adopt the proposed Resolution of Intent for continuing the Standby Charge pursuant to the Municipal Water District Law of 1911; order notification for those properties that changed ownership since the last Standby Charge assessment; order publication of a Notice of Public Hearing in a newspaper of general circulation once a week for a two-week period; and set a public hearing on the matter for 9:00 a.m. on January 7, 2020.

RESOLUTION NO. 2564

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2020.

(Reference is hereby made to Resolution No. 2564 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

G Jim Bridger Pipeline Replacement: End of Emergency

Declare and end of emergency for the construction of 1,000 linear feet of 8-inch PVC water main along Jim Bridger Road, from Jed Smith to the nearest shut off valve.

Director Caspary moved to approve the Consent Calendar as amended. Motion seconded by Director Renger. Motion carried unanimously.

4. CONSENT CALENDAR – SEPARATE ACTION ITEMS

C Claim by Jane Mania

Deny the claim by Jane Mania.

Jane Mania explained the basis for her claim for the repair and/or replacement of carpets and other water-related damages due to her washing machine filling and overflowing following work performed by District Staff in response to a low discharge pressure event. She noted that her contractor indicated that her house pressure regulator was operational.

General Manager David Pedersen stated that staff investigated the claim and was unable to identify evidence that would link the low discharge pressure to the leak from Ms. Mania's washing machine. He suggested that air may have been entrained in the system and interfered with the washing machine's level sensor device; however, he noted that appliances are designed to prevent overflow. He stated that it was staff's opinion that the damages were not the District's responsibility. He also stated that the District's Code Section 3-3.101 provides that customers shall hold the District harmless for any damage arising out of low or high pressure conditions or interruptions in service, which was the basis for the recommendation to deny the claim.

Ms. Mania noted that she has since used her washing machine with no further incident. She stated that she did not believe she should file a claim with her homeowners' insurance as she believed she was not at fault for the damages that occurred.

The Board expressed an interest in having staff conduct further investigation, and having Ms. Mania submit additional information and a cost estimate for the damages.

Keith Lemieux, District Counsel, recommended that the Board extend the time to respond to the tort claim until December 17, 2019, with instructions to the claimant to submit an itemized estimate as to damages no later than November 20, 2019, with the understanding that if the materials are not submitted by November 20, 2019, then the claim would be denied by operation of law. The Board agreed with the recommendation.

General Manager David Pedersen asked Ms. Mania to submit copies of receipts and copies of proposals from one or more contractors for future estimated costs. He stated that the claim would be brought back at the December 17, 2019 Board meeting with a recommendation to deny, approve, or settle the claim.

D Claim by Colleen Hill

Deny the claim by Colleen Hill.

Director Lo-Hill requested additional information regarding the claim because it appeared that Ms. Hill's plumber had identified the leak in her water meter box. Darrell Johnson, Customer Service Manager, provided a summary of staff's response to the complaint of low pressure.

Director Caspary moved to approve the claim by Colleen Hill in the amount of \$85. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lo-Hill, Polan, Renger
NOES: Lewitt
ABSTAIN: None
ABSENT: None

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

Joe McDermott, Director of Engineering and External Affairs, presented the report. He noted that he would be attending the California Municipal Utilities Association (CMUA) Legislative and Regulatory Strategic Outlook Meeting on November 13th to discuss co-sponsoring a bill regarding the use of emergency backup generators during planned and unplanned power outages.

A discussion ensued regarding concerns with the number of private and public emergency backup generators used during Public Safety Power Shutoff (PSPS) events, concerns with the use of drones during wildfires, and working with CMUA as opposed to working with the Association of California Water Agencies (ACWA) for legislation related to emergency backup generators.

B Water Supply Conditions Update

Joe McDermott, Director of Engineering and External Affairs, presented the report.

A discussion ensued regarding the April 1st benchmark date as the measuring point for snowpack in the Northern Sierra.

6. TREASURER

Director Lo-Hill stated that the Treasurer's reports for October 15, 2019 and November 5, 2019 were in order.

7. BOARD OF DIRECTORS

A Proposed 2020 Board Meeting Calendar

Review the proposed 2020 Board Meeting Calendar and make any scheduling adjustments.

General Manager David Pedersen presented the report. He recommended that due to several conflicts that the Board cancel the January 21st meeting; hold the March 3rd meeting at 5:00 p.m.; cancel the March 17th meeting; schedule a special meeting on March 24th; cancel the May 5th meeting; cancel the December 1st meeting; and schedule special meetings as necessary. The Board agreed with the recommendations.

B Local Agency Formation Commission: Nomination of Candidates for Independent Special District Representative

Nominate candidates, if any, for consideration to fill an upcoming vacancy as the independent special district representative on the Los Angeles County Local Agency Formation Commission.

General Manager David Pedersen presented the report.

No action was taken.

C ACWA General Session Membership Meeting and Election of Officers

Authorize the Board President to serve as the District's voting delegate for the ACWA General Session Membership Meeting on December 4, 2019, and provide him with feedback on voting preferences.

General Manager David Pedersen presented the report. He noted that Pamela Tobin, Director from the San Juan Water District, would be seeking a nomination from the floor for the office of ACWA Vice President.

Director Polan moved to approve Item 7C with the ACWA Nominating Committee's Recommended Slate. Motion seconded by Director Lo-Hill.

A discussion ensued regarding the two candidates for the office of ACWA Vice President.

Board President Lewitt requested that staff provide additional information regarding the two candidates for the office of ACWA Vice President to assist him with casting his vote during the ACWA General Session Membership Meeting.

Motion carried unanimously.

8. FINANCE AND ADMINISTRATION

A Vision Insurance Renewal: Approval

Accept the proposal from EyeMed Vision Care and authorize the General Manager to execute a four-year agreement, at an annual cost of approximately \$52,980, to provide vision insurance coverage for employees.

General Manager David Pedersen presented the report. He noted a typographical error in the staff report, which should indicate that the four-year agreement with EyeMed would be at a total cost of approximately \$52,980.

Director Renger moved to approve Item 8A as corrected. Motion seconded by Director Lo-Hill. Motion carried unanimously.

B Travel Expense Policy: Update

Approve the proposed update to the Travel Expense Policy.

General Manager David Pedersen presented the report.

Don Patterson, Director of Finance and Administration, summarized the proposed amendments to the Travel Expense Policy

Director Caspary moved to approve Item 8B. Motion seconded by Director Lo-Hill.

A discussion ensued regarding using the most efficient and cost effective mode of transportation for authorized business trips, and allowing up to \$100 for reasonable changes to flights without prior Division Manager, Department Director, or General Manager's approval.

Motion carried unanimously.

C Temporary Staffing Agreement: Approval of Amendment

Authorize the General Manager to approve an amendment to the agreement with MuniTemps Municipal Staffing Agency, increasing the amount by \$20,000, from \$35,000 to \$55,000, to provide temporary staffing.

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 8C. Motion seconded by Director Lo-Hill. Motion carried unanimously.

Items 8D, 8E, 8F, and 8G were presented concurrently.

D Monthly Cash and Investment Report: September

Receive and file the Monthly Cash and Investment Report for September 2019.

Don Patterson presented the report and a PowerPoint presentation.

E Financial Review: First Quarter of Fiscal Year 2019-20

Receive and file the financial review for the first quarter of Fiscal Year 2019-20.

Angela Saccareccia, Finance Manager, presented the report and a PowerPoint presentation.

F Redemption of Series 2009 Sanitation Refunding Revenue Bonds

Pass, approve, and adopt proposed Resolution No. 2565, authorizing the redemption of the 2009 Sanitation Refunding Revenue Bond; and direct staff to assign the interest payments that would have otherwise been required to service the debt to fund the Pure Water Project Las Virgenes-Triunfo.

RESOLUTION NO. 2565

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT (THE "DISTRICT") AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO TRANSFER DISTRICT MONEYS AND DISTRICT DEBT SERVICE FUNDS, IF ANY, TO THE TRUSTEE FOR THE CALLEGUAS-LAS VIRGENES PUBLIC FINANCING AUTHORITY 2009 SANITATION SYSTEM REFUNDING BONDS (LAS VIRGENES MUNICIPAL WATER DISTRICT) (THE "BONDS") TO BE USED TO PAY IN FULL THE OUTSTANDING BONDS; AND AUTHORIZING DISTRICT REPRESENTATIVES TO TAKE ACTION TO ACCOMPLISH THE REDEMPTION OF THE BONDS

(Reference is hereby made to Resolution No. 2565 on file in the District's Resolution book and by this reference the same is incorporated herein.)

Don Patterson, Director of Finance and Administration, presented the report and recommended assigning the interest payments that would have otherwise been required to service the debt to the Pure Water Project Las Virgenes-Triunfo as delineated in the staff report.

Board President Lewitt stated for the record that the Board would be taking prudent measures in order to have a Pure Water Project Las Virgenes-Triunfo for the community and in order to obtain a low interest rate to save as much money as possible for the ratepayers.

G Confirmation of 2020 Potable Water, Recycled Water, and Sanitation Rates

Confirm the previously-approved potable water, recycled water, and sanitation rates for 2020.

Don Patterson, Director of Finance and Administration, presented the report and PowerPoint presentation.

Director Caspary moved to approve Items 8D, 8E, 8F, and 8G. Motion seconded by Director Polan.

Mr. Patterson responded to a question regarding the status of the rate study by stating that work on the rate study would begin in January 2020 and should be completed by January 2021.

Motion carried unanimously.

9. ENGINEERING AND EXTERNAL AFFAIRS

A Meter Reading Services Contract: Renewal

Authorize the General Manager to execute a one-year contract with Alexander's Contract Services, Inc., in an amount not to exceed \$240,000, with one renewal option for meter reading services.

General Manager David Pedersen presented the report.

A discussion ensued regarding the need for meter reading services for the next two to three years, and no longer needing meter reading services once the AMR/AMI meters are in place.

Director Polan moved to approve Item 9A. Motion seconded by Director Renger. Motion carried unanimously.

10. INFORMATION ITEMS

A Quarterly Employee Safety Report

B Claim by Morgan Craig

C Claim by CSI Electric

11. NON-ACTION ITEMS

A Organization Reports

Director Caspary reported that he was elected as the Chair of the Santa Monica Bay Restoration Commission.

B Director's Reports on Outside Meetings

Director Renger reported that he attended the Association of Water Agencies of Ventura County (AWAVC) WaterWise Breakfast on October 17th, where a presentation was provided regarding the status of the voluntary agreements for Delta flows.

Director Polan reported that he also attended the AWAVC WaterWise Breakfast.

Board President Lewitt reported that he also attended the AWAVC WaterWise Breakfast. He noted that Kathy Viatella, the new Executive Legislative Representative for the Metropolitan Water District of Southern California, was the guest speaker who provided an overview regarding SB 1 (Atkins) and the California WaterFix Project. He noted that he spoke with Ms. Viatella after the meeting to suggest that she seek assistance from Ventura County and Western Los Angeles County stakeholders to lobby elected officials in Sacramento.

C General Manager Reports

(1) General Business

General Manager David Pedersen announced that Eric Schlageter was promoted to Principal Engineer, and John Gil was promoted to Electrical/Instrumentation Supervisor. He also announced that Finance Manager Angela Saccareccia achieved her Certified Public Accountant (CPA) license.

(2) Follow-Up Items

None.

D Directors' Comments

Director Renger noted that the planet Mercury would have an astronomical alignment with the Sun on November 11th at 10:00 a.m., and he shared ways to view the event.

Board President Lewitt noted that the District would be hosting the Las Virgenes/Conejo Valley Business Water Summit: Tap-in 2019 on November 7th from 10:00 a.m. to 2:00 p.m., at the Agoura Hills Recreation and Event Center. He noted that MWD Chairwoman Gloria Gray would be the keynote speaker, and panelists would discuss how sustainability, water, and business intersect.

Director Lo-Hill suggested that the audio speakers in the Board Room be upgraded as part of the Board Room/Audio Visual Systems Project.

12. FUTURE AGENDA ITEMS

None.

13. PUBLIC COMMENTS

None.

14. CLOSED SESSION

None.

15. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **10:53 a.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



LAS VIRGENES MUNICIPAL WATER DISTRICT
29900 Ladyface Court, Agoura Hills, CA 91301

MINUTES
SPECIAL MEETING

10:00 AM

November 7, 2019

1. CALL TO ORDER

The Board, staff, and guests assembled at **10:17 a.m.** at the Agoura Hills Recreation and Event Center, 29900 Ladyface Court, Agoura Hills, CA 91301.

Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan, and Lee Renger.

Absent: None

Staff Present: David Pedersen, General Manager
Joe McDermott, Director of Engineering and External Affairs
John Zhao, Director of Facilities and Operations
Mike McNutt, Public Affairs and Communications Manager
Steven Baird, Public Affairs Associate
Riki Clark, Public Affairs Associate
Josie Guzman, Clerk of the Board

2. LAS VIRGENES/CONEJO VALLEY BUSINESS WATER SUMMIT: TAP-IN 2019

The Board, staff, and guests received a presentation of the Las Virgenes/Conejo Valley Business Water Summit: Tap-in 2019.

No actions were taken by the Board.

3. ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **2:03 p.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

October 31, 2019

To: Payroll

From: David W. Pedersen
General Manager

D. W. Pedersen
10/31/19

RE: Per Diem Request – October 2019

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	5	\$220.00	\$1,100.00
19447	Jay Lewitt	3	\$220.00	\$660.00
21169	Lynda Lo-Hill	2	\$220.00	\$440.00
18856	Leonard Polan	4	\$220.00	\$880.00
14702	Lee Renger	1	\$220.00	\$220.00

*LVMWD Code Section 2-2.106(a): "not exceeding a total of ten (10) days in any calendar month"

**LVMWD Code Section 2-2.106(b): MWD director "not exceeding a total of ten (10) additional days in any calendar month."



November 19, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject : Lower Colorado River Tour 2020: Board Member Attendance

SUMMARY:

Director Lynda Lo-Hill expressed an interest in attending the Water Education Foundation's Lower Colorado River Tour, which will be held on March 11 through 13, 2020.

The Las Virgenes Municipal Water District Code (Code), Section 2-2.106(d) - Compensation, designates specific organizational events that directors are authorized to attend. The Lower Colorado River Tour is not covered by the Code; therefore, the Board of Directors must authorize the expenses associated with attendance.

RECOMMENDATION(S):

Authorize Board Member attendance and per diem compensation for the Lower Colorado River Tour to be held by the Water Education Foundation from March 11 through 13, 2020.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

No

FINANCIAL IMPACT:

The cost for early registration is \$865 per person, not including per diem compensation and travel expenses. Sufficient funds are available in the adopted Fiscal Year 2019-20 Budget.

DISCUSSION:

Director Lynda Lo-Hill expressed an interest in attending the Water Education

Foundation's Lower Colorado River Tour to be held March 11 through 13, 2020. The District is a member of the Water Education Foundation.

The Las Virgenes Municipal Water District Code (Code), Section 2-2.106(d) - Compensation, designates specific organizational events that directors are authorized to attend. The Lower Colorado River Tour is not covered by the Code; therefore, the Board of Directors must authorize the expenses associated with attendance. Director Lo-Hill's attendance at the event would enhance her knowledge of the Colorado River and its role in supplying water to Southern California through the Metropolitan Water District of Southern California.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: David W. Pedersen, General Manager

ATTACHMENTS:

Lower Colorado River Tour 2020



March 11, 2020 - 7:30am - March 13, 2020 - 6:30pm

LOWER COLORADO RIVER TOUR 2020 FIELD TRIP - MARCH 11-13

Explore the lower Colorado River where virtually every drop of the river is allocated, yet demand is growing from myriad sources — increasing population, declining habitat, drought and climate change.



The 1,450-mile river is a lifeline to 40 million people in the Southwest across seven states and Mexico. How the Lower Basin states – Arizona, California and Nevada – use and manage this water to meet agricultural, urban, environmental and industrial needs is the focus of this tour.

[Click to register!](#)

This 3-day, 2-night tour travels along the Lower Colorado River from Hoover Dam to the Salton Sea and the Coachella Valley. Along the way, experts discuss challenges related to what is the most contested, beloved for recreation and meticulously managed river in the United States.



[Tour attendees gather at a farm in the Coachella Valley.](#)

Contact Nick Gray, programs manager, with any questions [via email](#) or call 916-444-6240.

What attendees say about this tour:

“This tour was so well put together. You guys did a spectacular job. The topics were relevant, the speakers good, the other participants fun and knowledgeable. You could offer consulting services on how to do tours!”

“Being able to visit places most can’t, with a good explanation – Copper Basin in particular.”

“Great range of speakers. Great to meet fellow tour participants. Interesting locations to visit. Intensive (in a good way).”

Planned Stops Include:

- Hoover Dam
- Lake Mead Visitor Center
- Central Arizona Project facilities
- Mohave Valley Conservation Area
- Copper Basin, Gene Pumping Plant & other Metropolitan Water District of Southern California facilities
- Farms in the Palo Verde, Imperial & Coachella valleys
- The Salton Sea

- Imperial Dam

Topics Include:

- Drought conditions & contingency planning in the Colorado River Basin
- Lower Basin state perspectives – Arizona, California & Nevada
- The Quantification Settlement Agreement (QSA)
- Warren H. Brock Storage Reservoir & lining the All-American Canal
- Binational water management
- Agricultural water use, drainage issues & salinity
- Urban use, history & development
- The Colorado River Basin Study
- Endangered species & the Multi-Species Conservation Program (MSCP)
- Salton Sea restoration
- Climate change

Tour Start and End Point:

The tour starts at 7:30 a.m. on March 11 at the [Best Western McCarran Inn](#) in Las Vegas and ends at the Ontario International Airport in California at 6:30 p.m. on March 13.

There is a ticket option called the “**California Option**,” which is an inclusive ticket that starts and ends the tour in California. It is designed for state agency employees, but is open to any participant who wants transportation the day before the tour from Ontario Airport in Southern California to Las Vegas on March 10 and a hotel room that same night in Las Vegas. The additional cost of transit and your hotel on the night of March 10 are included in this ticket. Contact [Nick Gray](#) with any questions.

Pricing Details:

Regular Price – \$895 (one person, single-occupancy room)

Early Bird Price – \$865 if you register online by Feb. 11. Click on the registration link above.

Fee includes all tour meals, transportation, materials, snacks and hotel accommodations once the tour begins. Participants are responsible for their own transportation to and from the tour’s beginning and end point.

Cancellation and Refund Policy:

Deadline to cancel and receive a refund is three weeks prior to the first day of the tour due to hotel, meal and transportation bookings. Substitutions are allowed up to five business days before the tour. Eventbrite fees are nonrefundable and the remaining amount may be subject to an additional 10% processing fee.

Continuing Education Credits:

Continuing education credits are available for California attorneys for an additional fee, and may be available for water plant/wastewater plant operators and other vocations/professions.

Register Here!

To register for this educational and insightful event, scroll through the ticket options below for your selection and click the checkout button.

TOUR SPONSORS

Bureau of Reclamation – Lower Colorado Region

One of five Reclamation regions, the Lower Colorado Region serves as the watermaster for the last 688 miles of the Colorado River, as well as Hoover, Davis and Parker dams.



California Department of Water Resources

Major Sponsor

The Department of Water Resources (DWR) is responsible for managing and protecting California's water. DWR works with other agencies to benefit the state's people, and to protect, restore and enhance the natural and human environments.



Stantec

Trailblazer Sponsor

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Adjourned Board Meeting
November 5, 2019
12:00 p.m. – Boardroom

Tuesday, November 05, 2019		
Adjourned Meeting Schedule		
9:00 AM	L&C	Rm. 2-145
10:00 AM	C&LR	Rm. 2-456
11:00 AM	RPAM	Rm. 2-145
12:00 PM	Board Mtg	Boardroom

MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012

1. Call to Order

- (a) Invocation: Ron Dominguez, Sr IT Infrastructure Administrator, Information Technology Group
- (b) Pledge of Allegiance: Director Gloria Cordero

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Government Code Section 54954.3(a))

- a. Phillip A. Washington, CEO, Los Angeles Metro

5. OTHER MATTERS

- A. Approval of the Minutes of the Meeting for October 8, 2019
(A copy has been mailed to each Director)
Any additions, corrections, or omissions
- B. Report on Directors' events attended at Metropolitan expense for month of October 2019
- C. Approve committee assignments
- D. Chairwoman's Monthly Activity Report

6. DEPARTMENT HEADS' REPORTS

- A. General Manager's summary of activities for the month of October 2019
- B. General Counsel's summary of activities for the month of October 2019
- C. General Auditor's summary of activities for the month of October 2019
- D. Ethics Officer's summary of activities for the month of October 2019

7. CONSENT CALENDAR ITEMS — ACTION

7-1 Authorize design activities to reline a portion of the Lake Perris Bypass Pipeline; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (E&O)

7-2 Award \$476,000 equipment procurement contract to Royal Industrial Solutions for upgrade of the ozone control system at the Robert A. Skinner Water Treatment Plant, and authorize an agreement with Suez Treatment Solutions, Inc., in an amount not to exceed \$320,000 for specialized technical support during the upgrade; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA. (E&O)

7-3 Authorize refurbishment of the sleeve valves at the Hiram W. Wadsworth Pumping Plant; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (E&O)

**Revised
subject**

7-4 Authorize entering into the granting of a ten-year license with T-Mobile West, LLC, for an existing telecommunications services site on Metropolitan's fee-owned property in the city of Anaheim; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (RP&AM)

- 7-5 Adopt CEQA determination that the proposed action was previously addressed in the certified 2016 Program Environmental Impact Report and authorize the General Manager to acquire a temporary easement over a portion of the property at 475 S. State College Blvd in Brea (Assessor's Parcel No. 284-181-50) for the Orange County Right-of-Way Infrastructure Protection Program. (RP&AM)
- 7-6 Adopt resolution to support Metropolitan's \$750,000 WaterSMART: Water Reclamation and Reuse Research grant application and authorize General Manager to accept funding and enter into contract if awarded; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (WP&S)

END OF CONSENT CALENDAR

8. OTHER BOARD ITEMS — ACTION

Revised
Subject

- 8-1 Approve closing the Water Desalination Trust Fund and transfer balance to unrestricted reserves; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (F&I)
- 8-2 Authorize the General Manager to co-sponsor legislation to create a ~~program at the California Environmental Protection Agency to identify and evaluate drinking water quality constituents of emerging concern statewide program to identify and evaluate drinking water quality constituents of emerging concern~~; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (C&L)
- 8-3 Authorize \$7.5 million for a Stormwater for Recharge Pilot Program for developing and monitoring of stormwater for recharge projects; the General Manager has determined that this action is exempt or otherwise not subject to CEQA. (WP&S)

- 8-4** Review and consider the City of Oceanside's approved Final Mitigated Negative Declaration and Addendum and Olivenhain Municipal Water District's certified Final Program Environmental Impact Report, and take related CEQA actions; authorize the General Manager to enter into a Local Resources Program Agreement with the City of Oceanside and San Diego County Water Authority for the Oceanside Pure Water and Recycled Water Expansion Phase I Project. (WP&S)

9. BOARD INFORMATION ITEMS

- 9-1** Update on Conservation Program

10. FOLLOW-UP ITEMS

11. FUTURE AGENDA ITEMS

12. ADJOURNMENT

NOTE: Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g., (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.



REVISION NO. 1

**Special Board Meeting
November 12, 2019
12:00 p.m. – Boardroom**

Tuesday, November 12, 2019		
Meeting Schedule		
12:00 PM	Board Mtg	Boardroom

Teleconference Participation:

1. Glendale City Hall
613 E. Broadway, Suite 200
Glendale, CA 91206
2. Covina Irrigating Company
146 E. College Street
Covina, CA 91723
3. Long Beach Water Department
1800 E Wardlow Rd,
Long Beach, CA 90807

MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Opportunity for members of the public to address the Board on the subject matter of this special Board meeting. (As required by Government Code Section 54954.3(a))
5. **OTHER MATTERS**
 - A. Approve committee assignments

6. OTHER BOARD ITEMS – ACTION

- A. Report on and authorize Offer to Compromise in San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case Nos. CPF-10-510830, CPF-12-512466, CPF-14-514004, CPF-16-515282, CPF-16-515391, CGC-17-563350, and CPF-18-516389; the appeal of the 2010 and 2012 actions, Court of Appeal for the First Appellate District Case Nos. A146901 and A148266 and California Supreme Court Case No. S243500; the petition for extraordinary writ in the 2010 and 2012 actions, Court of Appeal for the First Appellate District Case No. A155310; and the petition for extraordinary writ in the second 2016 action, Court of Appeal for the First Appellate District Case No. A154325 and California Supreme Court Case No. S251025; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA.

[Conference with legal counsel – existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1)]

7. ADJOURNMENT

NOTE: Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g., (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

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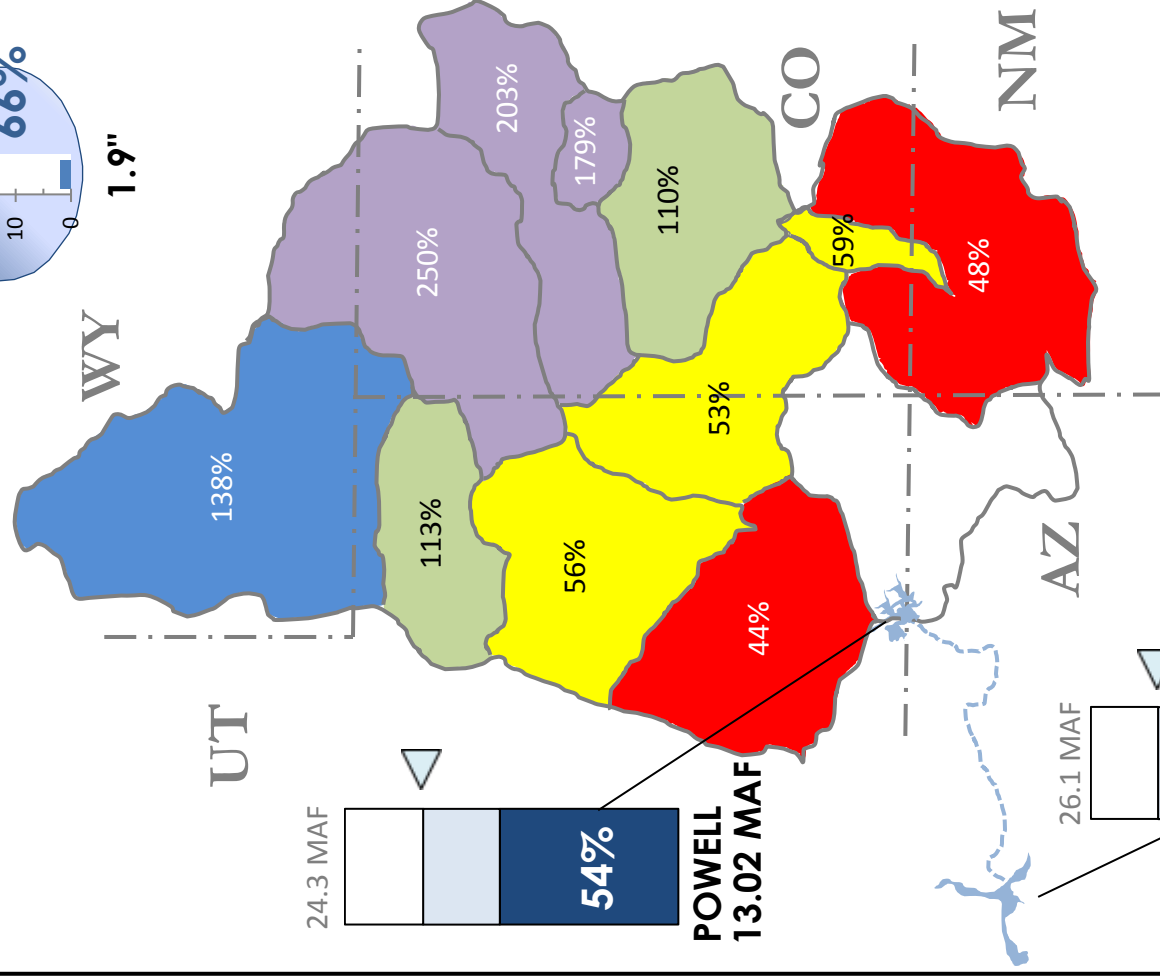
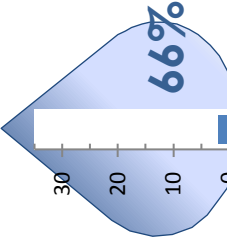


Water Supply Conditions Report

As of: 11/03/2019

2019 Colorado River

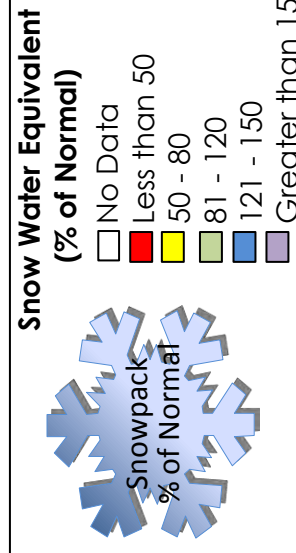
Upper Colorado River Basin
148%
 915,354 AF
 73% of full CRA
 Does not include storage withdrawals



POWELL
13.02 MAF



MEAD
10.24 MAF
1082.74 FT



Turn page for more CRA Data

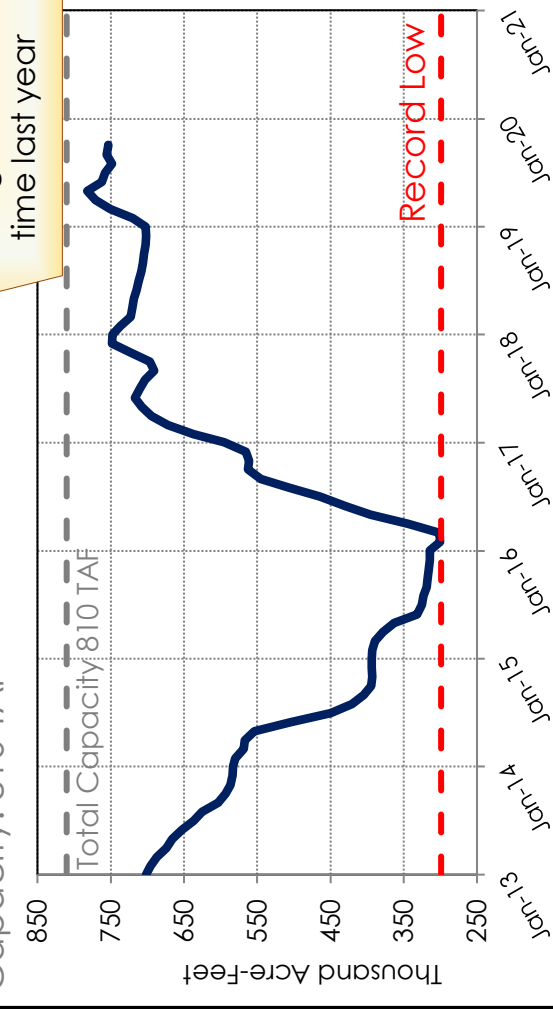
Flip Over for SWP Data

Highlights

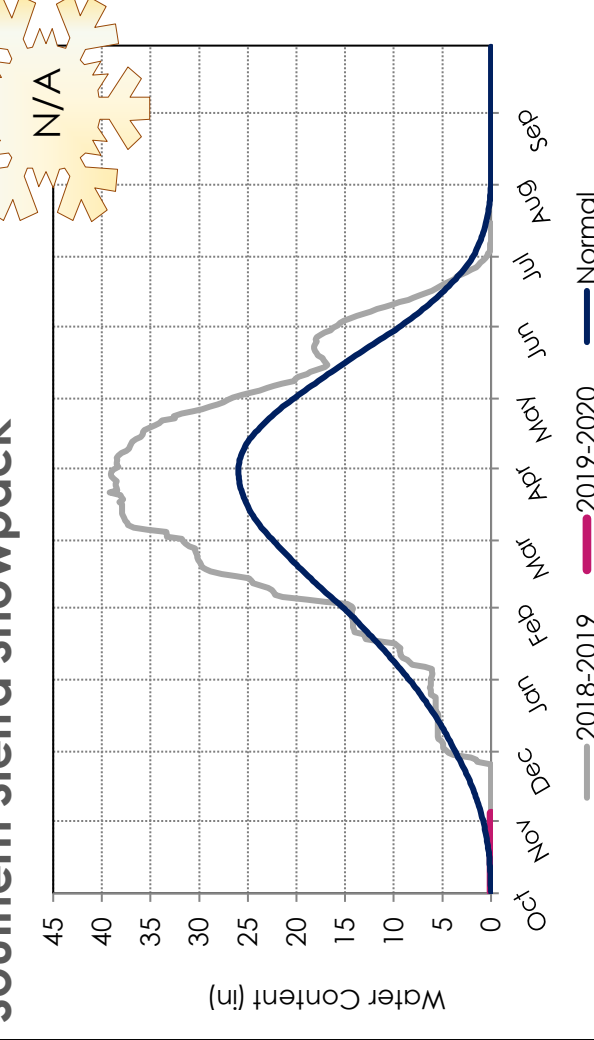
- No snow/precipitation recorded at the Sierras stations
- Snow in the Upper Colorado River Basin is at 148% of normal
- Precipitation in the Upper Colorado River Basin is at 66% of normal

Diamond Valley Lake Storage

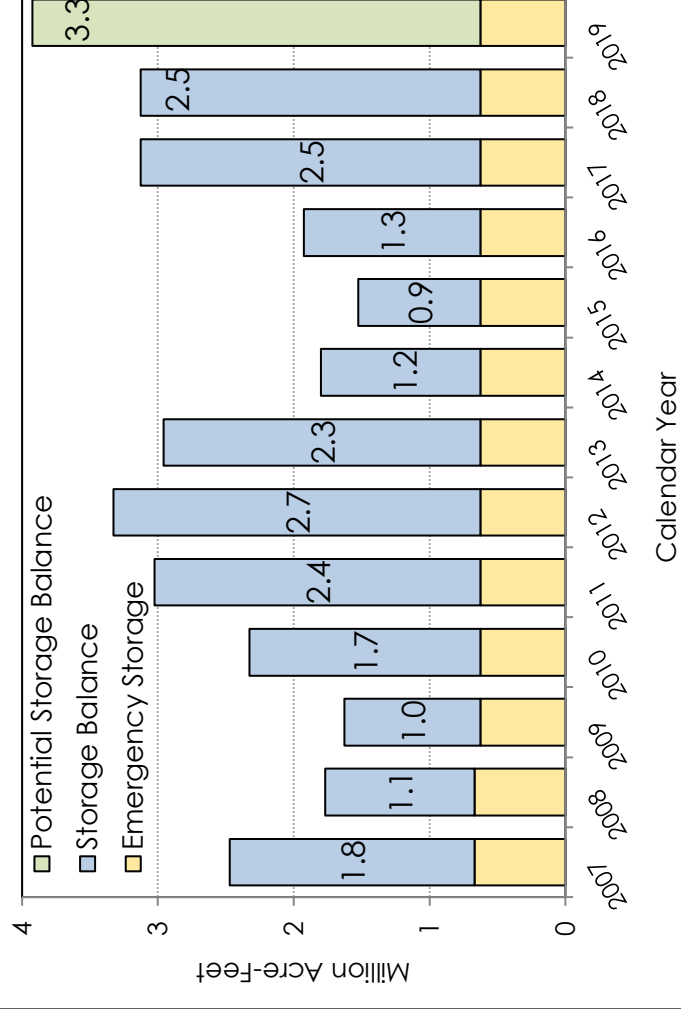
Capacity: 810 TAF



Southern Sierra Snowpack

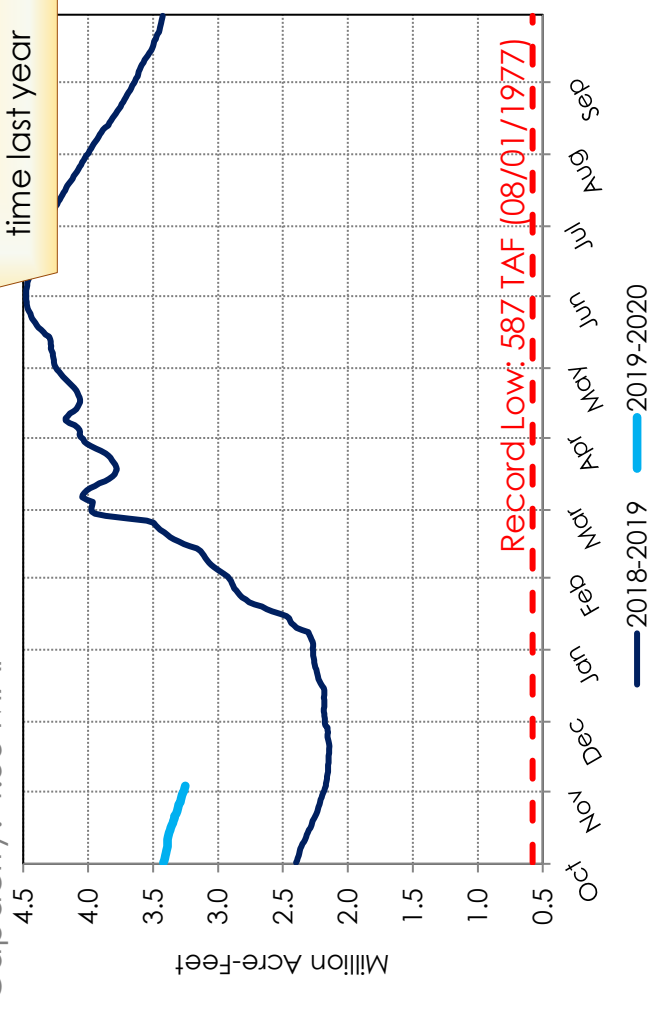


MWD Storage Reserve Levels



Lake Shasta Reservoir Storage

Capacity: 4.55 MAF



Water Supply Conditions Report

As of: 11/03/2019

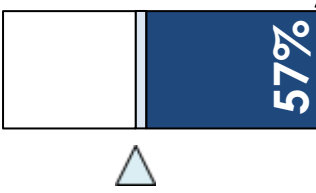
2019 SWP Allocation

1,433,625 AF
 75% of Table A

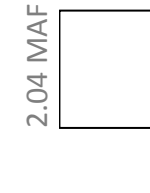


Statewide
N/A

OROVILLE
2.03 MAF



5 STA: 0.0"



SAN LUIS
TOT: 926.63 TAF
SWP: 607 TAF

5 STA: 0.0"

LA: 0.0"

SD: 0.0"

CASTAIC
276 TAF

810 TAF

DVL
753 TAF

93%

85%

0%

0%

0%

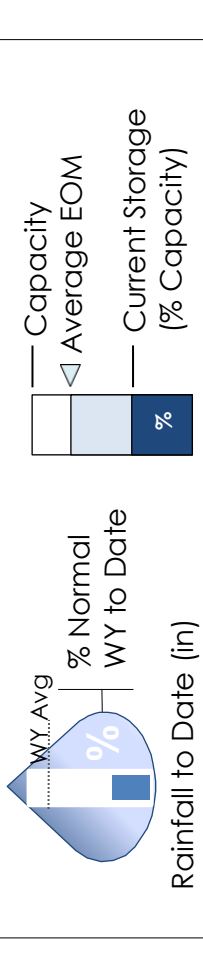
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Flip Over for CRA Data

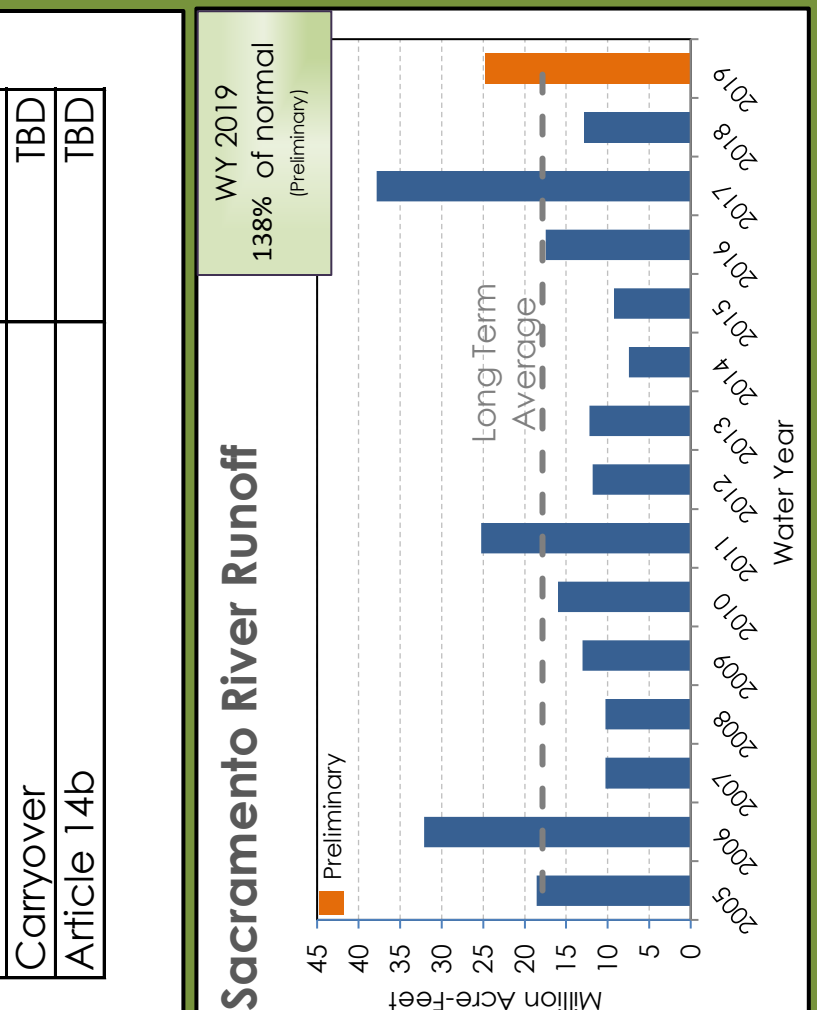
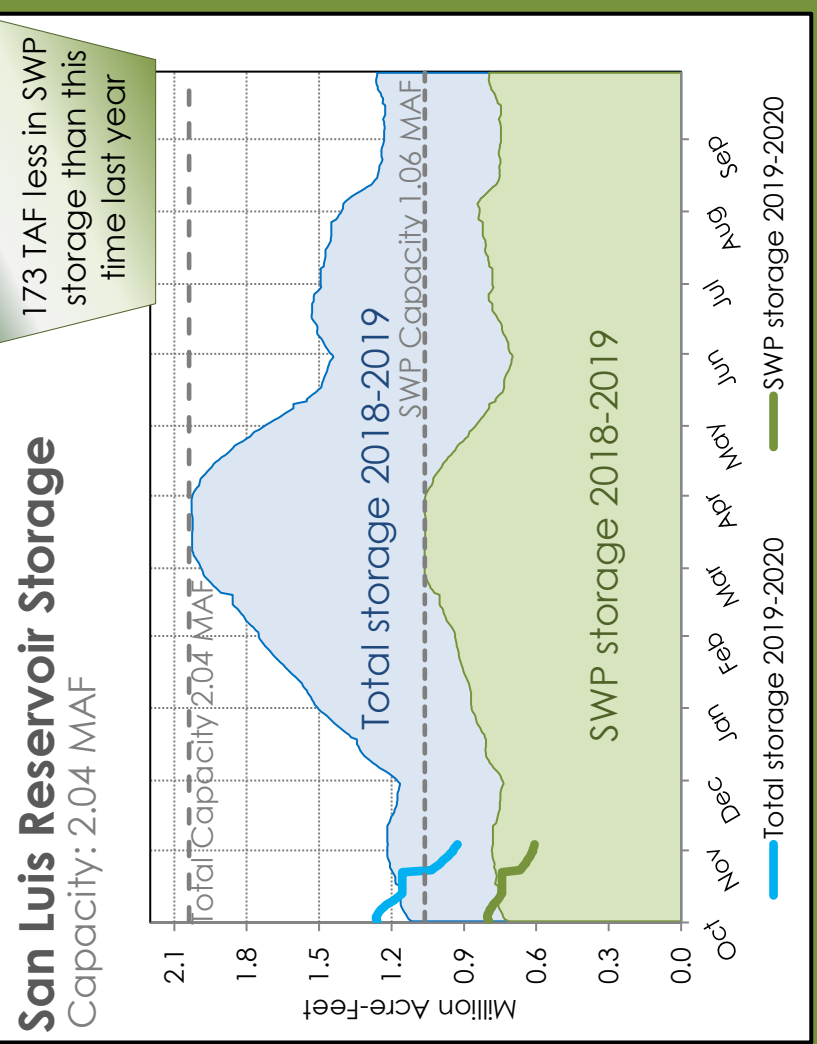
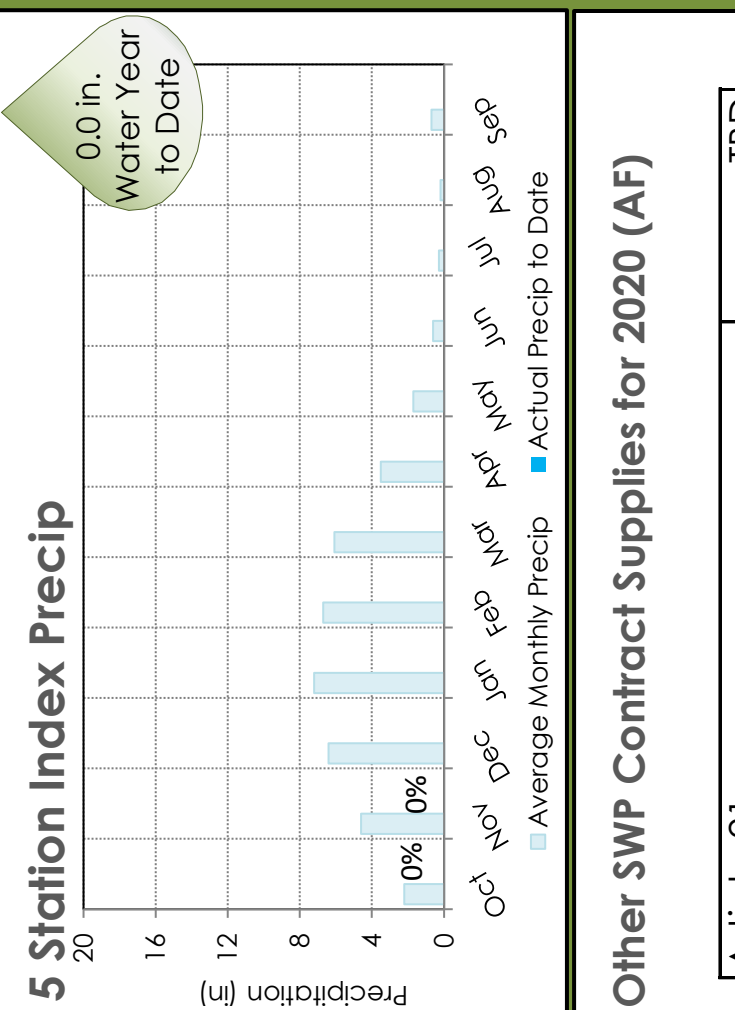
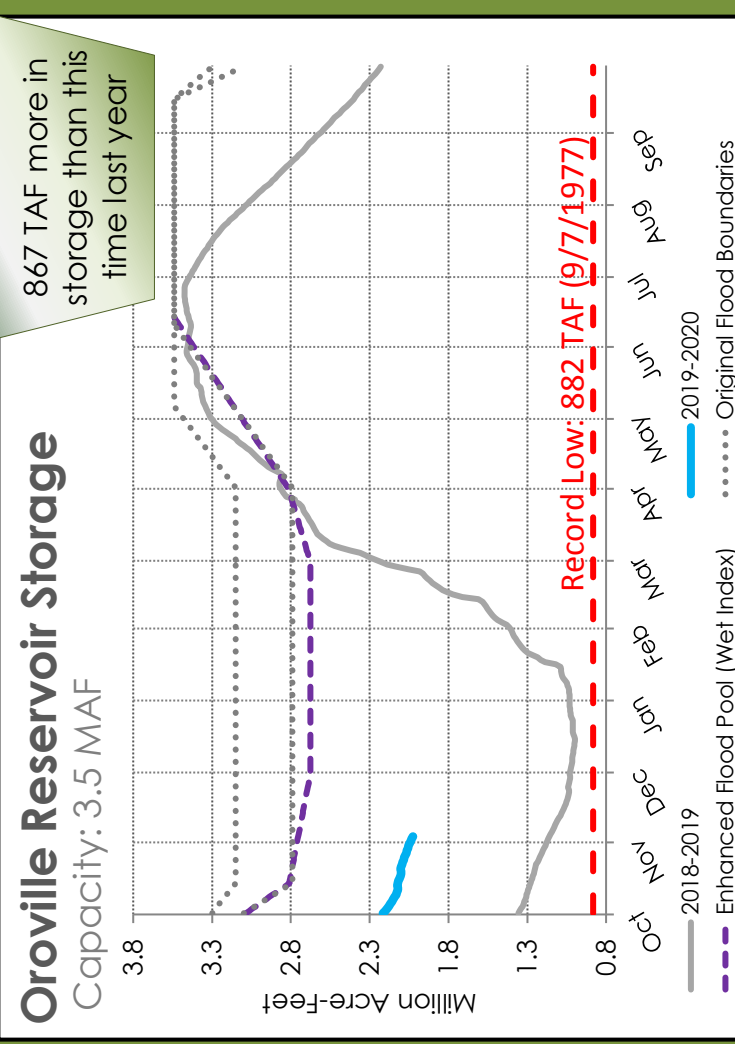
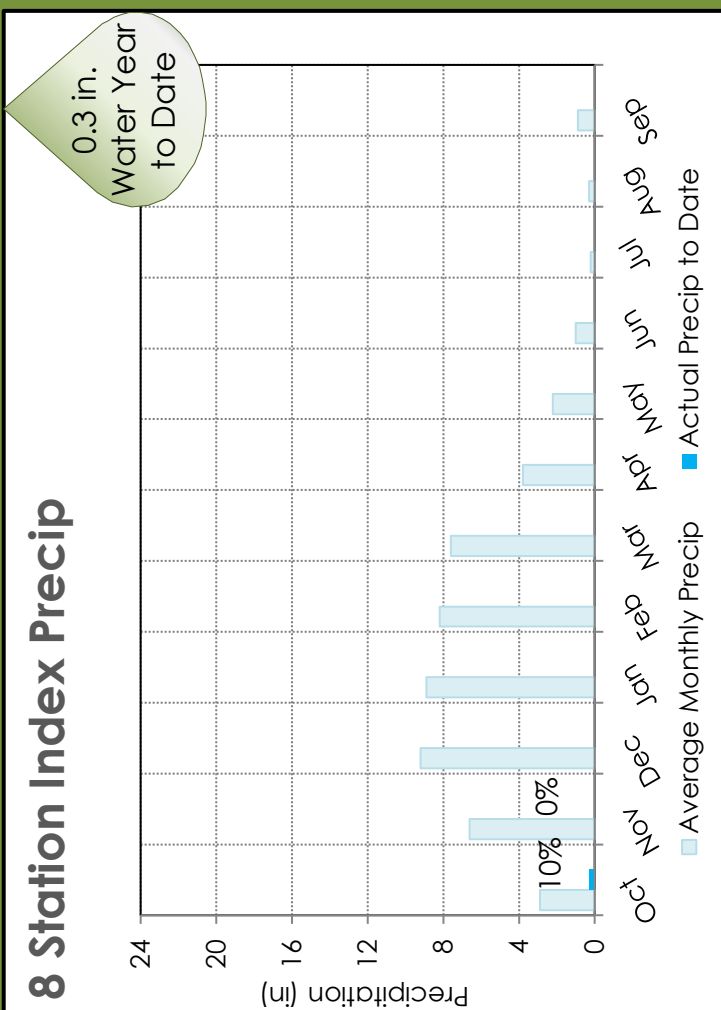
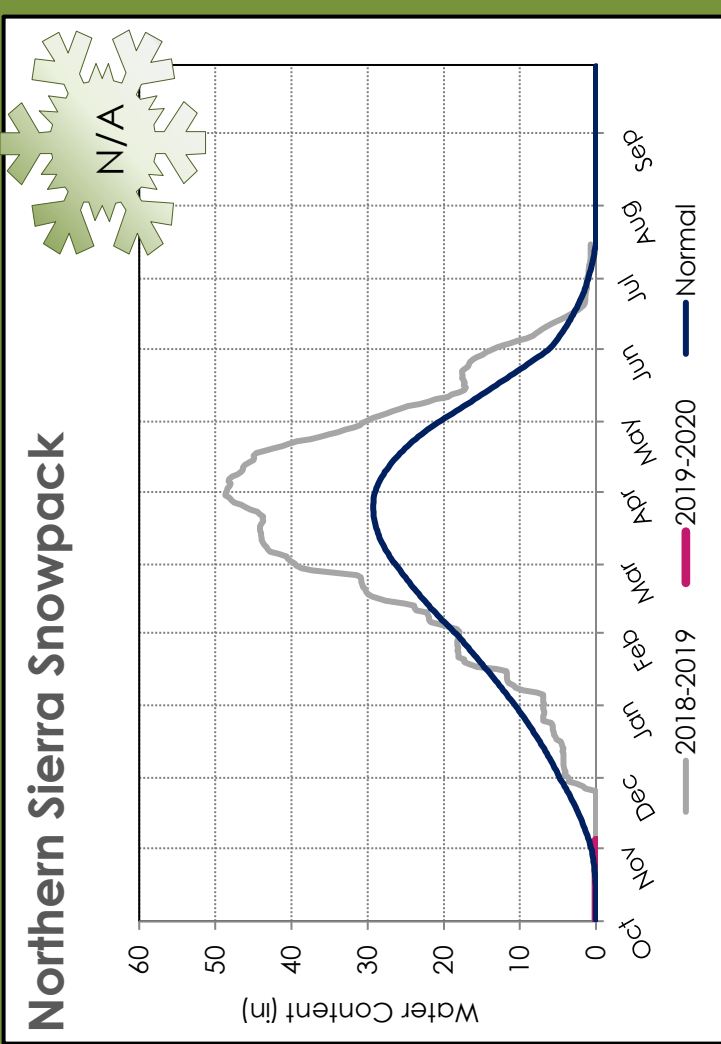
Turn page for more SWP Data

This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

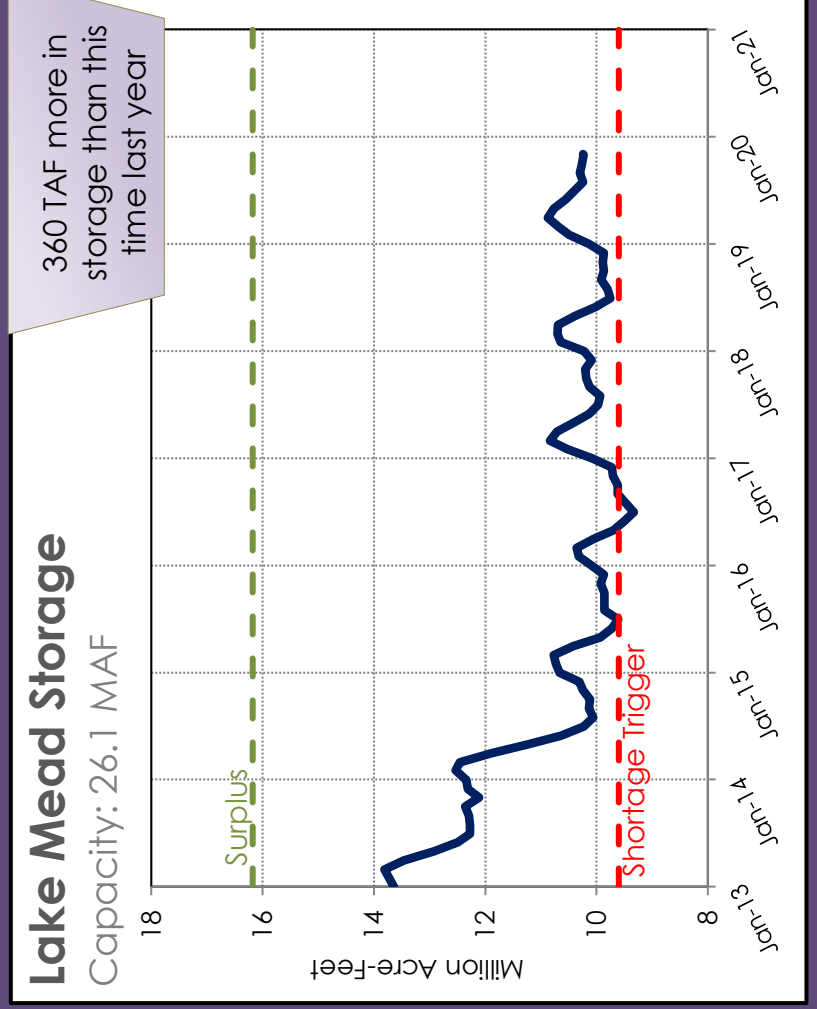
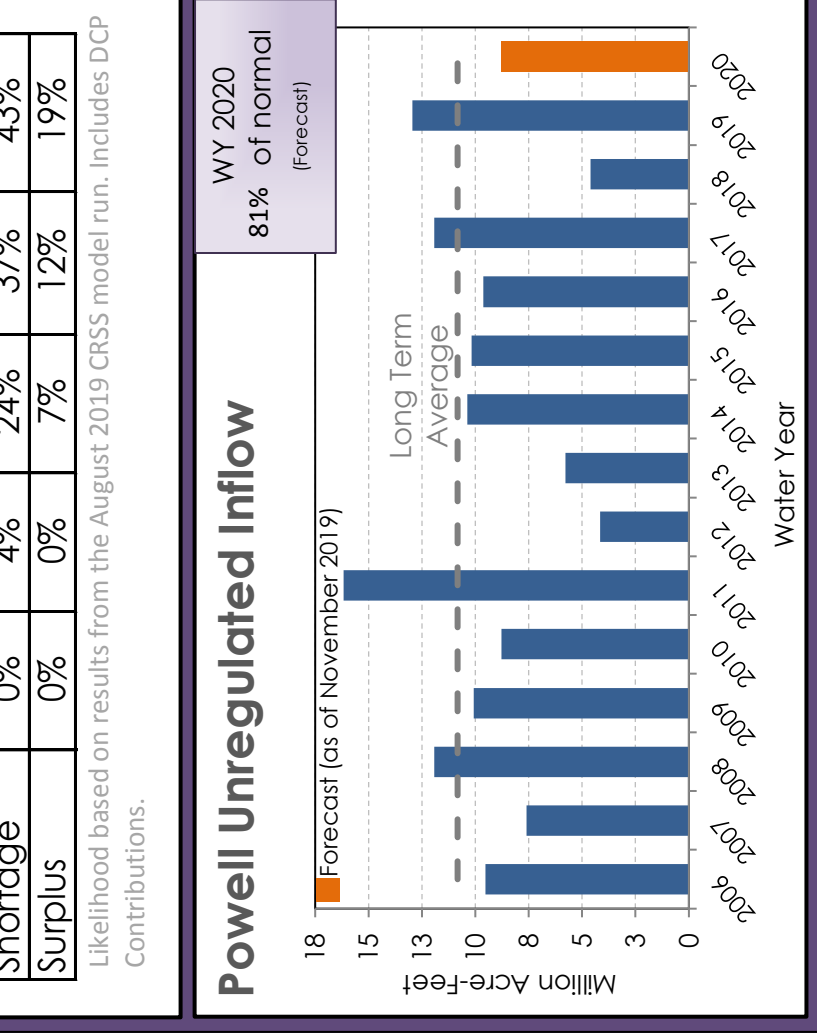
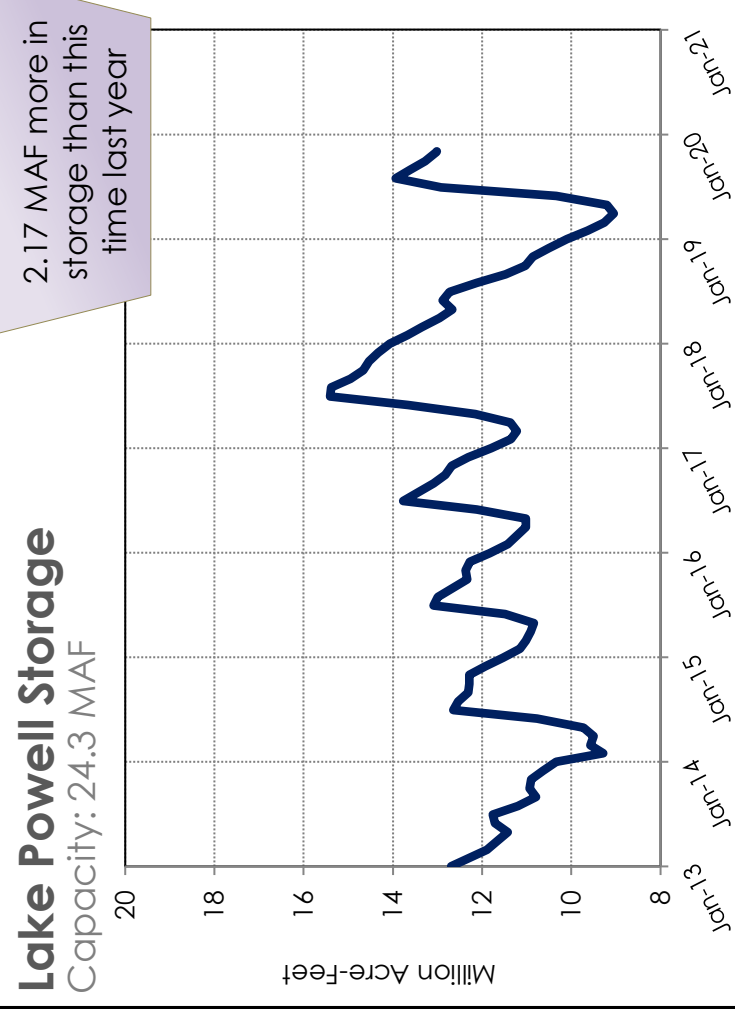
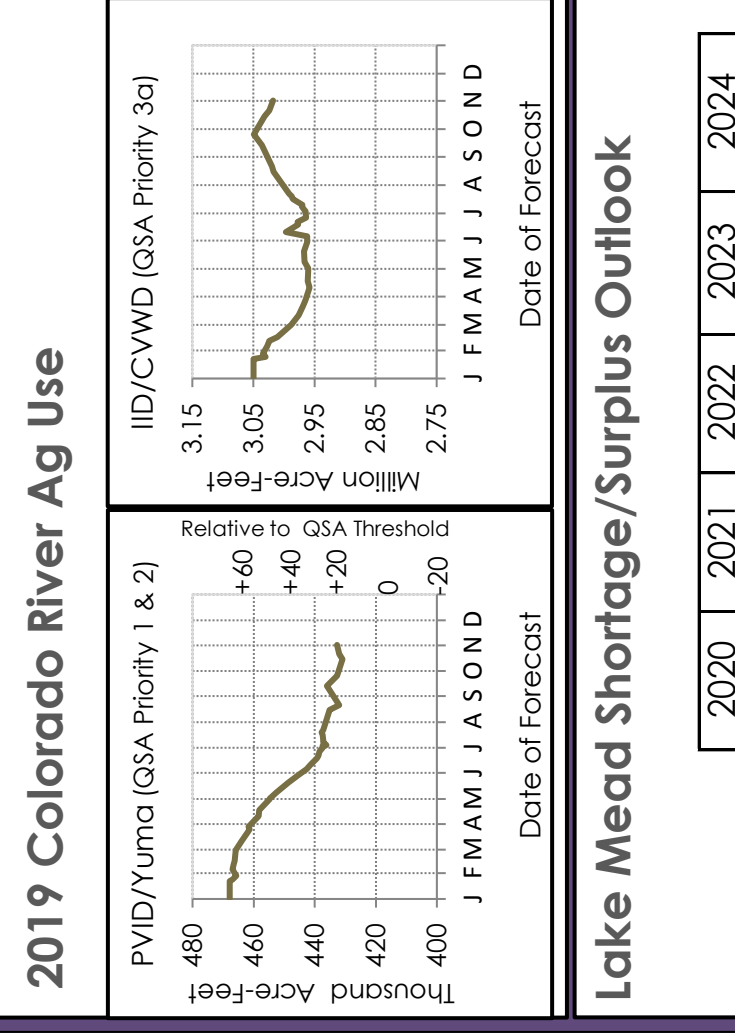
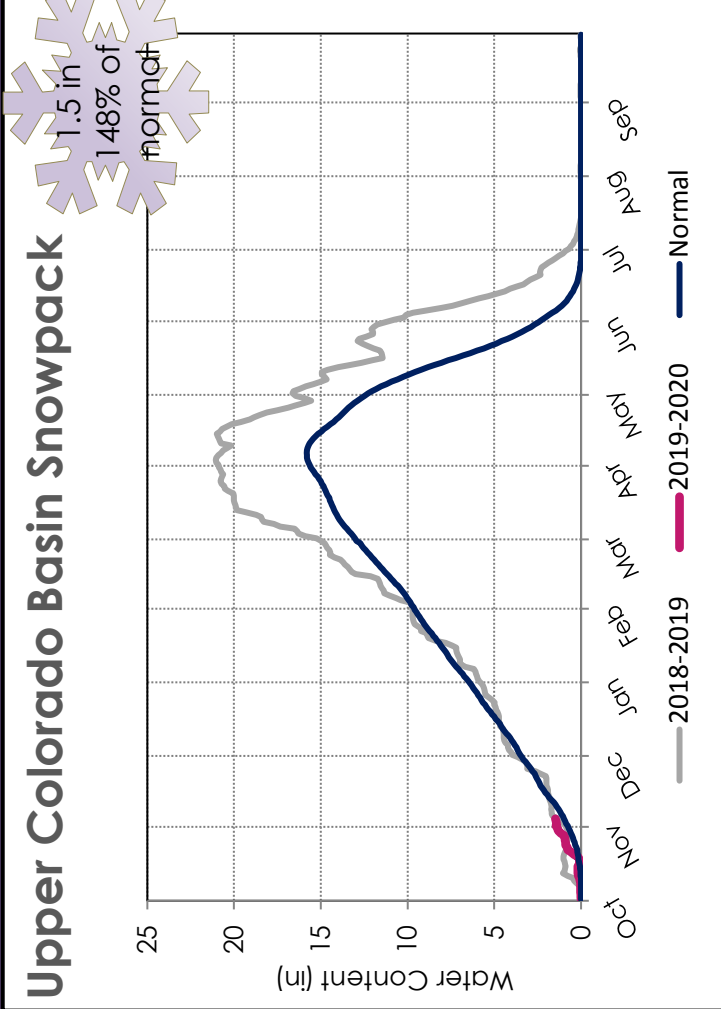
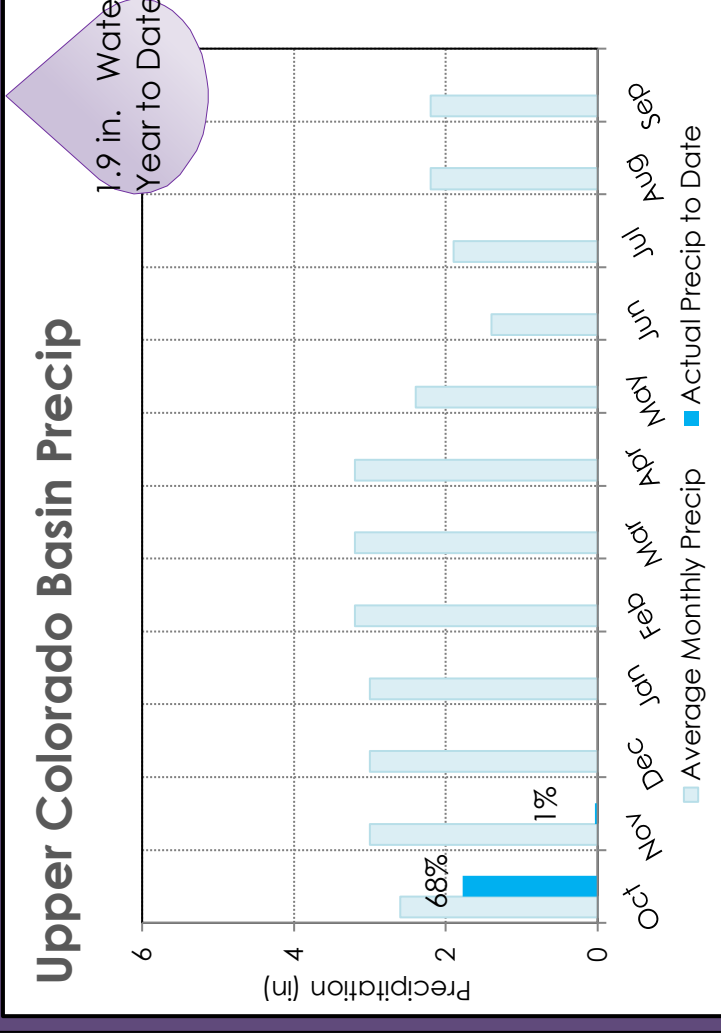
<http://www.mwdh2o.com/WSCR>

This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters

State Water Project Resources



Colorado River Resources





November 19, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject : Proposal to Co-Sponsor State Legislation with California Municipal Utilities Association on Emergency Backup Generators

SUMMARY:

Following the devastating 2018 Woolsey Fire, Director Charles Caspary asked staff to initiate a process to seek additional flexibility for the operation, maintenance and testing of emergency backup generators. Specifically, the concern was that local air quality regulations provide prescriptive runtime limits that can hinder staff's ability to adequately maintain and test emergency backup generators, both of which are required to ensure readiness for use in an emergency.

Staff organized a coalition of 34 water agencies providing service across California to request that both the South Coast Air Quality Management District (SCAQMD) and California Air Resources Board (CARB) consider providing additional flexibility for testing and maintenance of emergency backup generators designated for critical water system facilities for fire protection. Unfortunately, the effort resulted in no tangible support from representatives of SCAQMD or CARB. As a result, staff recommends that the District pursue a legislative solution to address the concern.

The District is a member of the California Municipal Utilities Association (CMUA), and CMUA has supported the District's efforts to seek a regulatory solution to the concern from the beginning. On September 20, 2019, staff submitted an initial legislative proposal to CMUA to address the concern. CMUA held a strategic outlook meeting on November 13, 2019, attended by Joe McDermott, Director of Engineering and External Affairs. At the meeting, CMUA approved the request to co-sponsor legislation on the issue with the District. Staff recommends that the Board provide a similar approval.

Attached for reference is a copy of the legislative proposal.

RECOMMENDATION(S):

Approve a proposal to co-sponsor state legislation with the California Municipal Utilities Association to provide additional flexibility for water and wastewater agencies to operate,

maintain and test emergency backup generators.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: David W. Pedersen, General Manager

ATTACHMENTS:

State Legislative Proposal for Emergency Backup Generators



October 24, 2019

To: CMUA Legislative Committee

From: Danielle Blacet-Hyden

Re: Supplement to Las Virgenes Municipal Water District Proposal

Las Virgenes Municipal Water District (LVMWD) submitted to CMUA a proposal on special allowances for emergency backup generators. The proposal would have allowed water agencies to perform adequate testing of their emergency backup generators without the risk of being assessed severe penalties or other potential enforcement action by the California Air Resources Board.

CMUA initiated a conversation with LVMWD to discuss the technical and policy aspects of this proposal. CMUA staff proposed addressing the issue through a different approach. The revised language included below would instead direct CARB to develop and adopt guidelines for local and regional air pollution control districts to use when determining testing protocols, procedures and fee schedules for existing emergency standby generators. The guidance would be adopted through a policy handbook, a process used on multiple occasions to implement portions of the Safe Drinking Water Act.

We are attaching the original proposal to this memo, which includes background and other relevant information. The proposal included below is what staff is asking the committee to consider at the Strategic Outlook meeting.

Revised Proposal

The Legislature finds and declares all of the following:

- (a) Catastrophic wildfires and other natural disasters are increasing in frequency and intensity due to climate change and other factors.*
- (b) Wildfires dramatically increase carbon emissions and work against the state's goals to reduce greenhouse gas emissions and achieve a carbon-neutral future.*
- (c) Wildfires and other natural disasters also can cause significant impacts and a threat to the state's water and wastewater facilities, which are critical to ensuring a safe and reliable water supply for people, businesses, agriculture and the environment.*

- (d) To help mitigate the risks of wildfires, investor-owned utilities have initiated public safety power shutoffs to de-energize parts of their distribution systems, and in some cases, portions of the transmission system, actions which reduce or eliminate access to a reliable power supply for the state's water agencies as they count on a reliable source of electricity to move and deliver water.*
- (e) Actions need to be taken to reduce the impacts of de-energization, wildfires and other events on critical facilities including increasing access to alternative power sources that can help support safe and reliable water supply and maintain the state's ability to effectively respond to wildfires.*

For the purposes of this section, the following definitions apply:

- (a) "Critical facility" means a facility necessary to provide essential public services including, but not limited to water and wastewater facilities, which support essential public services for the safety and well-being of the public.*
- (b) "De-energization event" means the interruption of power to a critical facility including due to a public safety power shutoff.*
- (c) "Emergency standby generator" means equipment used by an essential public service provider to produce electricity for operating a critical facility when electricity from the service provider's power grid is unavailable due to a loss of power, de-energization event or other emergency events. Emergency standby generators can be stationary or portable.*
- (d) "Emergency event" means unanticipated weather or another incident that includes, but is not limited to, a wildfire, earthquake, flood, or de-energization event.*
- (e) "Essential public service" means fire prevention, protection and response, law enforcement, water and wastewater service, disaster medical response, and other emergency response services.*
- (f) "Loss of power" means a failure in an electric generation, distribution and transmission system, a disruption to electrical power from an electric service provider due to maintenance, repairs or upgrades.*
- (g) "Public safety power shutoff" means a preventative measure to de-energize all or a portion of an electric generation, distribution or transmission system when the provider reasonably believes that there is an imminent and significant risk that strong winds, or other extreme and potentially dangerous weather events, increase the probability of wildfire.*
- (h) "Water and wastewater facilities" means drinking water and wastewater facilities critical to maintain public health and safety standards including, but not limited to, treatment plants,*

pumping stations, storage facilities, and water facilities needed to maintain water service and water pressure necessary for firefighting.

Section xxx of the Health and Safety Code is added to read:

(a) On or before June 30, 2022, the State Air Resources Board shall prepare, circulate for public review and adopt guidelines for local and regional air pollution control districts to use when evaluating the operation of existing emergency standby generators used for a critical facility during a loss of power, de-energization event or other emergency event.

The guidelines shall incorporate all of the following provisions:

- 1) Equipment designated as an emergency standby generator used to support a critical facility in preparation for a loss of power, de-energization event or another emergency event, including maintenance and testing, shall not include a specified limitation on the hours that each individual emergency standby generator is operated for testing and maintenance purposes as long as the operation is consistent with what is recommended under National Fire Protection Association Standard 110 for Emergency and Standby Power Systems, any successor standard, industry best practices, or what is recommended by the manufacturer of the emergency standby generator.*
 - 2) There shall not be a limitation on the hours of operation for the equipment specified in subdivision (1) if it is being operated during a loss of power, de-energization event or another emergency as long as the use is limited to the time that event or emergency begins and not more than four hours after the event or emergency ends with electricity service stabilized and resumed for the critical facility.*
 - 3) The operator of a critical facility may utilize an emergency standby generator owned and permitted by a different entity for a response to a loss of power, de-energization event or emergency event in accordance with subdivisions (1) and (2).*
 - 4) The air district with authority to issue an operating permit for an emergency standby generator shall act on a permit application within 60 days. Rejection of an application must include a detailed list of reasons for the denial and corrective actions in writing. The permit application shall be deemed approved if the requirements of this subdivision is not met.*
 - 5) No additional fees shall be imposed on the operation of an emergency standby generator for a critical facility if performed in accordance with the provisions outlined in the guidance and this section.*
- (b) The board shall implement this section pursuant to the adoption of a policy handbook that is not subject to the requirements of Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of the Government Code. The policy handbook shall supersede any conflicting regulations. The policy handbook shall be posted on the board's Internet Web site.*



California Municipal Utilities Association Legislative Proposal Form

Date: July 30, 2019
To: CMUA Member Utilities/Agencies
From: Danielle Blacet-Hyden and Patrick Welch
RE: CMUA Legislative Proposals for 2020

CMUA annually solicits proposals for legislation from its members prior to each legislative session. CMUA's Legislative Committee reviews and considers each proposal at its Strategic Outlook meeting, which this year is scheduled for November 13. More information about that meeting will be sent out in the near future. The Committee evaluates the proposals and determines whether to sponsor or support legislation based on CMUA's policy guidelines and priorities. If the Legislative Committee opts to sponsor a legislative proposal, CMUA will work to find an author to introduce the legislation and will actively work to garner its passage. As an example, this year CMUA co-sponsored a legislative proposal submitted by Eastern Municipal Water District. Submitted proposals should have the approval of your utility management. Please attach a letter of support from the utility or agency director/general manager or a resolution supporting the legislation. See other required attachments at the end of this form.

Proposals must be submitted to CMUA by Friday, September 20, 2019.

Please use this document when submitting your proposal. This form must be filled out completely, including supporting documentation, to be considered by CMUA's Legislative Committee.

For assistance on energy proposals please contact Patrick Welch at pwelch@cmua.org. For assistance on water proposals please contact Danielle Blacet-Hyden at dblacet@cmua.org.

California Municipal Utilities Association
915 L Street, Suite 1210 • Sacramento CA 95814 • (916) 326-5800 • (916) 326-5810 fax •
www.cmua.org

Date Submitted: September 20, 2019
CMUA Member: Las Virgenes Municipal Water District (LVMWD)
Title of Proposal: Special Allowances for Emergency Backup Generators
Contact Name*: Joe McDermott
Title: Director of Engineering and External Affairs
Agency: Las Virgenes Municipal Water District
Office Phone: 818-251-2130
Cell Phone: 805-218-8996
Email: jmcdermott@lvmwd.com
Fax: not available (please e-mail documents)

**We may contact this individual for additional information on the proposal. In addition, this individual is expected to attend the Strategic Outlook meeting on November 13 to provide information and answer any questions regarding the proposal.*

BACKGROUND

What problem or deficiency in existing law does your proposal seek to solve? Detail examples illustrating the problem this proposal would seek to fix.

Existing legislation and corresponding regulations place undue/infeasible restrictions on the testing and use of emergency backup generators. These restrictions do not allow for adequate testing and maintenance on older generators without the risk of violating current regulations, which can result in excessive fines. The replacement or costly retrofits of older generators in order to meet increasingly stringent emission standards is unnecessary, a financial burden, and a waste of resources.

In 2018, California experienced one of the most devastating wildfire seasons on record. The Woolsey Fire in Southern California burned nearly 100,000 acres, destroyed 1,643 buildings and resulted in three fatalities. In the early morning hours of November 9, 2018, Las Virgenes Municipal Water District (LVMWD) lost power to nearly all of its facilities due to the fire. Emergency backup generators were deployed to restore the operation of critical pump stations to refill water storage tanks that were being depleted due to firefighting. This event emphasized the need to ensure that emergency backup generators are maintained to the highest industry best practices.

How would the proposal fix the problem?

Allowing agencies to perform adequate testing of their emergency backup generators without the risk of being assessed severe penalties and other potential enforcement action will help

ensure that they are better equipped to provide reliable backup power to critical facilities during future emergencies. In addition, agencies should not be penalized for exceeding run-time hours on older generators used during emergencies, if they exceed the maximum permitted hours. Reliable backup power is necessary for the protection of life and property during emergencies.

Has a similar bill been introduced in a previous legislative session(s)? If so, what was the bill number, year and disposition of the legislation?

Not that we are aware of; however, the Association of California Water Agencies (ACWA) is considering a similar proposal for the 2020 legislative session.

How would this proposal impact your utility/agency? What other agencies/entities are impacted by this legislation?

Passage of legislation on this issue would allow for LVMWD and other agencies/entities to take advantage of and rely on older emergency backup generators to ensure that they will perform during future emergencies. This will be increasingly important given Southern California Edison's plans to conduct preventative "public safety power shut-offs" due to the increased risk of wildfires. Communities in California are more at risk than ever to de-energization events resulting from wildfires, regardless of public safety power shut-offs.

Replacing all older emergency backup generators with new ones that produce fewer emissions is not feasible and not a prudent use of public funds. Diesel generators, especially older models, were built to last decades – potentially well in excess of 50 years if properly maintained. At the time they were purchased, they were not subject to the current stringent emission standards. Replacement of these generators would cost hundreds of thousands of dollars for LVMWD alone – tens of millions of dollars between agencies throughout the State of California. Given that these generators are utilized so infrequently, operated only for maintenance and testing and for occasional emergencies, and that they contribute very little to air pollution compared to other sources, this type of investment is unwarranted.

Water agencies in particular are struggling to keep costs down and rates as low and as affordable as possible but are also being compelled to replace emergency backup generators due to air quality regulations. Other agencies/entities that provide critical services will also benefit including but not limited to police stations, fire stations, emergency operations centers, and communications systems used to support essential public services. This bill will align regulations for operating emergency backup generators with other current regulations. For instance, there is currently no restriction on the run-time for emergency generators used at hospitals.

*Has this proposal been approved by your utility/agency management? By your governing board? **Please attach any supporting documentation.***

Yes, the General Manager for LVMWD has reviewed and is supportive of this proposal (see attached letter). Our Board of Directors is also supportive. We do not have a resolution as of the date of this proposal but intend to acquire a formal resolution in the coming months.

List organizations that are likely to support or oppose your legislative proposal and detail why. If you have already consulted with the organization, please include information about those discussions below.

Please see attached letter of support dated April 18 signed by nearly three dozen agencies.

ACTIONS

What action are you requesting CMUA take – sponsor, co-sponsor or support?

- Sponsor
 Co-sponsor¹
 Support²

Who are your local State Legislators? Have you reached out to them regarding this proposal? If so, who, when, and what was the outcome? Have they indicated a willingness to author or support this proposal, or conversely, could they oppose it?

Our prominent local State Legislators (that cover the majority of our service area) are Senator Henry Stern (District 27) and Assemblymember Richard Bloom (District 50). Other members that cover small portions of our service area include Assemblymember Jesse Gabriel (District 45), Assemblymember Jacqui Irwin (District 44), and Assemblymember Christy Smith (District 38).

We have not reached out yet given the timing of this proposal and their schedules at the end of the current legislative session but intend to reach out to them in the coming months.

Have you discussed the proposal with other utilities/agencies in your region regarding this proposal?

Yes No

Not this specific proposal but a request to the California Air Resources Board to entertain modifications to the current regulations.

If so, please identify which utilities/agencies.

Please see attached letter with co-signers dated April 18, 2019.

List witnesses who would be available to testify from your agency, or supporting organizations, before legislative committees in Sacramento, accompanied by an CMUA Legislative Advocate,

¹ CMUA will sponsor legislation jointly with the CMUA member that filed the proposal or other designated organization.

² CMUA will actively seek to promote passage of the legislation if it is sponsored and introduced by someone else.

on behalf of this proposal. Include the organization each witness represents with his or her name, phone number, email address, and other contact information.

Witness #1

Jim Korkosz, Facilities Manager
Las Virgenes Municipal Water District
818-251-2265
jkorkosz@lvmwd.com

PROPOSAL

*California Code Sections to be **amended or added.***

Health and Safety Code, Division 26. Air Resources (see attached draft bill language)

Please attach the proposed bill language and any additional background information that could assist the CMUA Legislative Committee in assessing your proposal, such as newspaper articles, internal water agency correspondence, newsletters, and legal advice or opinions.

Attachments required to submit this proposal:

- Letter of support from your utility or agency director/general manager or a resolution
- Proposed bill language
- Any additional examples and background information supporting your proposal



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David W. Pedersen, P. E.
General Manager

W. Keith Lemieux
Counsel

HEADQUARTERS
4232 Las Virgenes Road
Calabasas, CA 91302
(818) 251-2100
Fax (818) 251-2109

WESTLAKE
FILTRATION PLANT
(818) 251-2370
Fax (818) 251-2379

TAPIA WATER
RECLAMATION FACILITY
(818) 251-2300
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COMPOSTING FACILITY
(818) 251-2340
Fax (818) 251-2349

www.LVMWD.com

MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
OF SOUTHERN CALIFORNIA

Glen D. Peterson
MWD Representative

September 20, 2019

Danielle Blacet-Hyden
California Municipal Utilities Association
915 L Street, Suite 1210
Sacramento, CA 95814
dblacet@cmua.org

RE: CMUA Legislative Proposal for 2020; Emergency Backup Generators

Dear Ms. Blacet-Hyden,

This letter constitutes Las Virgenes Municipal Water District's (LVMWD) support for the referenced legislative proposal. Increasingly stringent air quality emission standards on emergency backup generators place an unnecessary burden on agencies that are tasked with maintaining services during emergencies. While we've made several attempts to work with regulators to relax the rules on the use of emergency backup generators, we have not been successful. Therefore, we are looking to the California Municipal Utilities Association (CMUA) to sponsor a bill in the upcoming 2020 state legislative session that would modify current law and provide for greater flexibility in the use of emergency backup generators.

We have had broad support for making changes from nearly three dozen different agencies. Greater flexibility that would allow agencies to utilize older generators that cannot meet emission standards can save tens or even hundreds of millions of dollars by not having to replace these older generators prior to the end of their useful lives. These savings will directly translate into cost savings for Californians. The LVMWD Board of Directors also supports these changes and we intend to peruse a formal resolution from them in the coming months.

Should you need to contact me to further discuss the proposal, I may be reached at 818-251-2122. Alternatively, you may contact Joe McDermott at 818-251-2130, who is spearheading this effort. We look forward to the prospect of working with CMUA and its member agencies to introduce and champion this legislation.

Sincerely,

David W. Pedersen, P.E.
General Manager

**CALIFORNIA MUNICIPAL UTILITIES ASSOCIATION
DRAFT BILL LANGUAGE FOR THE STATE OF CALIFORNIA 2020
LEGISLATIVE SESSION**

SPECIAL ALLOWANCES FOR EMERGENCY BACKUP GENERATORS

Add subdivision f) to the Health and Safety Code, Division 26. Air Resources, Part 4, Article 3, Section 42400 to read:

(f) The state board, a district board, and a local or regional authority with responsibility for air pollution shall not levy any penalty, assess additional fees, or take any other enforcement action against an essential public service provider for the testing/maintenance or utilization of an emergency backup generator as allowed in Part 10 Special Allowances for Emergency Backup Generators.

Add Part 10 (commencing with Section 44480) to the Health and Safety Code, Division 26. Air Resources to read:

PART 10. SPECIAL ALLOWANCES FOR EMERGENCY BACKUP GENERATORS

44480. Definitions

The following definitions have the following meanings:

- (a) "Additional Fees" means fees that are charged to agencies/entities for being permitted to utilize a emergency backup generator(s) that are above and beyond the fees assessed during calendar year 2019 plus an annual adjustment to cover inflationary costs not to exceed the Consumer Price Index (CPI) that corresponds to the region or closest region for a published CPI in which the emergency backup generator(s) is permitted or utilized.
- (b) "Emergency backup generator" means equipment used by an essential public service provider to produce electricity or directly run a critical facility when electricity from the electric service provider's power grid is unavailable due to a de-energization event. Emergency backup generators may be "fixed"/non-portable or portable (i.e. trailer mounted).
- (c) "Critical facility" means a facility necessary in providing essential public services including, but not limited to, facilities such as police stations, fire stations, emergency operations centers, water and wastewater facilities, incident command posts, and communications systems used to support essential public services for the safety and well-being of the public.
- (d) "De-energization event" means the loss of power to a critical facility due to a public safety power shut-off, a failure in an electric generation, distribution

and transmission system, a disruption to electrical power from an electric service provider due to maintenance, repairs or upgrades, or a loss of power due to another type of emergency including but not limited to wildfires, floods, earthquakes, and other natural disasters.

- (e) "Public safety power shut-off" means a preventative measure taken by an electric service provider to de-energize all or a portion of an electric generation, distribution or transmission system when the provider reasonably believes that there is an imminent and significant risk that strong winds, or other extreme and potentially dangerous weather events, increase the probability of wildfire.
- (f) "Essential public service" means fire prevention, protection and response, law enforcement, water and wastewater service, disaster medical response, and other emergency response services.
- (g) "Water and wastewater facilities" means drinking water and wastewater facilities critical to maintain public health and safety standards including, but not limited to, treatment plants, pumping stations and other storage facilities, and water facilities needed to maintain water service and water pressure necessary for firefighting.
- (h) "Wildfire" means a destructive fire that spreads quickly over woodland or brush that can engulf both rural and urbanized area.

44481. Special Allowances

- (a) Reference is made to Section 42400, subdivision (f). A provider of an essential public service may use an emergency backup generator to run a critical facility it owns or operates both in preparation for and during a de-energization event without being subject to penalties, additional fees or enforcement action under the conditions described in this section.
- (b) Equipment designated for and used as an emergency backup generator and subject to the National Fire Protection Association Standard for Emergency and Standby Power Systems, NFPA 110, or any successor standard adopted by the National Fire Protection Association, to support a critical facility in preparation for a de-energization event, including the maintenance and testing of the emergency backup generator, shall have no limitation to the hours that each individual emergency backup generator is operated for testing and maintenance purposes so long as procedures/actions do not exceed the greater of what is recommended under NFPA 110, any successor standard, best industry practices, and what is recommended by the manufacturer of the emergency backup generator.
- (c) The same equipment as specified in subdivision (b) shall have no limitation to the hours that each individual emergency backup generator is operated during an actual de-energization event so long as the use is limited to the

time that a de-energizing event begins and not more than four hours after the de-energizing event ends and has stabilized.

- (d) An emergency backup generator that is permitted by one agency/entity but utilized by a different agency/entity during an emergency event is allowable and the agency/entity that holds the permit for the emergency backup generator and the agency/entity that is borrowing or leasing the emergency backup generator are not subject to penalties, additional fees or enforcement action under the conditions described in subdivision (b) and (c) irrespective of whether both agencies/entities reside in the same region or in the same jurisdiction of the district board, local or regional authority.
- (e) The air district with authority to issue an operating permit for an emergency backup generator shall act on a permit application within 60 days. Rejection of an application must include a detailed list of reasons for the denial and corrective actions in writing. The retrofit or replacement of a serviceable generator shall not be a condition for approval of the application or required corrective action. The permit application shall be deemed approved if the requirements of this subdivision are not met.



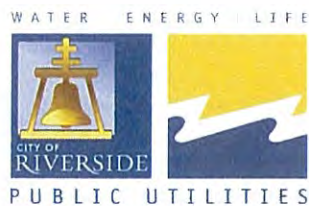


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April 18, 2019

Mr. Richard Corey, Executive Officer
California Air Resources Board
1001 I Street
Sacramento, CA 95814

RE: Additional Flexibility for Testing and Maintenance of Emergency Backup Generators Designated for Critical Water System Facilities for Fire Protection

Dear Mr. Corey:

The undersigned water agencies request your assistance to evaluate opportunities to provide additional flexibility for testing and maintenance of emergency backup generators designed to provide backup power to critical water system facilities for fire protection.

In 2018, California experienced one of the most devastating wildfire seasons on record. The Woolsey Fire in Southern California burned nearly 100,000 acres, destroyed 1,643 buildings and resulted in three fatalities. In the early morning hours of November 9, 2018, Las Virgenes Municipal Water District (LVMWD) lost power to nearly all of its facilities due to the fire. Emergency backup generators were deployed to restore the operation of critical pump stations to refill water storage tanks that were being depleted due to firefighting. Nevertheless, a sequence of events ultimately lead to a loss of water system pressure and issuance of boil water notice for a portion of LVMWD's service area. Among the challenges faced by LVMWD during the fire was the failure of emergency generators when placed under load conditions for an extended period of time.

Amendments to the Airborne Toxic Control Measure (ATCM) for Stationary Compression Ignition Engines, Section 93115.3(n), recognize the importance of National Fire Protection Association (NFPA) standards for testing fire protection systems and appropriately exempts in-use emergency fire pump assemblies from the requirements of Section 93115.6(b)(3), provided they are only operated the number of hours necessary to comply with NFPA 25. Unfortunately, there is not a similar provision for emergency backup generators that are designated to provide emergency power to critical public water system facilities required for fire protection. We recommend that such a provision be added for these specified emergency backup generators.

Mr. Richard Corey, Executive Officer
April 18, 2019
Page 2

NFPA 110, Standard for Emergency and Standby Power System, outlines rigorous maintenance and testing procedures for emergency backup generators. The requirements of the standard are cited as necessary to obtain a minimum level of reliability and performance, particularly where life safety electrical power needs are involved. However, the ATCM limits the annual maintenance and testing of the diesel-fueled compression ignitions engines that power these emergency backup generators to as little as 20 hours based on the age of the unit and emission rate of diesel particulate matter. The prescribed NFPA 110 maintenance and testing procedures, including monthly exercising and periodic load tests, cannot be effectively performed while adhering to the strict operating limits established by these regulations.

To ensure the reliability of fire protection water systems, there is an interest by water utilities, specifically in Southern California but more broadly throughout California, for the California Air Resources Board (CARB) to recognize the operational requirements for emergency backup generators that are designated to provide emergency power to critical public water system facilities required for fire protection. Most of these generator engines are over 50 horsepower and regulated by regional air agency permits, which require compliance with local air rules that cannot be less stringent than the ATCM. Therefore, even if a local air agency were to consider the merits of allowing an exemption to operating requirements for designated emergency power to critical public water system facilities, it could not offer this important flexibility to water agencies or other fire response organizations as the action could be considered a relaxation of the ATCM.

On March 6, 2019, we sent the enclosed letter to Mr. Wayne Natri, Executive Officer of the South Coast Air Quality Management District (SCAQMD), and requested consideration of a proposed amendment to Rule 1470 to address the concern. A meeting is scheduled with Mr. Natri and key SCAQMD staff members on April 25th at 9:00 a.m. to discuss the concern and proposal in more detail. However, in the course of initial discussions with SCQAMD staff, it became apparent that we should bring the concern to your attention given the application of CARB's ATCM. As a result, we would like to request that you consider a similar amendment to the ACTM for this purpose.

Enclosed for your review is a proposed amendment to ATCM Section 93115.3(n) to ensure that emergency backup generators used to power critical water system facilities can be adequately maintained and tested, in accordance with NFPA standards, for reliable operation during emergencies.

Thank you for considering this important proposal. If you or your staff have questions about the proposal, please do not hesitate to contact David W. Pedersen, General Manager of Las Virgenes Municipal Water District, at (818) 251-2122 or dpedersen@lvmwd.com.

Mr. Richard Corey, Executive Officer
April 18, 2019
Page 3

Sincerely,



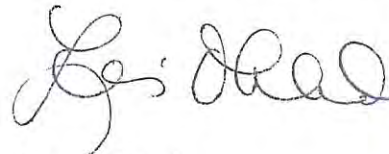
David W. Pedersen, P.E.
General Manager
Las Virgenes Municipal Water District



Barry Moline
Executive Director
California Municipal Utilities Association



Paul A. Cook
General Manager
Irvine Ranch Water District



Lisa Ohlund
General Manager
East Orange County Water District



Charles Wilson
Executive Director
Southern California Water Coalition



Paul D. Jones II, P.E.
General Manager
Eastern Municipal Water District



Nina Jazmadarian
General Manager
Foothill Municipal Water District



Paul E. Shoenberger, P.E.
General Manager
Mesa Water District



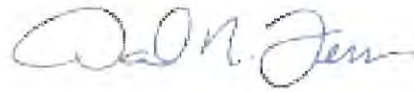
Robert J. Hunter
General Manager
Municipal Water District
of Orange County



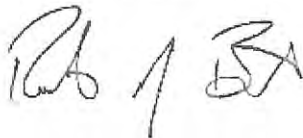
Matthew Litchfield, P.E.
General Manager/Chief Engineer
Three Valleys Municipal Water District



Tom A. Love
General Manager
Upper San Gabriel Valley
Municipal Water District



Daniel R. Ferons
General Manager
Santa Margarita Water District




Robert Beste
Public Works Director
City of Torrance



Michael Moore
Assistant General Manager, Water Serv.
City of Anaheim



Chris Berch, P.E.
Executive Manager of Engineering/
Assistant General Manager
Inland Empire Utilities Agency



Richard H. Wilson, P.E.
Assistant General Manager,
Water Systems
Burbank Water and Power



Jim Barrett
General Manager
Coachella Valley Water District



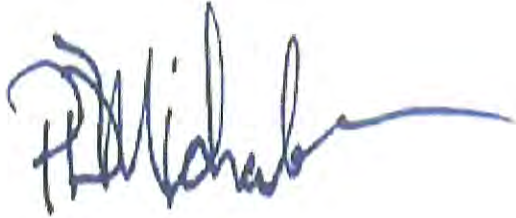
Craig Miller
General Manager
Western Municipal Water District



Jeff Kightlinger
General Manager
Metropolitan Water District of
Southern California



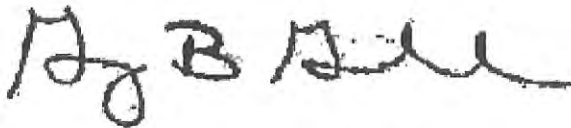
Thomas Coleman
General Manager
Rowland Water District



P. David Michalko
General Manager
Valencia Heights Water Company



Erik Hitchman
General Manager
Walnut Valley Water District



Greg Galindo
General Manager
La Puente Valley County Water District



Alberto Corrales
General Manager
South Montebello Irrigation District



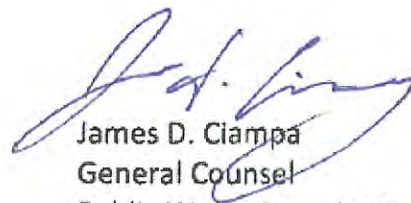
Michael Gualtieri
General Manager
La Habra Heights County Water District



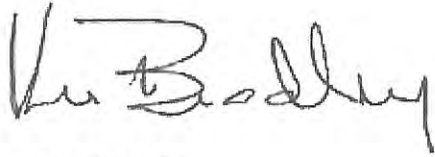
Mark Grajeda
General Manager
Pico Water District



Armando De La Paz
Operations Manager
Rubio Canon Land and Water Association



James D. Ciampa
General Counsel
Public Water Agencies Group



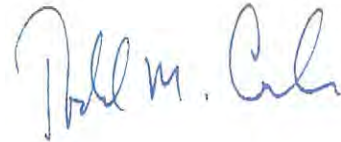
Ken Bradbury
General Manager
Montebello Land and Water Company



Brian A. Dickinson
General Manager – Water
City of Compton



Daniel McIntyre
General Manager
Dublin San Ramon Services District



Todd M. Corbin
General Manager
Riverside Public Utilities



Alexander R. Coate
General Manager
East Bay Municipal Utility District



Mitchell S. Dion
Assistant General Manager
Pasadena Water and Power

PROPOSED AMENDMENT TO ATCM SECTION 93115.3(n)

Existing Language

(n) The requirements of section 93115.6(b)(3) do not apply to in-use emergency fire pump assemblies that are driven directly by stationary diesel-fueled CI engines and only operated the number of hours necessary to comply with the testing requirements of National Fire Protection Association (NFPA) 25 "Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems," 2002 edition, which is incorporated herein by reference.

Proposed Language

- (n) The requirements of section 93115.6(b)(3) do not apply to the following:
- (1) in-use emergency fire pump assemblies that are driven directly by stationary diesel-fueled CI engines and only operated the number of hours necessary to comply with the testing requirements of National Fire Protection Association (NFPA) 25 "Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems," 2002 edition, which is incorporated herein by reference; or
 - (2) emergency backup generators driven directly by stationary diesel-fueled CI engines, designated to provide emergency backup power to critical public water system facilities required for fire protection, and only operated the number of hours necessary to comply with the testing requirements of National Fire Protection Association (NFPA) 110 "*Standard for Emergency and Standby Power Systems*," 2019 edition, which is incorporated herein by reference.



November 19, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Carbon Tower Carbon Replacement: Authorization of Purchase Order

The Las Virgenes-Triunfo Joint Powers Authority (JPA) approved funding for this matter in the JPA Budget. This recommendation is before the LVMWD Board of Directors for action, as Administering Agent of the JPA, as authorized by the JPA Agreement.

SUMMARY:

One of the regular maintenance projects included in the budget is the replacement of granular activated carbon used in the odor control towers at the Tapia Water Reclamation Facility and Sewer Lift Station Nos. 1 and 2. At Tapia, there are four carbon towers at the headworks facilities and three carbon towers at the primary sedimentation tanks. These carbon towers need to have the carbon replaced regularly. For Fiscal Year 2019-20, two primary carbon towers (6,000 lbs. of carbon each) and one headworks carbon tower (18,000 lbs. of carbon) are scheduled for replacement. Carbon life expectancy for the primary carbon towers is approximately one year and for the headworks carbon towers is approximately two years. Additionally, there is a 600 lb. carbon tower at each sewer lift station that needs media replacement annually.

RECOMMENDATION(S):

Authorize the General Manager to issue a purchase order to Carbon Activated Corporation, in the amount of \$41,624, for carbon tower media replacement at the Tapia Water Reclamation Facility and Lift Station Nos. 1 and 2.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds for the carbon media replacement at the Tapia Water Reclamation Facility are included in the adopted Fiscal Year 2019-20 JPA Budget and allocated 70.6% to LVWMD and 29.4% to Triunfo Water & Sanitation District. The carbon media replacement for the Lift Station Nos. 1 and 2 is an LVMWD-only expense; sufficient funds for this portion of the work are available in the adopted Fiscal Year 2019-20 LVMWD Budget.

DISCUSSION:

A request for quotes was advertised on the District's website, and the following two bids were received for the work:

Carbon Activated Corp.	\$ 41,624.00
Prominent Systems, Inc.	\$ 43,966.21

It is recommended that Carbon Activated Corporation be issued a purchase order for this work. Carbon Activated Corporation has performed this service satisfactorily in the past.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Carbon media requires regular replacement to meet air quality requirements.

Prepared by: Brett Dingman, Water Reclamation Manager



November 19, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Multi-Site Security Assessment Project: Request for Proposals

SUMMARY:

Staff proposes to initiate a Multi-Site Security Assessment Project as a key element in the on-going process to ensure that the District's adequately protects its facilities from various security risks. These risks include, but are not necessarily limited to, vandalism, theft, on-site security breaches, and trespassing. Staff proposes to engage a firm to perform a comprehensive multi-site security assessment that will provide an in-depth review of the District's existing site security posture based on information gathered from internal sources and site inspections.

The assessment include an evaluation of the findings as compared to benchmarks for site security practices and result in a report summarizing a comprehensive set of conclusions and recommendations. In addition, the report will provide a three-year roadmap for improving the District's site security posture for potential inclusion in the Fiscal Year 2020-2030 Infrastructure Investment Plan (IIP) and Fiscal Year 2020-2022 Capital Improvement Program (CIP) Budget.

RECOMMENDATION(S):

Authorize the General Manager to issue a Request for Proposals for the Multi-Site Security Assessment Project.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is a minimal financial impact associated with issuing a Request for Proposals (RFP). Sufficient funds are available in the adopted Fiscal Year 2019-20 Budget for the incidental costs associated with the issuance of the RFP but not for awarding a contract for work. An appropriation for the assessment will be requested at a future meeting together with a recommendation to award a contract.

DISCUSSION:

Water and wastewater facilities provide an essential public service and, therefore, face numerous potential security risks. An in-depth risk assessment and analysis are the first steps to ensure effective site security planning. Staff recommends conducting an in-depth review of the District's current site security environment, identifying areas of concern and analyzing impacts and risks to the District. The work would be guided by industry best practices, which are constantly evolving.

The assessment will include a comprehensive approach to site security, including physical and technological means and methods. As such, the project is being completed by the Information Systems Division in collaboration with the Facilities Division of the District. It is envisioned that the resulting security analysis will identify both physical and technological solutions to ensure security standards that meet current best practices. The assessment will identify priority projects, as well as long-term projects that may be dependent on expansion of other technologies or facilities. Funding for the identified priority projects will be requested in the Fiscal Year 2020-2022 Capital Improvement Program Budget. Future phases of work will be included in the Infrastructure Investment Plan (IIP) with funding requested in future years.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

By releasing an RFP and receiving competitive proposals from multiple consultants, a site security assessment consultant can be selected to best meet the District's needs for the lowest overall cost. The project will also help the District to ensure it provides a safe and reliable water service to its customers.

Prepared by: Ivo Nkwenji, Information Systems Manager

ATTACHMENTS:

RFP for Multi-Site Security Assessment Project

LAS VIRGENES MUNICIPAL WATER DISTRICT

4232 Las Virgenes Road, Calabasas, California 91302



REQUEST FOR PROPOSAL

For

Multi-site Security Assessment

Issue Date

11/22/2019

Proposal Submittal Due Date

12/20/2019

Documents available online at:
www.lvmwd.com

**LAS VIRGENES MUNICIPAL WATER DISTRICT
REQUEST FOR PROPOSAL**

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General Information

The Las Virgenes Municipal Water District (District) serves the western edge of Los Angeles County including the cities of Agoura Hills, Calabasas, Hidden Hills and Westlake Village. The District occupies 122 square miles and services a population of approximately 70,000. The District provides potable water, recycled water, and sanitation (wastewater) services to its customers through three separate enterprise funds. The sanitation and recycled water services are provided through a Joint Powers Authority with the Triunfo Sanitation District.

Las Virgenes Municipal Water District is organized under the Municipal Water District Act of 1911 (California Water Code 7100). A five-member board of directors, each elected by geographic divisions, provides governance. Directors serve overlapping four-year terms, and every two years - concurrent with installation of the newly elected board – they select board officers. The board also selects a local representative from LVMWD to serve on the Board of Directors of the Metropolitan Water District of Southern California.

The District is requesting a proposal from qualified firms to provide Site Security Assessment Services. The goal of the engagement is to conduct a comprehensive security review of District facilities for improvements including, but not limited to, access control and video surveillance.

Sites under consideration include: main facilities, pump stations, tank sites, and miscellaneous facilities. The goal of the engagement is to conduct a comprehensive review of the current security of the sites make recommendations for improvements, where applicable and include cost estimates for such improvements.

To be considered, proposal must be received electronically by **5:00 p.m. on 12/20/2019** to mmcintyre@lvmwd.com

Proposals received after the above date and time will not be considered.

Background

The Las Virgenes Municipal Water District (District) is comprised of three departments with executive oversight from the General Manager. The Facilities and Operations Department has operational responsibility for the District's three enterprises: potable water, recycled water, and sanitation. The Engineering and External Affairs Department has responsibility for engineering, conservation programs, public affairs and customer service that includes billing and meter reading. The Finance & Administration Department has responsibility over Finance, Human Resources and Information Systems. Additionally, the District serves as the Administrative Agent for the Las Virgenes/Triunfo Joint Powers Authority, which provides sanitation services (wastewater treatment and composting), for the District.

The Finance and Administration Department is responsible for supporting the operations of the District by providing information technology, human resources support, warehouse operations, as well as traditional finance functions (accounts payable, payroll, purchasing, and budgeting).

Comprehensive Multi-Site Security Assessment

The District invites fixed-cost proposals from qualified and experienced firms to perform a Comprehensive Multi-Site Security Assessment. This will consist of conducting an in-depth review of the District's existing site security posture based on information gathered from various internal sources, and a comprehensive site inspection. The assessment should evaluate these findings against benchmark similar site security practices, which will result in a comprehensive finding and recommendation report and a Site Security Three-Year Roadmap for improving the site security posture of the District.

Scope of Work

The engaged firm will perform an in-depth review of the District's current site security environment, identifying areas of concern and analyzing impacts and risks to the District. Guided by industry and company best practice methodologies, the engaged firm shall provide an approach or framework to help the District prioritize the appropriate protective actions to take. Within this framework, the firm shall:

- Define a project plan for the full length of the engagement, including high level milestones (including the assessment, recommendations and roadmap)
- Define whether and how many facilitated sessions will be performed
- Draft agendas for each session
- Define the key people required and the expected deliverables, over and above the Risk Assessment Report and Roadmap.
- Conduct comprehensive site security assessment of each of the following District sites:

MAIN FACILITIES

- Headquarters campus including Reservoir #2
- Rancho Composting Facility

- Rancho Farm Facility including Centrate tanks
- Tapia Waste Water Treatment Facility
- Westlake Water Treatment Facility including Dam security
- Westlake Pump House

PUMP STATIONS

- Agoura
- Cold Canyon
- Conduit
- Cornell
- Dardenne
- J.B.R.
- Jed Smith
- Kimberly
- LV-2
- McCoy
- Mountain Gate
- Mulwood
- Oak Park
- Oakridge
- Parkway
- Ranch View
- Saddletree
- Seminole
- Stunt Road
- Three Springs
- Twin Lakes
- Upper/Lower Oaks
- Upper Twin Lakes
- Warner

TANK SITES

- Calabasas
- Cordillera
- Dardenne
- Equestrian
- Indian Hills
- Jed Smith
- Kimberly
- Latigo
- Lower Oaks
- McCoy
- Morrison

- Mulwood
- Oakridge
- Reservoir #3
- Saddlepeak
- Saddletree
- Seminole
- Twin Lakes
- Upper Oaks
- Upper Twin Lakes
- Upper Woolsey
- Warner

MISCELLANEOUS FACILITIES

- Argos Valve
- County Line
- Liftstation #1
- Liftstation #2
- LV-1
- LV-3
- Mulwood PRV
- Outfall 005
- Ramera Ridge
- Westlake PRV
- Westlake Wells

The review shall include:

- District Security Governance
- Camera systems
- Vulnerability Management
- Vandalism concerns
- Loss control measures (anti-theft systems)
- Integration with Fob systems
- Remote programming of systems
- Wireless gate entry systems
- RFID in District vehicle's for automated gate access
- Adequate Lighting relevant to facility
- Alarm notification protocol
- Cost estimate per site to incorporate suggested improvements

Term of Engagement

It is anticipated that the engagement will be completed within 2 months. The following are proposed milestones. Your proposal must include a detailed schedule of milestones that allows the

assessment to be completed by 03/31/2020.

RFP Released	11/22/2019
Last Date for Questions	12/11/2019 by 5:00 PM
Proposal Due Date	12/20/2019 by 5:00 PM
Award of Contract	01/21/2020 Board Meeting
Project Completion	04/14/2020

The selected consultant will prepare biweekly updates and send them electronically to mmcintyre@lvmwd.com.

Performance Schedule

The engagement is expected to span from November 2019 to March 2020. The length of the total engagement will be five (5) calendar months.

Services provided by the engaged firm will correspond in timing with the District’s calendar of activities as shown below.

2/2020	2/2020	4/2020
Site Assessments Performed	Site Assessment Report	3-year Multi-site Security Roadmap

As noted above, at the end of this engagement, the firm will have conducted a comprehensive multi-site assessment of the District’s main facilities and major sites. The first deliverable will be an Assessment Report before the end of February 2020. The Multi-Site Security Roadmap will be delivered before the end of March 2020. The Multi-Site Security Roadmap will define over a 3-year period the most urgent to the least urgent sites for upgrades.

The below list consists of the initial general milestones identified for the engagement:

Project Begins	January 2020
Project Plan Review	February 2020
Perform Assessment	February 2020
Site Assessment Report	February 2020
Site Security Plan Review	March 2020
Project Completion Review	March 2020
3-year Multi-site Security Roadmap	April 2020
Project Closure	April 2020

The engaged firm would be expected to meet the above performance and milestone schedule. If firm is unable to meet this schedule, please propose an alternate schedule.

PROPOSAL REQUIREMENTS

A. General Requirements

1. Inquiries

Inquiries concerning the request for proposal must be received electronically by **12/11/2019 to mmcintyre@lvmwd.com**

Answers to questions received will be posted online no later than **12/16/2019** at <http://www.lvmwd.com/i-want-to-do-business-with-lvmwd/non-public-works-formal-bids>. It is the proposer's responsibility to ensure that they access and review any questions and answers posted. The District is not responsible to notify individual potential bidders of the availability of questions and answers beyond this notice.

CONTACT WITH PERSONNEL OF THE DISTRICT OTHER THAN ABOVE REGARDING THIS REQUEST FOR PROPOSAL MAY BE GROUNDS FOR ELIMINATION FROM THE SELECTION PROCESS.

2. Addendums – The District may post Addendums to the RFP online at the District's website (www.lvmwd.com). It is the potential proposer's responsibility to access any addendums and ensure that stated requirements are met.

B Submission of Proposals

The following material must be received electronically by 5:00 p.m. on 12/20/2019 to mmcintyre@lvmwd.com for a proposing firm to be considered:

Proposal to include the following:

1. Title Page

Title page showing the request for proposals' subject; the firm's name; the name, address and telephone number of a contact person; and the date of the proposal.

2. Table of Contents

3. Transmittal Letter

A signed letter of transmittal briefly stating the proposer's understanding of the work to be done, the commitment to perform the work within the time period, a statement why the firm believes itself to be best qualified to perform the engagement and a statement that the proposal is a firm and irrevocable offer for 90 days.

4. Key Personnel

Describe the staffing model your firm will use to fulfill the Scope of Work. Provide resumes of all key personnel who will be assigned to the District. Any changes to the key personnel must be approved by the District prior to award.

5. References

List a minimum of three (3) references for whom comparable services were provided for agencies of similar size within the last three (3) years. Provide names and contact information as well as a summary of key results achieved. Additionally, sample(s) of a report of a similar scope should be provided.

6. Qualifications and Experience

Describe your firm's qualifications to complete this Scope of Work. Explain why your firm is the best to deliver this Scope of Work and provide examples of your firm's work. This section must include documentation of the following:

- a) The firm is licensed to practice in California.
- b) An affirmative statement that the firm has no conflict of interest with regard to any other work performed by the firm for the District.

7. Detailed proposal

Fully describe the services your firm will perform, and the methodologies you will follow to meet the criteria outlined in this RFP.

Provide a proposed schedule for all phases of the project.

8. Costs

Costs proposals must include an amount for each item in the proposal as well as a breakdown of hourly rates by position that will be assigned to the District. Any cost not explicitly proposed will be ineligible for payment.

9. Consultant Agreement

The successful proposer will be required to enter into a Consultant Agreement (see Exhibit A). Review this agreement carefully and note in your proposal any exceptions or alterations to the agreement you are requesting. Alterations or changes to the agreement that were not included in the proposal may not be considered after the selection of the consultant. This also includes alterations,

exceptions, or changes to the insurance and indemnity provisions referenced with the proposal. By requiring these requests to be made up front, the District can compare all respondents on an equal basis and take contract exemptions into consideration in the selection process

EVALUATION PROCEDURES

A. Review of Proposals

Key District personnel will evaluate proposals submitted. The District reserves the right to retain all proposals submitted and use any idea in a proposal regardless of whether that proposal is selected.

B. Evaluation Criteria

Proposals will be evaluated using three sets of criteria. Firms meeting the mandatory criteria will have their proposal evaluated for both technical qualifications and price. The following represent the principal selection criteria, which will be considered during the evaluation process.

1. Mandatory Elements

- a) The firm is licensed to practice in California.
- b) The firm has no conflict of interest with regard to any other work performed by the firm for the District.
- c) The firm adheres to the instructions in this Request for Proposal on preparing and submitting the proposal.

2. Technical Qualifications

- a) The firm's past experience and performance on comparable engagements.
- b) The quality of the firm's professional personnel to be assigned to the engagement and the quality of the firm's management support personnel to be available for technical consultation.
- c) Quality of the plan and approach to complete the Scope of Services.
- d) Demonstrated results of projects with similar Scopes of Service.

3. Costs:

Cost of completing the required Scope of Services. The District will select the

firm with the highest overall ranking after considering both technical qualifications and price. For this RFP, Technical Qualifications will have a higher weight than Price.

C. Oral Presentation

During the evaluation process, the District may, at its sole discretion, request any one, all, or no firms to make oral presentations. Such presentations will provide firms with an opportunity to answer any questions the District may have on a firm's proposal. Not all firms may be asked to make such oral presentations.

D. Final Selection

The District will recommend a contract to the Board based upon the recommendation of District staff reviewing the proposals.

CONDITIONS GOVERNING THE REQUEST FOR PROPOSAL

A. Right to Reject Proposals

Submission of a proposal indicates acceptance by the firm of the conditions contained in this Request for Proposal unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the District and the firm selected.

The District reserves the right without prejudice to reject any or all proposals.

B. Receiving Time / Late Proposals

It is the responsibility of proposer to see that their proposal is submitted with sufficient time to be received by the District prior to the proposal closing time. Late proposals will be returned unopened to the sender. Postmarks are not accepted; all responses must be received by the District by the deadline.

C. Acceptance of Conditions Governing this RFP

Submission of a proposal constitutes acceptance of the Evaluation Factors contained in this RFP.

D. Incurring Cost

Any cost incurred by the proposer in preparation, transmittal, presentation of any proposal or material submitted in response to this RFP shall be borne solely by the proposer. Any cost incurred by the proposer for set up and demonstration or for interviews shall be borne solely by the proposer.

E. Proposer's Rights to Withdraw Proposal

Proposers will be allowed to withdraw their proposals at any time prior to the deadline for receipt of proposals. Any request must be submitted in writing.

F. Sub-consultants

Use of sub-consultants must be clearly explained in the proposal and identified by name. Prime consultants shall be wholly responsible for the entire performance whether or not sub-consultants are used. Substitution of sub-consultants must be approved in writing by the District.

G. Best and Final Offer

The District reserves the right to request Best and Final Offers from any or all proposers. This will be the only opportunity to amend or modify proposals based on feedback from the District. Information from competing proposals will not be disclosed to other proposers prior to submission of a Best and Final Offer.

H. Disclosure of Proposal Contents

All proposals are subject to the provisions of the California Public Records Act, California Government Code section 6250 et seq., and any information submitted with a response is a public record subject to disclosure, unless a specific exemption applies.

I. Manner of Payment

Progress payments will be made on the basis of hours of work completed during the course of the engagement and out-of-pocket expenses incurred in accordance with the firm's cost proposal. Interim billings shall cover a period of not less than a calendar month.

J. Insurance

Proposer shall maintain such insurance as will protect it from claims under Workers' Compensation laws, and such liability insurance as will protect against claims for damages for bodily injury, including death, and damages to property in accordance with the terms of the Agreement. Coverage of which is to be no less than \$1,000,000/\$2,000,000 per occurrence/aggregate, with the District named as an additional insured.

The proposing firm must be willing and able to obtain an errors and omissions insurance policy for coverage of no less than \$1,000,000 per occurrence for the willful or negligent acts of the firm and its officers, employees and agents. Proposer shall maintain evidence of coverage in an updated form during the term of the Agreement.

Exhibit A – Consultant Agreement

As of [DATE], Las Virgenes Municipal Water District, hereinafter called "Agency," and [CONSULTANT NAME], hereinafter called "Consultant," agree as follows:

1. Purpose.

Under this Agreement, Consultant shall provide [DESCRIPTION OF WORK AND FOR WHAT PROJECT].

2. Services.

The Consultant shall, in good workmanlike and professional manner, furnish the services as set forth in Exhibit "A" of this Agreement.

3. Consideration.

(a) The Agency shall compensate Consultant on a time-and-material basis, contingent on satisfactory performance of the work. The aggregate payments under this Agreement shall not exceed \$_____, as more fully described on Exhibit "A."

(b) The Consultant shall complete and submit invoices showing the dates of work, description of work performed, and amount of the invoice together with any supporting documentation. The Agency shall pay the Consultant within thirty (30) days of the receipt of an invoice.

4. Term.

(a) This Agreement shall commence on the date above written, and shall continue until completion of the services described above. The Agency may terminate or cancel this Agreement without liability to the Agency, if Consultant fails to perform or commits a substantial breach of the terms hereof.

(b) Either party may terminate this agreement on thirty (30) days written notice for any reason. If this contract is terminated by Agency without cause, Agency shall pay Consultant for work performed prior to the date the notice of termination is received by contractor. If the contract is terminated by Consultant without cause, Consultant shall reimburse Agency for additional costs to be incurred by Agency in obtaining the work from another consultant.

5. Ownership of Data, Reports, and Documents.

The Consultant shall deliver to Agency on demand or completion of the project, notes of surveys made, reports of tests made, studies, reports, plans, and other materials and documents which shall be the property of the Agency. If the Agency uses any of the data, reports, and documents furnished or prepared by the Consultant for **projects other than the project shown on Exhibit "A," the Consultant shall be released** from responsibility to third parties concerning the use of the data, reports, and documents. The Consultant may retain copies of the materials. The Agency may use or reuse the materials prepared by Consultant without additional compensation to Consultant.

6. Subcontracts and Assignments.

The Consultant shall not subcontract or assign responsibility for performance of any portion of this Agreement without the prior written consent of the Agency. Except as otherwise specifically approved by Agency, Consultant shall include appropriate provisions of this Agreement in subcontracts so rights conferred to Agency by this Agreement shall not be affected or diminished by subcontract. There shall be no contractual relationship intended, implied, or created between Agency and any subcontractor with respect to services under this Agreement.

Neither party hereto shall assign, sublet, or transfer interests hereunder without first obtaining written consent from the other party.

7. Independent Contractor.

The Consultant is an independent contractor and not an employee of Agency. Except as Agency may specify in writing, Consultant shall have no authority, expressed or implied, to act on behalf of Agency in any capacity whatsoever as an agent. Consultant shall have no authority, expressed or implied, pursuant to this Agreement to bind Agency to any obligation whatsoever.

8. Licensing. Consultant represents and declares to Agency that it has all licenses, permits, qualifications, and approvals of whatever nature that is legally required to practice its profession. Consultant represents and warrants to Agency that Consultant shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval, which is legally required for Consultant to practice its profession.

9. Indemnification.

Consultant shall defend, indemnify, and hold harmless Agency, its officers, employees and agents, from and against loss, injury, liability, or damages arising from any act or omission to act, including any negligent act or omission to act by Consultant **or Consultant's officers, employees, or agents** in rendering services under this Agreement. **Consultant's duty to indemnify and defend does not extend to the damages or liability caused by the agency's sole negligence, active negligence, or willful misconduct.**

10. Compliance with Applicable Law.

(a) Consultant agrees to comply with all federal, state, county, and local laws, ordinances, and regulations applicable to the work under this Agreement.

(b) Consultant shall pay prevailing wages to the extent required by law, including Labor Code Section 1720.

(1) A determination of the general prevailing rates of per diem wages and holiday and overtime work where the work is to be performed is on file at **the Agency's offices**. Should the prevailing wage rules apply to any of the work described in Exhibit A, Consultant shall post one copy of the prevailing rates of wages at the job site, and Consultant shall forfeit, as penalty to the Agency, a sum of not more

than \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates. This penalty shall be in addition to any shortfall in wages paid.

11. Insurance.

(a) Consultant shall procure and maintain, for the duration of this Agreement, insurance against claims for injuries to persons or damages to property arising from, or in connection with, the performance of the work hereunder by the Consultant, officers, agents, employees, or volunteers.

(b) Consultant shall provide the following coverages:

(1) Commercial general liability insurance written on an occurrence basis, in the amount of \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The insurance policy shall be amended to provide that the general aggregate limit applies separately to the work under this Agreement, or the general aggregate limit shall be twice the required per occurrence limit.

(2) Business automobile liability insurance shall be provided for all owned, non-owned, and hired automobiles, in the amount of \$1,000,000 combined single limit per accident for bodily injury and property damage.

(3) **Workers' Compensation insurance as required by the Labor Code** of the State of California with the statutory limits required by the Labor Code and Employers Liability for \$1,000,000 per accident for bodily injury or disease. Consultant and subcontractors shall cover or insure their employees working on or about the site, regardless of whether such coverage or insurance is mandatory or merely elective under the law.

(4) Professional liability insurance covering loss resulting from errors or omissions of Consultant with a liability limit of at least \$1,000,000 per occurrence.

(c) The insurance policies required above shall contain or be endorsed to contain all of the following specific provisions:

(1) Commercial general liability and automobile liability:

(i) Agency and its Board members, officers, employees, agents and volunteers shall be added as additional insureds.

(ii) **Consultant's insurance shall be primary insurance as respects the Agency, its Board members, officers, employees, agents, and volunteers and any insurance or self-insurance maintained by Agency shall be in excess of Consultant's insurance and shall not contribute to it.**

(iii) Any failure to comply with the claim reporting provisions of the policies or any breach of a policy warranty shall not affect coverage under the policy provided to Agency, its Board members, officers, employees, agents and volunteers.

(iv) The policies shall contain a waiver of transfer rights of **recovery ("waiver of subrogation") against Agency, its Board members, officers, employees, agents, and volunteers, for any claims arising out of the work of Consultant.**

(v) The policies may provide coverage that contains deductible or self-insured retentions. Such deductible and/or self-insured retentions

shall not be applicable with respect to the coverage provided to Agency under such policies. Consultant shall be solely responsible for deductible and/or self-insured retention and Agency, at its option, may require Consultant to secure the payment of such deductible or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit. The insurance policies that contain deductibles or self-insured retentions in excess of \$25,000 per occurrence shall not be acceptable without the prior approval of Agency.

(vi) Prior to start of work under this Agreement, Consultant shall file with Agency evidence of insurance as required above from an insurer or insurers certifying to the required coverage. The coverage shall be evidenced on a certificate of insurance signed by an authorized representative of the insurer(s). Should the required coverage be furnished under more than one policy of insurance, Consultant may submit as many certificates of insurance as needed to provide the required amounts.

(2) Each policy required by this section shall contain a policy cancellation clause that provides the policy shall not be cancelled or otherwise terminated by the insurer or the Consultant, or reduced in coverage or in limits, except after thirty (30) days written notice by certified mail, return receipt requested, has been given to the Agency, Attention: Director of Finance & Administration.

(d) Insurance required by this Agreement shall be placed with insurers licensed by the State of California to transact insurance business of the types required herein. Each insurer shall have a current Best Insurance Guide rating of not less than A: VII unless prior approval is secured from the Agency as to the use of such insurer.

(e) Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein. Consultant shall maintain evidence of compliance with the insurance requirements by the subcontractors at the job site and make them available for review by Agency.

12. Notices.

Notices shall be deemed received when deposited in the U. S. Mail with postage prepaid and registered or certified addressed as follows, unless advising in writing to the contrary:

Las Virgenes Municipal Water District
ATTN: General Manager
4232 Las Virgenes Road
Calabasas, CA 91302

[CONSULTANT]
ATTN: THEIR PM
MAILING ADDRESS
CITY, STATE ZIP

13. Invalidity of Part Shall Not Invalidate the Whole.

The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both Parties subsequent to the expungement or

judicial modification of the invalid provision.

14. Attorneys' Fees.

If an action at law or in equity is brought to enforce any provision of this Agreement, the prevailing party shall be entitled, in addition to such other relief as may be granted to an award in the same or a subsequent proceeding, to reasonable **attorneys' fees and costs.**

15. Integration.

This Agreement represents the entire understanding of Agency and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered, except in writing, signed by both parties.

16. Arbitration and Waiver of Jury Trial.

Consultant and Agency further agree as follows: In the event any dispute shall arise between the Parties to this Agreement, the same shall be resolved by arbitration conducted by the American Arbitration Association in accordance with the Commercial Arbitration Rules of the American Arbitration Association, as then in effect. Such arbitration shall be conducted at a location within Los Angeles County, California agreeable to both Parties before three (3) arbitrators who shall be selected by mutual agreement of the Parties; if agreement is not reached on the selection of arbitrators within fifteen (15) days, then each of the Parties shall select an arbitrator and the two (2) arbitrators so selected shall select a third. The provisions of the Commercial Arbitration Rules of the American Arbitration Association shall apply and govern such arbitration except that the prevailing party shall be entitled to recover from the other **party its attorney's fees and costs actually incurred in such amount as may be** determined by the arbitrators.

17. Governing Law.

This Agreement shall be interpreted and construed under, and the rights of the parties will be governed by, the laws of the State of California.

IN WITNESS WHEREOF, the parties hereby have caused this Agreement to be executed the date first above written.

APPROVED:
Las Virgenes Municipal Water District

APPROVED:
[Consultant]

By: _____
Name: _____
Its: _____

By: _____
Name: _____
Its: _____



November 19, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

**Subject : Saddle Peak and Cordillera Tank Rehabilitation Project: CEQA
Determination and Call for Bids**

The Las Virgenes-Triunfo Joint Powers Authority (JPA) approved funding for this matter in the JPA Budget. This recommendation is before the LVMWD Board of Directors for action, as Administering Agent of the JPA, as authorized by the JPA Agreement.

SUMMARY:

On July 24, 2018, the Board authorized a professional services agreement with Cannon Corporation for the engineering design and support services during construction for the Saddle Peak and Cordillera Tank Rehabilitation Project. The design and environmental review is now complete, and the project is ready to be advertised for construction bids.

RECOMMENDATION(S):

Find that the work is exempt from the provisions of the California Environmental Quality Act and authorize the issuance of a Call for Bids for the Saddle Peak and Cordillera Tank Rehabilitation Project.

FISCAL IMPACT:

No

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

There is no financial impact associated with a Call for Bids. The adopted Fiscal Year 2019-20 LVMWD and JPA Budgets include carry-over amounts of \$1,028,880 and \$1,201,267 for the Saddle Peak and Cordillera Tanks, respectively. Costs for the design and construction work

will be tracked and allocated separately because Saddle Peak Tank is an LVMWD-owned facility, whereas, Cordillera Tank is a JPA-owned facility.

DISCUSSION:

On May 22, 2018, the Board authorized the issuance of a Request for Proposals (RFP) to prepare plans and specifications, and to provide engineering services during construction for the Saddle Peak and Cordillera Tank Rehabilitation Project. The scope of work for the renovation of both tanks generally consists of recoating the interior and exterior of the tanks, updating or replacing any deteriorated equipment used to operate the tank, and identifying any seismic upgrades that may be needed.

The RFP was sent to nine different firms, and proposals were received from Cannon Corporation (\$59,100) and Murraysmith, Inc. (\$182,441). The proposals were reviewed by staff and evaluated based on the proposed approach, project understanding, experience and fee proposal. Staff recommended accepting the proposal from Cannon Corporation, in the amount of \$59,100, and the Board authorized the execution of a professional services agreement for the design and engineering services during construction on July 24, 2018.

Cannon has completed the plans and specifications for the rehabilitation work, and the project is ready to proceed with advertisement for construction bids.

This project was originally planned to begin early 2019; however, circumstances following the Woolsey Fire required construction of the project to be temporarily postponed. Rehabilitation of the tanks is planned to take place during the cooler, lower demand months because the tanks will be drained and out of service during construction. Temporary tanks will be installed to provide continuous service in the Saddle Peak area, while Reservoir No. 3 will be utilized to meet recycled water demands.

This project is part of a larger tank coating master plan, which was developed as an asset management tool to plan, budget and prioritize rehabilitation of the District's water tanks based on a variety of factors.

Following is the proposed bid schedule:

Notice Inviting Sealed Proposals	November 19, 2019
1 st Advertisement	November 21, 2019
2 nd Advertisement	November 28, 2019
Mandatory Pre-bid Job Walk	December 5, 2019
Bid Opening	December 18, 2019
Award of Contract	January 6, 2020 (JPA Board Meeting)

The work is categorically exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Section 15301(b) of the CEQA Guidelines because it involves rehabilitation of existing facilities with no expansion of use. Attached are Notices of Exemptions (one for each site) that staff will complete and file with the County Clerk, pending Board approval of the CEQA determination. Also attached for reference is the Notice Inviting Sealed Proposals.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Veronica Hurtado, Assistant Engineer

ATTACHMENTS:

Saddle Peak Tank NOE

Cordillera Tank NOE

Notice Inviting Sealed Proposals

Notice of Exemption**Appendix E****To:** Office of Planning and ResearchP.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: Los Angeles12400 Imperial HighwayNorwalk, CA 90650**From:** (Public Agency): Las Virgenes Municipal Water District4232 Las Virgenes RoadCalabasas, CA 91302

(Address)

Project Title: Saddle Peak Tank RehabilitationProject Applicant: Las Virgenes Municipal Water DistrictProject Location - Specific: Saddle Peak Tank is located near Stunt Rd and Schueren Rd at APN 4453017902Project Location - City: Unincorporated Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:

The scope of work generally consists of the following: recoating the interior and exterior of the tank, modifying Existing manways, reconfiguring the inlet/outlet piping, replacing deteriorated valves, improving vent systems, updating the roof hatch to current standards, replacing ring seals, and repairing access roads.

Name of Public Agency Approving Project: Las Virgenes – Triunfo Joint Powers AuthorityName of Person or Agency Carrying Out Project: Las Virgenes Municipal Water DistrictExempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Existing Facilities, Section 15301 (b)
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The project involves rehabilitation of existing facilities with no expansion of use. The project would not have a significant effect on the environment.

Lead Agency

Contact Person: Veronica Hurtado Area Code/Telephone/Extension: (818) 251-2332**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

 Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

Notice of Exemption

Appendix E

To: Office of Planning and Research

P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: Los Angeles

12400 Imperial Highway

Norwalk, CA 90650

From: (Public Agency): Las Virgenes Municipal Water District

4232 Las Virgenes Road

Calabasas, CA 91302

(Address)

Project Title: Cordillera Tank Rehabilitation

Project Applicant: Las Virgenes – Triunfo Joint Powers Authority

Project Location - Specific: Cordillera Tank is located in Calabasas, CA along Prado de los Ciervos
At APN 2069088029

Project Location - City: Calabasas Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:

The scope of work generally consists of the following: recoating the interior and exterior of the tank, modifying Existing manways, reconfiguring the inlet/outlet piping, replacing deteriorated valves, improving vent systems, updating the roof hatch to current standards, replacing ring seals, and repairing access roads.

Name of Public Agency Approving Project: Las Virgenes – Triunfo Joint Powers Authority

Name of Person or Agency Carrying Out Project: Las Virgenes Municipal Water District

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Existing Facilities, Section 15301 (b)
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The project involves rehabilitation of existing facilities with no expansion of use. The project would not have a significant effect on the environment.

Lead Agency

Contact Person: Veronica Hurtado Area Code/Telephone/Extension: (818) 251-2332

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

NOTICE INVITING SEALED PROPOSALS (BIDS)
Saddle Peak and Cordillera Tank Rehabilitation Project

NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of 3:00PM on December 18, 2019, for furnishing the work described in the contract documents. Bids received after the time stated in the Call for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the office of the District, 4232 Las Virgenes Road, Calabasas, California 91302. Said bids shall conform to and be responsive to the Specifications and Contract Documents for said work as heretofore approved by the District.

A **mandatory** pre-bid tour will be conducted at 9:00AM on December 05, 2019. The meeting **will begin at the District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302**. Attendance at the pre-bid conference is a condition precedent to submittal of the bid and the District will not consider a bid from any bidder not represented at the pre-bid conference. Questions regarding the project may be directed to Project Manager **Veronica Hurtado at (818) 251-2332**.

Sets of contract documents may be downloaded for free by going to <http://www.LVMWD.com/Ebidboard> and following the links to this project.

In order to be placed on the plan holder's list, contractors shall register for free as a document holder for this project on Ebidboard by going to www.LVMWD.com/Ebidboard and following the links to this project. Addendum notifications will be issued through Ebidboard.com, but may also be provided by calling the District's Project Manager. Although Ebidboard will fax and/or email all notifications to registered plan holders after the District uploads the information, Bidders are responsible for obtaining all addenda and updated contract documents.

Each bid must be on the District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in the Notice.

No Contractor or Subcontractor may be listed on a bid proposal for a public works project submitted on or after March 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. No Contractor or Subcontractor may be awarded a contract for public work on a public works project awarded on or after April 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. Effective January 1, 2016, no Contractor or Subcontractor may perform on a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the DIR.

All terms and conditions contained in the Specifications and Contract Documents shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water

District reserves the right to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw his bid after the said time for bid openings until 60-days thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.

The Board of Directors of the District reserves the right to select the schedule(s) under which the bids are to be compared and contract(s) awarded.

**BY ORDER OF THE GOVERNING BODY OF
LAS VIRGENES MUNICIPAL WATER DISTRICT**

Dated

Jay Lewitt, President



November 19, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

Subject : Roadside Drive Bridge Widening Project: Water Main Relocation

SUMMARY:

The City of Agoura Hills plans to widen and improve approximately 600 feet of the southerly portion of Roadside Drive, inclusive of 277 feet of bridge widening over Media Creek and associated utility relocations. The bridge widening and improvements require the relocation of a District-owned water main. The City's original plan was to have the relocation of the District's 10-inch steel water main, water meter and fire hydrant assembly funded through a Federal Highway Administration (FHWA) Grant.

However, upon further review and investigation, the utility relocation work for the water main is ineligible for FHWA funding and the cost must be reimbursed by the District. Given the circumstances, staff recommends that the Board authorize the General Manager to execute a Utility Agreement with the City of Agoura Hills and accept the lowest responsible construction bid identified by the City for the Roadside Bridge Widening Project to perform the water main relocation.

RECOMMENDATION(S):

Appropriate \$136,448 to fund the construction cost for relocation of a District-owned 10-inch water main and associated appurtenances along Roadside Drive in the City of Agoura Hills; and authorize the General Manager to execute a Utility Agreement with the City of Agoura Hills, subject to non-substantive changes and in a form approved by Legal Counsel, and accept the lowest responsible construction bid identified by the City to allow for the water main relocation work to be performed together with the Roadside Drive Bridge Widening Project.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

No

FINANCIAL IMPACT:

The total cost of the water main relocation is estimated to be \$136,448, consisting of an Engineer's Estimate of \$104,000, District labor and administrative costs, and a 10% contingency. The proposed project was not included in the adopted Fiscal Year 2019-20 Budget. An appropriation, in the amount of \$136,448, is recommended to provide sufficient funding for the work.

DISCUSSION:

On September 8, 2017, the City of Agoura Hills first notified the District of the Roadside Drive Bridge Widening Project. The project includes improvement of approximately 600 linear feet of the southerly portion of the roadway, inclusive of 277 linear feet of bridge widening over Medea Creek and associated utility relocations for Roadside Drive. The District owns and maintains a 10-inch steel water main, water meter and fire hydrant that will need to be relocated as part of the project. The City of Agoura Hills originally planned to fund the relocation through an FHWA Grant. FHWA funding allows for inclusion of utility relocation cost when the utility owner can demonstrate that it has prior rights (i.e. the utility was installed prior to the roadway or bridge).

Caltrans, FHWA's representative at the state level for administration of FHWA funding, determined that the road and bridge were in constructed prior to the District's 10-inch steel water main and stipulated that only the portion the work associated with the bridge widening could be funded. As a result, the District's water main, which is attached to the bridge, must be removed as a part of the bridge widening project and relocated during construction at the District's cost. Staff received notification from the City of Agoura Hills of Caltrans' prior rights determination on October 17, 2019.

The relocation of the 10-inch steel water main was not included for adopted Fiscal Year 2019-20 Budget due to the City's original plan to fund the relocation through the FHWA Grant. The portion of work for the water main relocation will be performed by the City's contractor, and the District will reimburse the City for that portion of the work. Prior to issuing the permit, Caltrans requires the execution of a standard Utility Agreement between the City and any utility owners with facilities attached to the bridge. The Utility Agreement provides assurance to Caltrans that the utility owners, namely Las Virgenes Municipal Water District, approve the relocation of their facilities by the City and agree to pay for their share of work. Combining the relocation of the water main with the bridge widening is an efficient use of public funds and minimizes the overall inconvenience to the public.

The City estimates the relocation of the 10-inch water main, water meter and fire hydrant to cost approximately \$104,000. Due to strict deadlines associated with the funding for the project, City staff proposes to recommend the award of a construction contract before the end of year. The expedited schedule does not provide sufficient time to present the lowest responsible bid to the Board prior to approval. As a result, staff proposes that the General Manager be authorized to accept the lowest responsible construction bid identified by the City. Staff also recommends that the Board appropriate \$136,448, which includes 10% contingency for change orders, District labor and G&A, which amounts to 12% and 20% of the construction award amount, respectively.

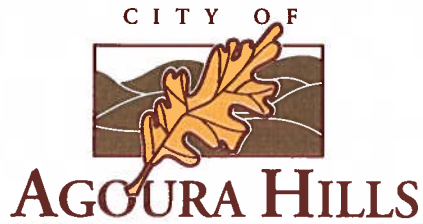
GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Eric Schlageter, P.E., Principal Engineer

ATTACHMENTS:

Proposed Utility Agreement



"Gateway to the Santa Monica Mountains National Recreation Area"

UTILITY AGREEMENT

County	Route	P.M.	Project #
Los Angeles	Roadside Drive	LA 34.83	Road/Bridge Widening
Fed. Aid. No. 5435 (017)			

UTILITY AGREEMENT NO. 5435_017_LVMWD_1_REV1

The City of Agoura Hills, hereinafter called "LOCAL AGENCY" proposes to *widen and improve approximately 600 LF of the southerly portion of the roadway, inclusive of 277 LF of bridge widening and associated utility relocations* for Roadside Drive, in Agoura Hills, Los Angeles County, California.

And: *Las Virgenes Municipal Water District*, hereinafter called "OWNER," owns and maintains water distribution lines and appurtenant facilities; within the limits of LOCAL AGENCY's project that requires relocation of said facilities to accommodate LOCAL AGENCY's project.

It is hereby mutually agreed that:

I. WORK TO BE DONE:

In accordance with Notice to Owner No. 1 dated September 8, 2017, LOCAL AGENCY shall relocate OWNER's **10" Class 200 steel pipeline, water meter, and fire hydrant** as shown on Sheets 10, 18, 19 and 27 of the LOCAL AGENCY's contract plans for the improvement of **Roadside Drive (Bridge Widening)**, which by this reference are made a part hereof.

OWNER hereby acknowledges review of LOCAL AGENCY's plans for work and agrees to the construction in the manner proposed.

Deviations from the plan described above initiated by either the LOCAL AGENCY or the OWNER, shall be agreed upon by both parties hereto under a Revised Notice to Owner. Such Revised Notices to Owner, approved by the LOCAL AGENCY and agreed to/acknowledged by the OWNER, will constitute an approved revision of the plan described above and are hereby made a part hereof. No work under said deviation shall commence prior to written execution by the OWNER of the Revised Notice to Owner. Changes in the scope of the work will require an amendment to this Agreement in addition to the revised Notice to Owner. OWNER shall have the right to inspect the work during construction. Upon completion of the work by LOCAL AGENCY, OWNER agrees to accept ownership and maintenance of the constructed facilities, and relinquishes to LOCAL AGENCY ownership of the replaced facilities except in the case of liability determined pursuant to Water Code 7034 or 7035.

II. LIABILITY FOR WORK

The existing facilities described in Section I above will be relocated at 100% OWNER'S expense.

III. PERFORMANCE OF WORK

OWNER shall have access to all phases of the relocation work to be performed by LOCAL AGENCY, as described in Section I above, for the purpose of inspection to ensure that the work is in accordance with the specifications contained in the Highway Construction Contract; however, all questions regarding the work being performed will be directed to LOCAL AGENCY's Resident Engineer for their evaluation and final disposition.

Use of personnel requiring lodging and meal "per diem" expenses will not be allowed without prior written authorization by LOCAL AGENCY's representative. Requests for such authorization must be contained in OWNER's estimate of actual and necessary relocation costs. Accounting Form FA-1301 is to be completed and submitted for all non-LOCAL AGENCY personnel travel per diem. OWNER shall include an explanation why local employee or contract labor is not considered adequate for the relocation work proposed. Per Diem expenses shall not exceed the per diem expense amounts allowed under the California Department of Human Resources travel expense guidelines."

IV. PAYMENT FOR WORK

The OWNER shall pay its share of the actual cost of said work included in the LOCAL AGENCY's highway construction contract within 90 days after receipt of LOCAL AGENCY's bill; compiled on the basis of the actual bid price of said contract. The estimated cost to OWNER for the work being performed by the LOCAL AGENCY's highway contractor is \$80,000.

In the event actual final relocation costs as established herein are less than the sum of money advanced by OWNER to LOCAL AGENCY, LOCAL AGENCY hereby agrees to refund to OWNER the difference between said actual cost and the sum of money so advanced. In the event that the actual cost of relocation exceeds the amount of money advanced to LOCAL AGENCY, in accordance with the provisions of this Agreement, OWNER hereby agrees to reimburse LOCAL AGENCY said deficient costs upon receipt of an itemized bill as set forth herein.

V. GENERAL CONDITIONS

All costs accrued by OWNER as a result of LOCAL AGENCY's request of September 8, 2017 to review, study relocation plans for the project associated with this Agreement, as well as time, fees and costs associated with the OWNER's inspections of its facilities during construction, shall be borne by the OWNER.

If LOCAL AGENCY's project which precipitated this Agreement is canceled or modified so as to eliminate the necessity of work by LOCAL AGENCY, LOCAL AGENCY will notify OWNER in writing, and LOCAL AGENCY reserves the right to terminate this Agreement by Amendment. The Amendment shall provide mutually acceptable terms and conditions for terminating the Agreement.

All obligations of LPA under the terms of this Agreement are subject to the acceptance of the Agreement by LPA Board of Directors or the Delegated Authority (as applicable), the passage of the annual Budget Act by the State Legislature, and the allocation of those funds by the California Transportation Commission.


OWNER understands and acknowledges that this project is subject to the requirements of the BA law (23 U.S.C., Section 313) and applicable regulations, including 23 CFR 635.410 and FHWA guidance. LOCAL AGENCY hereby certifies that in the performance of this Agreement, for products where BA requirements apply, it shall use only such products for which it has received a certification from its supplier, or provider of construction services that procures the product certifying BA compliance. This does not include products for which waivers have been granted under 23 CFR 635.410 or other applicable provisions or excluded material cited in the Department's guidelines for the implementation of BA requirements for utility relocations issued on December 3, 2013.

If, in connection with OWNER's performance of the Work hereunder, LOCAL AGENCY provides to OWNER any materials that are subject to the Buy America Rule, LOCAL AGENCY acknowledges and agrees that LOCAL AGENCY shall be solely responsible for satisfying any and all requirements relative to the Buy America Rule concerning the materials thus provided (including, but not limited to, ensuring and certifying that said materials comply with the requirements of the Buy America Rule).

LOCAL AGENCY further acknowledges that OWNER, in complying with the Buy America Rule, is expressly relying upon the instructions and guidance (collectively, "Guidance") issued by LOCAL AGENCY and its representatives concerning the Buy America Rule requirements for utility relocations within the State of California. Notwithstanding any provision herein to the contrary, OWNER shall not be deemed in breach of this Agreement for any violations of the Buy America Rule if OWNER's actions are in compliance with the Guidance.

IN WITNESS WHEREOF, the above parties have executed this Agreement the day and year above written.

LOCAL AGENCY

By: 

Ramiro Adeva, PE
Public Works Director/City Engineer

OWNER

By: _____
John Zhao
District Engineer

Date: 10/16/19

Date: _____

Distribution: 1) Owner, 2) Utility Coordinator, 3) DLAE -File, 4) District Utility Coordinator - File