



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agendized items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

9:00 AM

November 5, 2019

PLEDGE OF ALLEGIANCE

- 1 **CALL TO ORDER AND ROLL CALL**
- 2 **APPROVAL OF AGENDA**
- 3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4 **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

- A **List of Demands: November 5, 2019 (Pg. 6)**
Receive and File
- B **Minutes: Regular Meeting of October 15, 2019 (Pg. 50)**
Approve
- C **Claim by Jane Mania (Pg. 59)**
Deny the claim by Jane Mania.
- D **Claim by Colleen Hill (Pg. 63)**
Deny the claim by Colleen Hill.
- E **Claim by Justin Sugarman (Pg. 69)**
Deny the claim by Justin Sugarman.
- F **Resolution of Intent for Continuation of Potable Water Standby Charge (Pg. 78)**
Pass, approve and adopt the proposed Resolution of Intent for continuing the Standby Charge pursuant to the Municipal Water District Law of 1911; order notification for those properties that changed ownership since the last Standby Charge assessment; order publication of a Notice of Public Hearing in a newspaper of general circulation once a week for a two-week period; and set a public hearing on the matter for 9:00 a.m. on January 7, 2020.

RESOLUTION NO. 2564

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2020

(Reference is hereby made to Resolution No. 2564 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

- G **Jim Bridger Road Pipeline Replacement Project: End of Emergency (Pg. 83)**
Declare an end to the emergency for the construction of 1,000 linear feet of 8-inch PVC water main along Jim Bridger Road, from Jed Smith Road to the nearest shut off valve.

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **Legislative and Regulatory Updates (Pg. 85)**

B **Water Supply Conditions Update (Pg. 113)**

6 **TREASURER**

7 **BOARD OF DIRECTORS**

A **Proposed 2020 Board Meeting Calendar (Pg. 115)**

Review the proposed 2020 Board Meeting Calendar and make any scheduling adjustments.

B **Local Agency Formation Commission: Nomination of Candidates for Independent Special District Representative (Pg. 119)**

Nominate candidates, if any, for consideration to fill an upcoming vacancy as the independent special district representative on the Los Angeles County Local Agency Formation Commission.

C **ACWA General Session Membership Meeting and Election of Officers (Pg. 123)**

Authorize the Board President to serve as the District's voting delegate for the ACWA General Session Membership Meeting on December 4, 2019, and provide him with feedback on voting preferences.

8 **FINANCE AND ADMINISTRATION**

A **Vision Insurance Renewal: Approval (Pg. 140)**

Accept the proposal from EyeMed Vision Care and authorize the General Manager to execute a four-year agreement, at an annual cost of approximately \$52,980, to provide vision insurance coverage for employees.

B **Travel Expense Policy: Update (Pg. 147)**

Approve the proposed update to the Travel Expense Policy.

C **Temporary Staffing Agreement: Approval of Amendment (Pg. 166)**

Authorize the General Manager to approve an amendment to the agreement with MuniTemps Municipal Staffing Agency, increasing the amount by \$20,000, from \$35,000 to \$55,000, to provide temporary staffing.

D **Monthly Cash and Investment Report: September (Pg. 168)**

Receive and file the Monthly Cash and Investment Report for September 2019.

E **Financial Review: First Quarter of Fiscal Year 2019-20 (Pg. 186)**

Receive and file the financial review for the first quarter of Fiscal Year 2019-20.

F **Redemption of Series 2009 Sanitation Refunding Revenue Bonds (Pg. 204)**

Pass, approve and adopt proposed Resolution No. 2565, authorizing the redemption of the 2009 Sanitation Refunding Revenue Bond; and direct staff to assign the interest payments that would have otherwise been required to service the debt to fund the Pure Water Project Las Virgenes-Triunfo.

RESOLUTION NO. 2565

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT (THE "DISTRICT") AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO TRANSFER DISTRICT MONEYS AND DISTRICT DEBT SERVICE FUNDS, IF ANY, TO THE TRUSTEE FOR THE CALLUEGUAS-LAS VIRGENES PUBLIC FINANCING AUTHORITY 2009 SANITATION SYSTEM REFUNDING BONDS (LAS VIRGENES MUNICIPAL WATER DISTRICT) (THE "BONDS") TO BE USED TO PAY IN FULL THE OUTSTANDING BONDS; AND AUTHORIZING DISTRICT REPRESENTATIVES TO TAKE ACTION TO ACCOMPLISH THE REDEMPTION OF THE BONDS

(Reference is hereby made to Resolution No. 2565 on file in the District's Resolution Book and by this reference the same is incorporated herein).

G Confirmation of 2020 Potable Water, Recycled Water and Sanitation Rates (Pg. 211)

Confirm the previously-approved potable water, recycled water and sanitation rates for 2020.

9 ENGINEERING AND EXTERNAL AFFAIRS

A Meter Reading Services Contract: Renewal (Pg. 218)

Authorize the General Manager to execute a one-year contract with Alexander's Contract Services, Inc., in an amount not to exceed \$240,000, with one renewal option for meter reading services.

10 INFORMATION ITEMS

A Quarterly Employee Safety Report (Pg. 220)

B Claim by Morgan Craig (Pg. 222)

C Claim by CSI Electric (Pg. 226)

11 NON-ACTION ITEMS

A Organization Reports

B Director's Reports on Outside Meetings

C General Manager Reports

(1) General Business

(2) Follow-Up Items

D Director's Comments

12 **FUTURE AGENDA ITEMS**

13 **PUBLIC COMMENTS**

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14 **CLOSED SESSION**

15 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of: November 5, 2019

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 83298 through 83471 were issued less voids/stop payments in the total amount of \$ 2,284,298.93

Payments through wire transfers as follows:

10/25/2019 Bank of New York Mellon	Payment for Sani Refunding Revenue Bond Principal & Interest	\$ 2,496,812.59
	Sub-Total Wires	<u>\$ 2,496,812.59</u>
	Total Payments	<u>\$ 4,781,111.52</u>

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
11/05/19**

Company Name	Company No.	Check No. 83298 thru 83358 10/15/19	Check No. 83359 thru 83426 10/22/19	Check No. 83427 thru 83471 10/29/19	Total
		Amount	Amount	Amount	
Potable Water Operations	101	115,845.61	83,254.43	25,379.31	224,479.35
Recycled Water Operations	102	730.09			730.09
Sanitation Operations	130	12,280.20		645.15	12,925.35
Potable Water Construction	201	272.50		2,082.50	2,355.00
Water Conservation Construction	203				-
Sani- Construction	230				-
Potable Water Replacement	301	9,799.91	77,587.11	6,789.75	94,176.77
Reclaimed Water Replace	302				-
Sanitation Replacement	330		13,361.13		13,361.13
Internal Service	701	65,259.92	655,677.33	159,658.90	880,596.15
JPA Operations	751	117,353.05	205,317.87	32,793.92	355,464.84
JPA Construction	752				-
JPA Replacement	754	487,379.77	108,269.80	104,560.68	700,210.25
Total Printed		808,921.05	1,143,467.67	331,910.21	2,284,298.93

Voided Checks/ payment stopped:

Total Voids		-			-
Net Total		808,921.05	1,143,467.67	331,910.21	2,284,298.93

**LAS VIRGENES MUNICIPAL WATER DISTRICT
WIRE TRANSFER REQUEST**

DATE NEEDED: October 25, 2019

REQUESTED BY: Jennifer Chen

FUNDS WIRING TO: LAS VIREGENES MWD 09 BOND PMT FUND A/C


BENEFICIARY BANK NAME: BANK OF NEW YORK MELLON ABA No. 021000018

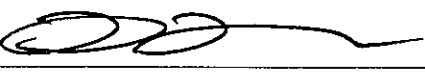
BENEFICIARY BANK A/C NO. 8500248400

FUNDS WIRING FROM: LVMWD's Checking A/C (No. 4806994448) @ Wells Fargo Bank

AMOUNT TO BE WIRED: \$2,496,812.59

REMARKS: Transfer Fund to A/C No. 850024-Las Virgenes Bond Pmt Account for principal & interest of 2009 Sani Refunding Revenue Bond due on 11/1/2019.

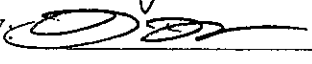
REVIEWED BY: 

APPROVED BY: 

APPROVED BY: 

*****ACCOUNTING DEPARTMENT USE ONLY*****

WIRE ENTERED BY: Jennifer Chen DATE: 10-24-2019

WIRE VERIFIED/SENT BY:  DATE: 10/24/19

WIRE EFFECTIVE DATE: 10/25/19

P A I D
wired @ 10/25/19

Batch Number - 275315
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
83298	10/15/19	8680	ADS, LLC	SEP'19 FLOW MNTG	PV	166562	001	00701	745.00	22085.22-0919
83299	10/15/19	3077	AIRGAS USA, LLC	SEP'19 FLOW MNTG Payment Amount RESPIRATORS	PV	166562	002	00701	2,235.00	22085.22-0919
								2,980.00		
								426.39		
83300	10/15/19	21135	AMERICAN BUSINESS BANK	RTN#8-AMND BIN MODFCTN Payment Amount	PV	166593	001	00754	675.00	RTN#8/10608
83301	10/15/19	15285	AMERICAN SOIL AMENDMENT PRODUCTS	BARK-RANCHO LANDSCAPE Payment Amount	PV	166636	001	00751	2,463.75	37842
83302	10/15/19	16917	ANDY ARENAS	MLG-LEADER TRNG 9/23-25 Payment Amount	PV	166615	001	00701	166.58	092519
83303	10/15/19	19264	A TO Z LAW	JPA COUNSEL SRV-AUG'19 Payment Amount	PV	166560	001	00701	550.00	56455
83304	10/15/19	16224	ASBURY ENVIRONMENTAL SERVICES	AEROSOL WASTE DISPOSAL Payment Amount	PV	166631	001	00701	439.55	1500-00482797
83305	10/15/19	7770	AUTOMATIONDIR ECT.COM	OILY RAG DISPOSAL WASTE OIL DISPOSAL Payment Amount RELAYS & PANEL MTR	PV	166632	001	00751	212.55	1500-00483532
83306	10/15/19	18071	BLUE DIAMOND MATERIALS	5.78 TN A/C FINE 1/2 Payment Amount	PV	166633	001	00751	65.00	1500-00483691
								717.10		
								335.06		
83307	10/15/19	18992	CDW GOVERNMENT	CRTV CLD 10/9/19-10/8/ Payment Amount	PV	166568	001	00701	2,767.26	VBR6421

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key Item Co	Amount	Invoice Number
							20	
		Alt Payee	19010 CDW GOVERNMENT 75 REMITTANCE DR., SUITE 1515 CHICAGO IL 60675-1515					
83308	10/15/19	2786	CEDAR VALLEY PLUMBING SUPPLY	Payment Amount COPPER TUBING	PV 166629	001 00751	2,767.26 589.32	108960
83309	10/15/19	2534	CITY OF CALABASAS	Payment Amount RFND BAL-CLOSED A/C	PV 166595	001 00101	589.32 13.66	340174
83310	10/15/19	21384	RIKI C. CLARK	Payment Amount PARADE COSTUME ITEMS	PV 166702	001 00701	13.66 61.16	091319
83311	10/15/19	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	Payment Amount TAPIA GRIT HAULING-SEP'1 9	PV 166689	001 00751	61.16 692.19	48892/093019
83312	10/15/19	21421	CSI ELECTRIC	Payment Amount MERCURY CLAIM 8/2/19	PV 166616	001 00754	692.19 5,606.94	CLAIM080219
83313	10/15/19	19033	DENOVO VENTURES, LLC	Payment Amount NOV'19 DIST RCVRY	PV 166594	001 00701	5,606.94 4,592.00	62403
83314	10/15/19	17281	DOCTOR DIESEL	Payment Amount 9/18 DIESEL MAINT 9/18 DIESEL MAINT 9/18 DIESEL MAINT 9/18 DIESEL MAINT	PV 166576	001 00701	4,592.00 605.92 605.92 1,817.75 605.91	19-602 19-602 19-602 19-602
83315	10/15/19	18441	EMPLOYEE RELATIONS NETWORK	Payment Amount EE BACKGROUND CHECK	PV 166618	001 00701	3,635.50 915.75	86317
				Payment Amount			915.75	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
83316	10/15/19	2654	FAMCON PIPE	BALL VALVES & STOPS	PV	166553	001	00701	2,407.23	S100012925.00
				CLA VAL INVENTORY PARTS	PV	166556	001	00701	6,806.07	S100012768.00
				CLA VAL INVENTORY PARTS	PV	166557	001	00701	205.42	S100012768.00
				COUPLINGS	PV	166566	001	00701	1,138.80	S100012985.00
				Payment Amount					10,557.52	
83317	10/15/19	18815	FASTENAL COMPANY	-BIN STOCK	PV	166634	001	00751	454.46	CACHA33888
			All Payee	FASTENAL COMPANY P. O. BOX 1286 WINONA MN 55987-1286						
				Payment Amount					454.46	
83318	10/15/19	19397	FIRST CHOICE SERVICES	9/19 COFFEE SRV-HQ	PV	166586	001	00701	89.02	356845
				9/19 COFFEE SRV-OPS	PV	166587	001	00701	37.29	356846
				9/19 COFFEE SRV-RLV	PV	166588	001	00701	59.74	356847
				9/19 COFFEE SRV-TAPIA	PV	166589	001	00701	77.33	356848
				9/19 COFFEE SRV-WLK	PV	166590	001	00701	29.76	356751
				Payment Amount					293.14	
83319	10/15/19	21417	MICHAEL FITZPATRICK	RFND BAL-CLOSED A/C	PV	166599	001	00101	87.91	043200
				Payment Amount					87.91	
83320	10/15/19	20544	FORESTAR CHATSWORTH, LLC	RFND BAL-CLOSED A/C	PV	166597	001	00101	345.89	9998707
				RFND BAL-CLOSED A/C	PV	166598	001	00101	1,256.24	9998647
				Payment Amount					1,602.13	
83321	10/15/19	6770	G.I.	10/19	PV	166585	001	00701	314.49	2476636-0283-

Batch Number - 275315
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
			INDUSTRIES	DISP-WLK						
				9/16--9/30 40	PV	166627	001	00751	378.26	2919805-0283-
				YD TEMP-RLV						0
				9/16--9/30	PV	166628	001	00701	854.57	2919669-0283-
				SHOP BLDG						0
			Alt Payee 6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065							
				Payment Amount				1,547.32		
83322	10/15/19	20318	ROBERT GLASSON	EXP-WNDRWR CONF 10/1~2	PV	166617	001	00701	142.15	100219
				Payment Amount				142.15		
83323	10/15/19	2705	HACH COMPANY	LAB SOLUTION	PV	166584	001	00701	85.68	11653568
			Alt Payee 6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693							
				Payment Amount				85.68		
83324	10/15/19	7421	HAMNER, JEWELLAND ASSOCIATES	TWN LKS 8/16--9/15/19	PV	166561	001	00701	272.50	10474
				Payment Amount				272.50		
83325	10/15/19	4409	HARRIS & ASSOCIATES, INC.	STNBY CHGS 7/28--8/24	PV	166559	001	00701	3,997.50	42422
				Payment Amount				3,997.50		
83326	10/15/19	21418	HP COMMUNICATION S INC.	RFND BAL-CLOSED A/C	PV	166600	001	00101	990.31	9999782
				Payment Amount				990.31		
83327	10/15/19	21419	WILLIAM KIMBLE	RFND BAL-CLOSED A/C	PV	166601	001	00101	170.15	063081
				Payment Amount				170.15		
83328	10/15/19	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	EQS TNK 8/27--9/24/19	PV	166604	001	00101	297.47	0896/100219
				Payment Amount				170.15		
				RLV 8/30--9/25/19 WLK FLT	PV	166605	001	00751	282.15	0909/100219
				Payment Amount				149.25		

Batch Number - 275315
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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Ltm Co	Amount	Invoice Number
				8/30--9/25/19					
				MORRSN P/S	PV	166607	001 00751	25.01	0331/100219
				8/29--9/26/19					
				IND HILLS	PV	166608	001 00751	25.01	0558/100219
				8/29--9/26/19					
				BD#7/RW	PV	166609	001 00701	188.49	2655/100218
				8/28--9/25/19					
				BD#8/RECL	PV	166610	001 00701	191.64	2646/100219
				8/28--9/25/19					
				BD#8/RW	PV	166611	001 00701	153.17	2652/100219
				8/28--9/25/19					
				RWPS	PV	166612	001 00701	149.97	2645/100219
				8/28--9/25/19					
				Payment Amount				1,462.16	
83329	10/15/19	20849	WILLIAM J. MCDERMOTT	REIMB-SUPL/HE LSLEY MMRL WTR PRO APTN 10/9-DONUTS	PV	166613	001 00701	52.75	9069562
				Payment Amount				89.82	100919
83330	10/15/19	20842	MEAD AND HUNT, INC.	P/E 8/31 STDY-RES ERP	PV	166572	001 00701	2,189.50	294908
				Payment Amount				9,466.20	6305
83331	10/15/19	2365	MSO TECHNOLOGIES	P/E 8/31 PLC DSGN/PRGM	PV	166573	001 00701	9,466.20	6305
				Payment Amount				2,390.00	51401
83332	10/15/19	21166	O.S.T.S. INC.	PULMONRY/FIT TST-10/2	PV	166619	001 00701	2,390.00	51401
				Payment Amount				3,119.01	1362083
83333	10/15/19	20606	OFFBEAT PRODUCTIONS, INC.	PARADE TSHIRT GIVEAWAY	PV	166563	001 00701	3,119.01	1362083
				Payment Amount				100.26	1362083
83334	10/15/19	21146	OTT NORTH AMERICA LLC	DIFFUSERS-TWR F DIFFUSERS-TWR F	PV	166574	001 00701	319,477.16	16-0994
				Payment Amount				16,814.59	16-0994-2
83335	10/15/19	21308	PACIFIC BOAT TRAILERS	BOAT TRAILER-WLK	PV	166580	001 00701	5,802.41	033388
				Payment Amount				336,291.75	

Batch Number - 275315
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
83336	10/15/19	18874	PACIFIC HYDROTECH CORPORATION	PMT#8-AMND BIN MODFCTN	PV	166591	001	00701	13,500.00	10608/PMT#8/F NL
				Payment Amount					5,802.41	
83337	10/15/19	19164	DONALD PATTERSON	RTN#8-AMND BIN MODFCTN	PD	166592	001	00754	675.00-	10608/RTN#8
				Payment Amount					12,825.00	
83338	10/15/19	20514	PILLSBURY WINTHROP SHAW PITTMAN LLP	CELL PHN 4/17--8/16/19	PV	166614	001	00701	309.98	CELL/041719--0 81619
				Payment Amount					309.98	
83339	10/15/19	21420	GHEORGHE PINZARU	EE BNFT SRV P/E 8/31	PV	166693	001	00701	2,476.00	8293811
				Payment Amount					2,476.00	
83340	10/15/19	8484	PRAXAIR DISTRIBUTION, INC	RFND BAL-CLOSED A/C	PV	166602	001	00101	100.92	077065
				Payment Amount					100.92	
83341	10/15/19	2902	QUINN POWER SYSTEM	CYLNDR RENT 8/20--9/20/19	PV	166635	001	00101	174.65	91945985
				Payment Amount					174.65	
			Alt Payee 8898 PRAXAIR DISTRIBUTION INC. DEPT. LA 21511 PASADENA CA 91185-1511	RPR GENERATOR 3	PV	166637	001	00751	331.41	WON10012072
				Payment Amount					174.65	
			Alt Payee 2902 QUINN POWER SYSTEM	ANNL SRV-LITTLE BLUE	PV	166639	001	00701	707.19	WON10012340
				ANNL SRV-BIG BLUE	PV	166640	001	00701	888.64	WON10012341
				ANNL SRV-LJS #1	PV	166641	001	00701	1,093.39	WON10012281
				ANNL SRV-LJS #2	PV	166642	001	00701	880.10	WON10012282

Batch Number - 275315

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
83342	10/15/19	20849	RED HAWK FIRE & SECURITY, LLC	ANIL SRV-TAPIA #1	PV	166643	001	00701	3,289.69	WON10012283
				ANIL SRV-TAPIA #2	PV	166644	001	00701	3,289.69	WON10012284
				ANIL SRV-LV 2	PV	166645	001	00701	756.97	WON10012285
				ANIL SRV-WLK P/S	PV	166646	001	00701	2,763.48	WON10012295
				ANIL SRV-WLK	PV	166647	001	00701	636.67	WON10012310
				ANIL SRV-HQ	PV	166648	001	00701	1,090.27	WON10012338
				ANIL SRV-RLV FARM	PV	166649	001	00701	752.31	WON10012339
				ANIL SRV-TAPIA #3	PV	166650	001	00701	5,092.28	WON10012342
				RPR HQ E	PV	166698	001	00701	451.25	WON10012639
				GEN-9/12						
				Payment Amount				22,225.34		
				5-YR	PV	166581	001	00701	2,240.00	3475753-REV
				SPRINKLER SYS						
				TEST						
				ADDTL TST-HQ	PV	166582	001	00701	840.00	3478899
				9/13						
				Payment Amount				3,080.00		
				THNMG R NWL	PV	166569	001	00701	2,239.62	15308
				11/19-11/20						
				THNMG R NWL	PV	166569	003	00701	3,359.44	15308
				11/19-11/20						
				Payment Amount				5,599.06		
				SEP19 DOC	PV	166564	001	00701	207.36	8128199268
				SHRDNG SRV						
				Payment Amount				207.36		
				RPR GAS MTR	PV	166577	001	00701	1,460.24	0000132315
				L/S 1&2						
				Payment Amount				27.38		
				RPR GAS MTR	PV	166577	003	00701	27.38	0000132315
				L/S 1&2						
				Payment Amount				1,487.62		

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Number	Key ltm	Key Co	Amount	Invoice Number
83346	10/15/19	19102	ALINA SOLIMAN	RFND BAL-CLOSED	166596	001	00101	510.80	490520
				A/C					
				Payment Amount				510.80	
83347	10/15/19	2957	SOUTHERN CALIFORNIA EDISON	ENERGY	166567	001	00101	4,496.48	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	002	00101	662.03	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	003	00101	10.27	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	004	00101	35.73	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	005	00101	9.78	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	006	00101	112.98	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	007	00101	30.94	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	008	00101	6.13	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	009	00101	4.08	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	010	00101	14.44	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	011	00101	11.88	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	012	00101	3,431.70	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	013	00101	7,777.33	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	014	00101	4,128.11	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	015	00101	2,378.04	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	016	00101	11.13	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	017	00101	183.52	2869/100219
				CHGS-SEP'19					
				ENERGY	166567	018	00101	4,659.12	2869/100219
				CHGS-SEP'19					

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm Co	Amount	Invoice Number
				ENERGY	PV	166567	019 00101	11.83	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	020 00101	996.35	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	021 00101	477.30	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	022 00101	1,213.46	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	023 00101	4,425.66	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	024 00101	6,817.20	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	025 00101	51.13	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	026 00101	118.58	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	027 00101	1,092.76	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	028 00101	6,089.93	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	029 00101	14.92	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	030 00101	2,824.05	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	031 00101	13.47	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	032 00101	454.14	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	033 00101	11.89	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	034 00101	13,219.22	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	035 00101	13,048.27	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	036 00101	2,440.62	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	037 00101	2,593.15	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	038 00101	2,217.66	2869/100219
				CHGS-SEP'19					
				ENERGY	PV	166567	039 00101	4,036.47	2869/100219
				CHGS-SEP'19					

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
CHGS-SEP'19					PV	166567	040 00101	12,211.04	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	041 00101	6,077.53	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	042 00101	2,837.32	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	043 00101	221.45	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	044 00101	655.40	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	045 00101	1.48	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	046 00101	12.10	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	047 00101	19.43	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	048 00101	549.17	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	049 00101	5,143.51	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	050 00101	4,499.39	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	051 00101	10.27	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	052 00101	13.04	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	053 00101	11.85	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	054 00101	326.45	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	055 00101	14.55	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	056 00101	909.94	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	057 00101	1.11	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	058 00101	1.11	2869/100219
ENERGY									
CHGS-SEP'19					PV	166567	059 00101	6.30	2869/100219
ENERGY									
CHGS-SEP'19									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				ENERGY	PV	166567	060	00101	6.30	2869/100219
				CHGS-SEP'19						
				ENERGY	PV	166567	061	00101	173.12	2869/100219
				CHGS-SEP'19						
				ENERGY	PV	166567	062	00101	549.56	2869/100219
				CHGS-SEP'19						
				ENERGY	PV	166567	063	00101	665.92	2869/100219
				CHGS-SEP'19						
				ENERGY	PV	166567	064	00101	1,899.70	2869/100219
				CHGS-SEP'19						
				ENERGY	PV	166567	065	00101	3,048.21	2869/100219
				CHGS-SEP'19						
				ENERGY	PV	166567	066	00101	1,524.10	2869/100219
				CHGS-SEP'19						
				Payment Amount				131,521.10		
83348	10/15/19	2957	SOUTHERN CALIFORNIA EDISON	RW P/S 8/29-9/30/19	PV	166626	001	00751	60,293.67	4500-42/100119
				NEM						9
				Payment Amount				60,293.67		
83349	10/15/19	2958	SOUTHERN CALIFORNIA GAS CO	WLK P/S 9/1-10/1/19	PV	166622	001	00101	14.79	9400/100119
				JBR P/S 8/30-10/1/19	PV	166623	001	00101	16.79	1200/100319
				TAPIA 9/4-10/3/19	PV	166624	001	00751	676.20	4000/100719
				RANCHO 9/4-10/3/19	PV	166625	001	00751	212.90	4200/100719
				HQ & OPS 9/4-10/3/19	PV	166704	001	00701	663.28	3600/100719
				CORNELL 9/4-10/3/19	PV	166705	001	00101	2,596.09	0400/100719
				Payment Amount				4,180.05		
83350	10/15/19	8645	SOUTHERN CALIFORNIA TROPHY COMPANY	EEANNVRSY GIFT	PV	166621	001	00701	218.41	090272-19
				Payment Amount				218.41		
83351	10/15/19	12149	THATCHER CO. OF CALIFORNIA	3.812 GAL BISULFITE 10.75 TN ALUM	PV	166579	001	00701	5,603.48	269085
				Payment Amount				3,664.76		269214

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Message	Ty	Number	Key	Amount	Number
83352	10/15/19	9815	THE GREEN SCENE	Payment Amount RFND BAL-OPEN A/C	PV	166603	001 00101	4,079.36	3010435
83353	10/15/19	11779	U-RENT, INC.	Payment Amount GRILL-EE EVENT-8/21	PV	166620	001 00701	189.61	717167-1
83354	10/15/19	19038	VALVE AUTOMATION & CONTROLS	Payment Amount BUSHING & VALVE	PV	166578	001 00701	2,919.28	2024034
83355	10/15/19	18604	VENTURA PEST CONTROL	Payment Amount PEST CNTRL SRV-SEP'19	PV	166697	001 00701	135.00	686371
83356	10/15/19	21295	VERTICAL ELEVATOR SOLUTIONS, INC.	Payment Amount PEST CNTRL SRV-SEP'19	PV	166697	002 00701	100.00	686371
83357	10/15/19	19524	XYLEM WATER SOLUTIONS USA, INC	Payment Amount PEST CNTRL SRV-SEP'19	PV	166697	003 00701	340.00	686371
83358	10/15/19	6248	ZENNER PERFORMANCE METERS, INC.	Payment Amount ADJUST ELYTR VALVES	PV	166563	001 00701	430.00	6832
83359	10/15/19	6248	ZENNER PERFORMANCE METERS, INC.	Payment Amount OCT'19 ELEV SRV	PV	166694	001 00701	290.00	6835
83360	10/15/19	6248	ZENNER PERFORMANCE METERS, INC.	Payment Amount UV AOP&SPKTRN SYS	PV	166565	001 00701	122,514.88	3556A88286
83361	10/15/19	6248	ZENNER PERFORMANCE METERS, INC.	Payment Amount XYLEM WATER SOLUTIONS USA, INC. 26717 NETWORK PLACE CHICAGO IL 60673-1267	PV	166555	001 00701	14,782.18	0048945-IN
83362	10/15/19	6248	ZENNER PERFORMANCE METERS, INC.	Payment Amount METERS	PV	166555	001 00701	14,782.18	0048945-IN
83363	10/15/19	6248	ZENNER PERFORMANCE METERS, INC.	Payment Amount ZENNER PERFORMANCE METER INC. 15280 ADDISON RD. #100 ADDISON TX 75001	PV	166555	001 00701	14,782.18	0048945-IN

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Las Virgenes Municipal Water
A/P Auto Payment Register

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document	Key Itm	Co	Amount	Invoice Number
Total Amount of Payments Written										808,921.05
Total Number of Payments Written										61

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
83359	10/22/19	8560	ADVANCED UTILITY SYSTEMS	CIS V4 UPGD-ONSITE 8/24-29	PV	166758	001 00701	3,123.90	XT00156414
83360	10/22/19	9057	AGOURA HILLS/CALABAS AS COMMUNITY CENTER	Payment Amount TRUNK/TREAT SPNSRSHP	PV	166796	001 00701	500.00	082619
83361	10/22/19	3077	AIRGAS USA, LLC	Payment Amount SEP'19 CYLINDER RENT LATE CHG-#99640374 85	PV	166668	001 00701	1,179.35	9665479703
83362	10/22/19	21405	ALLIANCE ENVIRONMENTAL GROUP, LLC	Payment Amount PW DEBRIS RMVL@RLV	PV	166662	001 00701	6,253.21	154080
83363	10/22/19	2869	AT&T	Payment Amount SRV 10/5-11/4/19 SRV 10/7-11/6/19 SRV 10/7-11/6/19 SRV 10/7-11/6/19 SRV 10/7-11/6/19 SRV 10/7-11/6/19	PV	166787	001 00101	237.69	9054/100519
83364	10/22/19	20424	AT&T	Payment Amount RLV U VERSE 10/11-11/10/19	PV	166792	001 00751	58.85	5778/101019
83365	10/22/19	16253	AT&T MOBILITY	Payment Amount WIRELESS SRV 9/4-10/3/19 WIRELESS SRV	PV	166795	001 00701	233.36	9332/100319

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key	Amount	Invoice Number
							Item Co		
			SERVICES, INC.						
83368	10/22/19	20655	CANNON CORPORATION	Payment Amount P/E 9/30 CORNELL P/S UPGD	PV	166687	001 00701	105.00 4,019.00	70148
83369	10/22/19	2513	CAPCO ANALYTICAL SERVICES	Payment Amount RLV CERT TST-9/23	PV	166764	001 00701	510.00	191748
83370	10/22/19	19122	CENTER-LINE CONCRETE CUTTING COMPANY	Payment Amount CONCRETE RPR-HQ	PV	166765	001 00701	510.00 2,948.00	11844
83371	10/22/19	18860	CHEMTREAT, INC.	Payment Amount OCT'19 WTR TRMNT	PV	166767	001 00701	2,948.00 693.62	2866157
83372	10/22/19	6966	CS-AMSCO	Payment Amount ELECT PLUG VALVE ELECT PLUG VALVE	PV	166663	001 00701	693.62 1,525.34 70.02	15244 15244
83373	10/22/19	11330	DIAL SECURITY	Payment Amount 10/19 SEC SRV-HQ 10/19 SEC SRV-TAPIA 10/19 SEC SRV-RLV FARM 10/19 SEC SRV-WLK 10/19 SEC SRV-WLK P/S 10/19 SEC SRV-IT RM 10/19 CELL PLAN-RLV 10/19 CELL PLAN-OPS	PV	166732	001 00701	1,595.36 230.00 191.00 35.00 70.00 35.00 79.00 15.00 24.00	360594 360595 360596 360597 360598 360599 360600 360601
			Payment Amount					679.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
83374	10/22/19	18111	ELECSYS INTERNATIONAL CORPORATION	SEP'19 MTR DVC MAINT	PV	166675	001	00701	310.00	SIP-E105417
				Payment Amount					310.00	
83375	10/22/19	2654	FAMCON PIPE	3" VENT-O-MAT	PV	166678	001	00701	1,615.13	S100011347.00
				Payment Amount					1,615.13	
83376	10/22/19	20544	FORESTAR CHATSWORTH, LLC	EASEMENT-2120 8 POEMA	PV	166744	001	00101	1.00	ESMNT/20218PO EMA
				Payment Amount					1.00	
83377	10/22/19	19088	FRITTS FORD	2019-10 PASSNGR VAN	PV	166699	001	00701	31,732.00	92288
				Payment Amount					31,732.00	
83378	10/22/19	6770	G.I. INDUSTRIES	25 YD @ RLV 9/16-9/30	PV	166723	001	00751	269.33	2919724-0283-3
				Payment Amount					269.33	
			Alt Payee 6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065							
83379	10/22/19	20970	GARDA CL WEST, INC.	10/19 ARMORED TRNSPT SRV	PV	166756	001	00701	315.90	10519384
				Payment Amount					315.90	
83380	10/22/19	2701	GRAINGER, INC.	STORAGE LIDS	PV	166665	001	00701	282.18	9291317528
				Payment Amount					282.18	
			Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
83381	10/22/19	19548	GRM INFORMATION MANAGEMENT SERVICES-CA	OCT'19 RECORDS STORAGE	PV	166754	001	00701	149.44	0389627
				Payment Amount					149.44	
			Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
				Payment Amount					1,259.93	
				OCT'19 RECORDS STORAGE					149.44	0389627
				Payment Amount					310.92	0389628
				OCT'19 RECORDS STORAGE					310.92	0389628
				Payment Amount					460.36	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key Itm	Co	Amount	Invoice Number
83382	10/22/19	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	PVC VALVES & FITTINGS	PV	166651	001	00101	2,028.50	005C6466
Alt Payee 7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 CHINO CA 91708-5128										
83383	10/22/19	20856	INTERNATIONAL PRINTING & TYPESETTING INC	PWP DEMO POSTERS	PV	166760	001	00701	219.00	22194
Payment Amount 2,028.50										
83384	10/22/19	20823	INVOICE CLOUD INC.	IC TRAN	PV	166674	001	00701	5,562.50	964-2019_9
Payment Amount 416.10										
83385	10/22/19	2581	JOHN CRANE, INC.	MECH SEAL KIT-RWPS	PV	166659	001	00751	921.75	20/1026880
Payment Amount 5,562.50										
Alt Payee 3350 JOHN CRANE INC. 24929 NETWORK PLC CHICAGO IL 60673-1249										
83386	10/22/19	6777	CAL-COAST MACHINERY	MAINT-JD TRACTOR	PV	166742	001	00751	690.02	576192
Payment Amount 921.75										
Alt Payee 7133 JOHN DEERE FINANCIAL PO BOX 4450 CAROL STREAM IL 60197-4450										
83387	10/22/19	21344	K & H ROOFING	ROOF RPR-BLDG #8	PV	166729	001	00701	450.00	1152
Payment Amount 690.02										
83388	10/22/19	19064	L. NEWMAN DESIGN GROUP, INC.	EXP-COPIES/PR INT-WF RPRS	PV	166763	001	00701	33.15	129483
Payment Amount 450.00										
EXP-COPIES/PR INT-WF RPRS										
Payment Amount 33.15										
EXP-COPIES/PR INT-WF RPRS										
Payment Amount 33.15										
EXP-COPIES/PR INT-WF RPRS										
Payment Amount 66.30										
83389	10/22/19	2590	LOS ANGELES DAILY NEWS	DISPLAY AD-DRINK-SINK	PV	166652	001	00101	175.00	0011311771

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
-9/8									
83390	10/22/19	2814	MCMaster-CARR SUPPLY CO	BOLTS/NUTS-RL V RECIR PMP PRESSURE GAUGE	PV	166730	001 00751	175.00 62.22 74.64	17411060 17411059
All Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690									
83391	10/22/19	21264	MICHAEL BAKER INTERNATIONAL , INC.	P/E 9/29 GENSETS-PW P/S	PV	166686	001 00701	136.86 14,522.81	1062113
83392	10/22/19	21335	MV ENGINEERING, LLC	PWP GRANT ASST 8/1-9/27	PV	166682	001 00701	3,700.00	19109
83393	10/22/19	19956	M6 CONSULTING, INC.	P/E 9/30 W/F CONSULT-RLV	PV	166684	001 00701	3,700.00 11,986.32	1196-19 1197-19
83394	10/22/19	20772	NATIONAL PAYMENT CORP.	P/E 9/30 W/F CONSULT-WLK Payment Amount SEP'19 ELECT PAYSTUBS	PV	166670	001 00701	68.80 36,142.57	820115
83395	10/22/19	16754	NATURAL SURROUNDINGS	Payment Amount OCT'19 FLORAL MAINT	PV	166768	001 00701	68.80 235.00	7283
83396	10/22/19	21071	VICTOR NIKOLAJEVS	Payment Amount EXP-CIS CONF 10/8-10/11/19	PV	166747	001 00701	235.00 997.61	101119
83397	10/22/19	16372	OLIN CORPORATION - CHLORALKALI	Payment Amount 4,850 GAL HYPOCHLORITE	PV	166762	001 00701	997.61 3,907.01	2743849
All Payee 16373 OLIN CORPORATION - CHLORALKALI P.O. BOX 402766 ATLANTA GA 30384-2766									
								3,907.01	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
83398	10/22/19	20728	OLIVAREZ MADRUGA LEMIEUX & O'NEILL	LEGAL SRV-SEP'19	PV	166750	001	00701	39,919.04	140/SEP'19
83399	10/22/19	18946	PACIFIC ADVANCED CIVIL ENGINEERING, INC.	LEGAL SRV-SEP'19 Payment Amount PIE 9/30 PRC AIR CO#3	PV	166750	003	00701	40,040.22	140/SEP'19
								79,959.26		
83400	10/22/19	18674	PACIFIC HYDROTECH CORPORATION	PIE 9/30 DGSTR#2 REHAB PIE 9/30 TAPIA FLOOR REHAB Payment Amount PWP DEMO CONST	PV	166688	001	00701	2,779.08	3278
								12,014.08		
								84,775.00		10638/PMT#1
83401	10/22/19	17660	SHERRI PANIAGUA	RTN#1-PWP DEMO CONST Payment Amount EXP-IPMA-HR CONF 9/22-26	PD	166749	001	00754	4,238.75	10638/RTN#1
								80,536.25		
								145.54		092619
83402	10/22/19	20002	PETTY CASH - SUSAN BROWN	Payment Amount CASH EXP-8/8-10/7/19	PV	166722	001	00701	285.99	100719
								145.54		
83403	10/22/19	20334	PRUDENTIAL OVERALL SUPPLY	Payment Amount 9/19 UNFRMS/MATS/IT WLS 9/19 UNFRMS/MATS/IT WLS 9/19 UNFRMS/MATS/IT WLS 9/19	PV	166706	001	00701	61.90	170940147
								285.99		
								61.87		170940147
								61.87		170941620
								61.87		170941620

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Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Number	Key ltm	Co	Amount	Invoice Number
				UNFRMS/MATS/IT					
			WLS						
	9/19			PV	166708	001	00701	61.90	170943175
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166708	002	00701	61.87	170943175
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166709	001	00701	62.57	170944662
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166709	002	00701	61.87	170944662
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166710	001	00701	21.44	170940142
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166710	002	00701	9.80	170940142
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166711	001	00701	9.80	170941615
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166711	002	00701	21.44	170941615
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166712	001	00701	9.80	170943170
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166712	002	00701	21.44	170943170
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166713	001	00701	9.80	170944657
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166713	002	00701	21.44	170944657
			UNFRMS/MATS/IT						
			WLS						
	9/19			PV	166714	001	00701	225.93	170940145
			UNFRMS/MATS/IT						
			WLS						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Key Co	Amount	Invoice Number
	9/19			UNFRMS:MATS/IT	PV	166715	001	00701	240.45	170941618
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166716	001	00701	238.91	170943173
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166717	001	00701	224.68	170944660
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166718	001	00701	33.20	170940146
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166718	002	00701	30.83	170940146
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166719	001	00701	33.20	170941619
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166719	002	00701	30.83	170941619
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166720	001	00701	33.20	170943174
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166720	002	00701	30.83	170943174
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166721	001	00701	33.20	170944661
				WLS						
	9/19			UNFRMS:MATS/IT	PV	166721	002	00701	30.83	170944661
				WLS						
				Payment Amount					1,806.80	
63404	10/22/19	17334	QAIR CALIFORNIA	EMULSION SEPARATOR	PV	166661	001	00701	2,363.01	56102
				EMULSION SEPARATOR	PV	166661	002	00701	119.34	56102
				SERVICE KITS	PV	166751	001	00701	682.08	56160
				SERVICE KITS	PV	166751	003	00701	23.82	56160
				Payment Amount					3,188.25	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key ltm	Co	Amount	Invoice Number
83405	10/22/19	20779	SAND	15.88 TN	PV	166676	001	00701	562.27	71177
			MATERIALS & CRSHD							
			AGGREGATE							
			SALES, INC							
				15.06 TN 3/4"	PV	166677	001	00701	651.34	71203
				CRSHD ROCK						
				Payment Amount					1,213.61	
83406	10/22/19	20898	SDI PRESENCE	P/E 9/30 ERP	PV	166759	001	00701	2,012.50	3413
			LLC	CONSILT SVR						
				Alt Payee						
			20936	SDI PRESENCE LLC						
				29280 NETWORK PLACE						
				CHICAGO IL 60673-1292						
				Payment Amount					2,012.50	
83407	10/22/19	19169	SJM	RADIOS	PV	166654	001	00701	1,046.46	248210
			INDUSTRIAL	SRV-9/13						
				RADIOS						
				SRV-9/20						
				Payment Amount					285.00	
83408	10/22/19	2948	SMITH PIPE & SUPPLY	SPRKL R VALVE KEYS	PV	166743	001	00751	18.67	3502462
				Payment Amount					1,331.46	
83409	10/22/19	19266	AMANDA SMITH	EXP-CIS CONF	PV	166745	001	00701	149.05	101119
				10/8~10/11/19						
				Payment Amount					18.67	
83410	10/22/19	19379	ANDREW SPEAR	EXP-CIS CONF	PV	166746	001	00701	1,133.13	101119
				10/8~10/11/19						
				Payment Amount					149.05	
83411	10/22/19	16271	SPOK, INC.	PAGER SRV	PV	166794	001	00701	71.29	C0143084V
				10/11~11/10/19						
				9						
				PAGER SRV						
				10/11~11/10/19						
				9						
				PAGER SRV						
				10/11~11/10/19						
				9						
				Payment Amount					114.10	
83412	10/22/19	14479	STEPHEN'S VIDEO	VIDEO SRV LV	PV	166671	001	00701	1,642.50	9-30-19
				MTGS-SEP'19						

Las Virgenes Municipal Water
 A/P Auto Payment Register

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 Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
			PRODUCTIONS								
				VIDEO SRV LV	PV	166672	001	00701		547.50	9-29-19
				MTG-SEP*19							
				Payment Amount						2,190.00	
83413	10/22/19	21137	TESLA, INC.	RW P/S-SEP*19	PV	166793	001	00701		15,831.24	13301712
				SOLAR							
				Payment Amount						15,831.24	
83414	10/22/19	20971	THOUSAND OAKS PLUMBING INC.	CLEAR	PV	166658	001	00101		220.00	19543698
				DRAIN-HQ #B							
				Payment Amount						220.00	
83415	10/22/19	7737	TOLMAN & WIKER INSURANCE SERVICES, LLC	LIAB & PROP-10/1/19~ 4/1/20	PV	166774	001	00701		90,694.25	1640037
				LIAB & PROP-10/1/19~ 4/1/20	PV	166774	002	00701		15,445.14	1640037
				LIAB & PROP-10/1/19~ 4/1/20	PV	166774	003	00701		35,525.50	1640037
				LIAB & PROP-10/1/19~ 4/1/20	PV	166774	004	00701		32,743.46	1640037
				LIAB & PROP-10/1/19~ 4/1/20	PV	166774	005	00701		59,935.65	1640037
				CYBER	PV	166775	001	00701		5,190.08	1639949
				LIAB-10/1/19~ 4/1/20	PV	166776	001	00701		54,869.00	1640039
				AUTO-10/1/19~ 4/1/20	PV	166777	001	00701		35,550.60	1640470
				ERTHQKE/FLD-1 0/1/19~4/1/20	PV	166777	002	00701		32,766.59	1640470
				ERTHQKE/FLD-1 0/1/19~4/1/20	PV	166777	003	00701		59,978.01	1640470
				CRIME-10/1/19 ~4/1/20	PV	166778	001	00701		1,081.80	1641332
				CRIME-10/1/19 ~4/1/20	PV	166778	002	00701		997.08	1641332

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
Number	Date	Number			Number	ltm Co		Number
				CRIME-10/1/19	166778	003 00701	1,825.12	1641332
				~4/1/20				
				EXCS LB-10M	166779	001 00701	104,877.00	1640040
				10/1/19~4/1/2				
				0				
				EXCS LB-21M	166780	001 00701	78,258.00	1642364
				10/1/19~4/1/2				
				0				
				EXCS LB-31M	166781	001 00701	55,000.00	1642578
				10/1/19~4/1/2				
				0				
				EXCS LB-36M	166782	001 00701	25,800.00	1642811
				10/1/19~4/1/2				
				0				
				EXCS LB-51M	166783	001 00701	51,600.00	1642644
				10/1/19~4/1/2				
				0				
				EXCS LB-61M	166784	001 00701	25,000.00	1643605
				10/1/19~4/1/2				
				0				
				Payment Amount				
				SRV			767,137.28	
83416	10/22/19	18651	TOYOTA-LIFT OF LOS ANGELES	BRAKES/DIFFNT L-#202	166728	001 00701	507.71	PSI-0150682
				Payment Amount				
				BAD DEBT			507.71	
				SRCH-SEP19				
83417	10/22/19	19135	TRANSUNION RISK & ALTERNATIVE DATA SOLUT		166660	001 00701	123.00	974571/SEP19
				Payment Amount				
				9/8--9/13 ERP IMPLTN			123.00	
83418	10/22/19	21252	TYLER TECHNOLOGIES, INC.		166667	001 00701	9,348.63	045-279009
				FORMS PROCESS CONFIG				
				Payment Amount				
				284			11,348.63	
				TICKETS-SEP1 9				
				DIG SAFE PERMIT FEE				
83419	10/22/19	3006	UNDERGROUND SERVICE ALERT		166656	001 00101	445.60	920190412
				FORMS PROCESS CONFIG				
				Payment Amount				
				284			11,348.63	
				TICKETS-SEP1 9				
				DIG SAFE PERMIT FEE				
				Payment Amount				
				284			445.60	
				TICKETS-SEP1 9				
				DIG SAFE PERMIT FEE				
				Payment Amount				
				284			200.76	
				TICKETS-SEP1 9				
				DIG SAFE PERMIT FEE				

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
83420	10/22/19	20935	US METRO GROUP, INC.	JANTRL	PV	166681	001	00701		8,515.53	100292
				SRV-SEP'19							
				JANTRL	PV	166681	003	00701		2,395.60	100292
				SRV-SEP'19							
				JANTRL	PV	166681	005	00701		196.56	100292
				SRV-SEP'19							
				Payment Amount					646.36		
83421	10/22/19	16947	VENCO POWER SWEEPING, INC	QTRLY	PV	166653	001	00751		440.00	0004944-IN
				SWEEPING-TAPI							
				A					11,107.69		
				Payment Amount							
83422	10/22/19	3035	VWR SCIENTIFIC	PROPANOL & WASHBOTTLES	PV	166724	001	00701		167.94	8087746107
				FILTERS	PV	166725	001	00701		683.12	8087734992
				PETRI DISHES	PV	166726	001	00701		312.56	8087776256
				Payment Amount					440.00		
				All Payee							
				VWR INTERNATIONAL, INC							
				P. O. BOX 640169							
				PITTSBURGH PA 15264-0169							
				Payment Amount					1,163.62		
83423	10/22/19	19685	W. LITTEN INC.	WEED	PV	166700	001	00701		2,725.00	19051
				ABTMMT-RANCHO							
				SPRYFLD	PV	166752	001	00701		5,192.05	19055
				9/30-10/4/19							
				SPRYFLD	PV	166753	001	00701		5,655.23	19056
				10/7-10/11/19							
				Payment Amount					13,572.28		
83424	10/22/19	18914	WECK LABORATORIES, INC.	TAPIA	PV	166679	001	00701		7.43	W9J0161-LV
				GRNDWTR-91171							
				18							
				TAPIA	PV	166680	001	00701		193.08	W9J0508-LV
				EFFLNT-911802							
				7							
				Payment Amount					200.51		
83425	10/22/19	3067	XEROX CORPORATION	LEASE-9/19	PV	166772	001	00701		145.82	098274178
				5945-OPS							
				LEASE-9/19	PV	166772	002	00701		15.41	098274178
				5945-OPS							
				LEASE-9/19	PV	166772	003	00701		15.32	098274178
				5945-OPS							

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	Item Co		
				LEASE-9/19	PV	166772	004 00701	10.28	098274178
				5945-QPS					
				8/19 LEASE-HQ & TAPIA	PV	166773	001 00701	439.74	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	002 00701	46.50	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	003 00701	46.19	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	004 00701	88.56	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	005 00701	556.41	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	006 00701	58.83	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	007 00701	58.45	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	008 00701	10.55	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	009 00701	157.58	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	010 00701	36.42	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	011 00701	18.41	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	012 00701	4.49	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	013 00701	588.24	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	014 00701	62.19	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	015 00701	61.79	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	016 00701	383.16	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	017 00701	124.81	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	018 00701	13.20	702336218
				8/19 LEASE-HQ & TAPIA	PV	166773	019 00701	13.12	702336218
				Payment Amount				2,955.47	

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
83426	10/22/19	21108	ZIP'S AW DIRECT	LIGHT BAR #937	PV	166727	001	00701	984.18	688474

Payment Amount 984.18

Total Amount of Payments Written 1,143,467.67

Total Number of Payments Written 68

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Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Ty	Document Number	Key Ltm	Key Co	Amount	Invoice Number
				SRV	PV	166828	015	00101	220.15	0051/100519
				10/5--11/4/19						
				SRV	PV	166828	016	00101	110.08	0051/100519
				10/5--11/4/19						
				SRV	PV	166828	017	00101	110.07	0051/100519
				10/5--11/4/19						
				Payment Amount				4,241.04		
83431	10/29/19	2869	AT&T	SRV	PV	166829	001	00701	212.48	4639/101419
				10/14--11/13/19						
				9						
				Payment Amount				212.48		
83432	10/29/19	9631	AT&T LONG DISTANCE	LONG DISTANCE	PV	166832	001	00701	8.00	806368136/100419
				9/1--10/1/19						
				LONG DISTANCE	PV	166832	002	00701	8.72	806368136/100419
				9/1--10/1/19						
				LONG DISTANCE	PV	166832	003	00701	.32	806368136/100419
				9/1--10/1/19						
				Payment Amount				17.04		
83433	10/29/19	19893	STEVEN BAIRD	MLG-CAPIO	PV	166825	001	00701	33.29	092619
				WRKSHR						
				9/25--26						
				Payment Amount				33.29		
83434	10/29/19	2425	BANK OF AMERICA	VISA CHG-FIN	PV	166848	001	00701	250.00	1670/100719
				ADM-SEP'19						
				VISA CHG-FIN	PV	166848	002	00701	207.00	1670/100719
				ADM-SEP'19						
				VISA CHG-FIN	PV	166849	001	00701	450.00	9919/100719
				ADM2-SEP'19						
				VISA	PV	166850	001	00701	552.15	9030/100719
				CHG-ARENAS-SE						
				P'19						
				VISA	PV	166850	002	00701	131.67	9030/100719
				CHG-ARENAS-SE						
				P'19						
				VISA	PV	166851	001	00701	292.34	7536/100719
				CHG-BAIRD-SEP						
				'19						
				VISA	PV	166851	002	00701	54.72	7536/100719
				CHG-BAIRD-SEP						
				'19						
				VISA	PV	166851	003	00701	36.34	7536/100719

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				CHG-BAIRD-SEP							
				'19							
				VISA	PV	166852	001	00701		68.32	8102/100719
				CHG-BOCKELMAN							
				-SEP'19							
				VISA	PV	166852	002	00701		135.14	8102/100719
				CHG-BOCKELMAN							
				-SEP'19							
				VISA	PV	166852	003	00701		799.98	8102/100719
				CHG-BOCKELMAN							
				-SEP'19							
				VISA	PV	166853	001	00701		27.97	6167/100719
				CHG-BOSSON-SE							
				P'19							
				VISA	PV	166854	001	00701		166.96	7651/100719
				CHG-CASPARY-S							
				EP'19							
				VISA	PV	166855	001	00701		332.39	3954/100719
				CHG-GARMAN-SE							
				P'19							
				VISA	PV	166855	002	00701		38.00	3954/100719
				CHG-GARMAN-SE							
				P'19							
				VISA	PV	166856	001	00701		1,828.20	4758/100719
				CHG-LO-HILL-S							
				EP'19							
				VISA	PV	166857	001	00701		133.79	1975/100719
				CHG-MCDERMOTT							
				-SEP'19							
				VISA	PV	166857	002	00701		565.59	1975/100719
				CHG-MCDERMOTT							
				-SEP'19							
				VISA	PV	166857	003	00701		3,980.25	1975/100719
				CHG-MCDERMOTT							
				-SEP'19							
				VISA	PV	166857	004	00701		18.62	1975/100719
				CHG-MCDERMOTT							
				-SEP'19							
				VISA	PV	166857	005	00701		114.83	1975/100719
				CHG-MCDERMOTT							
				-SEP'19							

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document	Ty	Number	Key	Amount	Invoice Number
								Item Co		
				VISA		PV	166857	006 00701	212.78	1975/100719
				CHG-MCDERMOTT						
				-SEP19						
				VISA		PV	166858	001 00101	84.67	5151/100719
				CHG-GIL-SEP1						
				9						
				VISA		PV	166858	002 00101	138.93	5151/100719
				CHG-GIL-SEP1						
				9						
				VISA		PV	166858	003 00101	314.83	5151/100719
				CHG-GIL-SEP1						
				9						
				VISA		PV	166858	004 00101	473.38	5151/100719
				CHG-GIL-SEP1						
				9						
				VISA		PV	166858	005 00101	739.13	5151/100719
				CHG-GIL-SEP1						
				9						
				VISA		PV	166858	006 00101	900.97	5151/100719
				CHG-GIL-SEP1						
				9						
				VISA		PV	166858	007 00101	89.70	5151/100719
				CHG-GIL-SEP1						
				9						
				VISA		PV	166859	001 00701	53.26	6935/100719
				CHG-GUZMAN-SE						
				P19						
				VISA		PV	166859	002 00701	31.50	6935/100719
				CHG-GUZMAN-SE						
				P19						
				VISA		PV	166859	003 00701	1.15	6935/100719
				CHG-GUZMAN-SE						
				P19						
				VISA		PV	166859	004 00701	46.24	6935/100719
				CHG-GUZMAN-SE						
				P19						
				VISA		PV	166860	001 00701	38.00	7572/100719
				CHG-JOHNSON-S						
				EP19						
				VISA		PV	166860	002 00701	156.00	7572/100719
				CHG-JOHNSON-S						

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Key	Key	Amount	Invoice Number
Number	Date	Number				Number	itm	Co			Number
				EP*19							
				VISA	PV	166860	003	00701		74.33	7572/100719
				CHG-JOHNSON-S							
				EP*19							
				VISA	PV	166861	001	00701		86.89	3713/100719
				CHG-JONES-SEP							
				'19							
				VISA	PV	166861	002	00701		252.70	3713/100719
				CHG-JONES-SEP							
				'19							
				VISA	PV	166861	003	00701		164.34	3713/100719
				CHG-JONES-SEP							
				'19							
				VISA	PV	166862	001	00701		82.70	0544/100719
				CHG-KORKOSZ-S							
				EP*19							
				VISA	PV	166863	001	00751		334.74	5953/100719
				CHG-MEREDITH-							
				SEP*19							
				VISA	PV	166863	002	00751		260.05	5953/100719
				CHG-MEREDITH-							
				SEP*19							
				VISA	PV	166863	003	00751		75.99	5953/100719
				CHG-MEREDITH-							
				SEP*19							
				VISA	PV	166864	001	00701		85.00	6009/100719
				CHG-PANIAGUA-							
				SEP*19							
				VISA	PV	166864	002	00701		200.00	6009/100719
				CHG-PANIAGUA-							
				SEP*19							
				VISA	PV	166864	003	00701		48.98	6009/100719
				CHG-PANIAGUA-							
				SEP*19							
				VISA	PV	166864	004	00701		697.30	6009/100719
				CHG-PANIAGUA-							
				SEP*19							
				VISA	PV	166865	001	00701		473.64	1924/100719
				CHG-PEDERSEN-							
				SEP*19							
				VISA	PV	166865	002	00701		137.27	1924/100719

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				CHG-PEDERSEN-							
				SEP'19							
				VISA	PV	166865	003	00701		104.73	1924/100719
				CHG-PEDERSEN-							
				SEP'19							
				VISA	PV	166865	004	00701		20.00	1924/100719
				CHG-PEDERSEN-							
				SEP'19							
				VISA	PV	166865	005	00701		97.96	1924/100719
				CHG-PEDERSEN-							
				SEP'19							
				VISA	PV	166865	006	00701		24.76	1924/100719
				CHG-PEDERSEN-							
				SEP'19							
				VISA	PV	166865	007	00701		22.00	1924/100719
				CHG-PEDERSEN-							
				SEP'19							
				VISA	PV	166865	008	00701		58.22	1924/100719
				CHG-PEDERSEN-							
				SEP'19							
				VISA	PV	166865	009	00701		41.86	1924/100719
				CHG-PEDERSEN-							
				SEP'19							
				VISA	PV	166866	001	00701		450.00	6442/100719
				CHG-SACCARECC							
				IA-SEP'19							
				VISA	PV	166866	002	00701		97.29	6442/100719
				CHG-SACCARECC							
				IA-SEP'19							
				VISA	PV	166867	001	00701		117.32	0615/100719
				CHG-TRIPLETTI-							
				SEP'19							
				VISA	PV	166867	002	00701		400.00	0615/100719
				CHG-TRIPLETTI-							
				SEP'19							
				VISA	PV	166867	003	00701		180.00	0615/100719
				CHG-TRIPLETTI-							
				SEP'19							
				VISA	PV	166867	004	00701		499.00	0615/100719
				CHG-TRIPLETTI-							
				SEP'19							

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				VISA	PV	166868	001	00101	17.48	0751/100719
				CHG-VOLLMAR-S						
				EP'19						
				VISA	PV	166868	002	00101	29.51	0751/100719
				CHG-VOLLMAR-S						
				EP'19						
				VISA	PV	166869	001	00301	13.75	6218/100719
				CHG-ZHAO-SEP'						
				19						
				VISA	PV	166870	001	00701	572.56	8400/100719
				CHG-ROBERTS-S						
				EP'19						
				VISA	PV	166870	002	00701	187.58	8400/100719
				CHG-ROBERTS-S						
				EP'19						
				VISA	PD	166871	001	00751	113.11-	8239/100719
				CHG-WINK-SEP'						
				19						
				VISA	PD	166871	002	00751	99.12	8239/100719
				CHG-WINK-SEP'						
				19						
				VISA	PD	166871	003	00751	11.55	8239/100719
				CHG-WINK-SEP'						
				19						
				VISA	PV	166866	001	00701	392.28	6549/100719
				CHG-MCNUUTT-SE						
				P'19						
				VISA	PV	166866	002	00701	35.90	6549/100719
				CHG-MCNUUTT-SE						
				P'19						
				VISA	PV	166866	004	00701	149.70	6549/100719
				CHG-MCNUUTT-SE						
				P'19						
				VISA	PV	166866	005	00701	718.70	6549/100719
				CHG-MCNUUTT-SE						
				P'19						
				VISA	PV	166866	006	00701	175.18	6549/100719
				CHG-MCNUUTT-SE						
				P'19						
				VISA	PV	166866	007	00701	6.94	6549/100719
				CHG-MCNUUTT-SE						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
83435	10/29/19	20491	BEST BEST & KRIEGER LLP	Payment Amount P/E-9/30 FED LBBY	PV	166799	001	00701	7,500.00	860673
				9/30-STATE LBBY	PV	166800	001	00701	5,000.00	860674
83436	10/29/19	18071	BLUE DIAMOND MATERIALS	Payment Amount 6.01TN A/C FINE 1/2	PV	166803	001	00701	382.70	1665762
				2.94 TN A/C FINE 1/2	PV	166804	001	00701	159.43	1670854
83437	10/29/19	21309	CALIFORNIA MUNICIPAL UTILITIES ASSO.	Payment Amount MEMBERSHIP 2019-20	PV	166818	001	00701	3,312.00	19-0322
83438	10/29/19	21429	CAROLE CARPENTER	Payment Amount RFND BAL-CLOSED A/C	PV	166822	001	00101	72.89	049910
83439	10/29/19	21384	RIKI C. CLARK	Payment Amount EXP-WTRUSE SYMP SM 9/8-11	PV	166826	001	00701	224.88	091119
83440	10/29/19	2601	DELL COMPUTER CORP	Payment Amount EXT WRNTY-PE R420-DEC '20	PV	166810	001	00701	539.07	10344961384
			All Payee	DELL MARKETING LP P.O. BOX 910916 PASADENA CA 91110-0916						
83441	10/29/19	21430	ENVIRONMENTAL CHEMICAL CORPORATION	Payment Amount RFND BAL-CLOSED A/C	PV	166823	001	00101	681.44	077062
83442	10/29/19	2705	HACH COMPANY	Payment Amount REGET SET/VALS	PV	166847	001	00701	2,036.08	11671405
			All Payee	6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number	
83443	10/29/19	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	Payment Amount 1/2" SOCKET FUSION	PV	166814	001	00751	115.90	005C6516	
							2,036.08				
Alt Payee 7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 CHINO CA 91708-5128											
83444	10/29/19	4409	HARRIS & ASSOCIATES, INC.	Payment Amount STNDBY CHGS 8/25-9/28/19	PV	166884	001	00701	650.00	42655	
							115.90				
83445	10/29/19	10102	INFOSEND INC.	Payment Amount 8/1-8/30/19 BILL/PMT MLNG	PV	166837	001	00701	7,125.42	159046	
							650.00				
83446	10/29/19	20662	INPLANT SALES, LLC	Payment Amount 8"X0-9 3/4" FLG X GRV	PV	166807	001	00701	180.68	16036	
							7,125.42				
83447	10/29/19	21197	JACOBS ENGINEERING GROUP INC.	Payment Amount P/E 7/26-PH 2 W P STDY	PV	166843	001	00701	40,353.34	W8Y23500-004	
							286.83				
83448	10/29/19	2752	KAMAN INDUSTRIAL TECHNOLOGIES	Payment Amount P/E 8/23-PH 2 W P STDY	PV	166844	001	00701	37,249.45	W8Y23500-005	
							77,602.79				
83449	10/29/19	5230	KENNEDY/JENKS CONSULTANTS	Payment Amount P/E 9/27-TWNLK PS DSGN	PV	166845	001	00701	1,146.86	S122093	
							1,222.12				
83450	10/29/19	2611	LA DWP	Payment Amount RECTIFIER 9/11-10/15/19	PV	166830	001	00101	47.48	017698/101519	
							2,082.50				
83451	10/29/19	21432	LA LOMA	Payment Amount RECTIFIER 9/12-10/16/19	PV	166831	001	00101	42.20	503850/101619	
							89.68				
							224.56				

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
Number	Date	Number			Number	Item	Co	Number
				Y ERASER				
				METAL SIGNS	PV	166873	001 00701	383751919001
				MAGAZINE FILE	PV	166874	001 00701	382893986002
				TONER	PV	166875	001 00701	379205023001
				CR	PD	166876	001 00701	382534751001
				RET-#37920502				
				3001				
				Payment Amount			1,514.32	
83458	10/29/19	16372	OLIN CORPORATION - CHLOR ALKALI	4,764 GAL	PV	166836	001 00701	2745235
				HYPOCHLORITE				
				Alt Payee				
				16373 OLIN CORPORATION - CHLOR ALKALI				
				P.O. BOX 402766				
				ATLANTA GA 30384-2766				
				Payment Amount			3,837.73	
83459	10/29/19	21431	REBECCA SILKEY	RFND	PV	166824	001 00101	076090
				BAL-CLOSED				
				A/C				
				Payment Amount			63.32	
83460	10/29/19	20648	STANTEC CONSULTING SERVICES INC.	PIE 9/27-SMR	PV	166801	001 00701	1572309
				SSN WST LD				
				Payment Amount			44,336.81	
83461	10/29/19	17168	SULZER PUMPS SOLUTIONS INC.	START-UP TRNG & CONTROL SYS	PV	166798	001 00701	90935120
				Payment Amount			51,488.24	
				TAX-CMPRSR & ACSRY	PV	166805	001 00701	90921322
				Payment Amount			5,170.63	
83462	10/29/19	12149	THATCHER CO. OF CALIFORNIA	10,000 LB COPPER SULFATE	PV	166846	001 00701	269024-REV
				Payment Amount			56,658.87	
				Payment Amount			17,114.85	
83463	10/29/19	15427	THE GATEKEEPER	GATE RPR 10/4/19 BLDG 7	PV	166812	001 00701	16133
				Payment Amount			145.00	
				GATE RPR 10/8/19	PV	166813	001 00701	16160
				Payment Amount			446.77	
				Payment Amount			591.77	
83464	10/29/19	20880	TPX	SRV	PV	166827	001 00701	122167084-0
				Payment Amount			493.13	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
COMMUNICATION										
S										
				SRV	PV	166827	002	00701	200.00	122167084-0
				10/16-11/5/19						
				SRV	PV	166827	003	00701	182.87	122167084-0
				10/16-11/5/19						
				SRV	PV	166827	004	00701	166.87	122167084-0
				10/16-11/5/19						
				SRV	PV	166827	005	00701	200.00	122167084-0
				10/16-11/5/19						
				SRV	PV	166827	006	00701	1,100.40	122167084-0
				10/16-11/5/19						
				SRV	PV	166827	007	00701	1,102.10	122167084-0
				10/16-11/5/19						
				SRV	PV	166827	008	00701	1,328.07	122167084-0
				10/16-11/5/19						
				SRV	PV	166827	009	00701	215.70	122167084-0
				10/16-11/5/19						
				SRV	PV	166827	010	00701	200.00	122167084-0
				10/16-11/5/19						
				SRV	PV	166827	011	00701	951.00	122167084-0
				10/16-11/5/19						
				Payment Amount					6,140.14	
83465	10/29/19		UNITED EXCAVATION GROUP, INC.	RFND BAL-CLOSED A/C	PV	166821	001	00101	495.21	9999767
		17318								
				Payment Amount					495.21	
83466	10/29/19		UTILLWORKS CONSULTING, LLC	P/E 9/30 AMR/AMI	PV	166835	001	00701	6,126.00	5712
		21154								
				Payment Amount					6,126.00	
83467	10/29/19		VALLEY NEWS GROUP	AD-TAP-IN 2019" 10/3	PV	166816	001	00701	220.00	10-3
		2780								
				AD-TAP-IN 2019" 10/17	PV	166817	001	00701	220.00	10-17
				Payment Amount					440.00	
83468	10/29/19		VILLA ESPERANZA SERVICES	LNDSCP SRV 9/1--9/18	PV	166885	001	00701	1,191.63	LVMWD 2019-9R
		13326								
				LNDSCP SRV 9/1--9/18	PV	166885	002	00701	3,367.65	LVMWD 2019-9R

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				LNDS CP SRV	PV	166885	004	00701	621.72	LVMWD 2019-9R
				9/1--9/18						
83469	10/29/19	3035	WWR SCIENTIFIC	Payment Amount FLOURIDE STD	PV	166881	001	00701	54.04	8087814121
				2 HOT PLATES	PV	166882	001	00701	996.76	8087867209
			Alt Payee	WWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169						
				Payment Amount					1,060.80	
83470	10/29/19	19537	WUNDERLICH-MA LEC SYSTEMS, INC.	P/E 9/30 TAPIA PLC UPGRD	PV	166811	001	00701	3,565.00	61338
				Payment Amount					3,565.00	
83471	10/29/19	20592	YORK RISK SERVICES GROUP, INC.	CLAIM ADM FEE OCT19--SEP20	PV	166815	001	00701	8,000.00	500019172
				Payment Amount					8,000.00	
				Total Amount of Payments Written					331,910.21	
				Total Number of Payments Written					45	



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

9:00 AM

October 15, 2019

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Dave Roberts.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, and Len Polan.
Absent: Director Lynda Lo-Hill and Lee Renger
Staff Present: David Pedersen, General Manager
Joe McDermott, Director of Engineering and External Affairs
Don Patterson, Director of Finance and Administration
John Zhao, Director of Facilities and Operations
Josie Guzman, Clerk of the Board
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

Director Caspary moved to approve the agenda. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan
NOES: None
ABSTAIN: None

ABSENT: Lo-Hill, Renger

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A List of Demands: October 15, 2019: Receive and file

B Minutes: Regular Meeting of September 17, 2019, and Special Meeting of September 26, 2019: Approve

C Directors' Per Diem – September 2019: Ratify

D Monthly Cash and Investment Report for August 2019

Receive and file the Monthly Cash and Investment Report for August 2019.

E Amendment No. 1 to Joint Exercise of Powers Agreement: Approval

Approve Amendment No. 1 to the Joint Exercise of Powers Agreement, increasing the authority of the Administering Agent to process budgeted works of improvement without further JPA approval from \$25,000 to \$35,000.

F Jim Bridger Pipeline Replacement Project: Continuation of Emergency

Approve the continuation of an emergency declaration to replace and upsize approximately 1,000 linear-feet of deteriorated, existing water main along Jim Bridger Road, from Jed Smith Road to the nearest shut-off valve.

Director Caspary moved to approve the Consent Calendar. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Lo-Hill, Renger

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A MWD Representative Report

Glen Peterson, MWD Representative, reported that he attended the grand opening of the Regional Recycled Water Advanced Purification Center Demonstration Facility in Carson on October 10th. He also reported that the Communications and Legislation Committee deferred taking action for one month to consider co-sponsoring legislation to create a

program at the State Water Resources Control Board to identify and evaluate constituents of emerging concern in drinking water sources. He also reported that the MWD Board approved seeking legislation to amend the Surface Mining and Reclamation Act, which would provide MWD with lead agency status for its activities. He noted that the MWD Board would hold a two-day workshop in October to discuss the future of MWD, and the MWD Board inducted new Directors Vartan Gharpetian from the City of Glendale and Tracy Quinn from the City of Los Angeles.

B Legislative and Regulatory Updates

Joe McDermott, Director of Engineering and External Affairs, reported that October 13th was the deadline for Governor Gavin Newsom to sign or veto bills, and the State Legislature would reconvene on January 6, 2020. He also reported that AB 756 (Garcia) Public Water Systems: Perfluoroalkyl Substances and Polyfluoroalkyl Substances (PFAS/PFOS), had passed, which establishes new notification standards for PFAS/PFOS. He noted that PFAS has not been detected in the District's drinking water, which is provided by MWD, and the Las Virgenes-Triunfo Pure Water Project's advanced water treatment process would remove any PFAS. He also noted that staff was waiting on the results for detection of PFAS in the District's recycled water and compost. He also reported on the defeat of proposed legislation related to a water tax. He noted that the California WaterFix single tunnel project would move forward with new California Environmental Quality Act (CEQA) and design processes. He also reported that Governor Newsom vetoed SB 1 (Atkins), the California Environmental, Public Health, and Workers Defense Act of 2019, which would have circumvented the California Administrative Procedures Act. He also reported that the District's Washington D.C. lobbyist had advised not to push further for H.R. 1764, which would extend the NPDES permit terms from five years to 10 years, due to concerns with potential impact of authorization of funding for the state revolving fund programs.

A discussion ensued regarding PFAS and whether groundwater supplies affected the District's service area. General Manager David Pedersen noted that MWD does not provide groundwater supplies to the District; however, other agencies that receive water from groundwater wells may need to purchase additional water from MWD as groundwater wells are taken offline due to detections of PFAS/PFOS.

Director Caspary noted that the State Water Resources Control Board was proposing limits on PFAS based on a study that was unpublished and not peer reviewed. He noted that the Association of California Water Agencies (ACWA) had requested a copy of the study; however, they were unsuccessful in obtaining a copy. General Manager David Pedersen responded that he was aware that a summary of the study was released because the Orange County Water District (OCWD) had hired a toxicologist to review the study. He stated that he was unaware of the results of the review or whether just a summary of the study was released. He stated that he would follow-up with OCWD staff.

C Water Supply Conditions Update

Joe McDermott, Director of Engineering and External Affairs, presented the report.

D Update on Seasonal Irrigation Adjustment Outreach

Dave Roberts, Resource Conservation Manager, provided an update regarding outreach efforts for seasonal irrigation adjustments. He stated that this time of year typically showed an increase in wasteful water usage due to decreased evapotranspiration (ETo) values, shorter days, and customers failing to make adjustments to their irrigation systems. He noted that outreach efforts would include:

- Social media campaign
- Mailer/postcard with seasonal water use information
- E-notification
- Newspaper article in The Acorn and other newspapers
- Signage/banner at Headquarters and the sprayfields
- Distribution of lawn signs to properties and businesses in the service area
- Radio advertisements, including Spanish-language radio
- Developing message for incoming calls to Customer Service
- Developing business partnerships with local garden and home improvement stores
- Updating homeowners' associations contact lists
- Developing a list of landscape contractors
- Developing a list of property management companies

Mr. Roberts responded to a question regarding whether there were any metrics showing a reduction in wasteful water use by stating that a positive impact was being made prior to the Woolsey Fire last year. He stated that he would provide an update on the reduction of wasteful water usage to the Board at a future meeting.

A discussion ensued regarding the different microclimates and ETo factors in the District's service area, looking into water usage by customers who have had weather-based irrigation controllers installed, conducting outreach to local pipe suppliers, conducting outreach to landscapers out in the field, and including a message in a postcard/mailer that customers may request via email as opposed to receiving a postcard/mailer.

General Manager David Pedersen noted that the ETo value in October was 58 percent of summertime value.

6. TREASURER

The Treasurer's Report was deferred to the next Board meeting.

7. FINANCE AND ADMINISTRATION

A Series 2009 Sanitation Refunding Revenue Bonds: Discussion of Early Redemption

Consider the potential early redemption of the Series 2009 Sanitation Refunding Revenue Bonds and provide feedback to staff on the option.

Don Patterson, Director of Finance and Administration, presented the report. He stated that staff would bring back the necessary actions at the November 5th Board meeting, depending on the Board's feedback.

A discussion ensued regarding impacts to the proposed sanitation rate structure, the upcoming rate study, which would include looking into the cost of providing sanitation services, minimizing debt issuance in advance of the Pure Water Project Las Virgenes-Triunfo, and potential impacts of financing the AMR/AMI project.

The Board expressed support for the early redemption of the Series 2009 Sanitation Refunding Revenue Bonds.

B Pure Water Demonstration Project and Garden: License Agreement for JPA Use of Building No. 1

Approve the proposed License Agreement to allow the Las Virgenes-Triunfo Joint Powers Authority to use the area in and around Building No. 1 for its Pure Water Demonstration Project and Garden.

General Manager David Pedersen presented the report.

Director Polan moved to approve Item 7B. Motion seconded by Director Caspary.

A discussion ensued regarding maintenance of Building No. 1 and the indemnification section of the license agreement.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Lo-Hill, Renger

C Fiscal Year 2019-20 Budget in Brief

Receive and file the Fiscal Year 2019-20 Budget in Brief.

General Manager David Pedersen presented the report.

A discussion ensued regarding the cost for facility repairs as a result of the Woolsey Fire. General Manager David Pedersen noted that cost recovery efforts were included on the last page of the Budget in Brief.

Director Polan referred to the rendering of the Pure Water Demonstration Facility and noted that he had previously expressed concern that the building frontage was bland. General Manager David Pedersen responded that he discussed Director Polan's concept with the architectural firm to add color to the columns.

Director Caspary moved to approve Item 7C. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Lo-Hill, Renger

8. ENGINEERING AND EXTERNAL AFFAIRS

A Long Valley Road Pipeline Replacement: Design

Authorize the General Manager to execute Scope Change No. 1, in the amount of \$17,391, to CannonCorp Engineering Consultants; and appropriate and budget \$17,391 for the design work to replace the existing, deteriorated pipeline along Long Valley Road, from Lasher Road to Hilltop Road.

Joe McDermott, Director of Engineering and External Affairs, presented the report.

Director Caspary moved to approve Item 8A. Motion seconded by Director Polan.

Director Caspary expressed concern that the proposal indicated that as-built drawings may include available dimensions, depths, and valve information. Mr. McDermott, responded that staff would ensure that the as-built drawings shall include this information.

John Zhao, Director of Facilities and Operations, responded to a question regarding the District's paving specifications versus city paving requirements by stating that the on-call paving services would take into consideration the various cities' different configurations and charge the applicable unit prices.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Lo-Hill, Renger

9. INFORMATION ITEMS

A Woolsey Fire Damage Reimbursement Update

10. NON-ACTION ITEMS

A Organization Reports

None.

B Director's Reports on Outside Meetings

None.

C General Manager Reports

(1) General Business

General Manager David Pedersen reported that the District's Emergency Operations Center (EOC) was activated on October 11th as a result of the Saddleridge Fire. He noted that the fire itself did not affect the District's service area; however, portions of the Twin Lakes and Chatsworth areas were evacuated. He also noted that the District received notification of a Southern California Edison (SCE) Public Safety Power Shutoff (PSPS). He stated that one District facility was within SCE's notification area that was vital in responding to the fire, and staff was successful in having the facility removed from the PSPS notification area. He also reported that a recycled water valve at the intersection of Thousand Oaks Boulevard and Kanan Road was repaired on October 13th. He noted that the 24-inch water main for recycled water runs on Thousand Oaks Boulevard and services the western portion of the District into Ventura County. He stated that a shear pin had broken while staff was exercising the valve, and Toro Enterprises excavated and replaced the shear pin. He also stated that the work might exceed \$35,000, and staff would bring back an emergency declaration for the Board's consideration, if necessary. He provided an update regarding the December 2nd tour of the Padre Dam Advanced Water Purification Demonstration Facility and Ray Stoyer Water Recycling Facility, and noted that a tour of the Pure Water San Diego Project would also be included. Lastly, he reviewed upcoming events on the calendar.

(2) Follow-Up Items

D Directors' Comments

None.

11. FUTURE AGENDA ITEMS

Board President Lewitt requested bringing back the District's Travel Expense Policy on a future agenda.

12. PUBLIC COMMENTS

None.

13. CLOSED SESSION

A Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(2) and (e)(3)) – One Matter

The Board recessed to Closed Session at **10:23 a.m.** and reconvened to Open Session at **11:05 a.m.**

Keith Lemieux, District Counsel, announced that the Board received a report in Closed Session and there was no reportable action.

14. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **11:05 a.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim by Jane Mania

SUMMARY:

On September 24, 2019, the District received the attached claim for an undetermined amount for the repair and/or replacement of carpets and other water-related damages. The claimant arrived home on September 23, 2019 to find that her washing machine had filled and overflowed, flooding a portion of the house while she was away. The claimant believes that the washing machine failed due to the work being performed by the District on its pipelines or water tank.

Staff has investigated the claim and recommends that it be denied. The investigation revealed that the portion of the District's service area in question experienced low water pressure on September 22, 2019 for a very short period of time. However, the low water pressure should not have resulted in the overflow of the claimant's washer. Furthermore, Section 3-3.101 of the LVMWD Code provides that customers shall hold the District harmless for any damage arising out of low or high pressure conditions or interruptions in service.

RECOMMENDATION(S):

Deny the claim by Jane Mania.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with denial of the claim.

DISCUSSION:

On September 22, 2019 at 4:15 a.m., standby personnel received a SCADA alarm of low discharge pressure at Ranchview Pump Station. Upon acknowledging the alarm, staff discovered that the pump station was in manual mode, which prevented the pumps from starting automatically. As a result, the Ranchview Tank empty over the course of the day. Standby personnel returned the pumps to automatic mode and started refilling the tank by 4:30 a.m. Normal operating pressure returned within an hour of the pumps restarting, and the tank continued to re-fill. At approximately 9:15 a.m., a resident on Provence Drive called the standby operator to report low pressure, air pockets and milky water. The standby operator explained the situation to the customer and reported that it should clear up shortly, which it did.

At the request of the claimant, the Water Systems Supervisor inspected her residence on September 25, 2019 to help determine the cause of her damages. The claimant stated that she was notified by her neighbor of water pressure problems. However, the claimant was out of town at the time and did not return home until Monday morning. When the claimant returned home, she noticed her carpet mat was very wet and that pieces of lint were scattered among her tile floors. She also went to a nearby guestroom and noticed that the carpet was also very wet. The laundry room, which is adjacent to the guestroom and hallway also had lint all over the floor, so she went to check her front loader washing machine to see if there was a problem with it. She opened the machine's door and saw standing water in it.

Based on the investigation, it is unclear why the machine filled with water and allegedly overflowed. There is no evidence that the District's operations contributed to the alleged failure of the washer. Furthermore, Section 3-3.101 of the LVMWD Code provides that customers shall hold the District harmless for any damage arising out of low or high pressure conditions or interruptions in service. Following is an excerpt of the applicable section of the LVMWD Code.

3-3.101 - GENERAL:

All applicants and customers shall accept such conditions of pressure and service as are provided by the distribution system of the district at the location of the proposed service connection, and hold the District harmless for any damage arising out of low pressure or high pressure conditions or interruptions in service.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Administrative Assistant

ATTACHMENTS:

Claim by Jane Mania



SEP23'19 4:44PM

LUNWD

Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: Jane Mania

Address/location of accident or occurrence:

[Redacted]

Address to where replies/notices should be sent (if different from the above):

Telephone numbers: Home:

[Redacted]

Work/Cell:

Please answer the following questions. If more space is required, please attach additional sheets. **Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.**

- When did damage or injury occur? (Give exact date and hour)
Sunday Sept 22 while you were doing repairs to the water tank and lines. I was not at home at the time and discovered the damage when I returned home on Monday morning
- Where did the damage or injury occur?
[Redacted]
- How did the damage or injury occur? (Give full details)
Possibly high pressure from your repairs caused the washing machine to fill up and overflow, flooding a portion of the downstairs area of the house
- What damage or injuries do you claim?
Repair + replacement of carpeting and other damage to be identified by Serve Pro or similar restoration company


5. If this claim is for damage to property, are you the legal owner of said property?
 Yes No . If not, please list name and address of property owner.
6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?
8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)
 Amount claimed as of this date: \$ 0
 Estimated amount of future expenses: \$ TBD
 Total Amount Claimed: \$ TBD
 Basis for computation of amounts claimed: Service Pro or similar company
9. Other details? (Names, addresses of witnesses, doctors and hospitals)


 Signature of Claimant or Person Acting on Claimant's Behalf

9/23/19
 Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 9/24/19 Time: 5AM Recorded by: 

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim by Colleen Hill

SUMMARY:

On September 26, 2019, the District received the attached claim, in the amount of \$85.00, from Colleen Hill of Calabasas for reimbursement of the cost of a plumber. The claimant states that District staff left a door tag on her home indicating a possible leak but failed to check the meter connection, which was loose and leaking. She alleges that the incident resulted in the additional expense of a plumber to locate the source of the leak at the District's meter.

Staff investigated the claim and recommends that it be denied.

RECOMMENDATION(S):

Deny the claim by Colleen Hill.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with denial of the claim.

DISCUSSION:

On July 11, 2019, Field Customer Service staff reported to the claimant's address to restore service after a shutoff for non-payment. While restoring service, staff noticed that the ball

valve was not working correctly and returned the following day to replace it. After completing the work, staff turned on the ball valve and flushed the water service through the first hose bib at the customer's house. There were no leaks in the meter box when staff left the property.

Almost a month later on August 19, 2019, Field Customer Service observed a continuous 1/4 GPM reading on the meter, indicating a possible leak and left a door tag for the customer.

On September 12, 2019, the District received a call from the customer complaining of low pressure. Field Customer Service staff responded and checked the pressure at the customer's hose bib before the house regulator. The reading was 135 psi, which is the same pressure as expected at the meter based on GIS data. As a result, Field Customer Service staff left a door tag and business card to advise the customer to have the house regulator checked for failure.

On September 17, 2019, Field Customer Service staff received a call from the customer and a plumber at approximately 10:15 a.m., regarding the pressure check five days prior. Field Customer Service staff advised the plumber to check the pressure at the back of the house at a hose bib to determine if the house regulator was failing.

The plumber stated that there was a small leak around the ball valve and/or fittings in the meter box. Field Customer Service staff went to the property, checked the meter box and found that it was full of water. Staff pumped out the meter box and noticed a leak after the meter at the ball valve swivel nut. The leak was about 1/2 GPM. The meter gaskets were in place, and staff tightened the swivel nut, stopping the leak immediately. Field Customer Service staff pumped the remaining water out of the box, and confirmed there were no additional leaks in the meter box.

The customer had questions regarding the pressure inside her home and staff checked the 1st hose bib before the house regulator and confirmed the reading of 135 PSI. Field Customer Service staff explained to the customer that if she was having pressure issues, she would need to call a plumber to have her house pressure regulator either adjusted or changed.

On September 18, 2019, the claimant called the District and spoke to the Office Customer Service Supervisor about the leak that was discovered at the meter, and the account was credited for the excessive water usage.

District staff responded appropriately to the customer's concerns in a timely manner. Staff notified the claimant of a possible leak on August 19, 2019. However, all subsequent calls to the District and from the claimant were concerning low water pressure.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Administrative Assistant

ATTACHMENTS:

Claim by Colleen Hill



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: Colleen Hill

Address/location of accident or occurrence: [Redacted]

Address to where replies/notices should be sent (if different from the above): [Redacted]

Telephone numbers: Home: Work/Cell: [Redacted]

Please answer the following questions. If more space is required, please attach additional sheets. Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.

- 1. When did damage or injury occur? (Give exact date and hour)
I do not have the date when your technician first worked on meter but it was prior to Aug 30th
2. Where did the damage or injury occur?
at the meter
3. How did the damage or injury occur? (Give full details)
Apparently, the connection was not properly tightened
4. What damage or injuries do you claim?

I want to be reimbursed for the plumbing bill I incurred trying to find a leak which in fact caused by the water co representative.

5. If this claim is for damage to property, are you the legal owner of said property?
Yes No . If not, please list name and address of property owner.

6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?

I don't have his name.

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

NOT an intentional act of omission. But the connection was not properly secured.

8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)

Amount claimed as of this date: \$ 85⁰⁰

Estimated amount of future expenses: \$ 0

Total Amount Claimed: \$ 85,00

Basis for computation of amounts claimed: Plumbing Invoice

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

see attachment

Colleen Hill

Signature of Claimant or Person Acting on Claimant's Behalf

9-26-19

Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 9/30/19 Time: 1:30 PM Recorded by: *Josie Lyman*
VIA U.S. Mail

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.

September 26, 2019

On August 19, 2019 the water company hung a notice on the door suggesting that there might be a water leak at the townhouse which I lease to Michael and Cathrine Knox. The address of the townhouse is:



My tenants notified me of the notice on August 27th and I spoke with a water company representative on August 30th. The person I spoke to suggested that I check for leaks and if necessary, call a plumber.

I contacted my tenants and asked them to check for leaks. They did so and reported back that they could find no leaks. They told me that they had seen a water company employee working in the area of the meter several weeks prior and they thought it might somehow be related. They called the water company themselves since their name is on the account.

Ray Vidal from the Las Virgenes Water District returned on September 12, 2019. He checked the PSI and suggested that the regulator might be failing. He did not check the meter.

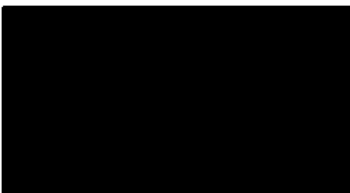
Hotline Plumbing came to the townhouse location on September 13, 2019 and I met them there. They checked the house again for leaks and could find none. They then checked the meter and saw that it was under water. I called Ray Vidal and put the plumber on the phone to talk to him. Ray Vidal then called the water company and arranged for a technician to come out. The gentleman responded within 30 minutes and I waited for him. He tightened the fittings and apologized to me for the problem. He was the same man who had worked on the meter before. He acknowledged this. I asked him to file a report so that my tenants could be reimbursed for the overcharge of water usage on their bill. He stated he would do that.

I spoke with Ursula from the water company in late September to confirm that their bill had been adjusted. At that time, it had not been adjusted, but Ursula confirmed to me that the adjustment would show up on the next bill.

Additionally, I have included the invoice for Hotline Plumbing in the amount of \$85.00. It should not be my financial responsibility to pay for a plumber to find errors caused by the water company and I would appreciate a reimbursement. My address is below for your convenience.

Thank you,

Colleen Hill



HOTLINE PLUMBING 233654
 Lic.#682431
 1636 N. Ontario St.
 Burbank, CA 91505

CUSTOMER'S ORDER NO. **233654** DEPARTMENT **(818) 270-8271 or (818) 349-2102** DATE **9/13/19**
 NAME **Colleen Hill**
 ADDRESS [REDACTED]
 CITY, STATE, [REDACTED]

SOLD BY **Genayni** CASH C.O.D. CHARGE ON ACCT. MOSE. RETD. PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	Service Fee		55
2			
3	Customer		
4	Discount		
5	\$40		
6			
7			
8			
9			
10			
11			
12			
13			
14	check / o/s		
15			
16			
17			
18			55

RECEIVED BY _____

A-5205
T-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim by Justin Sugarman

SUMMARY:

The District received the attached claim from Justin Sugarman of Agoura Hills on September 25, 2019. The claimant is seeking reimbursement in the amount of \$819.20 for a vehicle tire and rim that was allegedly damaged when running over a District-owned steel grate or meter box cover on September 3, 2019. Staff investigated the claim and recommends that it be denied.

RECOMMENDATION(S):

Deny the claim by Justin Sugarman.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with denial of the claim.

DISCUSSION:

The claimant states that the alleged damage to his vehicle took place on September 3, 2019, while driving down the road toward the community gate, and was caused by a steel cover in the road. He submitted pictures of an intact meter box cover. Staff investigated the claim and found no damage to the subject meter box. Additionally, the meter box in question is located on the side of the roadway and could only be hit by the claimants damaged tire on the rear

passenger side when traveling up the road on the shoulder, not down the road to the exit gate as reported. Staff also noted that there were previously steel plates across the roadway, but those plates have since been removed and are property of the Malibou Lake Mountain Club. Furthermore, the invoice that was submitted with the claim is dated August 31, 2019, prior to the date of the alleged damage on September 3, 2019.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Administrative Assistant

ATTACHMENTS:

Claim by Justin Sugarman

9-24-2019

SEP 24 19 4:54 PM

Las Virgenes Municipal Water District
24232 Las Virgenes Road Calabasas California 91302

To Whom it may concern:

My name is Justin Sugarman and I live at the top of Laguna Circle Drive across from Malibou lake. Earlier this month specifically Tuesday Sept. 3, I was heading down the road to the exit gate and my tire hit a steel Cover that was covering an access point which I believe was a water line that the Las Virgenes District Accesses. The cover had been there for several weeks it had constantly been run over and when I passed over it one night my tire had sank into the hole puncturing the tire and gouging my rim beyond repair. I had initially submitted the request for reimbursement to the Malibou Lake club who I thought operates the roads in the area and they have denied My claim for reimbursement so therefore I'm submitting this claim to you for reimbursement of cost for my rim and tire.

Please see attached exhibits.

Thank you...

Justin Sugarman



P.S. PLEASE FEEL FREE
TO CONTACT ME IF YOU WOULD
LIKE TO GO VISIT THE HOLE.

Rec'd 9/25/19 8AM
Justin Sugarman





MALIBOU LAKE MOUNTAIN CLUB, LTD.

29033 West Lake Vista Drive • Agoura, California 91301

TEL. 818-889-1211 • FAX 818-889-8214

September 16, 2019

Justin Sugarman



Via Mail/Email

Re: Claim for reimbursement for auto damage caused by metal plate

Dear Justin,

The Board of Directors has received and reviewed your claim for reimbursement for damage sustained to your vehicle's tire and rim in the amount of \$819.20 from the metal plate on Malibu Rancho Road which, according to your email, occurred on Tuesday, August 20, 2019.

This claim and request for reimbursement has been denied as Malibou Lake Mountain Club did not install the metal plate in question.

Further, Malibou Lake Mountain Club does not reimburse for damage sustained from roads.

While we are certainly sympathetic to the fact that your car sustained damage, such a claim on a public road would be handled in the same manner.

Sincerely,
MLMC Board of Directors

Malibou Lake Mountain Club, Ltd.
Evan Christensen
Office Manager
evan@maliboulake.com

Re: RV Email sent to office

1 message

Justin 

Thu, Aug 29, 2019 at 1:11 PM

To: Evan Christensen <evan@maliboulake.com>

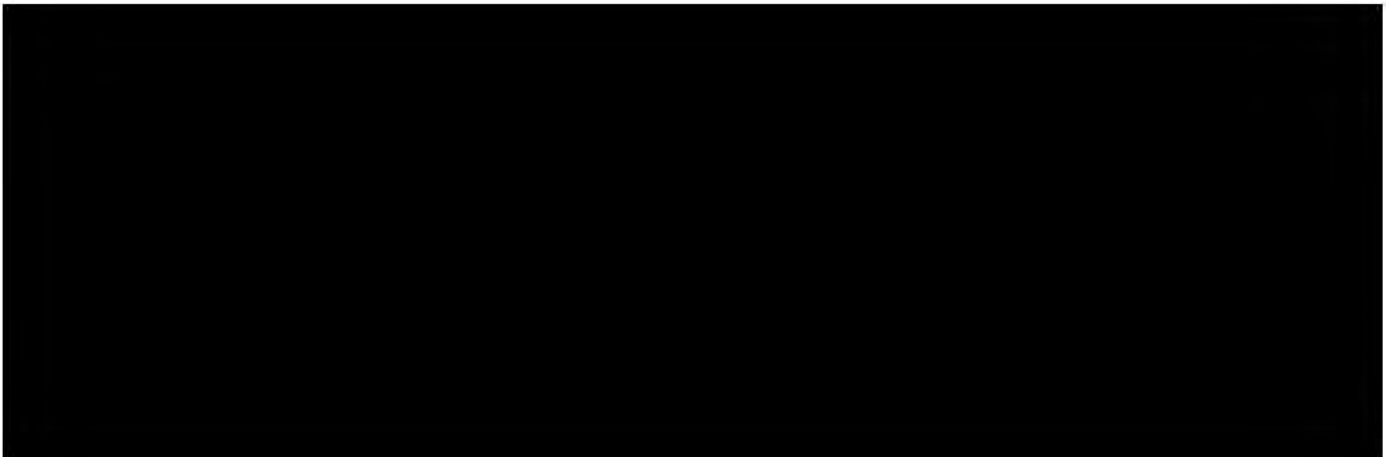
Good afternoon Evan I'll make this real quick last Tuesday I was heading down from my house and my tire hit a steel grate that is covering what I believe was an access point to a water line or whatever. The thing has been there for weeks it's been constantly run over and when I passed over it my tires sink into the hole puncturing the tire and gouging the rim please see attached photos.

So I'm submitting this as a claim for reimbursement of costs for a new rim and tire. I need to send it over to them today or tonight so hopefully you guys can work on this and reimburse me I appreciate it thank you let me know if there's any problems.

Here are the links to the parts we need:

<https://www.volvowholesaleparts.com/oem-parts/volvo-aluminum-rim-zephyrus-7-5-x-18in-31269420?c=bD03Jm49U2VhcmNoIFJlc3VsdHM%3D>

And Agoura Car Care has the tire for 165 not including mounting and tax so the approximate total is going to roughly 700. Thanks man...





20190829_123652.jpg
3537K



20190829_123713.jpg
4258K



20190829_123650.jpg
3582K



24400 Calabasas Rd. Calabasas, CA 91302
 Phone: (818) 431-9200 • www.bobsmithvolvocars.com

EPA # CAL000443311

SOLD TO	SHIPPED TO
SUGARMAN, LIZ	
[REDACTED]	
[REDACTED]	

RETURN POLICY: No returns on electrical or special order items. All claims and returned goods must be accompanied by this invoice. A restocking charge will be applied on all merchandise returned for credit. No returns after 30 days.

DISCLAIMER OF WARRANTIES: All warranties on the products sold hereby are those made by the manufacturer. The seller, BOB SMITH VOLVO, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and BOB SMITH VOLVO, neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

YOUR PURCHASE ORDER	TERMS	INVOICE DATE	INVOICE NUMBER P3
	Payment Due Upon Receipt	8/31/19	5002363 1
SHIP VIA	SALESPERSON'S NAME		
Deliver	LUIS MARISCAL		

QTY.	DESCRIPTION	SOURCE	LIST	NET	AMOUNT
1	31269420-1 : ALUMINIUM RIM YV4902ND9F1196096 parts prepaid	*	576.00	576.00	576.00

DATE PRINTED	8/31/19	TIME	12:01:08	SERVICES OR EQUIPMENT	
PARTS DEPARTMENT HOURS 7:30 a.m. to 6:00 p.m. Mon - Fri <h1 style="margin: 0;">Thank You!</h1>				SHIPPING	576.00
				C.O.D. CHARGE	
				SALES TAX OR TAX I.D.	54.72
				DEPOSIT ON CONTRACT	
				TOTAL	630.72
				CREDIT CARDS 031209	630.72

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS

X

AGOURA CAR CARE
 29166 ROADSIDE DR
 AGOURA HILLS CA 91301
 818-865-9821

29166 ROADSIDE DRIVE
 AGOURA HILLS, CA 91301

Phone: 818-865-9821
 BAR NO: AB226327
 EPA NO: CAL 000298732

Terminal ID: ****983 ***0

9/4/19 2:17 PM

VISA CREDIT - INSERT
 AID: A0000000031010
 ACCT #: *****2686

CREDIT SALE
 UID: 924746227786 REF #: 9957
 BATCH #: 927 AUTH #: 004099

AMOUNT \$188.48

APPROVED

ARQC - 6CB3438BCA375568

CUSTOMER COPY

JGARMAN

INVOICE NUMBER 2076404

September 4, 2019 14:17

WORK PHONE: () - ADVISOR: D.W.
 Brown P/T: 09/04/2019 @ : ENGINE 6-2953
 .196096 MILEAGE 69,033

PART DESCRIPTION	PRICE	EXT. PRICE
CON EXTREMECONTACT DWS06 2	155.00	155.00

CODE	LABOR OPERATION	PRICE
SUB	DISPOSAL FEE (*)	2.00
SUB	CA STATE TIRE TAX	1.75
229	BALANCING AND MOUNTING	15.00
TIRE PRESSURE READINGS		
	LF: 35 RF:35 LR: 35 RR:35	

Phone when ready
 Yes NO

THANK YOU FOR YOUR PURCHASE
 MUST BE PERFORMED WITHIN A 24 MONTH 24K
 MILE PRO-RATED WARRANTY BASED ON USAGE ASK FOR DETAILS

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH THE NECESSARY MATERIAL AND HEREBY GRANT YOU AND/OR YOUR EMPLOYEES PERMISSION TO OPERATE THE VEHICLE HEREIN DESCRIBED ON STREETS, HIGHWAYS OR ELSEWHERE FOR THE PURPOSE OF TESTING AND/OR INSPECTION. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. I UNDERSTAND THAT THIS REPAIR FACILITY IS NOT AN INSURER OF SAID VEHICLE AND WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE BEYOND YOUR CONTROL. A STORAGE FEE OF \$20.00 PER DAY WILL BE ADDED TO REPAIR BILL IF VEHICLE IS NOT PICKED UP WITHIN THREE (3) WORKING DAYS OF COMPLETION OF WORK.

AUTHORIZED BY X

ORIGINAL ESTIMATE 188.48

I ACKNOWLEDGE NOTICE AND ORAL APPROVAL OF AN INCREASE IN THE ORIGINAL ESTIMATED PRICE.

(SIGNATURE OR INITIALS)

DISCARD PARTS
 SAVE PARTS
 CODE N = NEW R = REBUILT U = USED C = REFUNDABLE CORE DEPOSIT

RECOMMENDED SERVICES / FUTURE VEHICLE NEEDS

VISA	188.48
M/C	0.00
AM. EXP	0.00
DSCVR	0.00
OTHER	0.00
CHECK	0.00
CASH	0.00
NAPA	0.00
GW/WTY	0.00
D. C/C	0.00
ATM	0.00
AM. PD.	188.48

TOTALS	
PARTS	155.00
SUBLET	3.75
LABOR	15.00
HAZ. WASTE	0.00
SUB TOTAL	173.75
TAX	14.73
TOTAL	188.48



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Resolution of Intent for Continuation of Potable Water Standby Charge

SUMMARY:

The District proposes to continue its Potable Water Standby Charge to support its Potable Water Replacement Program (Program). Prior to Fiscal Year (FY) 1995-96, the Program was funded entirely through the District's potable water rate structure. However, in June 1995, the District implemented a "Standby Charge," pursuant to the Municipal Water District Law of 1911, to augment the Potable Water Replacement Fund with a steady source of alternate income. The Potable Water Standby Charge is assessed on both improved and vacant properties, recognizing that funded improvements benefit both current and future customers.

The Standby Charge has been renewed each year since FY 1995-96, and staff recommends its continuation for FY 2020-21. No change is proposed for the FY 2020-21 Standby Charge; it would continue to be ten dollars (\$10.00) per parcel per year for parcels of one acre and less, and ten dollars (\$10.00) per acre and each portion thereof per year for parcels greater than one acre.

RECOMMENDATION(S):

Pass, approve and adopt the proposed Resolution of Intent for continuing the Standby Charge pursuant to the Municipal Water District Law of 1911; order notification for those properties that changed ownership since the last Standby Charge assessment; order publication of a Notice of Public Hearing in a newspaper of general circulation once a week for a two-week period; and set a public hearing on the matter for 9:00 a.m. on January 7, 2020.

RESOLUTION NO. 2564

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2020

(Reference is hereby made to Resolution No. 2564 on file in the District's Resolution Book

and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Continuation of the standby charge would generate approximately \$510,000 for Fiscal Year 2020-21.

DISCUSSION:

For the first three years of assessing the Standby Charge, the District notified all landowners within the District by postcard of the public hearing to initiate or continue the Standby Charge. In conjunction with the mass mailing, a notice of the time, place and purpose of the public hearing was published in a newspaper of general circulation once a week for a two-week period. As this procedure was followed for three consecutive years, state law allows for an alternative procedure to provide notification to only those properties that have changed ownership since the last Standby Charge assessment. The alternative procedure has been used since 1998 and is recommended for the FY 2020-21 notification. In addition, a publication of the Notice of Public Hearing will be placed in a newspaper of general circulation once a week for a two-week period.

A Standby Charge Deferral Program is available for property owners who receive little or no benefit from the District's water system. The deferral, once executed, remains in effect until:

1. The property owner receives a benefit from the District's water system;
2. The Standby Charge is discontinued; or
3. The property owner terminates the deferral in writing and pays the deferred charges due to the District for up to a 10-year maximum.

Staff recommends continuance of the Standby Charge to provide a fixed source of income that will supplement the Potable Water Replacement Fund and provide an equitable means of assessing existing and future customers for a portion of costs of replacing the potable water system.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

RESOLUTION NO. 2564

RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2020

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose and Scope

This Resolution initiates proceedings to continue to levy a water standby charge for the fiscal year commencing July 1, 2020, to finance water replacement programs of the District. The standby charge is based upon an engineering report that is on file with the District.

Section 2. Affected Lands

Lands within the Las Virgenes Municipal Water District service boundaries are affected by this Resolution.

Section 3. Proposed Charge

- (a) The proposed standby charge shall not exceed \$10.00 per acre per year or \$10.00 per parcel of less than one acre per year for each parcel of affected land.
- (b) It is also proposed that variances to the above charges be granted for unusual circumstances.

Section 4. Public Hearing

- (a) The Board shall conduct a public hearing at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California, on January 7, 2020, at the hour of 9:00 a.m., or as soon thereafter as the matter can be heard, to consider the continuation of the standby charges described herein. The Board will hear and consider all objections or protests, if any, to the proposed charges.
- (b) The Notice of Public Hearing shall be in the form required by law. The notice shall be mailed at least twenty-one days prior to the date set for the hearing to each owner of land for which ownership has changed since the last standby assessment or availability charge was fixed as shown on the last equalized assessment roll, or known to the Secretary of the District. The notice shall also be published at least once a week for two weeks prior to the date set for the hearing in a newspaper of general circulation printed and published within the District, if there is one, and if not, then in a newspaper of general circulation printed and published in Los Angeles County.

[THIS AREA INTENTIONALLY LEFT BLANK]

PASSED, APPROVED AND ADOPTED this 5th day of November 2019.

Jay Lewitt, President

ATTEST:

Charles Caspary, Secretary

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel

(SEAL)



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

Subject : Jim Bridger Road Pipeline Replacement Project: End of Emergency

SUMMARY:

On September 23, 2019, the Board adopted Resolution No. 2563, declaring an emergency to replace and upsize approximately 1,000 linear feet of deteriorated 6-inch asbestos cement (AC) pipe with 8-inch polyvinyl chloride (PVC) pipe along Jim Bridger Road between Jed Smith Road and the nearest shut off valve. The water main replacement is now complete. As a result, staff recommends that the Board declare an end to the emergency.

RECOMMENDATION(S):

Declare an end to the emergency for the construction of 1,000 linear feet of 8-inch PVC water main along Jim Bridger Road, from Jed Smith Road to the nearest shut off valve.

FISCAL IMPACT:

No

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The cost of the water main replacement was \$200,600, which includes construction of the new water main and repair of the asphalt. Sufficient funding for the work is available in the adopted Fiscal Year 2019-20 Budget.

DISCUSSION:

On September 6, 2019, the Board awarded a professional services agreement to Cannon Corp Consultants to prepare plans and specifications to replace and upsize the deteriorated

6-inch water main along Jim Bridger, between Jed Smith Road and Ashely Ridge Road, to an 8-inch PVC water main. After the award of the design work to Cannon Corp, another water main break occurred on the same stretch of the pipeline. This break was the fourth water main failure that occurred within the same month, prompting an emergency declaration.

On September 23, 2019, the Board adopted Resolution No. 2563 and declared an emergency to replace the first 1,000 linear feet of deteriorated 6-inch AC pipe with 8-inch PVC, along Jim Bridger Road between Jed Smith Road and the nearest shut off valve. This stretch of pipe was identified and located to include the areas where the most recent breaks had occurred. Staff solicited three quotations with Toro Enterprises being the lowest, in the amount of \$200,600. The design for the remaining 1,000 linear feet of pipe, from the shutoff valve to Ashley Ridge Road, is currently underway, and construction is anticipated to begin in late December 2019 and completed by February 2020.

The project, as declared by emergency declaration under adopted Resolution No. 2563, is now complete, and the new 8-inch water main is currently in service. Staff recommends that the Board declare an end to the emergency.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Eric Schlageter, P.E., Principal Engineer



Memorandum

To: Las Virgenes – Triunfo JPA
 From: Syrus Devers, Best Best & Krieger
 Date: October 29, 2019
 Re: Monthly State Political Report

Legislative Report

The Legislature is slowly coming back to life after the unofficial post end-of-session hiatus. The main activity through November will be informational hearings. None of the hearings currently set relate directly to water, but the connection between wildfires and water districts is the subject of frequent conversation in Sacramento. The three main themes are liability of water districts if loss of water pressure hinders firefighting efforts, use of emergency backup generators during planned and unplanned power outages, and the cost of insurance in areas threatened by wildfires. Las Virgenes and BB&K are working closely with CMUA on a legislative proposal on air pollution control regulations that govern the use of emergency backup generators. ACWA is considering a separate proposal on the same topic.

Administrative Report

Water affordability will remain the focus of significant regulatory efforts in direct and indirect means through the end of the year. At the forefront is the Office of Environmental Health Hazard Assessment's (OEHHA) initial draft of their mapping tool for determining water affordability. Water districts are concerned about the public's perception of water quality and rates if the criteria being used doesn't account for differing water costs throughout the state, and different income levels and property values when evaluating whether or not water is affordable. The analysis also touches on water quality that raises a host of issues. For example, if the number of times a district exceeded MCL's for water quality over a set number of years is a factor, a district with three violations five years ago, and none since due to corrective action, will score worse than a district with two recent violations. All of this underscores what has been said a million times but still isn't heard—if it involves water, it's never simple.



Significant attention is turning to the regulatory efforts that threaten to trap water districts between conflicting goals. The Human Right to Water and prohibitions on water shutoffs, to give two examples, seek to make water more affordable, but contaminant control regulations cut in the opposite direction. One example is PFOS/PFAS regulations. If SWRCB follows through on public comments and lowers the response level for PFOS/PFAS to anything near the notification levels, significant sources of groundwater will become unavailable for drinking water use which will dramatically increase the cost of water. Some districts could literally see water costs doubling in order to purchase more imported water. If demand for imported water goes up significantly, the impacts will ripple through the water industry.

The SWCB is also developing an economic feasibility analysis tool to use when setting MCLs. The current effort involves MCLs for Chrome-6, but the SWRCB staff has indicated that the tool is being developed for use in setting any MCL. If so, how that tool works could have dramatic fiscal implications for both municipal entities and special districts. BB&K is currently organizing meetings with SWRCB members, key staff, and legislators to highlight these concerns.



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To: Las Virgenes – Triunfo JPA Board of Directors
From: John Freshman and Ana Schwab
Date: October 11, 2019
RE: Federal Report

Federal Appropriations

The President signed a stopgap spending measure which funds the government through November 21st. It seems likely that another continuing resolution will be passed through the end of December to give legislators time to negotiate the more controversial spending bills.

On September 25th, the Senate Appropriations Subcommittee passed a \$35.89 billion appropriations bill for Interior-Environment. The Senate appropriated \$9.01 billion for the Environmental Protection Agency (EPA), a \$161 million increase from last year's fiscal bill. The House version appropriates \$9.53 billion, about a \$500 million difference from the Senate version.

Congress is in recess until October 15th, when both chambers will return in session. Senate Appropriations Chairman Richard Shelby (R-AL) and Vice Chairman Patrick Leahy (D-VT) are pushing for Majority Leader Mitch McConnell (R-KY) to bring the approved 10 of the 12 spending bills to the floor for votes upon return; eight of those ten— Commerce-Justice-Science, Interior-Environment, Legislative Branch and State and Foreign Operations—were passed unanimously by 31-0 votes.

After the Senate votes on their spending bill measures, they will have to negotiate with the House for a set of allocations for all 12 subcommittees. Allocations are currently being discussed between staffers for Shelby, Leahy, and House Appropriations Chairwoman Nita Lowey (D-NY). A bipartisan path will be needed in order for the Chambers to garnish support on appropriations. The Defense, Labor-HHS-Education, Homeland Security and Military Construction-VA spending measures are among the controversial spending bills. House Democrats do not want to include funding for the border wall, which will potentially be a future issue in negotiations in the upcoming weeks.



PFAS

U.S. District Court for the Southern District of Ohio Judge Edmund Sargus rejected a request by 3M Co., DuPont Co. and other companies' plea to toss a class-action lawsuit seeking monetary funds to study the human health impacts of substances known as PFAS.

In Congress, thirteen bills addressing PFAS passed the House Energy and Commerce Subcommittee on the Environment and Climate Change by voice vote. Reps. Debbie Dingell (D-MI) and Fred Upton (R-MI) are pushing for H.R. 535, which would require the EPA to designate PFAS as a hazardous substance under the Superfund law. This bill would require the Defense Department to clean up military bases contaminated with PFAS.

Some of the bills have bipartisan support, while others are heeded with more caution by Republican lawmakers. Rep. Greg Walden (R-OR) said, "My understanding is that is the work under the law that the EPA is conducting right now with their scientists is to go through and determine from a scientific standpoint which ones should be covered [and] which ones shouldn't be."

EPA Administrator Wheeler is not supportive of the legislation. "By putting the label ahead of the science, this bill will be nearly impossible to implement for many of the PFAS compounds," Wheeler said.

The EPA is determining whether the agency should designate PFOA and PFOS under Superfund, but the agency has not decided how to proceed with a rulemaking.

Endangered Species Act

A coalition of cities and states led by California, Massachusetts and Maryland sued the Interior and Commerce departments over a new set of rule changes to the Endangered Species Act (ESA). They filed their complaint in the U.S. District Court of the Northern District of California. The coalition contends that the new rules violated the ESA and the Administrative Procedure Act and National Environmental Policy Act. Other groups, such as the Center for Biological Diversity, Defenders of Wildlife, filed similar suits in the same federal court.

Meanwhile in Washington, House Democrats and Republicans hold conflicting views on the changes to ESA. Democratic members want to reverse the new Interior Department regulations, which they believe weakens ESA. Republican members would like to modify several parts of the ESA and codify the Trump administration's new rules. It is unclear what legislative path the divided House will follow.



Water Infrastructure Improvements for the Nation (WIIN) Act

The U.S. Environmental Protection Agency (EPA) has announced the availability of nearly \$43 million in grants for Small and Disadvantaged Communities to improve and protect their drinking water under the Water Infrastructure Improvements for the Nation (WIIN) Act. These grants will support clean drinking water projects in areas that otherwise would not have the resources to finance them, promoting the environmental and public health of communities in need across the nation.

Who can apply?

States, tribes and territories can receive assistance under this grant program. EPA will award grants noncompetitively to states and territories and provide direct support to tribes for projects or activities that emphasize drinking water improvements in underserved communities. To qualify for this funding a community must be identified by the state as being disadvantaged under the affordability criteria established by the SDWA or may become a disadvantaged community as a result of carrying out a project or activity. A project in a small community is eligible for assistance if the community served has a population of less than 10,000 individuals and lacks the capacity to finance a project to comply with the SDWA.

EPA is accepting grant applications from states and territories to receive assistance. Tribes may contact EPA Regional Offices learn more about the tribal allotment of this grant and the regional processes.

For more information, visit: <https://www.epa.gov/safewater/grants>.

Desalination and Water Purification Research Program

The Bureau of Reclamation has released a funding opportunity for the Desalination and Water Purification Research Program. The goal of the DWPR Program is to increase water supplies by reducing the cost, energy consumption and environmental impacts of treating impaired and otherwise unusable waters.

Funding is available, subject to appropriations, in two areas: laboratory and pilot-scale projects.

- Laboratory scale projects are typically bench scale studies involving small flow rates. They are used to determine the viability of a novel process, new material or process modification. Federal funding is limited to no more than \$250,000 and must be completed within two years.
- Pilot-scale projects test a novel process at a sufficiently large scale to determine the technical, practical and economic viability of the process and are generally preceded by



laboratory studies that demonstrate the technology works. Federal funding is limited to no more than \$800,000 per proposal and must be completed within three years.

Applicants must provide at least 75% non-federal cost-share with the exception of institutions of higher education, United States-Mexico binational research foundations and inter-university research programs.

To view this funding opportunity, visit www.grants.gov and search for funding opportunity number BOR-DO-20-F004. Applicants for desalination and water purification research project funding must submit their proposals by 4 p.m. MST on Wednesday, Dec. 4, 2019.

To learn more about Reclamation's Desalination and Water Purification Research Program please visit www.usbr.gov/research/dwpr.

84 FR 44976 Endangered Species Act - U.S. Fish and Wildlife Service and NOAA Fisheries Update Effective Date of Section 7 Final Rule under the Endangered Species Act

In order to ensure federal government actions are not likely to jeopardize the continued existence of listed species – or destroy or adversely modify their critical habitat – federal agencies must consult with the U.S. Fish and Wildlife Service and NOAA Fisheries under Section 7 of the ESA. The revisions to the implementing regulations clarify the interagency consultation process and make it more efficient and consistent.

The revisions to the regulations clarify, interpret and implement portions of the ESA concerning interagency cooperation procedures.

The effective date of this final rule that published on August 27, 2019, at 84 FR 44976, is now delayed from September 26, 2019, to October 28, 2019.

For more information on the final rule, please visit: https://www.fws.gov/endangered/improving_ESA/regulation-revisions.html.

84 FR 50032 – Proposed Information Collection Request; Comment Request; Procedures for Implementing the National Environmental Policy Act and Assessing the Environmental Effects Abroad of EPA Actions (Renewal)

The Environmental Protection Agency is planning to submit an information collection request (ICR), “Procedures for Implementing the National Environmental Policy Act and Assessing the Environmental Effects Abroad of EPA Actions” (EPA ICR No. 2243.08, OMB Control No. 2020-0033) to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act. Before doing so, the EPA is soliciting public



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comments on specific aspects of the proposed information collection as described below. This is a proposed extension of the ICR, which is currently approved through January 31, 2020. An Agency may not conduct, or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

Submit your comments, referencing Docket ID No. EPA-HQ-OA-2019-0296, online using www.regulations.gov (our preferred method) or by mail to: EPA Docket Center, Environmental Protection Agency, Mail Code 28221T, 1200 Pennsylvania Ave. NW, Washington, DC 20460.

84 FR 53437- Agency Information Collection Activities; Proposed Collection; Comment Request; RCRA Subtitle C Reporting Instructions and Forms

The Environmental Protection Agency (EPA) is planning to submit the information collection request (ICR), “RCRA Subtitle C Reporting Instructions and Forms” (EPA ICR No. 0976.19, MB Control No. 2050-0024) to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act (PRA). Before doing so, the EPA is soliciting public comments on specific aspects of the proposed information collection as described below. This is a proposed extension of the ICR, which is currently approved through May 30, 2020. An Agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

Submit your comments, referencing by Docket ID No. EPA-HQ-OLEM-2019-0558, online using www.regulations.gov (our preferred method), by email to rcra-docket@epa.gov, or by mail to: EPA Docket Center, Environmental Protection Agency, Mail Code 28221T, 1200 Pennsylvania Ave. NW, Washington, DC 20460.

**LAS VIRGENES TRIUNFO - HIGH PRIORITY LEGISLATION IN THE 116TH CONGRESS
THROUGH OCTOBER 9, 2019**

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 34</u> Energy and Water Research Integration Act of 2019</p>	<p>To ensure consideration of water intensity in the Department of Energy’s energy research, development, and demonstration programs to help guarantee efficient, reliable, and sustainable delivery of energy and clean water resources.</p>	<p>Introduced by Rep. Eddie Bernice Johnson (D-TX) – January 3, 2019</p> <p>Passed/agreed to in the House – July 23, 2019.</p> <p>Introduced in the Senate</p>	
<p><u>S. 47</u> Natural Resources Management Act</p>	<p>This bill sets forth provisions regarding various programs, projects, activities, and studies for the management and conservation of natural resources on federal lands.</p> <ul style="list-style-type: none"> ● Specifically, the bill addresses, among other matters ● land conveyances, exchanges, acquisitions, withdrawals, and transfers; ● national parks, monuments, memorials, wilderness areas, wild and scenic rivers, historic and heritage sites, and other conservation and recreation areas; ● wildlife conservation; ● helium extraction; ● small miner waivers of claim maintenance fees; ● wildland fire operations; ● the release of certain federal reversionary land interests; ● boundary adjustments; ● the Denali National Park and Preserve natural gas pipeline; ● fees for medical services in units of the National Park System; ● funding for the Land and Water Conservation Fund; ● recreational activities on federal or nonfederal lands; ● a national volcano early warning and monitoring system; ● federal reclamation projects; and ● search-and recovery-missions. <p>In addition, the bill reauthorizes the National Cooperative Geologic Mapping Program.</p>	<p>Introduced by Sen. Lisa Murkowski (R-AK) – January 8, 2019</p> <p>Signed into law on March 12, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>S. 40</u> <u>Bureau of Reclamation Transparency Act</u></p>	<p>To require the Secretary of the Interior to submit to Congress a report on the efforts of the Bureau of Reclamation to manage its infrastructure assets.</p>	<p>Introduced by Sen. John Barrasso (R-WY) – January 8, 2019</p>	
<p><u>H.R. 357</u> <u>Sacramento-San Joaquin Delta National Heritage Area Act</u></p>	<p>To establish the Sacramento-San Joaquin Delta National Heritage Area. The boundaries of the Heritage Area shall be in the counties of Contra Costa, Sacramento, San Joaquin, Solano, and Yolo in the State of California, as generally depicted on the map entitled “Sacramento-San Joaquin Delta National Heritage Area Proposed Boundary”, numbered T27/105,030, and dated October 2012.</p>	<p>Introduced by Rep. John Garamendi (D-CA) – January 9, 2019 Signed into law on March 12, 2019 as part of S. 47 – Natural Resources Management Act</p>	
<p><u>H.R. 535</u> <u>PFAS Action Act of 2019</u></p>	<p>To require the Administrator of the Environmental Protection Agency to designate per- and polyfluoroalkyl substances as hazardous substances under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980.</p>	<p>Introduced by Rep. Debbie Dingell (D-MI) – January 14, 2019</p>	
<p><u>H.R. 579</u> <u>Water Rights Protection Act of 2019</u></p>	<p>To prohibit the conditioning of any permit, lease, or other use agreement on the transfer of any water right to the United States by the Secretaries of the Interior and Agriculture, and for other purposes.</p>	<p>Introduced by Rep. Scott Tipton (R-CO) – January 15, 2019</p>	
<p><u>H.R. 664</u> <u>Recreational Lands Self-Defense Act of 2019</u></p>	<p>To protect the right of individuals to bear arms at water resources development projects administered by the Secretary of the Army, and for other purposes</p>	<p>Introduced by Rep. Bob Gibbs (D-OH) – January 17, 2019</p>	
<p><u>H.R. 667</u> <u>Regulatory Certainty for Navigable Waters Act</u></p>	<p>To repeal the Waters of the United States rule and amend the Federal Water Pollution Control Act</p>	<p>Introduced by Rep. Jamie Herrera Beutler (R-WA) – January 17, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 658</u> <u>National Infrastructure Development Bank Act of 2019</u></p>	<p>To facilitate efficient investments and financing of infrastructure projects and new job creation through the establishment of a National Infrastructure Development Bank, and for other purposes. Highlighting environmental infrastructure projects which include drinking water, waste water treatment facility, and stormwater management system.</p>	<p>Introduced by Rep. Rosa DeLauro (D-CT) – January 17, 2019</p>	
<p><u>H.R. 807</u> <u>Water and Agriculture Tax Reform Act of 2019</u></p>	<p>To amend the Internal Revenue Code of 1986 to facilitate water leasing and water transfers to promote conservation and efficiency.</p>	<p>Introduced by Rep. Ken Buck (R-CO) – January 28, 2019</p>	
<p><u>H.R. 843</u> <u>Reform EPA Act</u></p>	<p>To amend the Federal Water Pollution Control Act to clarify when the Administrator of the Environmental Protection Agency has the authority to prohibit the specification of a defined area, or deny or restrict the use of a defined area for specification, as a disposal site under section 404 of such Act, and for other purposes.</p>	<p>Introduced by Rep. Bob Gibbs (R-OH) – January 29, 2019</p>	
<p><u>H.R. 855</u> <u>STRONG Act</u></p>	<p>To minimize the economic and social costs resulting from losses of life, property, well-being, business activity, and economic growth associated with extreme weather events by ensuring that the United States is more resilient to the impacts of extreme weather events in the short- and long-term, and for other purposes. Key sectors shall include water management, including supply and treatment; infrastructure, including natural and built forms of water and wastewater services;</p>	<p>Introduced by Rep. Scott Peters (D-CA) – January 29, 2019</p>	
<p><u>S. 308</u> <u>Santa Ana River Wash Plan Land Exchange Act</u></p>	<p>A bill to direct the Secretary of the Interior to convey certain Federal lands in San Bernardino County, California, to the San Bernardino Valley Water Conservation District, and to accept in return certain non-Federal lands, and for other purposes</p>	<p>Introduced by Sen. Dianne Feinstein (D-CA) – January 31, 2019</p>	
<p><u>S. 361</u> <u>Water and Agriculture Tax Reform Act of 2019</u></p>	<p>A bill to amend the Internal Revenue Code of 1986 to facilitate water leasing and water transfers to promote conservation and efficiency.</p>	<p>Introduced by Sen. Cory Gardner (R-CO) – February 6, 2019</p>	
<p><u>H.R. 1067</u> <u>Santa Ana River Wash Plan Land Exchange Act</u></p>	<p>To direct the Secretary of the Interior to convey certain Federal lands in San Bernardino County, California, to the San Bernardino Valley Water Conservation District, and to accept in return certain non-Federal lands, and for other purposes.</p>	<p>Introduced by Rep. Pete Aguilar (D-CA) – February 7, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>S. 376</u> <u>Defense of Environment and Property Act of 2019</u></p>	<p>A bill to amend the Federal Water Pollution Control Act to clarify the definition of navigable waters, and for other purposes.</p>	<p>Introduced by Sen. Rand Paul (R-KY) – February 7, 2019</p>	
<p><u>H.R. 1137</u> <u>To amend the Water Resources Development Act of 1986 to repeal the authority relating to reprogramming during national emergencies.</u></p>	<p>To amend the Water Resources Development Act of 1986 to repeal the authority relating to reprogramming during national emergencies.</p>	<p>Introduced by Rep. John Garamendi (D-CA) – February 11, 2019</p>	
<p><u>H.R. 1162</u> <u>Water Recycling Investment and Improvement Act</u></p>	<p>To extend the authorization of the Bureau of reclamation’s Title XVI competitive grants program, and increases the authorized funding levels from \$50 million to \$500 million. Further the legislation expands the geographic scope of the program by removing a requirement that projects be located in sustained drought or disaster areas, makes the program truly competitive by removing a requirement that Congress sign off on each selected project, and modernizes the individual program funding cap from \$20 million to \$30 million.</p>	<p>Introduced by Rep. Grace Napolitano (D-CA) – February 13, 2019 Subcommittee on Water, Oceans, and Wildlife hearing - June 13, 2019</p>	<p><i>Support</i></p>
<p><u>H.R. 1334</u> <u>Outdoor Recreation Legacy Partnership Grant Program Acts</u></p>	<p>To provide grants for projects to acquire land and water for parks and other outdoor recreation purposes and to develop new or renovate existing outdoor recreation facilities.</p>	<p>Introduced by Rep. Nanette Barragan (D-CA) – February 25, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 1331</u> <u>Local Water Protection Act</u></p>	<p>To amend Section 319(j) of the Federal Water Pollution Control Act (33 U.S.C. 1329 (j)) is amended by striking “subsections (h) and (i) not to exceed” and all that follows through “fiscal year 1991” and inserting “subsections (h) and (i) \$200,000,000 for each of fiscal years 2020 through 2024”.</p>	<p>Introduced by Rep. Annie Craig (D-MN) – February 26, 2019</p> <p>Passed/agreed to in House - April 8, 2019. Introduced in the Senate.</p>	
<p><u>H.R. 1429</u> <u>Drinking Water Infrastructure for Job Creation Act</u></p>	<p>Making supplemental appropriations, of \$7,500,000,000, for fiscal year 2019 for the Drinking Water State Revolving Funds, and for other purposes.</p>	<p>Introduced by Rep. Maxine Waters (D-CA) – February 28,2019</p>	
<p><u>S. 611</u> <u>Water Affordability, Transparency, Equity, and Reliability Act of 2019</u></p>	<p>To establish a trust fund, of \$34,850,000,000, to provide for adequate funding for water and sewer infrastructure, and for other purposes.</p>	<p>Introduced by Sen. Bernie Sanders (I-VT) – February 28, 2019</p>	
<p><u>H.R. 1417</u> <u>Water Affordability, Transparency, and Reliability Act of 2019</u></p>	<p>To establish a trust fund, of \$34,850,000,000, to provide for adequate funding for water and sewer infrastructure, and for other purposes.</p>	<p>Introduced by Rep. Brenda Lawrence (D-MI) – March 1, 2019</p>	
<p><u>H.R. 1497</u> <u>Water Quality Protection and Job Creation Act of 2019</u></p>	<p>To amend the Federal Water Pollution Control Act to reauthorize certain water pollution control programs, and for other purposes. The legislation would authorize \$120,000,000 for each of fiscal years 2020 through 2024.”.</p>	<p>Introduced by Rep. Pete DeFazio (D-OR) – March 6, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 1621</u> <u>Water Supply Permitting Coordination Act</u></p>	<p>To authorize the Secretary of the Interior to coordinate Federal and State permitting processes related to the construction of new surface water storage projects on lands under the jurisdiction of the Secretary of the Interior and the Secretary of Agriculture and to designate the Bureau of Reclamation as the lead agency for permit processing, and for other purposes.</p> <p>To extend the NPDES permit period from 5 years to 10 years.</p>	<p>Introduced by Rep. Tom McClintock (R-CA) – March 7, 2019</p>	
<p><u>H.R. 1764</u> <u>To amend the Federal Water Pollution Control Act with respect to permitting terms, and for other purposes.</u></p>		<p>Introduced by Rep. John Garamendi (D-CA) – March 14, 2019</p>	<p><i>Support (with condition of needing Napolitano's support on the bill as well)</i></p>
<p><u>H.R. 2030</u> <u>Colorado River Drought Contingency Plan Authorization Act</u></p>	<p>This bill requires the Department of the Interior to carry out the Colorado River Drought Contingency Plan which was submitted to Congress on March 19, 2019, by Arizona, California, Colorado, Nevada, New Mexico, Utah, and Wyoming. Interior must execute the plan without delay and operate applicable Colorado River System reservoirs accordingly.</p>	<p>Introduced by Rep. Raul Grijalva (D-AZ) – April 2, 2019</p> <p>Signed into law on April 16, 2019</p>	
<p><u>S. 1057</u> <u>Colorado River Drought Contingency Plan Authorization Act</u></p>	<p>This bill requires the Department of the Interior to carry out the Colorado River Drought Contingency Plan which was submitted to Congress on March 19, 2019, by Arizona, California, Colorado, Nevada, New Mexico, Utah, and Wyoming. Interior must execute the plan without delay and operate applicable Colorado River System reservoirs accordingly</p>	<p>Introduced by Sen. Martha McSally (R-AZ) – April 8, 2019</p> <p>Passed the Senate on April 9, 2019.</p> <p>Introduced in the House</p>	
<p><u>S. 1087</u> <u>Water Quality Certification Improvement Act of 2019</u></p>	<p>To amend the Federal Water Pollution Control Act to make changes with respect to water quality certification, and for other purposes.</p>	<p>Introduced by Sen. John Barrasso (R-WY) – April 9, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 2215</u> <u>San Gabriel</u> <u>Mountains Foothills</u> <u>and Rivers</u> <u>Protections Act</u></p>	<p>The legislation would designate over 30,000 acres of protected wilderness and 45.5 miles of protected rivers and expand the San Gabriel Mountains National Monument, establish a National Recreation Area along the foothills and the San Gabriel Corridor. The bill would expand the borders of the monument to include the western Angeles National Forest</p>	<p>Introduced by Rep. Judy Chu (D-CA) – April 10, 2019</p> <p>Subcommittee on Natural Parks, Forests, and Public Lands hearing held - July 10, 2019</p>	
<p><u>S. 1109</u> <u>San Gabriel</u> <u>Mountains Foothills</u> <u>and Rivers</u> <u>Protection Act</u></p>	<p>To establish as a unit of the National Park System the San Gabriel National Recreation Area in the State of California, and for other purposes.</p>	<p>Introduced by Sen. Kamala Harris (D-CA) – April 10, 2019</p>	
<p><u>H.R. 2205</u> <u>Water Quality</u> <u>Certification</u> <u>Improvement Act of</u> <u>2019</u></p>	<p>To amend the Federal Water Pollution Control Act to make changes with respect to water quality certification, and for other purposes.</p>	<p>Introduced by Rep. David McKinley (R-WV) – April 11, 2019</p>	
<p><u>H.R. 2287</u> <u>Federal Regulatory</u> <u>Certainty for Water</u> <u>Act</u></p>	<p>This bill nullifies the Clean Water Rule that was issued on May 27, 2015, by the Environmental Protection Agency and the U.S. Army Corps of Engineers. The rule describes the scope of the Clean Water Act.</p> <p>Under this bill, the Clean Water Act applies to waters of the United States that are (1) navigable-in-fact; or (2) permanent or continuously flowing bodies of water that form geographical features commonly known as streams, oceans, rivers, and lakes that are connected to waters that are navigable-in-fact.</p> <p>Under this bill, the Act does not apply to (1) waters that do not physically abut those waters of the United States through an actual and continuous surface water connection; (2) man-made or natural structures or channels through which water flows intermittently or ephemerally; or (3) wetlands (including playa lakes, prairie potholes, wet meadows, wet prairies, and vernal pools) that lack that continuous surface water connection.</p> <p>The aggregation of wetlands or waters may not be used to determine whether the wetlands or waters are navigable waters.</p>	<p>Introduced by Rep. Mac Thornberry (R-TX) – April 11, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 2313</u> <u>Water Conservation Rebate Tax Parity Act</u></p>	<p>To amend the Internal Revenue Code of 1986 to expand the exclusion for certain conservation subsidies to include subsidies for water conservation or efficiency measures and storm water management measures.</p>	<p>Introduced by Rep. Jared Huffman (D-CA) – April 12, 2019</p>	
<p><u>H. Res. 324</u> <u>Recognizing the importance of the United States-Israel economic relationship and encouraging new areas of cooperation</u></p>	<p>(1) affirms that the United States-Israel economic partnership has achieved great tangible and intangible benefits to both countries and is a foundational component of the strong alliance; (2) recognizes that science and technology innovation present promising new frontiers for United States-Israel economic cooperation, particularly in light of widespread drought, cybersecurity attacks, and other major challenges impacting the United States; (3) encourages the President to regularize and expand existing forums of economic dialogue with Israel and foster both public and private sector participation; and (4) expresses support for the President to explore new agreements with Israel, including in the fields of energy, water, agriculture, medicine, neurotechnology, and cybersecurity.</p>	<p>Introduced by Rep. Ted Lieu (D-CA) – April 18, 2019</p>	
<p><u>H.R. 2377</u> <u>Protect Drinking Water from PFAS Act of 2019</u></p>	<p>To amend the Safe Drinking Water Act to require the Administrator of the Environmental Protection Agency to publish a maximum contaminant level goal and promulgate a national primary drinking water regulation for total per- and polyfluoroalkyl substances, and for other purposes.</p>	<p>Introduced by Rep. Brendan Boyle (D-PA) – April 29, 2019</p>	
<p><u>S. 1251</u> <u>Safe Drinking Water Assistance Act of 2019</u></p>	<p>A bill to improve and coordinate interagency Federal actions and provide assistance to States for responding to public health challenges posed by emerging contaminants, and for other purposes.</p>	<p>Introduced by Sen. Jeanne Shaheen (D-NH) – April 30, 2019</p>	
<p><u>S. 1245</u> <u>All-of-the-Above Federal Building Energy Conservation Act of 2019</u></p>	<p>A bill to improve energy performance in Federal buildings, including water usage.</p>	<p>Introduced by Sen. John Hoeven (R-ND) – April 30, 2019 Ordered to be reported with an amendment favorably.</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 2462</u> <u>Flood Mapping</u> <u>Modernization and</u> <u>Homeowner</u> <u>Empowerment Pilot</u> <u>Program Act of 2019</u></p>	<p>To establish a pilot program to enhance the mapping of urban flooding and associated property damage and the availability of such mapped data to homeowners, businesses, and localities to help understand and mitigate the risk of such flooding, and for other purposes.</p>	<p>Introduced by Rep. Mike Quigley (D-IL) – May 2, 2019</p>	
<p><u>S. 1276</u> <u>Flood Mapping</u> <u>Modernization and</u> <u>Homeowner</u> <u>Empowerment Pilot</u> <u>Program Act of 2019</u></p>	<p>To establish a pilot program to enhance the mapping of urban flooding and associated property damage and the availability of such mapped data to homeowners, businesses, and localities to help understand and mitigate the risk of such flooding, and for other purposes.</p>	<p>Introduced by Sen. Dick Durbin (D-IL) – May 2, 2019</p>	
<p><u>H.R. 2458</u> <u>Water Infrastructure</u> <u>Sustainability and</u> <u>Efficiency Act</u></p>	<p>To amend the Federal Water Pollution Control Act to require a certain percentage of funds appropriated for revolving fund capitalization grants be used for green projects, and for other purposes.</p>	<p>Introduced by Rep. Debbie Mucarsel-Powell (D-FL) – May 2, 2019</p>	
<p><u>H.R. 2473</u> <u>Securing Access for</u> <u>the central Valley and</u> <u>Enhancing (SAVE)</u> <u>Water Resources Act</u></p>	<p>To promote water supply reliability and improved water management for rural communities, the State of California, and the Nation, and for other purposes.</p>	<p>Introduced by Rep. Josh Harder (D-CA) – May 2, 2019 Subcommittee on Water, Oceans, and Wildlife hearing held - June 13, 2019</p>	
<p><u>H.R. 2470</u> <u>Clean Water</u> <u>Infrastructure</u> <u>Resilience and</u> <u>Sustainability Act</u></p>	<p>To direct the Administrator of the Environmental Protection Agency to establish a program to make grants to eligible entities to increase the resilience of publicly owned treatment works to natural disasters.</p>	<p>Introduced by Rep. Salud Carbajal (D-CA) – May 3, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>S. 1372</u> <u>PFAS</u> <u>Accountability Act</u> <u>of 2019</u></p>	<p>To encourage Federal agencies to expeditiously enter into or amend cooperative agreements with States for removal and remedial actions to address PFAS contamination in drinking, surface, and ground water and land surface and subsurface strata, and for other purposes.</p>	<p>Introduced by Sen. Debbie Stabenow (D-MI) – May 8, 2019</p>	
<p><u>H.R. 2570</u> <u>PFAS User Fee Act</u> <u>of 2019</u></p>	<p>To ensure that polluters pay ongoing water treatment costs associated with contamination from perfluoroalkyl and polyfluoroalkyl substances, and for other purposes.</p>	<p>Introduced Rep. Harley Rouda (D-CA) – May 9, 2019</p>	<p><i>Watching</i></p>
<p><u>H.R. 2665</u> <u>Smart Energy and</u> <u>Water Efficiency</u> <u>Act of 2019</u></p>	<p>To direct the Secretary of Energy to establish a smart energy and water efficiency program, and for other purposes.</p>	<p>Introduced Rep. Jerry McNerney (D-CA) – May 13, 2019</p> <p>Ordered to be Reported (Amended) by Voice Vote – July 17, 2019</p>	
<p><u>H.R. 2705</u> <u>Water Infrastructure</u> <u>Trust Fund Act of</u> <u>2019</u></p>	<p>To establish a Water Infrastructure Trust Fund through the Treasury Department - 50% of the fund shall be available to the EPA for capitalization grants under §601 of the Federal Water Pollution Control Act and 50% of the fund shall be available to the EPA for capitalization grants under §1452 under the Safe Drinking Water Act.</p>	<p>Introduced by Rep. Earl Blumenauer (D-OR) – May 14, 2019</p>	
<p><u>S. 1473</u> <u>Protect Drinking</u> <u>Water from PFAS</u> <u>Act of 2019</u></p>	<p>To amend the Safe Drinking Water Act to require the Administrator of the Environmental Protection Agency to set maximum contaminant levels for certain chemicals, and for other purposes.</p>	<p>Introduced by Sen. Kirsten Gillibrand (D-NY) – May 15, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 2800</u> <u>PFAS Monitoring Act of 2019</u></p>	<p>To amend the Safe Drinking Water Act to require continued and expanded monitoring of perfluoroalkyl and polyfluoroalkyl substances in drinking water, and for other purposes.</p>	<p>Introduced by Rep. Elissa Slotkin (D-MI) – May 16, 2019</p>	
<p><u>S. 1507</u> <u>PFAS Release Disclosure Act</u></p>	<p>To include certain perfluoroalkyl and polyfluoroalkyl substances in the toxics release inventory, and for other purposes.</p>	<p>Introduced by Sen. Shelley Moore Capito (R-WV) – May 16, 2019</p> <p>Passed the Senate Committee on Environment and Public Works and placed on the Senate Calendar for a full vote – June 19, 2019</p>	
<p><u>H.R. 2776</u> <u>Stop Sewage Overflow Act</u></p>	<p>To make certain municipalities eligible for grants under the Federal Water Pollution Control Act. Grant cost shares would be applicable as follows:</p> <ul style="list-style-type: none"> • Not less than 55 percent for municipalities the affected residents of which pay, on average, 2.0 percent or less of their household income for sewer service. • Not less than 60 percent for municipalities the affected residents of which pay, on average, more than 2.0 percent, but not more than 2.5 percent, of their household income for sewer service. • Not less than 65 percent for municipalities the affected residents of which pay, on average, more than 2.5 percent, but not more than 3.0 percent, of their household income for sewer service. • Not less than 70 percent for municipalities the affected residents of which pay, on average, more than 3.0 percent, but not more than 3.5 percent, of their household income for sewer service. • Not less than 75 percent for municipalities the affected residents of which pay, on average, more than 3.5 percent of their household income for sewer service. 	<p>Introduced by Rep. Lori Trahan (D-MA) – May 16, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 2871</u> <u>Aquifer Recharge Flexibility Act</u></p>	<p>To provide flexibility to allow greater aquifer recharge. Eligible land, with respect to a Reclamation project, means land that is authorized to receive water under State law and shares a groundwater source with land located in the service area of the Reclamation project.</p>	<p>Introduced by Rep. Russ Fulcher (R-ID) – May 21, 2019</p>	
<p><u>S. 1604</u> <u>Local Water Protection Act</u></p>	<p>To amend the Federal Water Pollution Control Act to reauthorize certain programs relating to nonpoint source management – specifically authorization appropriations of \$7,500,000 per year for FY2020 through FY2024.</p>	<p>Introduced by Sen. Amy Klobuchar (D-MN) - May 22, 2019</p>	
<p><u>S. 1689</u> <u>A bill to permit States to transfer certain funds from the clean water revolving fund of a State to the drinking water revolving fund of the State in certain circumstances, and for other purposes.</u></p>	<p>To permit States to transfer certain funds from the clean water revolving fund of a State to the drinking water revolving fund of the State in certain circumstances, and for other purposes.</p>	<p>Introduced by Sen. Cory Booker (D-NJ) – May 23, 2019</p> <p>Became Public Law No: 116-63 – October 4, 2019</p>	<p><i>Watching</i></p>
<p><u>S. Res. 213</u> <u>A resolution designating the week of May 19 through May 25, 2019 as “National Public Works Week.”</u></p>	<p>This resolution designates the week of May 19-May 25, 2019, as National Public Works Week.</p>	<p>Introduced by Sen. Jim Inhofe (R-OK) – May 23, 2019</p> <p>Passed the Senate – May 23, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>S. 1811</u> <u>A bill to make technical corrections to the America's Water Infrastructure Act of 2018</u></p>	<p>To make technical corrections to the America's Water Infrastructure Act of 2018. Corrections include:</p> <ul style="list-style-type: none"> • Extending the Non-Federal Implementation Pilot Program from five to ten years; and • Amending the local government reservoir permit review to remove the limitation of those only owned and operated by the Secretary. 	<p>Introduced by Sen. John Barrasso (R-WY)</p> <p>Passed the Senate – July 10, 2019</p>	
<p><u>S. 1857</u> <u>Federal Energy and Water Management Performance Act of 2019</u></p>	<p>To amend the National Energy Conservation Policy Act to improve Federal energy and water performance requirements for Federal buildings and establish a Federal Energy Management Program. The program is to exist from 2020-2030. One area addressed is to improve water use efficiency and management, including stormwater management, at facilities of the agency by reducing agency potable water consumption intensity (as measure in galls per gross square food) by 54% by FY2030, relative to the water consumption of the agency in FY2007 and through reductions of 2% each fiscal year.</p>	<p>Introduced by Sen. Lisa Murkowski (R-AK) – June 13, 2019</p> <p>Passed out of Committee on Energy and Natural Resources – July 16, 2019</p>	
<p><u>H.R. 3254</u> <u>PIPE Act</u></p>	<p>To require the Administrator of the Environmental Protection Agency to establish a discretionary grant program for drinking water and wastewater infrastructure projects, and for other purposes. Priority of the grant program would be to help bring public water systems into compliance with the Safe Drinking Water Act or for publicly owned treatment works into compliance with the Federal Water Pollution Control Act. The federal cost share of projects under this program will not exceed 100%. The grants program is to be authorized for \$500,000,000 a year for fiscal years 2020 through 2029.</p>	<p>Introduced by Rep. Antonio Delgado (D-NY)</p>	
<p><u>S. 1932</u> <u>Drought Resiliency and Water Supply Infrastructure Act</u></p>	<p>To support water infrastructure in Reclamation states and for other purposes. The bill includes a 5-year, \$100 million reauthorization of the Bureau of Reclamation's Title XVI Water Reclamation and Reuse competitive grant program, originally authorized in the 2016 Water Infrastructure Improvements for the Nation (WIIN) Act (Title XVI-WIIN). In addition to the key Title XVI-WIIN Competitive Grant Program, the legislation includes \$60 million for desalination, additional funding for surface and groundwater storage, and a new low-interest loan program for the financing of a range of water infrastructure projects.</p>	<p>Introduced by Sen. Cory Gardner (RCO) – June 20, 2019</p> <p>Subcommittee hearing held in the Senate – July 18, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 3423</u> <u>National Green Bank Act of 2019</u></p>	<p>To amend title 31, United States Code, to provide for the issuance of Green Bonds and to establish the United States Green Bank, and for other purposes.</p>	<p>Introduced by Rep. Jim Himes (D-CT) – June 21, 2019</p>	
<p><u>H.R. 3521</u> <u>Wastewater Infrastructure Workforce Investment Act</u></p>	<p>To amend the Federal Water Pollution Control Act with respect to wastewater infrastructure workforce development, and for other purposes. Amends the language from manpower to workforce. Gives the states the ability to reserve up to 1% of the sums allotted to the state under this section for the fiscal year to carry out workforce development, training, and retraining.</p>	<p>Introduced Rep. Greg Stanton (D-AZ) – June 26, 2019</p>	
<p><u>H.R. 3510</u> <u>Water Resources Research Amendments Act</u></p>	<p>To amend the Water Resources Research Act of 1984 to reauthorize grants for and require applied water supply research regarding the water resources research and technology institutes established under that Act.</p>	<p>Introduced by Rep. Josh Harder (D-CA) – June 26, 2019</p>	
<p><u>S. 2044</u> <u>Water Supply Infrastructure Rehabilitation and Utilization Act</u></p>	<p>To amend the Omnibus Public Land Management Act of 2009 to establish an Aging Infrastructure Account, to amend the Reclamation Safety of Dams Act of 1978 to provide additional funds under that Act, to establish a review of flood control rule curves pilot project within the Bureau of Reclamation, and for other purposes.</p>	<p>Introduced by Sen. Martha McSally (R-AZ) – June 27, 2019 Subcommittee on Water and Power hearing– July 18, 2019 Ordered to be reported with an amendment in the nature of a substitute favorably – September 25, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>S. 2013</u> A bill to protect the right of individuals to bear arms at water resources development projects</p>	<p>To protect the right of individuals to bear arms at water resources development projects.</p>	<p>Introduced by Sen. Mike Crapo (R-ID) – June 27, 2019</p>	<p><i>Watching</i></p>
<p><u>H.R. 3616</u> Clean Water Standards for PFAS Act of 2019</p>	<p>To require the Administrator of the Environmental Protection Agency to designate per- and polyfluoroalkyl substances as toxic pollutants under the Federal Water Pollution Control Act, and for other purposes.</p>	<p>Introduced by Rep. Chris Pappas (D-NH) – July 2, 2019</p>	
<p><u>S. 2056</u> Build America, Buy America Act</p>	<p>To ensure that certain Federal infrastructure programs require the use of materials produced in the United States, and for other purposes.</p>	<p>Introduced by Sen. Sherrod Brown (D-OH) – July 8, 2019</p>	
<p><u>H.R. 3723</u> Desalination Development Act</p>	<p>To promote desalination project development and drought resilience, and for other purposes.</p>	<p>Introduced by Rep. Mike Levin (D-CA) – July 11, 2019 Subcommittee on Waters, Oceans, and Wildlife hearing held July 25, 2019.</p>	
<p><u>H.R. 3779</u> Resilience Revolving Loan Fund Act of 2019</p>	<p>To amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to allow the Administrator of the Federal Emergency Management Agency to provide capitalization grants to eligible entities to establish revolving funds to provide assistance to reduce disaster risks, and for other purposes.</p>	<p>Introduced by Rep. Angie Craig (D-MN) – July 16, 2019 Ordered to be Reported (Amended) by Voice Vote – September 19, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R. 3844</u> <u>Farmer Fairness Act</u></p>	<p>To amend the Federal Water Pollution Control Act to require all persons exercising substantial operational control over a concentrated animal feeding operation to jointly obtain a permit for certain discharges, and for other purposes.</p>	<p>Introduced by Rep. Ro Khanna (D-CA) – July 18, 2019</p>	
<p><u>S.2187</u> <u>National Flood Insurance Program Reauthorization and Reform Act of 2019</u></p>	<p>To reauthorize the National Flood Insurance Program, and for other purposes.</p>	<p>Introduced by Sen. Robert Menendez (D-NJ) – July 18, 2019</p>	
<p><u>S. 2164</u> <u>Water Resources Research Amendments Act</u></p>	<p>To amend the Water Resources Research Act of 1984 to reauthorize grants for and require applied water supply research regarding the water resources research and technology institutes established under that Act.</p>	<p>Introduced by Sen. Ben Cardin (D-MD) – July 18, 2019</p>	
<p><u>S.2239</u> <u>A bill to codify an Executive order preparing the United States for the impacts of climate change, and for other purposes</u></p>	<p>To codify an Executive order preparing the United States for the impacts of climate change, and for other purposes.</p>	<p>Introduced by Sen. Amy Klobuchar (D-MN) – July 23, 2019</p>	
<p><u>H.R. 3944</u> <u>To amend the Water Resources Reform and Development Act of 2014 to modify the procedure for communicating certain emergency risks, and for other purposes.</u></p>	<p>To amend the Water Resources Reform and Development Act of 2014 to modify the procedure for communicating certain emergency risks, and for other purposes.</p>	<p>Introduced by Rep. Kevin Hern (R-OK) – July 24, 2019</p>	
<p><u>H.R.3949</u> <u>Safe Drinking Water in Playgrounds and Parks Act</u></p>	<p>To amend the Safe Drinking Water Act to provide for drinking water fountain replacement in playgrounds and parks, and for other purposes.</p>	<p>Introduced by Rep. Grace Meng (D-NY) – July 24, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>H.R.4050</u> <u>ZERO WASTE Act</u></p>	<p>To direct the Administrator of the Environmental Protection Agency to award grants for projects that are consistent with zero-waste practices, and for other purposes.</p>	<p>Introduced by Rep. Ilhan Omar (D-MN) – July 25, 2019</p>	
<p><u>H.R.4033</u> <u>Water Justice Act</u></p>	<p>To provide supplemental appropriations for safe and secure water, and for other purposes.</p>	<p>Introduced by Rep. Daniel Kildee (D-MI) – July 25, 2019</p>	
<p><u>H.R.4006</u> <u>CLEANER Act of 2019</u></p>	<p>To require regulation of wastes associated with the exploration, development, or production of crude oil, natural gas, or geothermal energy under the Solid Waste Disposal Act, and for other purposes.</p>	<p>Introduced by Rep. Matt Cartwright (D-PA) – July 26, 2019</p>	
<p><u>H.R.4007</u> <u>Focused Reduction of Effluence and Stormwater runoff through Hydrofracking Environmental Regulation Act of 2019</u></p>	<p>To amend the Federal Water Pollution Control Act and direct the Secretary of the Interior to conduct a study with respect to stormwater runoff from oil and gas operations, and for other purposes.</p>	<p>Introduced by Rep. Matt Cartwright (D-PA) – July 26, 2019</p>	
<p><u>S. 2302</u> <u>America's Transportation Infrastructure Act of 2019</u></p>	<p>To amend title 23, United States Code, to authorize funds for Federal-aid highways and highway safety construction programs, and for other purposes.</p>	<p>Introduced by Sen. John Barrasso (R-WY) – July 29, 2019</p> <p>Placed on Senate Legislative Calendar under General Orders. Calendar No. 170</p>	
<p><u>S.2325</u> <u>Super Pollutants Act</u></p>	<p>To establish a task force to review policies and measures to promote, and to develop best practices for, reduction of short-lived climate pollutants, and for other purposes.</p>	<p>Introduced by Sen. Murphy (D-CT) – July 30, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<u>S.2356</u> <u>Define WOTUS Act of 2019</u>	To provide a definition of navigable waters, and for other purposes.	Introduced by Mike Braun (R-IN) – July 31, 2019	
<u>S. 2353</u> <u>Protecting Firefighters from Adverse Substances Act of 2019</u>	To direct the Administrator of the Federal Emergency Management Agency to develop guidance for firefighters and other emergency response personnel on best practices to protect them from exposure to PFAS and to limit and prevent the release of PFAS into the environment, and for other purposes.	Introduced by Sen. Gary Peters (D-MI) – July 31, 2019	
<u>S.2410</u> <u>Flood Reduction, Wildlife Habitat, and Water Quality Improvement Act of 2019</u>	To amend the Federal Water Pollution Control Act to modify the requirements for permits for dredged or fill material, and for other purposes.	Introduced by Sen. Cindy Hyde-Smith (R-MS) – July 31, 2019	
<u>S.2404</u> <u>Build Local, Hire Local Act</u>	To establish an expansive infrastructure program to create local jobs and raise the quality of life in every community, to launch middle class career pathways in infrastructure, and to invest in high-quality American jobs, and for other purposes.	Introduced by Sen. Kirsten Gillibrand (D-NY) – July 31, 2019	
<u>H.R.4143</u> <u>Super Pollutants Act of 2019</u>	To establish a task force to review policies and measures to promote, and to develop best practices for, reduction of short-lived climate pollutants, and for other purposes.	Introduced by Rep. Scott Peters (D-CA) – August 2, 2019	
<u>H.R. 4149</u> <u>REGION Act</u>	To prohibit the closure, consolidation, or elimination of offices of the Environmental Protection Agency.	Introduced by Rep. Debbie Dingell (D-MI) – August 2, 2019	
<u>H.R. 4205</u> <u>FLARE Act</u>	To require the Secretary of Agriculture to reimburse sponsors for certain costs of emergency water protection measures, and for other purposes.	Introduced by Rep. John Curtis (R-UT) – August 23, 2019	
<u>H.R. 4266</u> <u>Clean Water Through Green Infrastructure Act</u>	To establish centers of excellence for innovative stormwater control infrastructure, and for other purposes.	Introduced by Rep. Denny Heck (D-WA) – September 10, 2019	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>S. 2456</u> Clean Water Through Green Infrastructure Act</p>	<p>To establish centers of excellence for innovative stormwater control infrastructure, and for other purposes.</p>	<p>Introduced by Sen. Tom Udall (R-NM) – September 10, 2019</p>	
<p><u>S. 2466</u> Water Justice Act</p>	<p>To provide supplemental appropriations for safe and secure water, and for other purposes.</p>	<p>Introduced by Sen. Kamala Harris (D-CA) – September 11, 2019</p>	
<p><u>S. 2470</u> Energy and Water Development and Related Agencies Appropriations Act, 2020</p>	<p>Making appropriations for energy and water development and related agencies for the fiscal year ending September 30, 2020, and for other purposes.</p>	<p>Introduced by Sen. Lamar Alexander (R-TN) – September 12, 2019</p>	
<p><u>H.R. 4321</u> GET THE LEAD OUT Act of 2019</p>	<p>To eliminate lead-based pipe and tap hazards in housing, and for other purposes.</p>	<p>Introduced by Rep. Tim Ryan (D-OH) – September 12, 2019</p>	
<p><u>H.R. 4341</u> Critically Endangered Animals Conservation Act of 2019</p>	<p>To assist in the conservation of critically endangered species in foreign countries, and for other purposes.</p>	<p>Introduced by Rep. Jarred Huffman (D-CA) – September 12, 2019</p>	
<p><u>H.R. 4347</u> PREPARE Act of 2019</p>	<p>To enhance the Federal Government’s planning and preparation for extreme weather and the Federal Government’s dissemination of best practices to respond to extreme weather, thereby increasing resilience, improving regional coordination, and mitigating the financial risk to the Federal Government from such extreme weather, and for other purposes.</p>	<p>Introduced by Rep. Matt Cartwright (D-PA) – September 17, 2019</p>	

LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>S.2491</u> <u>Protect America's Wildlife and Fish in Need of Conservation Act of 2019</u></p>	<p>To terminate certain rules issued by the Secretary of the Interior and the Secretary of Commerce relating to endangered and threatened species, and for other purposes.</p>	<p>Introduced by Sen. Tom Udall (D-NM) – September 17, 2019</p>	
<p><u>S.2522</u> <u>Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2020</u></p>	<p>Making appropriations for Agriculture, Rural Development, Food and Drug Administration, and Related Agencies for the fiscal year ending September 30, 2020, and for other purposes.</p>	<p>Introduced by Rep. John Hoeven (R-ND) – September 19, 2019</p> <p>Placed on Senate Legislative Calendar under General Orders. Calendar No. 210</p>	
<p><u>H.R.4348</u> <u>PAW and FIN Conservation Act of 2019</u></p>	<p>To terminate certain rules issued by the Secretary of the Interior and the Secretary of Commerce relating to endangered and threatened species, and for other purposes.</p>	<p>Introduced by Rep. Raul Grijalva (D-AZ) – September 24, 2019</p>	
<p><u>S.Res.324</u> <u>A resolution designating September 29, 2019, as "National Urban Wildlife Refuge Day"</u></p>	<p>Designating September 29, 2019, as “National Urban Wildlife Refuge Day”.</p>	<p>Introduced by Sen. Cory Gardner (R-CO) – September 24, 2019</p>	
<p><u>H.R.4483</u> <u>Localizing Authority of Management Plans Act of 2019</u></p>	<p>To amend the Endangered Species Act of 1973 to increase State and local involvement in management plans.</p>	<p>Introduced by Rep. Don Young (R-AK) – September 24, 2019</p>	

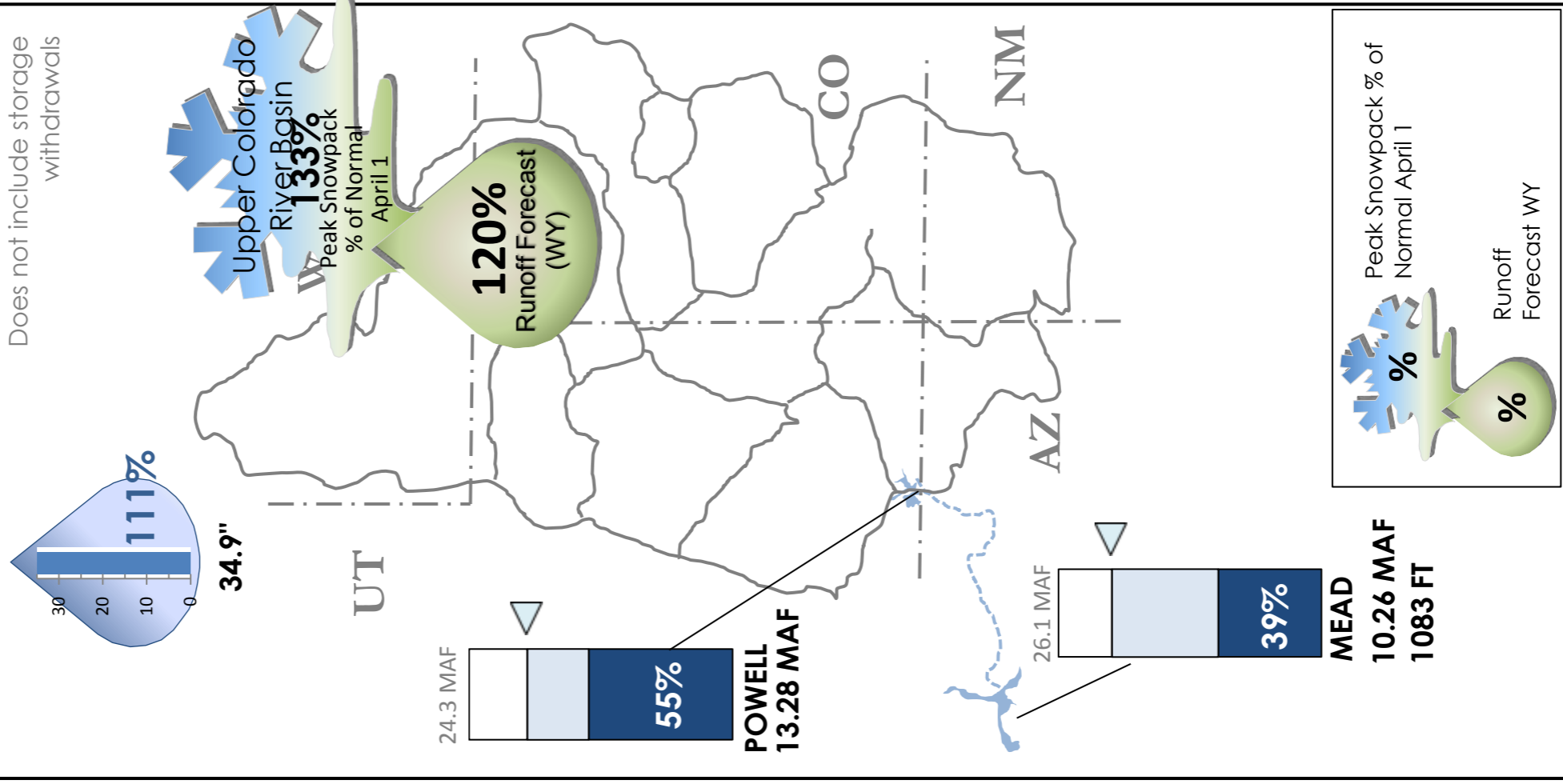
LEGISLATION	SUMMARY	STATUS	POSITION
<p><u>S.2580</u> <u>Department of the Interior, Environment, and Related Agencies Appropriations Act, 2020</u></p>	<p>Making appropriations for the Department of the Interior, environment, and related agencies for the fiscal year ending September 30, 2020, and for other purposes.</p>	<p>Introduced by Sen. Lisa Murkowski (R-AK) – September 26, 2019</p>	
<p><u>H.R.4512</u> <u>Outdoors for All Act</u></p>	<p>To provide grants for projects to acquire land and water for parks and other outdoor recreation purposes and to develop new or renovate existing outdoor recreation facilities.</p>	<p>Introduced by Rep. Nanette Diaz Barragan (D-CA) – September 26, 2019</p>	
<p><u>H.R.4416</u> <u>Lead-Free Future Act of 2019</u></p>	<p>To authorize the Secretary of Housing and Urban Development to award grants to eligible entities to evaluate and reduce lead-based paint hazards, lead in drinking water hazards, and lead in soil hazards in pre-1978 residential real properties.</p>	<p>Introduced by Rep. Jared Golden (D-ME) – October 2, 2019</p>	

Water Supply Conditions Report

As of: 09/30/2019

2019 Colorado River

925,336 AF
74% of full CRA
Does not include storage withdrawals

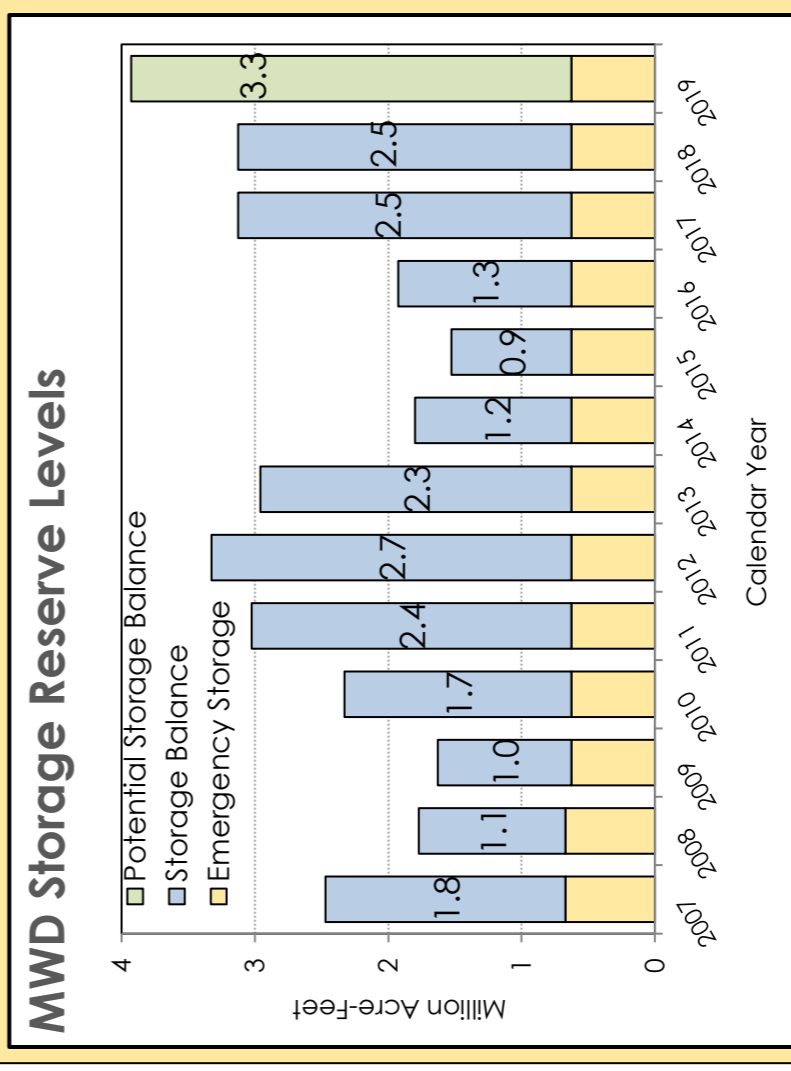
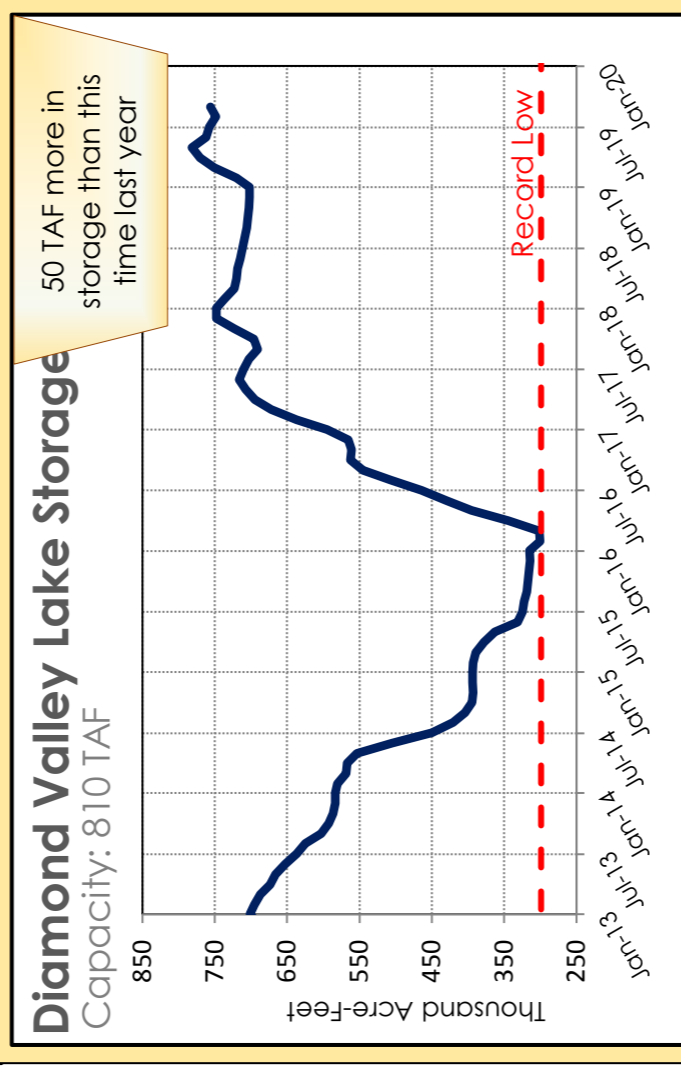
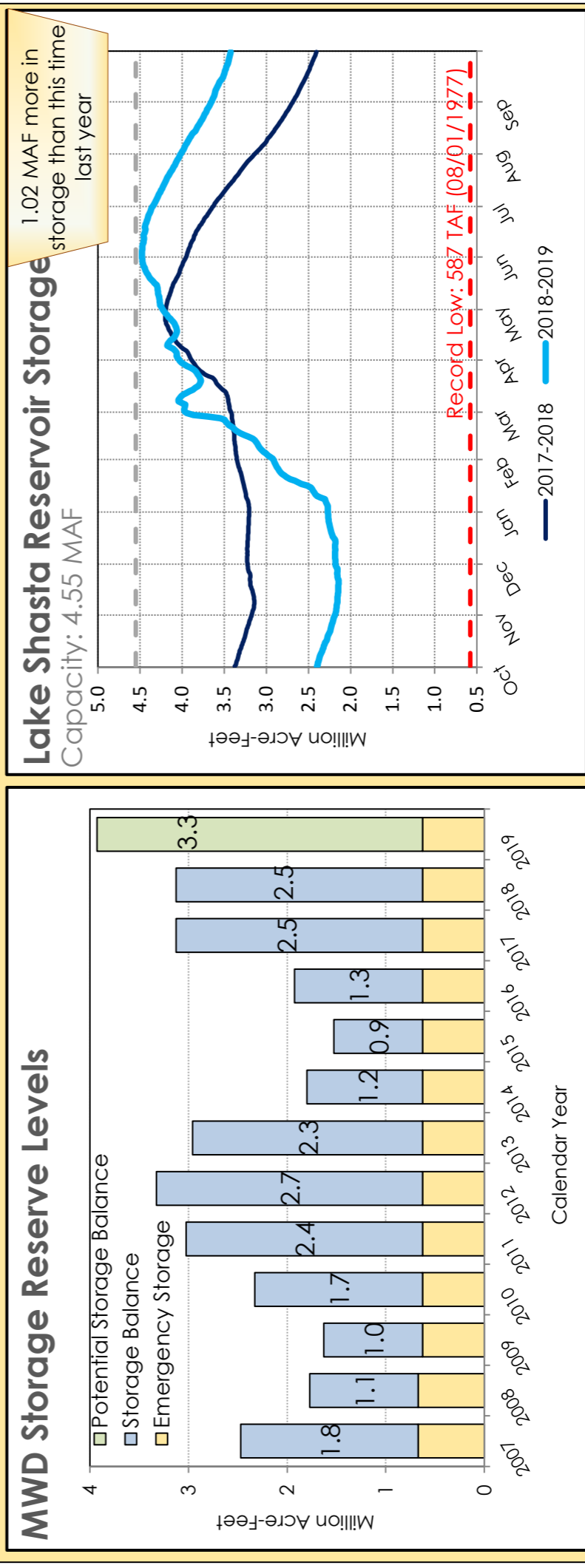
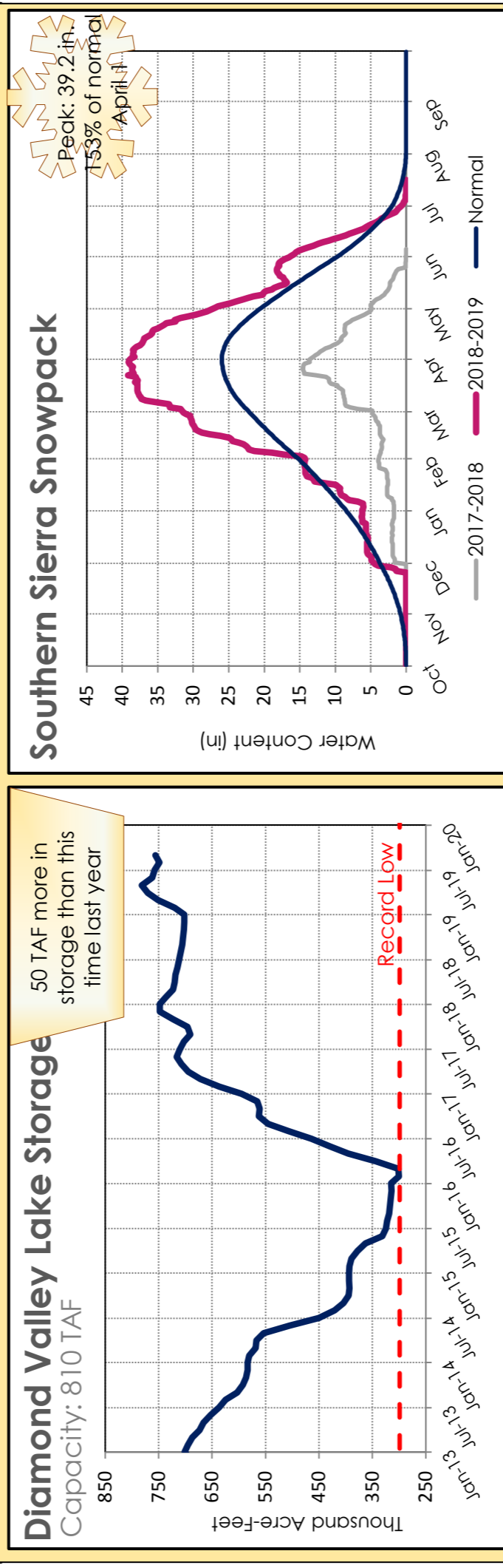


Peak Snowpack % of Normal April 1

Runoff Forecast WY

Highlights

- Northern Sierra snowpack peaked at 163% of April 1 normal
- Sacramento River Runoff forecast is 137% of normal
- Snowpack in the Upper Colorado River Basin peaked at 133% of April 1 normal
- Lake Powell inflow is 120% of normal



This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

<http://www.mwdh2o.com/WSCR>

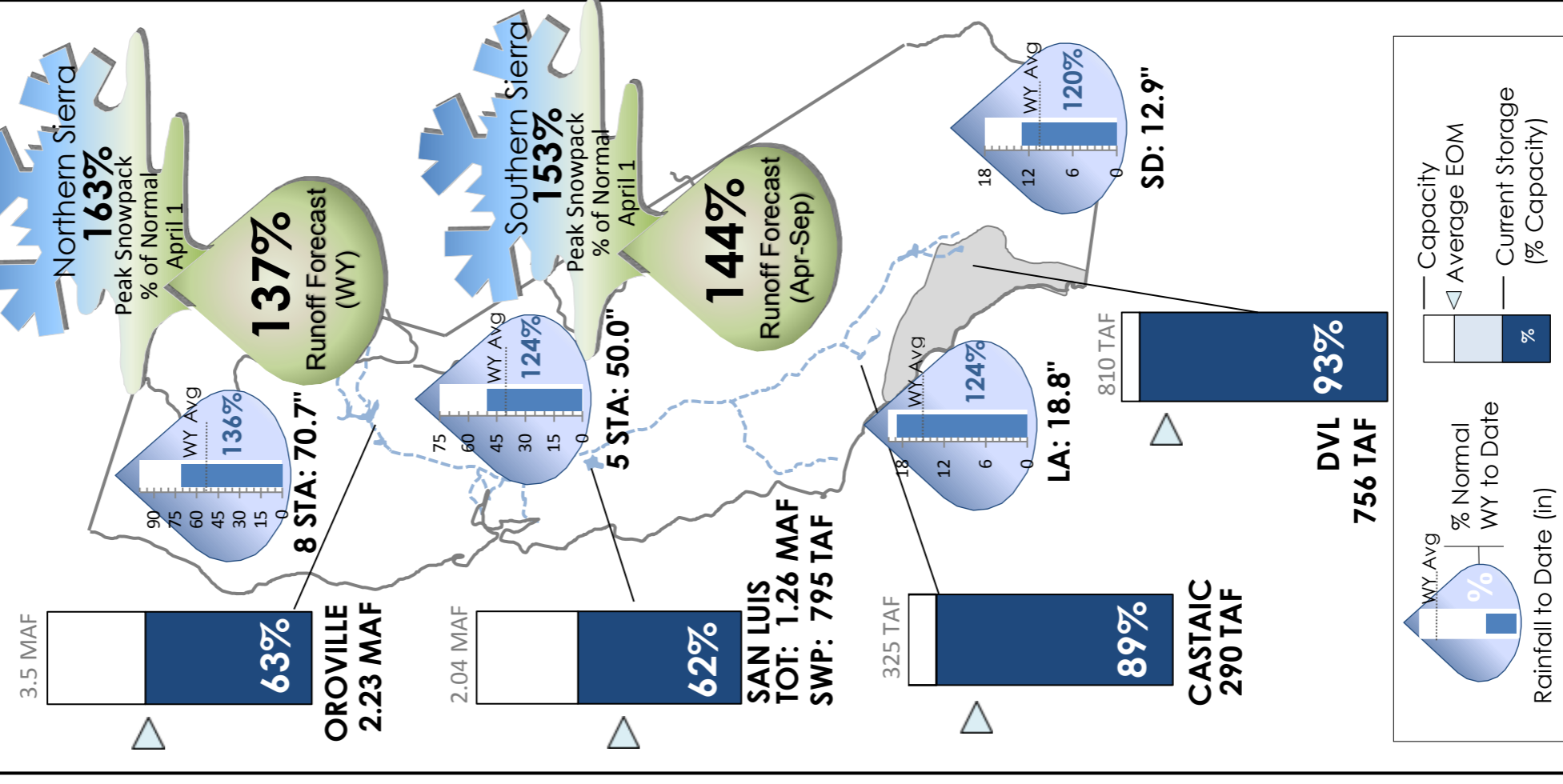
This report is best printed double sided on legal size paper (8.5" x 14"), double sided on the short edge, and folded in quarters.

Water Supply Conditions Report

As of: 09/30/2019

2019 SWP Allocation

1,433,625 AF
75% of Table A



WY Avg

Peak Snowpack % of Normal April 1

Runoff Forecast WY

Rainfall to Date (in)

Capacity

Average EOM

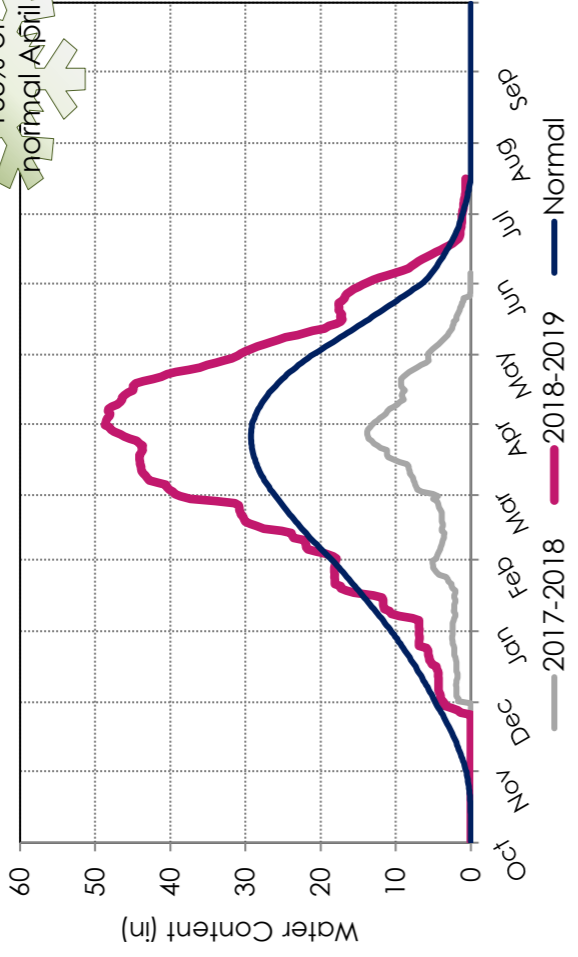
Current Storage (% Capacity)

State Water Project Resources

As of: 09/30/2019

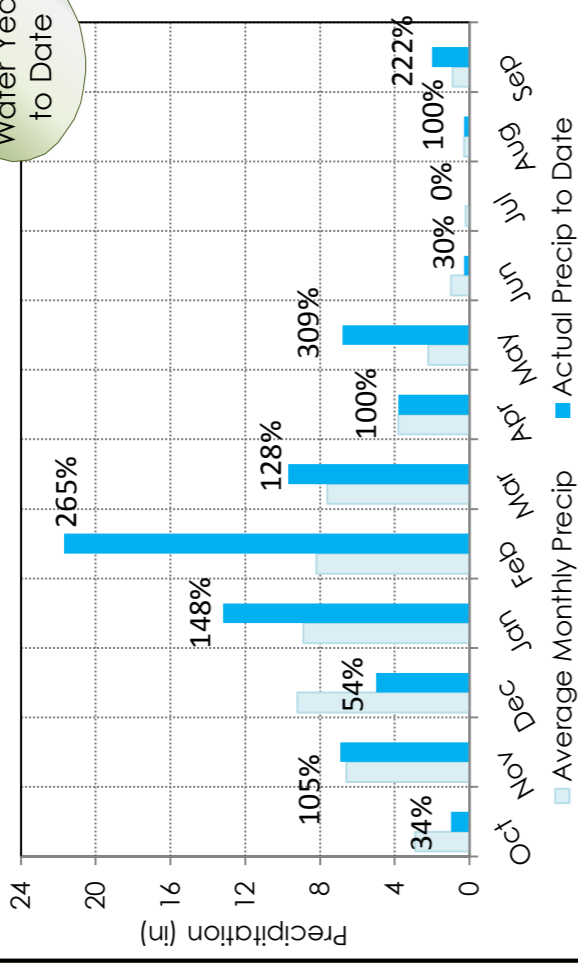
Northern Sierra Snowpack

Peak: 48.7 in.
163% of Normal April 1



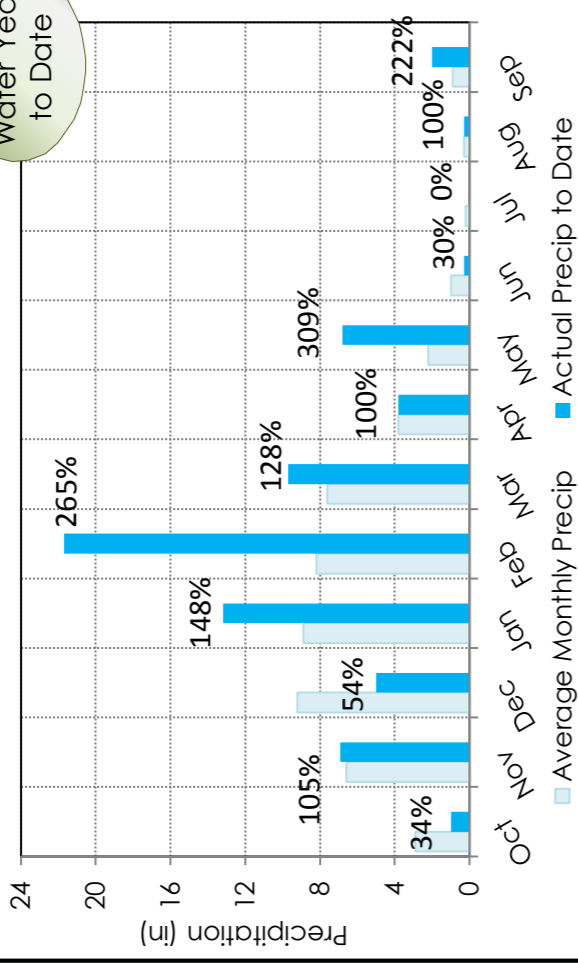
8 Station Index Precip

70.7 in. Water Year to Date



5 Station Index Precip

50.0 in. Water Year to Date

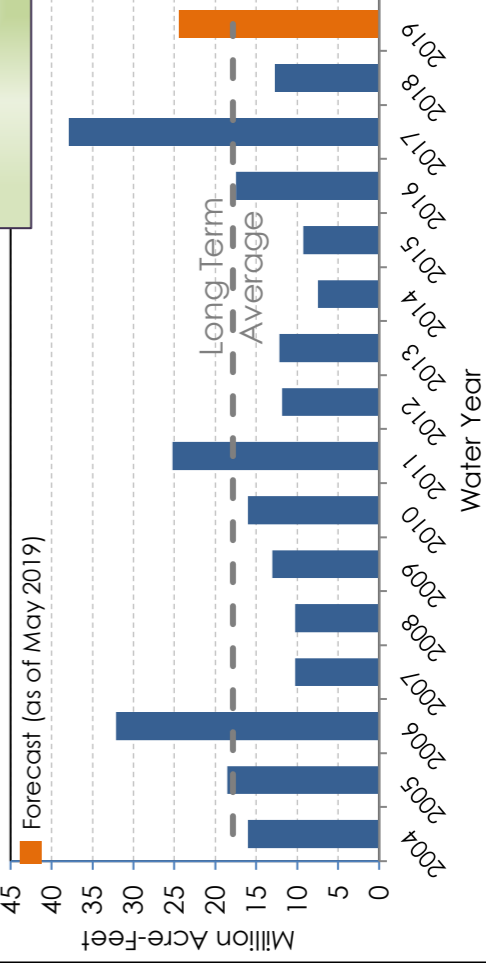


Other SWP Contract Supplies for 2019 (AF)

Article 21	65,000
Carryover	93,000

Sacramento River Runoff

WY 2019
137% of normal

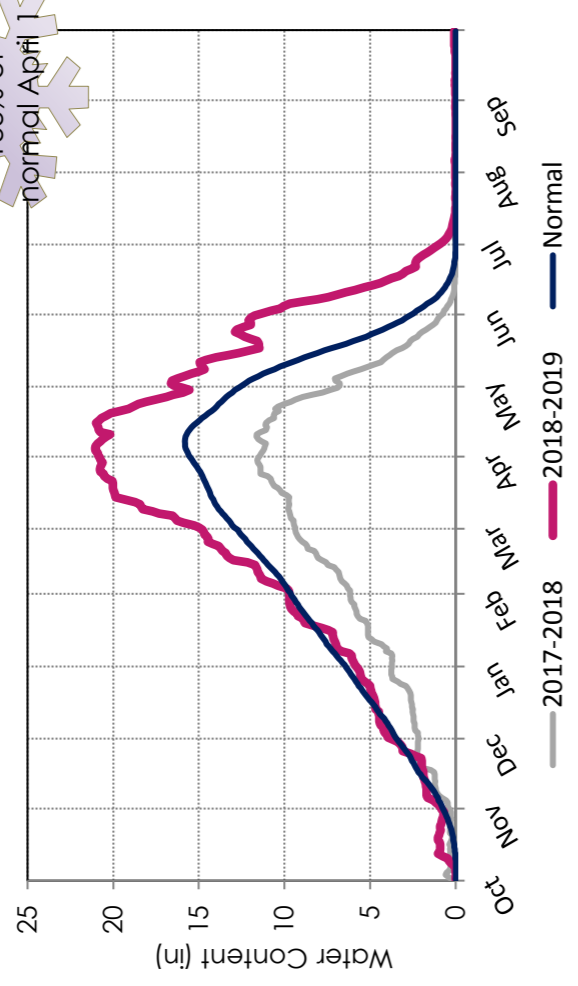


Colorado River Resources

As of: 09/30/2019

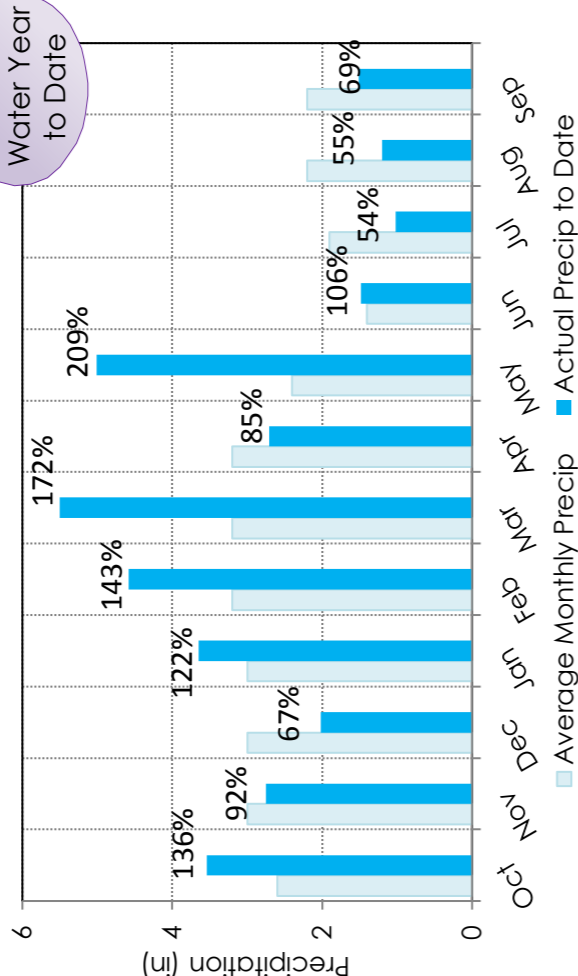
Upper Colorado Basin Snowpack

Peak: 21.1 in.
133% of Normal April 1



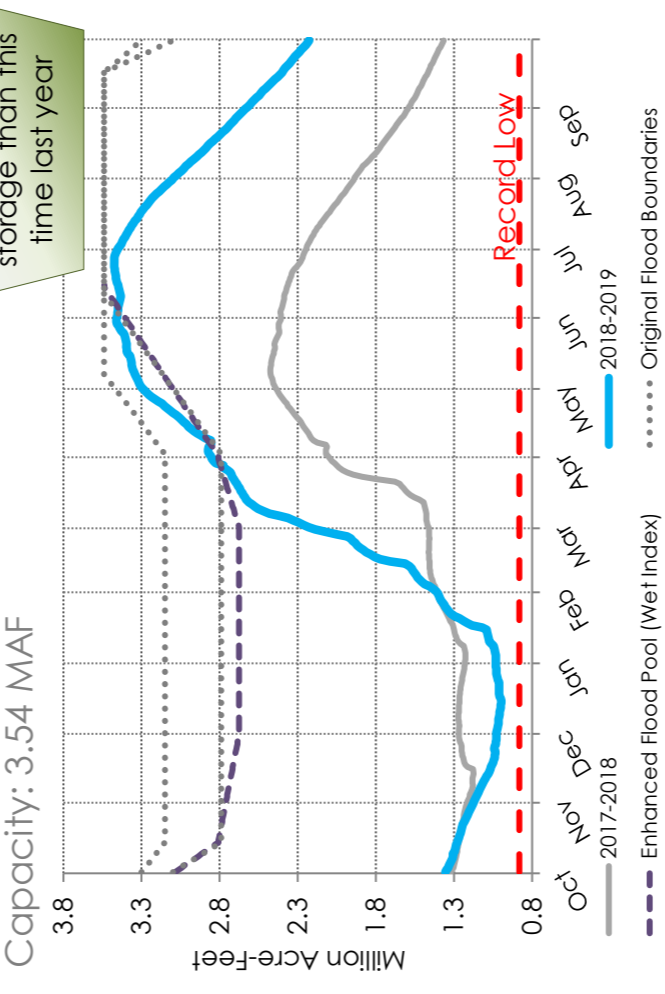
Upper Colorado Basin Precip

34.9 in. Water Year to Date



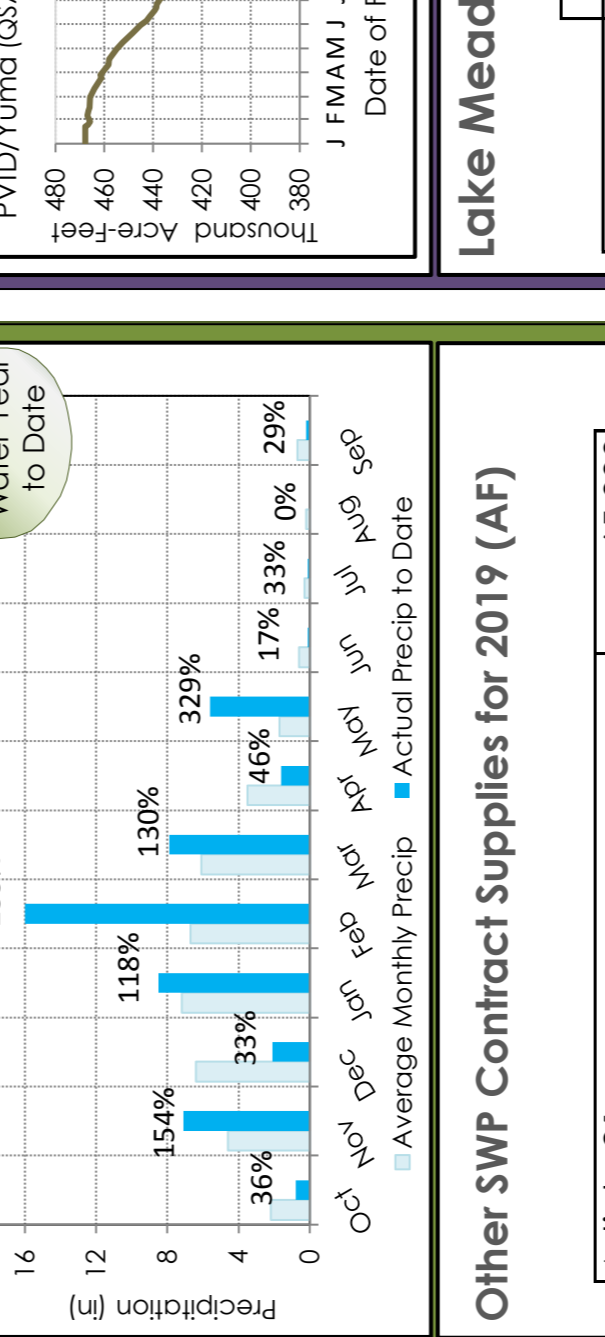
Oroville Reservoir Storage

864 TAF more in storage than this time last year

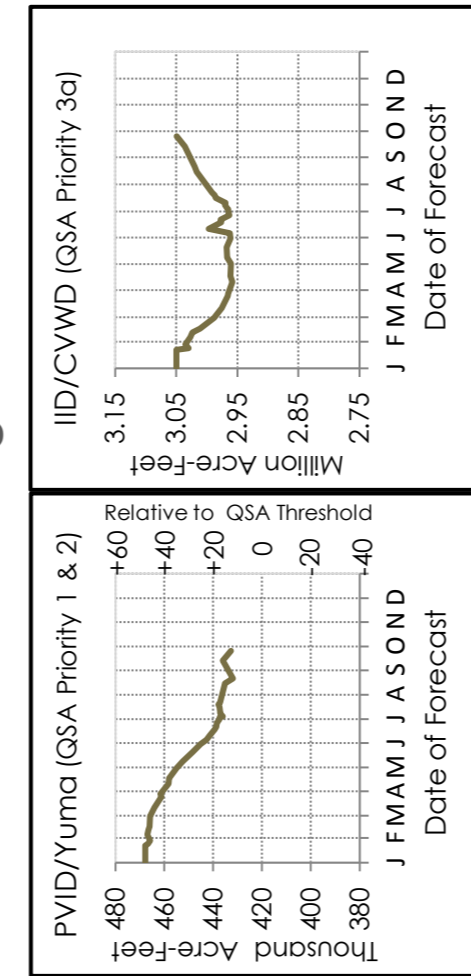


San Luis Reservoir Storage

81 TAF more in SWP storage than this time last year



2019 Colorado River Ag Use



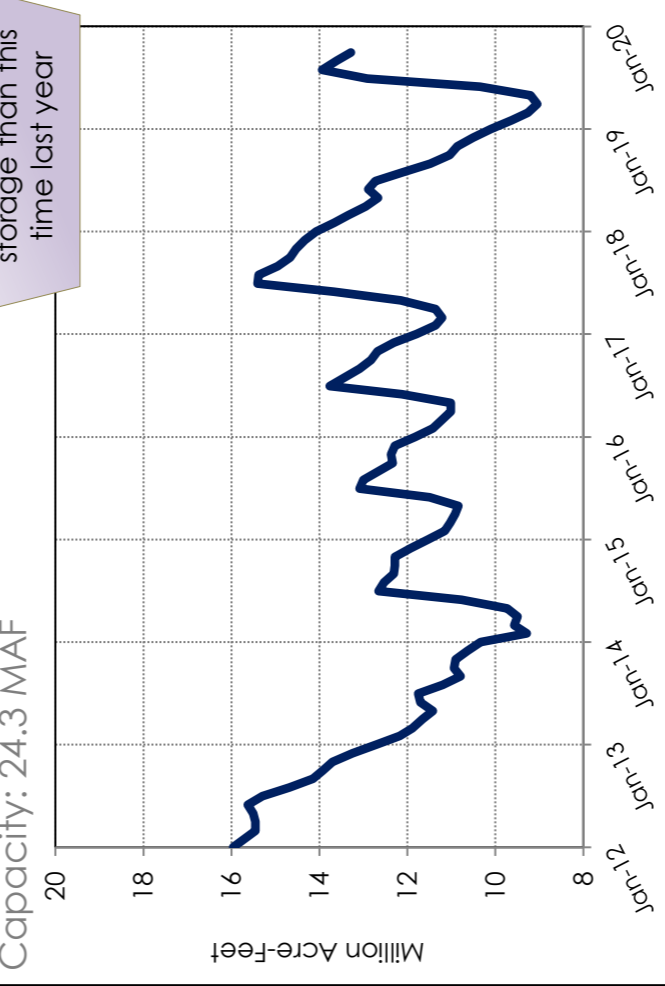
Lake Mead Shortage/Surplus Outlook

	2020	2021	2022	2023	2024
Shortage	0%	4%	24%	37%	43%
Surplus	0%	0%	7%	12%	19%

Likelihood based on results from the August 2019 CRSS model run. Includes DCP Contributions.

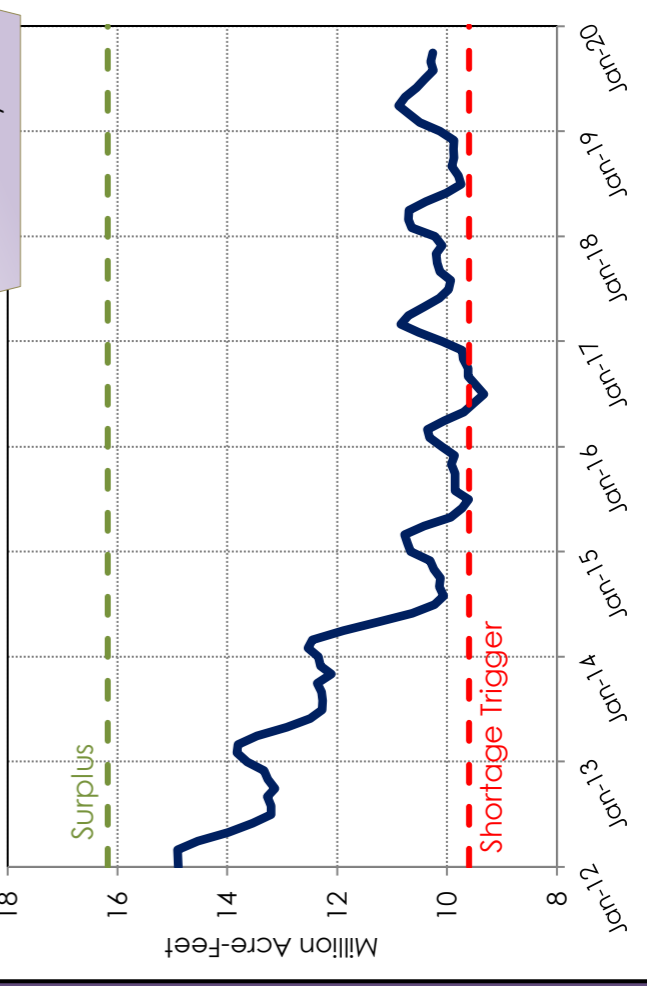
Lake Powell Storage

2.24 MAF more in storage than this time last year



Lake Mead Storage

391 TAF more in storage than this time last year





November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject : Proposed 2020 Board Meeting Calendar

SUMMARY:

The Board regularly meets on the first and third Tuesday of each month. There are several potential conflicts for the regular Board meetings scheduled in 2020 due to conferences, and the Board may wish to consider rescheduling these meetings to avoid the conflicts. Attached for reference is the proposed 2020 Board Meeting Calendar.

RECOMMENDATION(S):

Review the proposed 2020 Board Meeting Calendar and make any scheduling adjustments.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

The Board regularly meets on the first and third Tuesday of each month. There are several potential conflicts throughout the year due to conferences, and the Board may wish to consider rescheduling these meetings to avoid the conflicts:

- The January 21, 2020 Regular Board meeting occurs the first day of the CASA Winter Conference, scheduled January 21 through 23, 2020.
- The March 17, 2020 Regular Board meeting occurs during the WateReuse Conference, scheduled March 15 through 17, 2020.
- The May 5, 2020 Regular Board meeting occurs the first day of the ACWA Spring Conference, scheduled May 5 through 8, 2020.
- The December 1, 2020 Regular Board meeting occurs the first day of the ACWA Fall

Conference, scheduled December 1 through 4, 2020.

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

ATTACHMENTS:

Proposed 2020 Board Meeting Calendar

2020

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6 JPA	7 LV	8	9	10	11
12	13	14	15	16	17	18
19	20	21 LV	22	23	24	25
26	27	28	29	30	31	

CASA Winter Conf. Indian Wells 01/21- 01/23

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3 JPA	4 LV	5	6	7	8
9	10	11	12	13	14	15
16	17	18 LV	19	20	21	22
23	24	25	26	27	28	29

CASA Washington DC Forum 02/24 – 02/26
ACWA Washington DC 02/25 – 02/27

MARCH						
S	M	T	W	T	F	S
1	2 JPA	3 LV	4	5	6	7
8	9	10	11	12	13	14
15	16	17 LV	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

WaterReuse Conf. San Francisco 03/15 – 03/17

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6 JPA	7 LV	8	9	10	11
12	13	14	15	16	17	18
19	20	21 LV	22	23	24	25
26	27	28	29	30		

California Water Policy Conf. U.C. Davis 04/02 – 04/03
Passover 04/10 – 04/09 & -4/15 – 04/16 (beings at sundown day before)

MAY						
S	M	T	W	T	F	S
					1	2
3	4 JPA	5 LV	6	7	8	9
10	11	12	13	14	15	16
17	18	19 LV	20	21	22	23
24	25	26	27	28	29	30
31						

ACWA Spring Conf. Monterey 05/05 – 05/08
Shavuot 05/29 – 05/30 (begins at sundown day before)

	LVMWD Meeting
	JPA Meeting
	District Holiday

JUNE						
S	M	T	W	T	F	S
	1 JPA	2 LV	3	4	5	6
7	8	9	10	11	12	13
14	15	16 LV	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2020

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6 JPA	7 LV	8	9	10	11
12	13	14	15	16	17	18
19	20	21 LV	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3 JPA	4 LV	5	6	7	8
9	10	11	12	13	14	15
16	17	18 LV	19	20	21	22
23	24	25	26	27	28	29
30	31					

CASA Annual Conf. Lake Tahoe 08/12 – 08/14

SEPTEMBER						
S	M	T	W	T	F	S
		1 LV	2	3	4	5
6	7	8 JPA	9	10	11	12
13	14	15 LV	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5 JPA	6 LV	7	8	9	10
11	12	13	14	15	16	17
18	19	20 LV	21	22	23	24
25	26	27	28	29	30	31

WaterReuse Symposium TBD
 Rosh Hashanah 09/19 – 09/20 (begins at sundown day before)
 Yom Kippur 09/28 (begins at sundown day before)

Sukkot 10/03 – 10/04 (begins at sundown day before)
 Shmini Atzeret 10/10 (begins at sundown day before)
 Simchat Torah 10/11 (begins at sundown day before)

NOVEMBER						
S	M	T	W	T	F	S
1	2 JPA	3 LV	4	5	6	7
8	9	10	11	12	13	14
15	16	17 LV	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1 LV	2	3	4	5
6	7 JPA	8	9	10	11	12
13	14	15 LV	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

ACWA Fall Conf. Indian Wells 12/01 – 12/04
 Chanukah 12/11 – 12/18 (begins at sundown day before)

	LVMWD Meeting
	JPA Meeting
	District Holiday



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject : Local Agency Formation Commission: Nomination of Candidates for Independent Special District Representative

SUMMARY:

On October 17, 2019, the District received the attached memorandum from Lagerlof Senecal Gosney & Kruse, LLP, a law firm representing the Los Angeles County Local Agency Formation Commission (LAFCO), requesting candidate nominations for an election to fill an upcoming vacancy for independent special district representative. The position is currently held by Director Donald Dear of West Basin Municipal Water District; his term expires in May 2020.

Nominations must be received by Lagerlof Senecal Gosney & Kruse, LLP, no later than 5:00 p.m. on December 27, 2019. Nominees must be elected officials or members of a board of an independent special district appointed for a fixed term.

RECOMMENDATION(S):

Nominate candidates, if any, for consideration to fill an upcoming vacancy as the independent special district representative on the Los Angeles County Local Agency Formation Commission.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

Prepared by: David W. Pedersen, General Manager

ATTACHMENTS:

Memorandum on LAFCO Nominations

*Lagerlof Senecal
Gosney & Kruse
LLP*

RECEIVED
OCT 17 2019
BY: [Signature]
301 NORTHLAKE AVENUE, 10TH FLOOR
PASADENA, CALIFORNIA 91101
PHONE: (626) 793-9400 ! FAX (626) 793-5900

William F. Kruse
E-MAIL: WFKRUSE@lagerlof.com

MEMORANDUM

To: Los Angeles County Independent Special Districts
From: William F. Kruse, Special Counsel
Date: October 11, 2019
Subject: Nomination of Candidate; LAFCO Representative and Alternate

As you know, since 1994 special districts in Los Angeles County have been represented by two members of the Local Agency Formation Commission. The term of office of one of those representatives, Donald Dear, expires in May 2020. On behalf of the special districts of Los Angeles County, LAFCO has appointed us to assist in conducting the election to fill this position.

By law, independent special district seats on LAFCO are filled by the Special District Selection Committee. That Committee is made up of the presiding officers of each independent special district in Los Angeles County.

In order to expedite the process of electing a representative, I have included a form to be used to nominate candidates for consideration. After nominations are received, each district will receive a complete package of nominee resumes, together with a ballot for consideration by the presiding officer of your board. Voting will be conducted by mailed ballot.

Nominations for the Committee's consideration are welcome. Please provide as much relevant information about the candidate as reasonably possible. Any biographical information and/or candidate statement should be **limited to one page**. Please remember that, to be eligible, the nominee must be an elected official or appointed to your board for a fixed term. Nominations must be received in the office of Lagerlof, Senecal, Gosney & Kruse, **ATTN: WILLIAM F. KRUSE**, no later than **5:00 p.m. on December 27, 2019**.

Please feel free to contact me directly with any questions.

Voice: (626) 793-9400

Fax: (626) 793-5900

*Lagerlof
Senecal
Gosney & Kruse*
421

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **REPRESENTATIVE**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: _____

Date: _____

Name of Candidate: _____

_____ is pleased to nominate
_____ as a candidate for appointment as special
district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The
nominee is an elected official or a member of the board of an independent special district appointed
for a fixed term. For your consideration, we submit the following additional information together
with a resume of the candidate's qualifications.

Elective office: _____

Agency: _____

Type of Agency: _____

Term Expires: _____

Residence Address: _____

Telephone: _____

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

(Name of Agency)

By: _____

Its: _____



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject : ACWA General Session Membership Meeting and Election of Officers

SUMMARY:

On October 14, 2019, the District received the attached memorandum from ACWA regarding the General Session Membership Meeting to be held on Wednesday, December 4, 2019, at the ACWA 2019 Fall Conference in San Diego. The meeting will include election of the ACWA President and Vice President for the 2020-21 term.

The ACWA Nominating Committee recommends a slate consisting of current Vice President Steven LaMar for ACWA President and Region 5 Vice Chair Sarah Palmer for ACWA Vice President. Attached are copies of letters from Mr. LaMar and Ms. Palmer, requesting support for election as President and Vice President, respectively.

Also attached is a copy of a letter from Ms. Pamela Tobin who was not included in the ACWA Nominating Committee's Recommended Slate but is seeking election as ACWA Vice President through a floor nomination on December 4, 2019.

RECOMMENDATION(S):

Authorize the Board President to serve as the District's voting delegate for the ACWA General Session Membership Meeting on December 4, 2019, and provide him with feedback on voting preferences.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

Prepared by: David W. Pedersen, General Manager

ATTACHMENTS:

ACWA Notice of General Session Membership Meeting

Letter from Steven LaMar, Irvine Ranch Water District

Letter from Sarah Palmer, Zone 7 Water Agency

Letter from Pamela Tobin, San Juan Water District



TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Directors
FROM: Dave Eggerton, ACWA Executive Director
DATE: October 4, 2019
SUBJECT: Notice of General Session Membership Meeting at ACWA 2019 Fall Conference

There will be a General Session Membership Meeting at the 2019 Fall Conference in San Diego, California, on **Wednesday, December 4**. The purpose of this meeting is to formally nominate and elect ACWA's President and Vice President for the 2020-2021 term. The General Session Membership Meeting will convene at 1:15 p.m., immediately following the Wednesday luncheon program, which will be located in the Harbor Ballroom A-F, Manchester Grand Hyatt.

Election / Voting Process

The ACWA Nominating Committee has announced a 2020-2021 slate that recommends current **Vice President Steven LaMar for ACWA President** and current **Region 5 Vice Chair Sarah Palmer for ACWA Vice President**.

As provided by ACWA's Bylaws (Article 9, Section 9) nominations from the floor will be accepted prior to the vote. The Bylaws require that floor nominations and seconds be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second. **(See attached for detailed General Session/Election Procedures.)**

ACWA will issue one proxy voting card to each member agency's designated voting representative (delegate) as identified by the member agency on the attached proxy designation form. The designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4**, between **9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours.

To expedite the sign-in process at the **ACWA General Session Desk**, please indicate your voting delegate in advance on the enclosed proxy designation form and return it by email (**donnap@acwa.com**) or fax

GENERAL SESSION/ELECTION PROCEDURES FOR ACWA 2019 FALL CONFERENCE

The following information is provided to inform the ACWA member agency delegates attending the 2019 Fall Conference of the procedures to be used pertaining to the nomination and election of ACWA officers during the General Session Membership Meeting.

PROXY VOTING CARDS – (REQUIRED FOR VOTING)

ACWA will issue one proxy voting card each member agency's designated voting representative (delegate) as officially identified by the member agency. In order to vote during the General Session Membership Meeting, the designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card no later than **12:00 p.m. on Wednesday, December 4**. Upon sign-in, the voting delegate will receive the required proxy voting cards. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4, between 9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

GENERAL SESSION MEMBERSHIP MEETING, WEDNESDAY, DEC. 4 (DOORS OPEN AT 1:05 P.M.)

1. The General Session Membership Meeting will be called to order at 1:15 p.m. and a quorum will be determined. The presence of 50 authorized voting representatives is required to establish a quorum for transacting business.
2. Legal Affairs Committee Chair Jennifer Buckman will provide an overview of the agenda and election procedures.
3. Nominating Committee Chair DeAna Verbeke will present the committee's report and announce the candidate for ACWA President.
4. President Brent Hastey will call for floor nominations for ACWA President.
5. If there are no floor nominations for President, the election will proceed. President Hastey will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
6. If there **are** floor nominations for President, the nomination will follow the procedures established by Article 9 of ACWA's Bylaws, stating that floor nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.
 - a. Ballots will be distributed to the voting delegates.
 - b. Delegates will complete their ballots and place them in the ballot box, which will be centrally located in the Harbor Ballroom A-F meeting room.
 - c. Tellers' Committee will count the ballots. President Hastey has appointed the following staff members to serve as the Tellers' Committee: Clerk of the Board Donna Pangborn; Director of Business Development & Events Paula Currie; and Executive Assistant Lili Vogelsang.
 - d. Legal Affairs Committee Chair Jennifer Buckman will serve as the proctor to oversee the ballot counting process.
 - e. Candidates are welcome to designate an observer to be present during the ballot counting process.

**ASSOCIATION OF CALIFORNIA WATER AGENCIES
GENERAL SESSION MEMBERSHIP MEETING(S)**

**WEDNESDAY, DECEMBER 4, 2019 AT 1:15 PM
THURSDAY, DECEMBER 5, 2019 AT 1:15PM (IF NEEDED)**

TO: Donna Pangborn, Clerk of the Board

EMAIL: donnap@acwa.com

FAX: 916-325-4857

The person designated below will be attending the ACWA General Session Membership Meeting(s) on **Wednesday, December 4, 2019 (and December 5, 2019 if necessary)** as our voting delegate.

<i>MEMBER AGENCY'S NAME</i>	<i>AGENCY'S TELEPHONE No.</i>
<i>MEMBER AGENCY'S AUTHORIZED SIGNATORY (print)</i>	<i>SIGNATURE</i>
<i>DELEGATE'S NAME (print)</i>	<i>SIGNATURE</i>
<i>DELEGATE'S EMAIL</i>	<i>DELEGATE'S TELEPHONE No.</i>
<i>DELEGATE'S AFFILIATION (if different from assigning agency)¹</i>	<i>DATE</i>

¹ If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above. Note: Delegates need to sign the proxy form indicating they have accepted the responsibility of carrying the proxy.

REMINDER: Proxy voting cards will **only** be available for pick up on **Wednesday, December 4**, between **9:00 a.m.** and **12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.



October 14, 2019

Board of Directors
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Dear President and Members of the Board:

I am pleased to share with you that the Association of California Water Agencies (ACWA) Nominating Committee has selected me as their recommended candidate to serve in the role of ACWA President for the 2020-2021 term. I am excited about having the continued opportunity to play a leadership role in ACWA and represent your water agency and the other 457 ACWA member agencies in addressing California's increasingly complex water issues. I am writing to respectfully request your agency's support for my candidacy during the ACWA Officer Election at our fall conference.

My experience in serving as the ACWA Vice President the past two years, in addition to participating on various ACWA committees and in numerous events over the years, has shown me that it is the people that make the difference in the success of our statewide organization. The diversity among water agencies – north/south, east/west, large/small, ag/urban, coastal/mountain, desert/forest – provides a stellar example of the value of collaboration. Statewide, ACWA member agencies have the expertise to solve almost any water issue when given the opportunity. One of the things I enjoy most about being a part of ACWA is being able to learn from water experts from each of our regions. Together we are a mighty force throughout California and together we can solve difficult issues to the benefit of all Californians.

I have attached a brief summary of my experience. While this experience is indeed important, what I treasure most is having the support of people whom I respect within ACWA – past presidents, fellow ACWA Board members, friends from other water agency boards, general managers and district staff.

Many agencies have already indicated support for my candidacy, and I am very grateful for their early votes of confidence. I respectfully ask for an opportunity to represent the best interests of water agencies throughout California and ask for your agency's vote. I look forward to seeing you at our fall conference in San Diego. Thank you in advance for your support. Please contact me if you have any questions about my candidacy at 714-227-2869.

Respectfully,

A handwritten signature in blue ink that reads "Steven E. LaMar".

Steven E. LaMar
Director

Enclosure: Statement of Qualifications

STEVEN E. LAMAR

Statement of Qualifications for President Association of California Water Agencies

- Inclusive Leadership
- Active Advocacy
- Strong Commitment to the Water Community

“Seeing things from all perspectives and working together to make a difference. This is not only the best way to forge alliances and make tough policy decisions, it’s essential for good governance.”



Inclusive Leadership: Experience that Counts

Steve LaMar has been a member of the Irvine Ranch Water District (IRWD) Board of Directors since early 2009, serving multiple terms as Board President. In past elections, he received support and endorsements from both the business community (e.g., Orange County Business Council, Building Industry Association) and environmental groups (e.g., Orange County League of Conservation Voters, Sierra Club).

Mr. LaMar has also served in leadership roles for the Association of California Water Agencies (ACWA). He is currently Vice President, past Chair of the ACWA Federal Affairs Committee, and a member of ACWA’s Executive Committee. He is a past Chair of ACWA’s Headwaters Task Force. Mr. LaMar has served on the board of directors of several other water-related organizations, including the National Water Resources Association (representing 17 Western states), the Southern California Water Coalition, CalDesal, and the National Water Research Institute.

Beyond his water industry involvement, Steve has held leadership positions at a wide range of organizations, such as President of the Natural Communities Coalition of Orange County, a nonprofit organization responsible for implementing California’s first natural community conservation plan and for protecting 37,000 acres of habitat. He was a past leader in the California Building Industry Association, where he chaired both the Water Resources Committee and the Government Affairs Committee.

Active Advocacy: Not Just Words

Mr. LaMar has a history of advocating for ACWA’s policies and initiatives in his current role as an ACWA officer and through service on numerous ACWA committees. He currently chairs ACWA’s Water Resilience Portfolio Working Group to develop ACWA’s recommendations to the Newsom Administration and the ACWA Board Steering Committee to draft ACWA’s first five-year strategic plan.

A Long-Term Commitment to the Water Community: Live What You Believe

Steve’s commitment to the water community pre-dates his joining the Board of IRWD. He worked on the Delta Vision Stakeholders Coordinating Group as a business representative, the AB 2717 Landscape Task Force as the chair of the Economics Work Group, the 2005 and 2009 Advisory Committees for the California Water Plan, the State Water Desalination Task Force, and Governor Davis’ Drought Advisory Panel.

Serving on the Board of IRWD has provided Mr. LaMar with the knowledge and understanding of what goes into providing retail water service to a broad and diverse community. He has a Bachelor of Arts in Political Science from Pittsburg State University and an Environmental Management Institute Certificate from the U.S. Environmental Protection Agency.



Sarah Palmer, Zone 7 Water Agency Director

Seeks Your Support as ACWA Vice President



I am pleased and excited to be selected by ACWA's Nominating Committee to be on the official slate as Vice President. The election is on December 4th at the San Diego Fall Conference and I am asking for your support.

As you may know, I have been on the Board of Directors of Zone 7 Water Agency for more than 13 years, serving 3 terms as President. I am active in ACWA by being the Region 5 Vice Chair, an active ACWA Board member, and serving on the ACWA Water Quality, Water Management, and Agriculture Committees. I am also active on the PFAS/PFOA workgroup, the Direct Potable Reuse workgroup (just formed), and the ACWA Board Steering Committee. Learning from these groups has reinforced the fact that we all must work together. With the diverse challenges facing California water, we cannot afford to silo ourselves. ACWA gives us the opportunity and means to find our common ground and advocate on behalf of each other and our environment.

I have a Ph.D. in Cell Physiology and Biochemistry from the University of Toronto and a B.A. in Biology and Political Science from New York University. This background in science, with subsequent research and teaching careers, has led to opportunities for communicating complex concepts to both professional and lay groups. My work with Zone 7 has given me the opportunity to become well acquainted with the issues facing both urban and agricultural stakeholders.

I believe in a vision for California that will integrate all aspects of water: urban, rural, and agricultural. In California, all regions depend on one another. We already have one of the most highly engineered water systems in the world. We must manage it in such a way that we are stewards of both the human made infrastructure and the natural environment. We must think long-term. The world is changing more rapidly than we have yet to understand. We must be prepared to meet those challenges together.

I am increasingly concerned with the issues facing agriculture in California. Agriculture is about 20% of my agency Zone 7's water sales. California agriculture is a national treasure. Its welfare goes beyond the 3% of California's economy. Protecting our agricultural community, and its water, is a matter of food security, even of national security. One of the missions of ACWA should be to find a way to protect our agricultural resources, to make the issues of SGMA work for the Central Valley at least as well as it has for my agency's wineries. With the need for new conveyances and storage of water for our state and their resulting rising costs, we cannot allow more than one million acres of California farmland to go permanently fallow. The social and food security issues are dire under that scenario. Urban and agricultural interests must partner in their common dependence on one another.

I support an "all -of-the-above" approach to managing our state water portfolio. Groundwater banking, new conveyance, potable and non-potable reuse, desalination, increased storage, headwater/forest management all add up to a hefty price tag. There is no one solution or one size fits all. Each region will find its best fit but in such a way that it integrates with other regions. The challenges of present and pending climate change and the ever-present threats of earthquake and fire demand it.

My involvement with the Delta Conveyance, while understandably controversial, has given me a broad insight into the issues of providing water for 24 million people in the Bay Area and beyond as well as the valid and deep concerns of the Delta stakeholders and that fragile estuary on which so many species rely. The “reset” of the project by the Newsom administration should not be a setback, but rather a new opportunity to engage with Delta communities to identify and address their legitimate concerns. I will be chairing a Delta Stakeholder Engagement advisory committee to incorporate Delta perspectives into the logistics and locale of the new alternative. Environmental needs and local cultural heritage must be considered.

I will work to expand ACWA’s membership. Representing and advocating to balance all regional issues in the state will make us stronger and allow more perspectives to be heard. The ACWA JPIA is a strong incentive for joining. My agency joined the JPIA this past year with the unanimous approval by our Board of Directors.

I look forward to working with the ACWA team. The staff is among the best I have seen, the executives are visionary. My ability to work with and understand up-to-date and science-based decision making, my experience along with my strengths of listening, learning, communicating, and adapting make me an ideal candidate for the office of Vice President of ACWA. Again, I ask for your support so that we may work together.

Sincerely,

Sarah Palmer, Ph.D.

More information can be found at:

www.linkedin.com/in/sarahpalmerh2o

Sarah Palmer’s Goals for ACWA In Brief

- Build on existing partnerships while expanding connections with urban, agricultural, academic, heritage and environmental interests
- Minimize “silo-ing” while respecting regional differences
- Increase stakeholder engagement through communication and education
- Advocate for the universal right to clean water
- Improve Association financial strength through increased membership and non-dues funding sources
- Promote a resilient, robust and diverse water portfolio that will serve California for generations to come

Resolution in Support of Sarah Palmer for ACWA Vice President

Now that the ACWA Nominating committee has set a slate for the positions of President and Vice President to be voted on at the ACWA Fall Conference in San Diego including Steve LaMar for President and Sarah Palmer as Vice President, I respectfully ask if your Board can lend me your support. I have included a sample Resolution if you choose to use it!

Thank you for your consideration,

Sarah

Resolution of the Board of Directors of

**In Support of Sarah Palmer
for the position of ACWA Vice President**

WHEREAS, ACWA has announced that the nominating committee has selected the slate for President and Vice President of ACWA

WHEREAS, Sarah Palmer has been selected for the slate as Vice President

WHEREAS, Sarah Palmer has a working knowledge of water industry issues and concerns, possesses strength of character and leadership capabilities, and is experienced in matters related to the performance of the duties of the office of Vice President; and

WHEREAS, Sarah Palmer can provide the dedication of time and energy to effectively serve in the capacity; and

WHEREAS, Sarah Palmer has served in a leadership role as a member of the Zone 7 Water Agency Board of Directors since 2006, 3 terms as President, has served on the Administrative, Finance, Tri-Valley Liaison, and Water Resources Committees of Zone 7 Water Agency; and

WHEREAS, Sarah Palmer serves as the Vice-Chair of ACWA Region 5 Board of Directors and as a Board member of ACWA

WHEREAS, Sarah Palmer serves as a member of the ACWA Agriculture, Water Management, and Water Quality Committees and as a member of the Water Quality Committee PFOS/PFAS subcommittee; and

WHEREAS, Sarah Palmer serves on the ACWA Board Steering Committee; and

WHEREAS, Sarah Palmer has demonstrated outstanding effort and support of local and regional water issues, including public information workshops and presentations; and

WHEREAS, it is the opinion of the ACWA Nominating Committee that Sarah Palmer possesses all the qualities needed to fulfill the duties of the office of ACWA Vice President.

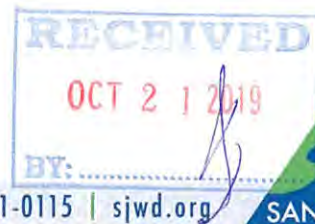
NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF _____ does hereby support Sarah Palmer for the office of ACWA Vice President.

PASSED AND ADOPTED by the _____ Board of Directors at a regular meeting held on _____.

AYES:

NOES:

ABSENT:



Pamela Tobin, Director

October 18, 2019

Dear ACWA Member Agency Board Chairs and Presidents:

I wanted to inform you that I will be nominated from the floor for the office of ACWA Vice President during the General Session Membership Meeting on December 4th, at the ACWA Fall Conference.

I feel strongly that I am the best candidate to bring the *experience and leadership* needed to help ACWA fulfill its vision and mission. Consequently, I believe I have an obligation to the ACWA membership to continue to offer myself to serve in this important role.

GO TO THE FOLLOWING WEB ADDRESS TO ACCESS MY STATEMENT OF QUALIFICATIONS, CURRICULUM VITAE, AND MY PRIORITIES FOR ACWA: <https://www.sjwd.org/pam-tobin-for-acwa-vp>

Many ACWA members across the State -- north and south, ag and urban -- have also encouraged me to continue my bid for ACWA Vice President. Among those urging me to continue my candidacy are *former ACWA Presidents: Jerry Gladbach and Bette Boatman*. They and others have told me that they value my 15 years of experience in California water, the leadership roles I have played and my active participation in ACWA and ACWA-JPIA over the last several years.

I would appreciate **YOUR AGENCY'S VOTE** at conference in support of my candidacy for ACWA Vice President. **PLEASE BE SURE TO DESIGNATE AND DIRECT YOUR DELEGATE TO CAST YOUR VOTE FOR ME.**

Information regarding the voting process, the delegate designation form, and a facsimile of the ballot your delegate will receive at conference may also be found at the web address above.

I would be pleased to speak to you and your Board colleagues to provide more information about myself or answer any questions you might have. I welcome and invite such a conversation.

Thank you for your consideration.

Sincerely,

Pam Tobin
Director, San Juan Water District
Chair, ACWA Region 4; Director, ACWA-JPIA
916-275-0875 | petpyrs@surewest.net

cc: General Manager
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302



PAMELA TOBIN

petpyrs@surewest.net | C: 916-275-0875

Statement of Qualifications

August 2019

Hello ACWA Members:

My name is Pam Tobin and I am asking for your support to be ACWA Vice President (2020 -'21 term). I have more than 15 years of experience in California water at the local, regional and statewide level. I have served on the Board of Directors of the San Juan Water District in Northern California since 2004, including three terms as President of the Board. I also have served multiple terms as Chair of both the Sacramento Regional Water Authority and the Sacramento Groundwater Authority.



As you know, this recent period in California water has presented many challenges for public water agencies and the elected directors who lead them. In my various roles, I have engaged in policy deliberations addressing the worst drought in California's history, landmark groundwater legislation known as SGMA, and ongoing efforts to stabilize the Delta. The most gratifying part of working to find solutions is the relationships I have built.

I value my active participation in ACWA. ACWA is the place where all water agencies come together to learn, to share and to make a difference as we create strategies and policies that will work for the 450 public water agency members under the ACWA umbrella. Whether the agencies are from the north, middle or southern end of the state or serve ag, urban or rural customers, we have more in common than we think because we all serve the public interest. I have been energized by my time on the ACWA Board of Directors as the ACWA Region 4 Chair, hashing out key federal issues and representing ACWA legislative positions on Capitol Hill and thinking about the local issues and how best to serve customers through participation on the Local Government Committee.

It has been extremely rewarding to work closely with the ACWA Board to devise statewide policies on everything from safe drinking water access and quality, to conservation and drought contingency, to providing input to the Newsom Administration on a future water portfolio for California. Also, I have enjoyed serving as a member of the ACWA Board Steering Committee carving out a future path for ACWA through a five-year Strategic Plan. As an ACWA-JPIA Board member and a recently appointed member of its Liability Committee, I have worked to ensure we are offering the critical insurance services that public water agencies need today and into the

future, by securing ACWA-JPIA’s financial health and growth. Through these activities, I have been able to put my personal skills around policy development, collaboration, finance, and conflict resolution on the table to help make progress.

Those who know me know that I am not afraid to dig into the tough issues. In fact, I relish the opportunity to work collaboratively with all parties to find the “win-win” outcome. I also am an independent thinker and can make the tough calls. That is what ACWA is all about. ACWA brings the issues, the solutions and the people together. This is precisely why I want to use my experience and skills to help advance ACWA’s mission and vision as its vice president.

Serving on the board at San Juan Water District has provided the opportunity to understand both the wholesale and retail side of the water business. We serve families and businesses. While we have some of the most senior water rights in California (1853), the agency also is an American River Division contractor with the Federal Central Valley Project. The agency is active in regional groundwater management / conjunctive use planning, with issues such as SGMA implementation which has helped me to better understand the challenges that other agencies experience. My time working with more than 22 public water agencies, private water companies, cities and counties through my work with the Regional Water Authority and Sacramento Groundwater Authority has been another opportunity to build partnerships for collaborative solutions.

So, what do I do in my spare time? You might be surprised to know that I am a long-time realtor and property developer with over 30 years as a business owner. Understanding the nexus between land-use planning and water management has been invaluable in my water role and in my professional life. But my real passion is caring for our four-legged friends. For many years I focused on showing dogs, but now I rescue them. It is the hardest and best thing I have ever done.

My background: I hail from Laconia, New Hampshire, growing up in the Lakes Region. I have called California home since 1971. I have been married to my wonderful, supportive husband for 38 years. I have two grown children, my oldest son is a senior engineer in upper management for the City of Los Angeles and the youngest is an attorney living and working in Los Angeles. I also have four grandchildren.



Finally, I did not come to the decision to run for ACWA Vice President lightly. As is sometimes the case, several ACWA water leaders that I respect came to me and told me that I should throw my hat in the ring for ACWA VP. Everything I have done to date has prepared me for this moment. I look forward to meeting with many of you to share my ACWA vision and commitment to you personally and hope that I can count on your support for ACWA Vice President.



PAMELA TOBIN

petpyrs@surewest.net | C: 916-275-0875

With more than 15 years of involvement in local, regional and statewide water issues as an elected and appointed official, I will bring considerable experience and knowledge to the office of ACWA Vice President including: water policy development, organizational governance and collaboration / coalition building. I have a passion for helping agencies and organizations to fulfill their mission and support their customers and communities. I serve on the San Juan Water District and Regional Water Authority (RWA) Boards; Chair, Sacramento Groundwater Authority (SGA) and ACWA-Joint Powers Authority Board of Directors and Liability Committee. I have actively served in ACWA leadership as ACWA Region 4 Chair, and as a member of the Federal Affairs and Local Government Committees.

Skills

- Financial Leadership
- Policy Development
- Contract Negotiations
- Collaboration and Coalition Building
- Public Agency and Organizational Governance
- Strategic Planning
- Testimony before State and Federal Agencies / Elected Bodies

Related Water Experience

Association of California Water Agencies Sacramento, CA

- Chair, Region 4 Board of Directors (2018-2019)
- Member, ACWA Board of Directors (2018-2019)
- Member, Region 4 Board of Directors (Since 2014)
- Member, Federal Affairs Committee (2014-2019)
- Member, BOD Strategic Plan Steering Committee (2019)
- Member Local Government Committee (2014-2015)
- Attended ACWA Conferences (2004-2019)
- Attended ACWA’s Washington D.C. Conference (2015-2019), including serving as member advocate in ACWA’s lobbying visits with members of Congress and their staffs, Administration officials and other D.C. leadership.

ACWA Joint Powers Authority Roseville, CA

- Member, Board of Directors (01/2016 – Current)**
- Participate in monthly ACWA-JPIA Board meetings. Provide organizational leadership and collaborate with member partners to establish long-term goals, strategies and policies.
- Member of the ACWA-JPIA Liability Committee where I promote financial health and growth.

San Juan Water District
Granite Bay, CA

San Juan is both a wholesale and retail agency, with over 10,000 retail connections and serving a total wholesale population of over 150,000 in North-Eastern Sacramento County and Southern Placer County. Agency has one of the most senior water rights in California (1853) and is also an American River Division contractor with the Federal Central Valley Project

Member, Board of Directors (01/2004 – Current)
President (2016, 2012, 2007))

- Provide leadership and guidance, facilitate solutions and collaboration on a variety of issues including:
 - District operations and governance
 - Regional water transfers
 - Groundwater / conjunctive use planning
 - District financial issues and budget
 - District policies and business practices

Regional Water Authority & Sacramento Groundwater Authority
Citrus Heights, CA

Each Board is comprised of General Managers and Elected Officials from more than 22 public water agencies, private water companies, cities and counties

Member, Board of Directors (01/2004 – Current)

- Represent San Juan WD on the RWA Board since 2004, including providing leadership as Past Chair (2012) and long-time member of the Executive Committee (2011-2014, 2016-current).
- Received 2018 RWA Distinguished Service Award in recognition of my many years of active service and contributions.
- Facilitate open dialogue, resolved conflicts and negotiated agreements between parties in order to reach win-win solutions and clarify goals
- Shepherd consensus and collaboration with professional staff
- Serve as current Chair of the Sacramento Groundwater Authority and Board member since 2004. (Past Chair - 2007 & 2008).

Professional Experience

- Curtis Real Estate – Realtor (2004-Present)
- Property Exchange Pro LLC – Owner, (2015- Present) – Provide comprehensive real estate services for residential and land markets.

Volunteer & Community Involvement

- Great Pyrenees Rescue – President (1996-Present). Sierra Pacific Great Pyrenees Rescue is a non-profit organization, charged with saving and restoring health of Great Pyrenees and Great Pyrenees mixed dogs. In the past 33 years, I rescued over 2,500 dogs through this program.
- 4-H Club of Placer County – Served as Community Leader (1982-1996)
- Alliance of Therapy Dogs – Tester / Observer (20 Years)

Awards

- Regional Water Authority - 2018 Distinguished Service Award
- Volunteer Center of Sacramento – 2007 Volunteer Spirit Award, “Sacramento Community Change Maker”



Pamela Tobin
My Priorities for ACWA

August 2019

I am often asked, “What is your personal vision for how you hope to contribute to making ACWA better and more valuable to its members?” Here are my priorities:

- **Demystify ACWA:** Local public water agencies have an increasing number of challenges to deal with. ACWA is here to help them, but we must continue to educate them on the services available through ACWA. I want to be an active ambassador on this front. I am a people person and enjoy relating to folks from around the state.
- **Increase Member Involvement:** Keeping member agencies connected to ACWA is truly a job that is never done. With the major turnover in the water industry, we must be vigilant to continue to engage members and solicit their input.
- **Advance Forest Management and Protect Local Water Agencies:** We are making great progress on securing funding and getting folks up the learning curve on the need to reduce fire risk and protect our source water. A lesser understood side effect of catastrophic fires is the burden that it puts on local water agencies who may be shouldered with the fallout of issues like inverse condemnation. We need to bring visibility to this issue and protect our members.
- **Support the Resiliency Portfolio:** Just as ACWA has done through the decades with past administrations, it must step up to proactively provide constructive and innovative input to the Newsom Administration’s water vision. I am proud of ACWA’s work on this and my involvement.



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Vision Insurance Renewal: Approval

SUMMARY:

The District provides vision insurance coverage to its employees under the terms of four Memoranda of Understanding (MOUs), which state that the District will provide a vision program through a third-party vendor at no cost to the employee. Although the MOUs do not require the District to maintain a minimum benefit level, it has been the District's practice not to reduce the level of benefit currently provided to employees.

For each renewal period, the District utilizes its insurance broker, Poms & Associates, Inc., to solicit quotes from the current provider and other providers, if necessary, for the insurance coverage based on the size and census information for the District's group. Based on a review of the renewal rate offered by the District's current provider and the service received throughout the existing contract, staff recommends acceptance of the renewal proposal by EyeMed Vision Care, which includes a modest 1.89% increase to current rates with a four-year rate guarantee.

RECOMMENDATION(S):

Accept the proposal from EyeMed Vision Care and authorize the General Manager to execute a four-year agreement, at an annual cost of approximately \$52,980, to provide vision insurance coverage for employees.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The annual cost of the vision insurance coverage is \$52,980. Sufficient funds are available in the adopted Fiscal Year 2019-20 Budget and will be proposed in future year budgets.

DISCUSSION:

Renewal periods offer an opportunity for the District to seek the best carrier with the same or similar level of benefits at the most competitive rate. Attached is a summary of the renewal proposal, coordinated by the District's broker and reviewed by staff.

Based on the submitted quote from the District's current vision plan provider who offers the same benefit level, staff recommends renewing the contract with EyeMed Vision Care for a four-year term, January 1, 2020 through December 31, 2023. By selecting the four-year proposal, the District realizes cost certainty for calendar years 2020 through 2023.

In comparing the proposed rate to premiums paid by the District in 2011, the proposed rates are approximately 65% lower. By continuing with the same provider and upon conclusion of the four-year term, the District will have realized a cost-savings for its vision plan for 12 consecutive years as compared to the continuation of 2011 rates. The District continues to make strides in minimizing costs to provide benefits to its employees.

GOALS:

Assure a Quality, Continually Improving Workforce

Prepared by: Sherri Paniagua, Human Resources Manager

ATTACHMENTS:

Vision Plan Renewal



Proposal for Employee Benefits

Effective Date: January 1, 2020

Respectfully Submitted by

Tony Orsini
Vice President

Kelly Nelson
Account Executive

Poms & Associates
5700 Canoga Ave., Suite 400
Woodland Hills, CA 91367
CA License # 0814733



LAS VIRGENES MUNICIPAL WATER DISTRICT

Poms & Associates Insurance Brokers, Inc. Privacy Statement

Poms & Associates is committed to protecting your privacy and safeguarding your personal information in all forms obtained.

Information Collected

We may collect personal information such as that provided to us on applications or questionnaires (i.e. name, addresses, contact information, phone numbers, email addresses, etc.); or other personal information about you from insurance companies that underwrite your insurance; information from the Department of Motor Vehicles or other consumer reporting agencies; and trade secret information which is proprietary information related to your business. We may also collect private health information (PHI) that is related to the placing of health insurance contracts or health claims.

Information Disclosed to Third Parties

We generally do not disclose your personal information to third parties, except in the course of our general business practices to other Poms & Associates employees with a need to know who are performing a business, professional or insurance function on your behalf; to enable a third party to perform a business, professional or insurance function for us on your behalf; or to the extent required by law. Poms & Associates does not otherwise sell, exchange, publish or transfer your personal information without your consent.

Information Security

We restrict access to nonpublic personal information about you to those employees who need to know that information in order to provide products or services to you. We maintain physical, electronic and procedural safeguards appropriate to the sensitivity of the personal information we collect, use, and maintain. However, no security system is impenetrable and we cannot guarantee the security of our database. We cannot guarantee that information you supply will not be intercepted while being transmitted to us over the internet. We ask that you do your part by having policies and practices that are consistent with good security measures and best practices.

Correcting or Removing Your Personal Information

If you would like to correct the Confidential Information you have provided to us, or to request that we remove your information from our records, e-mail us at Privacy@pomsassoc.com or contact our corporate office with the correction or removal request at Poms & Associates Insurance Brokers, Inc., 5700 Canoga Ave., Ste 400, Woodland Hills, CA 91367.

Changes to our Privacy Policy

We reserve the right to make changes to our Privacy Policy at any time. We encourage you to review the Web site and the Privacy Policy in particular periodically for any updates or changes. Your continued access or use of this Web site shall be deemed your acceptance of all terms and conditions contained in this Privacy Policy.



LAS VIRGENES MUNICIPAL WATER DISTRICT

Important Facts About This Proposal

This proposal is based on the census data and information provided by your company. Final rates may be adjusted to reflect the overall health risk as determined through the carriers medical underwriting, based on the final enrollment data and forms required and submitted to the carrier prior to coverage going into effect. Final rates also may vary from those contained in this proposal as a result of differences in census information, or data entry or typographical errors.

This plan comparison is neither a contract, nor a solicitation of an application. Please consult insurance company certificates and/or policies for a complete description of benefits, limitations, exclusions and participation requirements.

This proposal assumes there are no medical conditions such as pregnancies, langes claims or disabilities other than those listed on the Risk Assessment form completed and signed by an authorized representative of your company. If unfavorable underwriting conditions are discovered, the quoted rates may be adjusted.

Rates and underwriting requirements are subject to change without notice. Coverage, rates, and acceptance remain the exclusive authority of the insurance carrier.

A change of more than 10% in the final enrollment may necessitate re-rating from all carriers.

This proposal is not an offer of coverage and does not guarantee the acceptance of any application for insurance by any carrier represented herein. Existing coverage should not be canceled until the carrier has approved the new coverage in writing.



LAS VIRGENES MUNICIPAL WATER DISTRICT

Commissions Disclosure

Except in cases where Poms & Associates has a specific fee agreement to receive compensation from its client, Poms & Associates customarily receive compensation from insurers and TPA's for its professional services in the form of commissions. These commissions consist of a percentage of the premium collected by the insurers. Poms & Associates may also receive additional compensation under agreements with one or more insurers in the form of commission overrides or based on some combination of volume, profitability or other factors. Such agreements may be in effect with one or more of the insurers with whom your insurance is placed. At your request, Poms & Associates will be pleased to supply further details of any such fee, override or other compensation that relates to your account.



VISION COST ANALYSIS

[CURRENT /RENEWAL VISION]

EyeMed

In Network Non-Network

Exam Copay	\$10	\$10
Materials Copay	\$25	\$25

BENEFIT FREQUENCY

Exams		12 months
Lenses		12 months
Frames		24 months

ALLOWANCES

Exams	Covered in Full	Up to \$40
Lenses	Covered in Full	Up to \$30-\$70
Single Vision	Covered in Full	Up to \$30
Bifocal	Covered in Full	Up to \$50
Trifocal	Covered in Full	Up to \$70
Frames	\$130 Allowance	Up to \$91
Contacts	\$130 Allowance	Up to \$130
Medically Necessary	Covered in Full	Up to \$210

PREMIUMS	COUNT	[CURRENT/ RENEWAL VISION]
Employee	43	\$5.09
Two-Party	40	\$9.68
Family	35	\$14.22
Monthly Total	118	\$1,104
Annual Total		\$13,245
(\$) Change		\$246
(%) Change		1.89%
Renewal Date		January 1, 2024

Please note this is a summary of benefits and rates only. Final rates will be determined by the carrier based on actual enrollment.



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Travel Expense Policy: Update

SUMMARY:

The District's administrative policies and procedures provide clear guidance to employees by documenting specific methods for implementation of Board policy, state and federal law, and common business practices. On March 1, 2015, the Board approved a recommendation to apply the District's Travel Expense Policy to both the Board and employees for consistency. Subsequently, the Board approved adjustments and clarifications to the Travel Expense Policy on March 28, 2017 and March 26, 2019. Based on a request from Board President Jay Lewitt on October 15, 2019, staff recommends additional adjustments and clarifications to the Travel Expense Policy based on feedback received to-date from Board Members and employees.

RECOMMENDATION(S):

Approve the proposed update to the Travel Expense Policy.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is not a significant financial impact associated with this action.

DISCUSSION:

The proposed update is intended to provide greater flexibility for travel, recognizing the need

to balance a focus on cost control, time management and travel efficiency.

Other minor changes to the Travel Expense Policy include the following:

- Clarifying that if overnight accommodations are offered and declined, additional travel time for non-business purposes will not be compensated as time worked.
- Allows for reimbursement of breakfast expense if the travel day begins prior to 6:00 a.m.
- Specificity states that meal reimbursements for single-day travel will be considered taxable income based on IRS regulations.
- Clarifies that the District will not reimburse additional monies for meals when the District specifically purchased meals at an added cost for an event's registration.

Attached for reference is a red-lined version of the current Travel Expense Policy as well as a "clean" version.

GOALS:


Assure a Quality, Continually Improving Workforce

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

Red-Lined Version of Travel Expense Policy

Clean Version of Travel Expense Policy

	TRAVEL EXPENSE POLICY	
	Effective: 1/1/2005 Revised: 3/26/19 <u>11/5/19</u> Adopted By Board: 3/26/19 <u>11/5/19</u>	Page 1 of 8

POLICY

It is the policy of the District to reimburse employees for pre-approved actual expenses that are necessary and reasonable when traveling to conduct District business.

This policy is designed to be an accountable plan under Internal Revenue Code and Treasury regulations.

PRUDENT JUDGMENT

It is important to remember that business expenses are paid from ratepayers and are a public record. Employees are expected to exercise prudent judgment in incurring travel expenses on approved business and consider the lowest cost travel option.

CONFERENCE/ MEETING ATTENDANCE

The District maintains memberships in a wide variety of professional associations, and encourages staff to actively participate in those associations concerned with the work in which they are engaged. It is generally accepted that attendance at professional conferences, seminars, and meetings is beneficial to both the employee and the District. Therefore, when it is determined by the supervisor and/or manager and approved by the General Manager, that an employee's participation in an event will be in the best interest of the District, attendance is encouraged.

The General Manager may authorize attendance at conferences/seminars/meetings held by organizations in which the District is not a member when it is justified by the employee's active participation as an officer or board member of the association, or when attendance at a specific event is in the best interest of the District.

SEMINARS, WORKSHOPS, TRAINING SESSIONS ATTENDANCE

An employee may request and/or a supervisor may direct an employee to attend a seminar, workshop and/or training session. Approval of such attendance is based on the supervisor/manager's determination and the department director's approval that attendance will be in the best interest of the District.

TRAVEL AUTHORIZATION

When attendance at any type of event requires an employee to travel away from home for one or more nights or to use alternative travel means other than a District vehicle, travel must be approved by an employee's supervisor and department director.

SUPERVISORY RESPONSIBILITY

It is the responsibility of supervisory personnel in each department to ensure that attendance at conferences and training events is scheduled to meet budgetary constraints, to provide employees with opportunities to attend events when in the best interest of the District and to assure employees have turned in completed travel expense forms no later than 30 days following the conference or training event.

TRANSPORTATION

Employees shall use the most efficient and cost effective mode of transportation for an authorized business trip. In determining the type of travel consideration shall be given to the following factors:

Estimated transit time	Cost
Desired arrival time	Estimated departure time
Personal convenience	

If the mode of transportation is commercial air, the class of travel shall be coach and will be consistent with the lowest reasonable rate for a direct flight or the flight with the fewest number of transfers available for the desired departure and arrival times based on the above factors. A Division Manager, ~~or~~ Department Director or the General Manager must approve any changes to flights wherein the District incurs a cost prior to making the change.

If ground transportation of choice is a rental car, the car rental insurance option, which should be refused by the employee at rental time, will not be reimbursed by the District. ~~Rental cars will only be authorized when reasonable shuttle transportation is not available.~~

If the mode of transportation is vehicle, the use of a District vehicle is encouraged but cannot be used to transport anyone other than District employees. If the department director states that a District vehicle is not available, the employee may use a personal vehicle and mileage will be paid in accordance with the current IRS-approved rate. Before a personal vehicle is used for District business, the employee is required to show proof of insurance coverage up to the state mandated levels of liability insurance.

~~In selecting modes of transportation, the employee will only be reimbursed for the lowest cost travel. For example, if the cost of airfare is lower than mileage reimbursement and the employee chooses to drive a personal vehicle the employee will~~

~~only be reimbursed for the lowest reasonable airfare. In calculating the lowest mode, all cost are to be considered including mileage to/from airport and any shuttle, taxi, and/or parking costs associated with each mode. When more than one travel option is feasible, a statement showing the costs of each option must be provided. For example, when traveling to Monterey, CA from District headquarters, a comparison of flying and driving would be provided and the lowest cost option considering all factors above will be reimbursed. Likewise, when choosing to fly to a hub and rent a car instead of a more remote airport with direct access to the business location, a comparison of the cost and benefits must be documented.~~

~~Ground transportation to or from Los Angeles International Airport or Hollywood Burbank Airport will not be reimbursed above the eligible mileage reimbursement rate plus airport parking, regardless of mode traveled. At destination airports, public transportation or shared-ride services should be utilized whenever practical. In no case shall reimbursement exceed the rate that would be paid if a taxicab service is utilized. In general, ride share services are eligible for reimbursement except when surge or premium pricing exceeds other options specified herein. Any customary tips to drivers shall not exceed 20% of the fare.~~

COMPENSATION DURING TRAVEL AWAY FROM THE DISTRICT ON BUSINESS

For employees classified as non-exempt under the Fair Labor Standards Act:

When the trip originates from the employee's home, time, in excess of the employee's normal commute time, spent traveling to and from an authorized business event is considered time worked and will be compensated.

When the trip originates from the employee's work location, all time spent commuting to and from an authorized business event is considered time worked and will be compensated.

Time spent in attendance at an authorized business event is considered time worked and will be compensated. In all instances, bona fide meal, sleep, or rest time, is not considered time worked and will not be compensated.

If an employee is offered public transportation but requests and is given permission to drive a vehicle instead, the time worked is the lesser of the time spent driving the car or the time that would have qualified as work time if the employee had used the public conveyance.

Time spent outside regular work hours in preparation for attendance at an authorized business event may be compensated with appropriate management approval in advance.

If an employee is offered overnight accommodations in accordance with this policy but chooses to commute to and from the location, the employee will not be compensated

overtime for the additional non-business travel time or additional mileage, unless approved in advance by a Department Director based on a business need.

For employees classified as exempt under the Fair Labor Standards Act:

Employees will be compensated their normal salary. Exempt employees eligible for overtime pay for hours worked in excess of 40 hours will be compensated for time spent in sessions, meetings, or other business purposes outside of regularly scheduled work hours and may be required to provide verification of time worked. Time spent traveling to or from a destination outside of normally scheduled work hours is not compensated as overtime.

LODGING

When away from the District on business, an employee may engage rooms for overnight lodging when there is a reasonable expectation that the workday will exceed twelve (12) hours. For this purpose, the workday includes all time spent in transit, work, meetings, breaks, and lunch.

Lodging in connection with a conference or training activity shall not exceed the group rate published by the conference or training activity. If a group rate is not available the lodging cost shall be reasonable and consistent with the cost of lodging used by other employees for similar events. The accommodations shall be at a commercial hotel or motel convenient to the location of the business event.

If the employee is accompanied on the trip by another person who is not an employee of the District, the District will only be charged for the amount equal to a single room rate.

A Travel Day may be approved by a Department Director or General Manager before and/or after the scheduled event if reasonably necessary to ensure full participation. Approval of a Travel Day will consider the location of the event and the timing of reasonable travel options.

Except as provided for above, if the employee chooses to arrive early, stay additional days, or use extra days to drive rather than fly to an event, additional lodging expenses incurred as a result of these choices will not be reimbursed by the District.

MEAL EXPENSES

It is the policy of the District to reasonably reimburse employees for meals and incidental expenses related to travel when conducting District business. The following criteria shall be used in determining meal reimbursements for employees.

Daily and partial day travel shall be reimbursed in accordance with the U.S. General Services Administration (GSA) Meals & Incidental Expenses (M&IE) Breakdown based on the per diem rate for the destination of travel. ~~This breakdown can be found online at <http://www.gsa.gov/portal/content/101518>.~~ Per diem rates are determined by the GSA ~~rate onfor~~ the date of departure and can be found at www.gsa.gov/perdiem.

If the conference or training registration includes meal(s) or for daily or partial day travel, then the daily per diem amount must be reduced as described above regardless of whether the meal is consumed.

Daily Travel (No Overnight Stay)

Employees will be reimbursed for actual expenses up to the pro-rated per diem rate if the daily travel meets the following criteria:

Breakfast – No reimbursement. Employee departs from their duty station or home prior to 6:00 a.m.

Lunch – Reimbursement only when the conference, meeting or training extends up to and beyond the lunch period for that day, and lunch is not provided.

Dinner (evening) – Employee is not able to return to their duty station or home before 7:00 P.M. as a result of travel. Meal times are not inclusive of this time.

Meal reimbursements for daily travel are taxable income under IRS regulations.

Per Diem Reimbursement

An employee, who is authorized to travel, will be reimbursed for reasonable meal and incidental expenses up to the amount designated for the destination by the GSA per diem rate. Current rates can be found at www.gsa.gov/perdiem. Unused per diem allowances may not be accrued to the following day.

Meals

Employees are expected to exercise prudent judgement with purchases of meals and manage the per diem allowance in a manner that best meets their needs. Meal tips in excess of 20% of the bill amount will not be reimbursed.

Each employee is responsible for completing his or her own request for reimbursement. Detailed receipts must accompany any reimbursement request. Alcoholic beverages are

not to be purchased on District credit cards and are not to be included in expense reports. Reimbursement of meals will not be provided when ~~meals are included in the costs of registration fees, conference costs, hotel registration, etc.~~ the District has already specifically purchased meals as an added cost to the event's registration.

If the circumstances do not require, but the employee chooses to arrive early, stay additional days, or use extra days to drive rather than fly to an event, additional meal and incidental expenses incurred as a result of these choices will not be reimbursed by the District.

Incidental Expenses

The District shall pay for all reasonable business expenses incurred by an employee in the conduct of District business. Incidental expenses shall not exceed 10% of the per diem rate. Examples of such expenses are:

- Hotel and airport porter tips (individual tips may not exceed \$5)
- Snacks and non-alcoholic beverages
- Personal phone calls

Incidental expenses, combined with meal expenses, may not exceed the GSA per diem rate for the destination of travel. It is each employee's responsibility to fully understand the per diem rate for their destination at the time of travel.

OTHER EXPENSES

The District will pay for the following business expenses incurred while traveling when incurred for the purpose of conducting District business:

- Airport Parking will be paid at a maximum rate of \$15 per day for Burbank Hollywood Airport or \$20 per day for Los Angeles International Airport.
- Mileage to and from an airport or destination will be paid for the shortest distance from the assigned work location or employee's home, whichever is less. Verification of mileage calculation must accompany the reimbursement request (e.g. calculation from Google Maps, Yahoo Maps, Mapquest or similar)
- Baggage fees.
- In-room Internet service.
- Photograph, fax, and photocopy service.
- Road tolls.

These expenses shall not be considered part of the per diem allowance above.

The District shall not pay for any personal expenses incurred by an employee while traveling on District business. Examples of such expenses are:

- Movie rentals in hotel rooms
- Garment cleaning or pressing services
- Alcoholic beverages
- Personal toiletries articles
- Entertainment
- Travel within locations at the destination (e.g. from hotel to restaurant) that does not have a business purpose.
- Travel or rental car insurance
- Seat upgrades or other travel add-on, such as priority boarding, mileage booster, etc.
- Fines or penalties
- Cancellation fees except where such cancellation is at the direction of the District.
- Excess Baggage Fees

~~DISTRICT CREDIT CARDS~~

~~A District credit card may be issued to any employee who is expected to incur approved business travel expenses and submits to Finance an approved Credit Card Authorization form.~~

~~All charges on a District credit card must be reported on a timely basis on a properly completed, documented, and approved "Statement of Travel Expenses" form.~~

~~Expenses which will be reimbursed through a flat rate reimbursement (e.g., mileage allowance for personal vehicle use) should not be charged on a District credit card.~~

EXPENSE REPORTING

A "Statement of Travel Expenses" form must be completed no later than 30 days following each travel event where any costs are to be paid by the District. Travel includes all work away from the District, such as attendance at meetings (both formal and informal), conferences, and seminars; "travel expenses" include transportation, meals, lodging, registration, and any related incidental or additional expenses (such as telephone, tips, or car rental). The destination can be a location close by (e.g. lunch after a meeting at a restaurant), or at a great distance (e.g. training out of state).

Proper completion of this form requires the employee to gather together and report on all expenditures relative to the travel experience. All expenses, whether personally incurred, charged to a District credit card, or paid through a District check request, must be reported on this form after completion of the trip. Personally incurred expenses will be reimbursed from this form, but if no business expenses are personally incurred, the

report is still required in order to provide a complete accounting of travel expenses as analysis of District travel and conference expenditures are frequently required.

Documentary evidence of expense for which reimbursement is requested, such as receipts, paid bills, or similar evidence sufficient to support each expense, shall be attached to the form. Each receipt or bill shall include detailed information to assure the employee is only reimbursed for those expenses consistent with this policy.

All expense reports and supporting documentation are subject to the Public Records Act and may be disclosed. Also, all expenses are publically reported annually pursuant to District policy and State law.

COST EXCEEDING ALLOWABLE AMOUNTS

Employees may, at their own discretion, exceed the allowable amounts herein. In all cases where expenses exceed the allowable amount, the employee must pay for the excess amount or reimburse the District for all excess costs within 30 days of the last day of travel. The District will pay expenses up to the allowable amount.


RECEIPTS REQUIRED

Detailed receipts are required for all travel expenses paid by the District. For example, if you are dining at a restaurant, the receipt must contain detailed listing of items purchased, if the tip is not included on this receipt, a second receipt is required indicating tip and total amount. Receipts may be electronic, printed, or handwritten on a merchant form. Any charges to a District credit card must be substantiated by a receipt. Employees are responsible for all costs that are not supported by a receipt except as follows:

- Hotel and porter tips that do not exceed limits set forth above. .
- Any allowable expense for which a receipt is not available or is lost and is accompanied by a signed, written statement by the employee describing the expense and is approved by a Division Manager or higher. This exemption is limited to 2 times per fiscal year and \$20 per occurrence. Any employee who has 3 or more expenses without a receipt will be required to pay or reimburse the District for the expense incurred without a receipt unless an extenuating circumstance is approved by the General Manager. Any amount reimbursed without a receipt may be reportable as taxable income.

Approved

David W. Pedersen

	TRAVEL EXPENSE POLICY	
	Effective: 1/1/2005 Revised: 11/5/19 Adopted By Board: 11/5/19	Page 1 of 8

POLICY

It is the policy of the District to reimburse employees for pre-approved actual expenses that are necessary and reasonable when traveling to conduct District business.

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PRUDENT JUDGMENT

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TRAVEL AUTHORIZATION

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SUPERVISORY RESPONSIBILITY

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TRANSPORTATION

Employees shall use the most efficient and cost effective mode of transportation for an authorized business trip. In determining the type of travel consideration shall be given to the following factors:

Estimated transit time	Cost
Desired arrival time	Estimated departure time

If the mode of transportation is commercial air, the class of travel shall be coach and will be consistent with the lowest reasonable rate for a direct flight or the flight with the fewest number of transfers available for the desired departure and arrival times based on the above factors. A Division Manager, Department Director or the General Manager must approve any changes to flights wherein the District incurs a cost prior to making the change.

If ground transportation of choice is a rental car, the car rental insurance option, which should be refused by the employee at rental time, will not be reimbursed by the District.

If the mode of transportation is vehicle, the use of a District vehicle is encouraged but cannot be used to transport anyone other than District employees. If the department director states that a District vehicle is not available, the employee may use a personal vehicle and mileage will be paid in accordance with the current IRS-approved rate. Before a personal vehicle is used for District business, the employee is required to show proof of insurance coverage up to the state mandated levels of liability insurance.

At destination airports, public transportation or shared-ride services should be utilized whenever practical. Any customary tips to drivers shall not exceed 20% of the fare.

COMPENSATION DURING TRAVEL AWAY FROM THE DISTRICT ON BUSINESS

For employees classified as non-exempt under the Fair Labor Standards Act:

When the trip originates from the employee's home, time, in excess of the employee's normal commute time, spent traveling to and from an authorized business event is considered time worked and will be compensated.

When the trip originates from the employee's work location, all time spent commuting to and from an authorized business event is considered time worked and will be compensated.

Time spent in attendance at an authorized business event is considered time worked and will be compensated. In all instances, bona fide meal, sleep, or rest time, is not considered time worked and will not be compensated.

If an employee is offered public transportation but requests and is given permission to drive a vehicle instead, the time worked is the lesser of the time spent driving the car or the time that would have qualified as work time if the employee had used the public conveyance.

Time spent outside regular work hours in preparation for attendance at an authorized business event may be compensated with appropriate management approval in advance.

If an employee is offered overnight accommodations in accordance with this policy but chooses to commute to and from the location, the employee will not be compensated overtime for the additional non-business travel time or additional mileage, unless approved in advance by a Department Director based on a business need.

For employees classified as exempt under the Fair Labor Standards Act:

Employees will be compensated their normal salary. Exempt employees eligible for overtime pay for hours worked in excess of 40 hours will be compensated for time spent in sessions, meetings, or other business purposes outside of regularly scheduled work hours and may be required to provide verification of time worked. Time spent traveling to or from a destination outside of normally scheduled work hours is not compensated as overtime.

LODGING

When away from the District on business, an employee may engage rooms for overnight lodging when there is a reasonable expectation that the workday will exceed twelve (12) hours. For this purpose, the workday includes all time spent in transit, work, meetings, breaks, and lunch.

Lodging in connection with a conference or training activity shall not exceed the group rate published by the conference or training activity. If a group rate is not available the lodging cost shall be reasonable and consistent with the cost of lodging used by other employees for similar events. The accommodations shall be at a commercial hotel or motel convenient to the location of the business event.

If the employee is accompanied on the trip by another person who is not an employee of the District, the District will only be charged for the amount equal to a single room rate.

A Travel Day may be approved by a Department Director or General Manager before and/or after the scheduled event if reasonably necessary to ensure full participation. Approval of a Travel Day will consider the location of the event and the timing of reasonable travel options.

Except as provided for above, if the employee chooses to arrive early, stay additional days, or use extra days to drive rather than fly to an event, additional lodging expenses incurred as a result of these choices will not be reimbursed by the District.

MEAL EXPENSES

It is the policy of the District to reasonably reimburse employees for meals and incidental expenses related to travel when conducting District business. The following criteria shall be used in determining meal reimbursements for employees.

Daily and partial day travel shall be reimbursed in accordance with the U.S. General Services Administration (GSA) Meals & Incidental Expenses (M&IE) Breakdown based on the per diem rate for the destination of travel. Per diem rates are determined by the GSA for the date of departure and can be found at www.gsa.gov/perdiem.

If the conference or training registration includes meal(s) or for daily or partial day travel, then the daily per diem amount must be reduced as described above regardless of whether the meal is consumed.

Daily Travel (No Overnight Stay)

Employees will be reimbursed for actual expenses up to the pro-rated per diem rate if the daily travel meets the following criteria:

Breakfast – No reimbursement. Employee departs from their duty station or home prior to 6:00 a.m.

Lunch – Reimbursement only when the conference, meeting or training extends up to and beyond the lunch period for that day, and lunch is not provided.

Dinner (evening) – Employee is not able to return to their duty station or home before 7:00 P.M. as a result of travel. Meal times are not inclusive of this time.

Meal reimbursements for daily travel are taxable income under IRS regulations.

Per Diem Reimbursement

An employee, who is authorized to travel, will be reimbursed for reasonable meal and incidental expenses up to the amount designated for the destination by the GSA per diem rate. Current rates can be found at www.gsa.gov/perdiem. Unused per diem allowances may not be accrued to the following day.

Meals

Employees are expected to exercise prudent judgement with purchases of meals and manage the per diem allowance in a manner that best meets their needs. Meal tips in excess of 20% of the bill amount will not be reimbursed.

Each employee is responsible for completing his or her own request for reimbursement. Detailed receipts must accompany any reimbursement request. Alcoholic beverages are not to be purchased on District credit cards and are not to be included in expense reports. Reimbursement of meals will not be provided when the District has already specifically purchased meals as an added cost to the event's registration.

If the circumstances do not require, but the employee chooses to arrive early, stay additional days, or use extra days to drive rather than fly to an event, additional meal and incidental expenses incurred as a result of these choices will not be reimbursed by the District.

Incidental Expenses

The District shall pay for all reasonable business expenses incurred by an employee in the conduct of District business. Incidental expenses shall not exceed 10% of the per diem rate. Examples of such expenses are:

- Hotel and airport porter tips (individual tips may not exceed \$5)
- Snacks and non-alcoholic beverages
- Personal phone calls

Incidental expenses, combined with meal expenses, may not exceed the GSA per diem rate for the destination of travel. It is each employee's responsibility to fully understand the per diem rate for their destination at the time of travel.

OTHER EXPENSES

The District will pay for the following business expenses incurred while traveling when incurred for the purpose of conducting District business:

- Airport Parking will be paid at a maximum rate of \$15 per day for Burbank Hollywood Airport or \$20 per day for Los Angeles International Airport.
- Mileage to and from an airport or destination will be paid for the shortest distance from the assigned work location or employee's home, whichever is less. Verification of mileage calculation must accompany the reimbursement request (e.g. calculation from Google Maps, Yahoo Maps, Mapquest or similar)
- Baggage fees.
- In-room Internet service.
- Photograph, fax, and photocopy service.
- Road tolls.

These expenses shall not be considered part of the per diem allowance above.

The District shall not pay for any personal expenses incurred by an employee while traveling on District business. Examples of such expenses are:

- Movie rentals in hotel rooms
- Garment cleaning or pressing services
- Alcoholic beverages
- Personal toiletries articles
- Entertainment
- Travel within locations at the destination (e.g. from hotel to restaurant) that does not have a business purpose.
- Travel or rental car insurance
- Seat upgrades or other travel add-on, such as priority boarding, mileage booster, etc.
- Fines or penalties
- Cancellation fees except where such cancellation is at the direction of the District.
- Excess Baggage Fees

EXPENSE REPORTING

A "Statement of Travel Expenses" form must be completed no later than 30 days following each travel event where any costs are to be paid by the District. Travel includes all work away from the District, such as attendance at meetings (both formal and informal), conferences, and seminars; "travel expenses" include transportation, meals, lodging, registration, and any related incidental or additional expenses (such as telephone, tips, or car rental). The destination can be a location close by (e.g. lunch after a meeting at a restaurant), or at a great distance (e.g. training out of state).

Proper completion of this form requires the employee to gather together and report on all expenditures relative to the travel experience. All expenses, whether personally incurred, charged to a District credit card, or paid through a District check request, must be reported on this form after completion of the trip. Personally incurred expenses will be reimbursed from this form, but if no business expenses are personally incurred, the

report is still required in order to provide a complete accounting of travel expenses as analysis of District travel and conference expenditures are frequently required.

Documentary evidence of expense for which reimbursement is requested, such as receipts, paid bills, or similar evidence sufficient to support each expense, shall be attached to the form. Each receipt or bill shall include detailed information to assure the employee is only reimbursed for those expenses consistent with this policy.

All expense reports and supporting documentation are subject to the Public Records Act and may be disclosed. Also, all expenses are publically reported annually pursuant to District policy and State law.

COST EXCEEDING ALLOWABLE AMOUNTS

Employees may, at their own discretion, exceed the allowable amounts herein. In all cases where expenses exceed the allowable amount, the employee must pay for the excess amount or reimburse the District for all excess costs within 30 days of the last day of travel. The District will pay expenses up to the allowable amount.

RECEIPTS REQUIRED

Detailed receipts are required for all travel expenses paid by the District. For example, if you are dining at a restaurant, the receipt must contain detailed listing of items purchased, if the tip is not included on this receipt, a second receipt is required indicating tip and total amount. Receipts may be electronic, printed, or handwritten on a merchant form. Any charges to a District credit card must be substantiated by a receipt. Employees are responsible for all costs that are not supported by a receipt except as follows:

- Hotel and porter tips that do not exceed limits set forth above. .
- Any allowable expense for which a receipt is not available or is lost and is accompanied by a signed, written statement by the employee describing the expense and is approved by a Division Manager or higher. This exemption is limited to 2 times per fiscal year and \$20 per occurrence. Any employee who has 3 or more expenses without a receipt will be required to pay or reimburse the District for the expense incurred without a receipt unless an extenuating circumstance is approved by the General Manager. Any amount reimbursed without a receipt may be reportable as taxable income.

Approved

David W. Pedersen



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Temporary Staffing Agreement: Approval of Amendment

SUMMARY:

The District has an annual agreement with MuniTemps Municipal Staffing Agency that was executed under the General Manager's authority. The contract provides temporary staffing to address vacancies that remain during the recruitment process and short-duration increases in workload. Based on the anticipated needs through the end of Fiscal Year 2019-20, staff recommends an amendment to the agreement with MuniTemps Municipal Staffing Agency, increasing the amount by \$20,000, from \$35,000 to \$55,000.

RECOMMENDATION(S):

Authorize the General Manager to approve an amendment to the agreement with MuniTemps Municipal Staffing Agency, increasing the amount by \$20,000, from \$35,000 to \$55,000, to provide temporary staffing.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of this action is \$20,000. The cost of temporary staffing is normally offset by a corresponding labor cost-savings due to vacancies. Sufficient funds are available in the adopted Fiscal Year 2019-20 Budget for this purpose.

DISCUSSION:

MuniTemps specializes in temporary staffing services for the public sector and is able to provide temporary staff that have the knowledge of and experience with public entity processes and needs. The District has an existing agreement with MuniTemps that was approved in October 2018 under the General Manager's authority.

The Facilities and Maintenance Department is seeking two temporary staff from MuniTemps for approximately three months to handle one-time clean up assignments at the District's headquarters campus. Maintenance and clean-up of these areas was deferred due to the impacts of the Woolsey Fire and vacancies due to retirements and promotions. Good housekeeping supports a more efficient and effective operation.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Sherri Paniagua, Human Resources Manager



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Monthly Cash and Investment Report: September

SUMMARY:

During the month of September, the value of the District's investment portfolio increased from \$92,757,279, held on August 31, 2019, to \$92,926,932. There were eight investments that matured or were called in September, and four investments were purchased, decreasing the book value to \$53,694,764. The value of the District's Local Agency Investment Fund (LAIF) account increased to \$36,100,811. During the third quarter of calendar year 2019, the District's investment portfolio earned \$533,500.77 in interest.

RECOMMENDATION(S):

Receive and file the Monthly Cash and Investment Report for September 2019.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

As of September 30, 2019, the District held \$92,926,932, up 6.51% year-over-year. The portfolio was up 0.18% from the previous month's total of \$92,757,279. The majority of the funds were held in the District's investment account, which had a September 30th book value of \$53,694,764. LAIF held the majority of the remaining funds, in the amount of \$36,100,811. A significant portion of the balance, \$2,818,475, was held in LAIF as required reserves for the bond refunding. The annualized yield for the District's investment portfolio was 2.10% in September 2019, down five basis points from August. The annualized yield on the District's LAIF funds was 2.28% in September, down as compared to August's 2.34%. The total yield on the District's accounts was 2.17%, up from 2.03% year-over-year.

Five investments were called during September 2019:

- FFCB callable agency, in the amount of \$1,000,000, with an original maturity of 11/1/22 was called on 09/04/19; YTM 2.23%.
- FHLMC callable agency, in the amount of \$1,000,000, with an original maturity of 06/17/24 was called on 09/17/19; YTM 2.75%.
- FFCB callable agency, in the amount of \$1,000,000, with an original maturity of 12/16/23 was called on 09/26/19; YTM 2.83%.
- FHLMC callable agency, in the amount of \$1,000,000, with an original maturity of 03/27/24 was called on 09/27/19; YTM 3.00%.
- FHLMC callable agency, in the amount of \$1,000,000, with an original maturity of 03/30/21 was called on 09/30/19; YTM 2.12%.

Three investments matured during September 2019:

- HESDEV municipal bond, in the amount of \$1,000,000, matured on 09/03/19; YTM 2.81%
- Ally Bank insured CD, in the amount of \$245,000, matured on 09/09/19; YTM 1.35%.
- Neighbors Bank insured CD, in the amount of \$245,000, matured on 09/30/19; YTM 1.75%.

The following investments were purchased during September 2019:

- FFCB callable agency, in the amount of \$1,000,000, maturing on 09/03/24; YTM 2.00%.
- 1st Farmers Bank insured CD, in the amount of \$245,000, maturing on 09/04/24; YTM 1.75%.
- FFCB callable agency, in the amount of \$1,000,000, maturing on 09/09/24; YTM 1.65%.
- FAMCA agency bullet, in the amount of \$1,000,000, maturing on 09/26/24; YTM 1.66%.

The following transactions occurred in the District's LAIF account:

- 09/16/19 – Deposit in the amount of \$1,000,000.
- 09/17/19 – Deposit in the amount of \$1,150,000.
- 09/18/19 – Deposit in the amount of \$1,000,000.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in LAIF.

Quarterly Investment Report:

During the third quarter of calendar year 2019, the District's portfolio earned \$266,610.34 in interest and accrued an additional \$266,890.43 in interest for a total amount of \$533,500.77. Attached is a detailed report of quarterly interest by investment.

Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows

the District's total cash and investments as of September 30, 2019 and compares the balances to the adopted Financial Policies. As shown for September, the Potable Water Enterprise was \$5.0 million below the levels set forth in the District's Financial Policies. The Sanitation Enterprise had cash and investments available for capital projects or bond redemption in the amount of \$8.0 million, and the Recycled Water Enterprise had cash and investments available for capital projects in the amount of \$7.5 million. The Board has assigned \$5 million in funds from the Recycled Water Enterprise and \$10 million in funds from the Sanitation Enterprise for use on the Pure Water Project Las Virgenes-Triunfo. Cash in excess of required reserves and assignments is available for capital projects.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

Charts

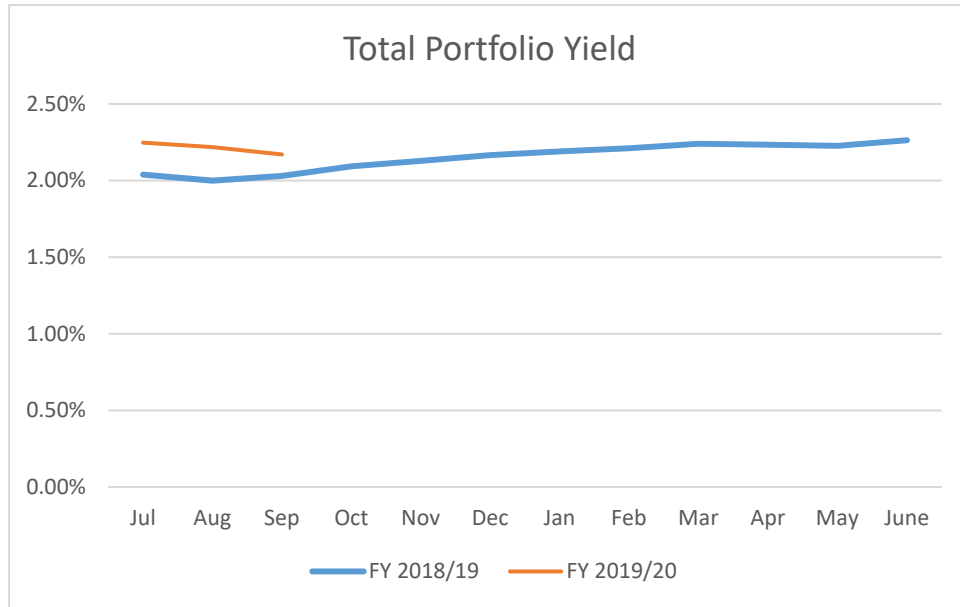
Monthly Investment Report

Quarterly Investment Report

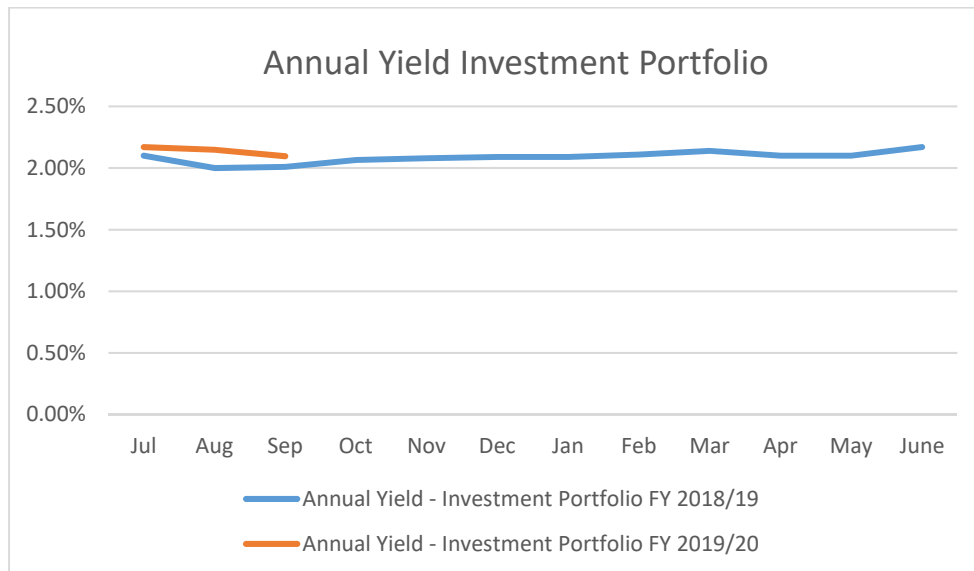
Definitions

Cash Report

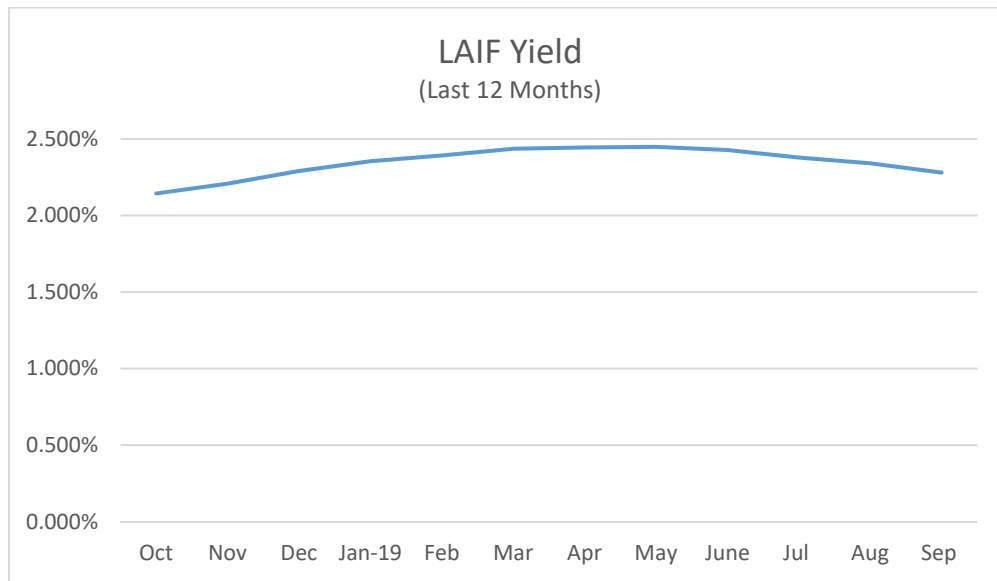
As of September 30, 2019, at Book Value, LAIF held 38.85% of the District’s portfolio, the investment portfolio held 57.78%, and the refunding revenue bond held 3.03%, with the remainder in a money market account. As can be seen in the chart below, the total yield in September 2019 was 2.17%, down five basis point from August and up from 2.03% one year ago.



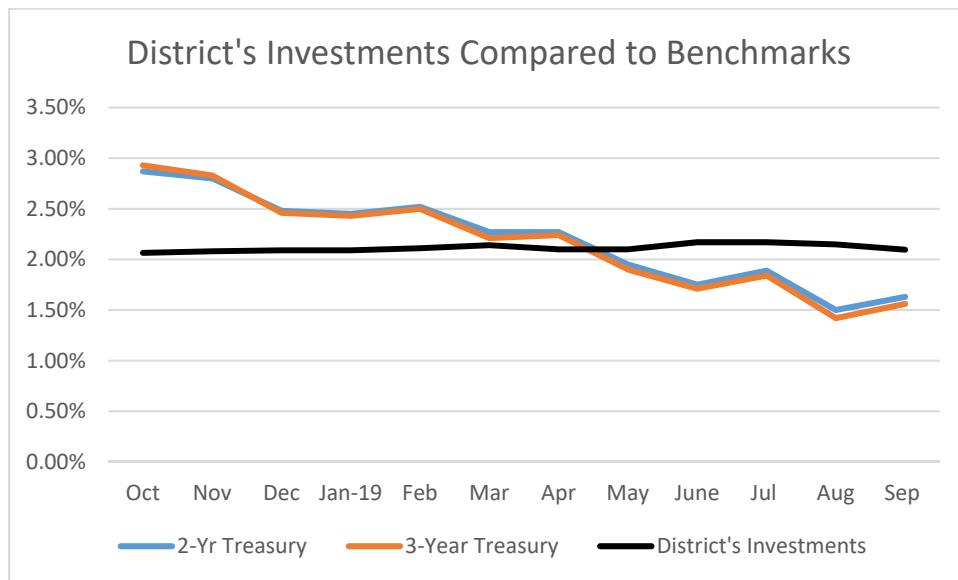
In September, the annualized yield for the District’s Investment Portfolio was down from August at 2.10% and up from 2.01% a year ago. The chart below shows annualized monthly yield of the current fiscal year compared with the same monthly yield over the previous year.



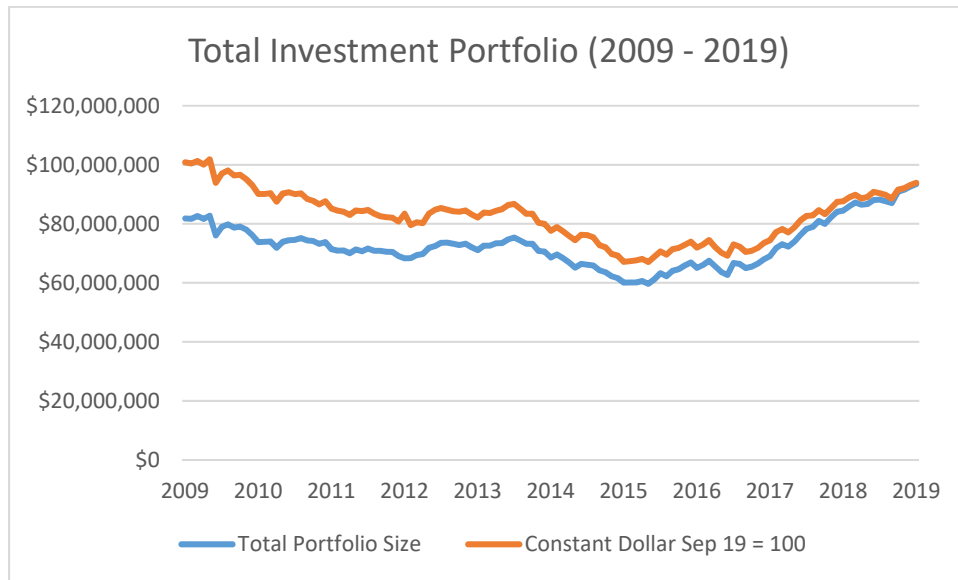
The following chart shows the average annualized LAIF yields over the past twelve months. In September, the LAIF yield was 2.28%, down from August's 2.34% and up from 2.06% a year ago.



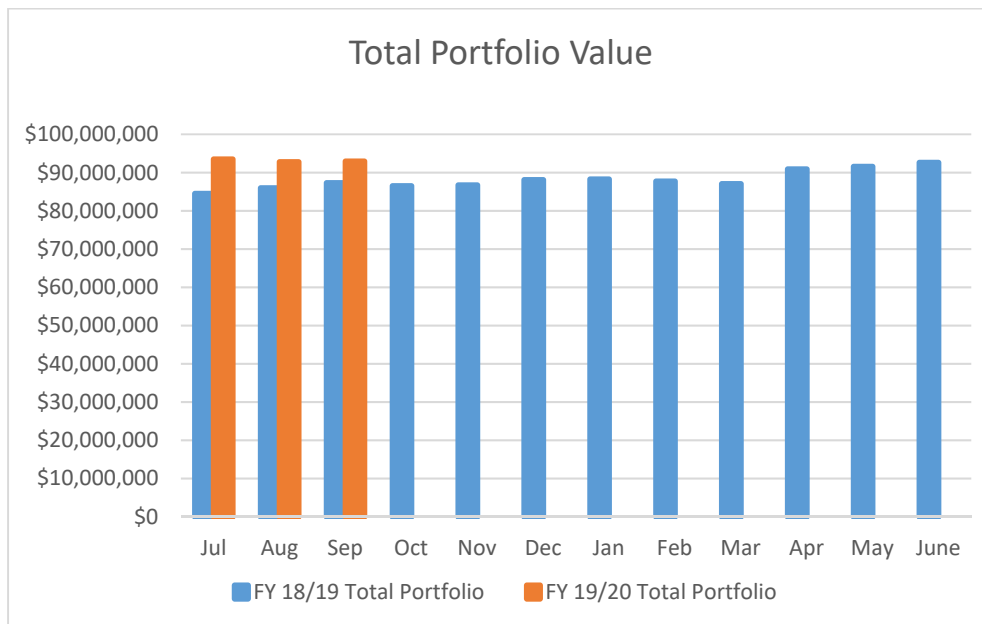
In order to benchmark how the District's portfolio is performing, it is useful to compare its investment portfolio with a comparable index. The District has historically compared its investment portfolio returns to the 2-Year and 3-Year Treasury notes. Because the District buys and holds its investments, the average portfolio yield should generally be flatter and trail the 2 and 3-year Treasuries.



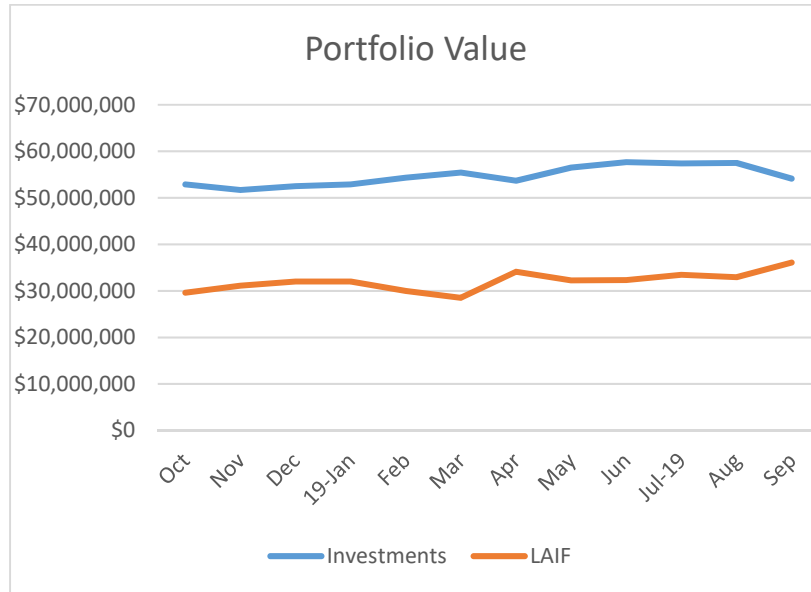
Equally important to monitoring performance is to monitor total portfolio value that includes the District's Investment Portfolio and LAIF accounts. The chart below shows the total portfolio value between 2009 and 2019. In September, the District's portfolio increased 0.18% from August to \$92,926,932.



The chart below compares total portfolio value in the current Fiscal Year, compared to the same period in the previous fiscal year.

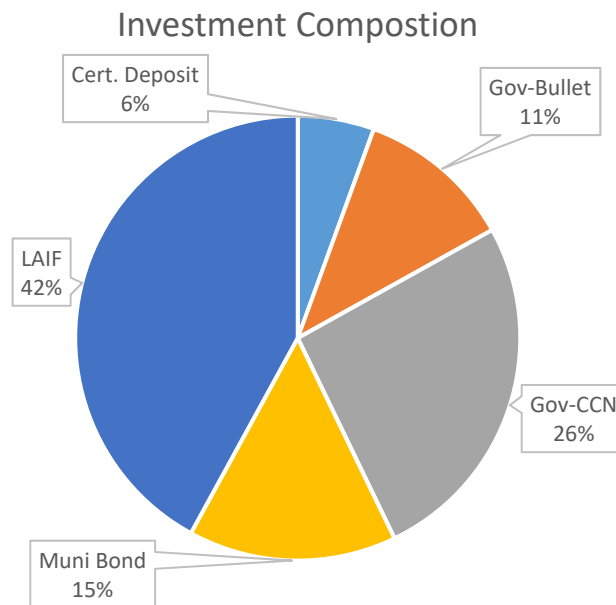


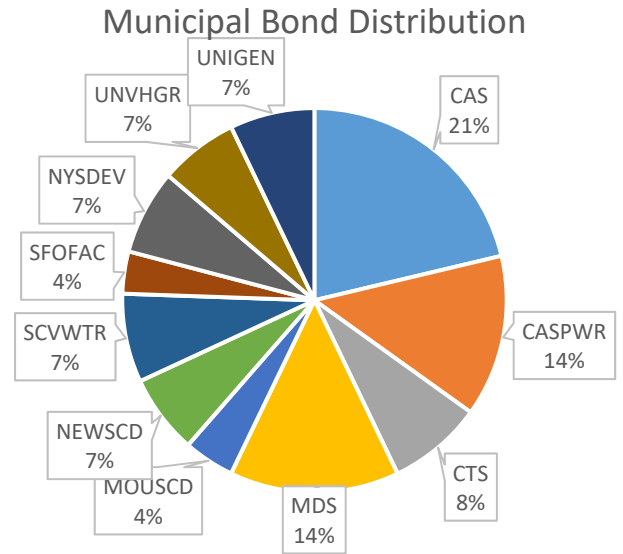
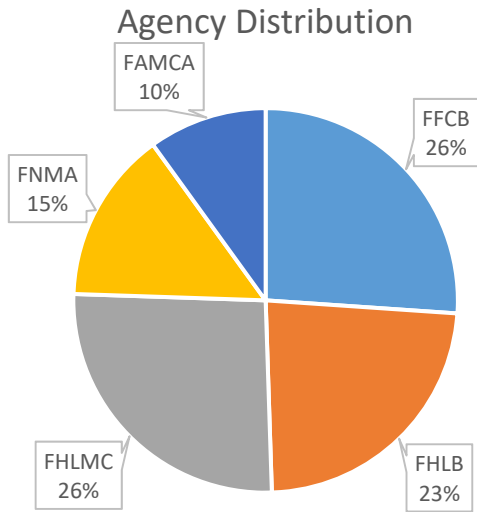
The chart below shows the value of the District’s Investment and LAIF portfolios over the past twelve-month period. The District’s Investment Policy requires an amount equal to 6 months of operating budget to be kept in LAIF, which is \$28.8 million.



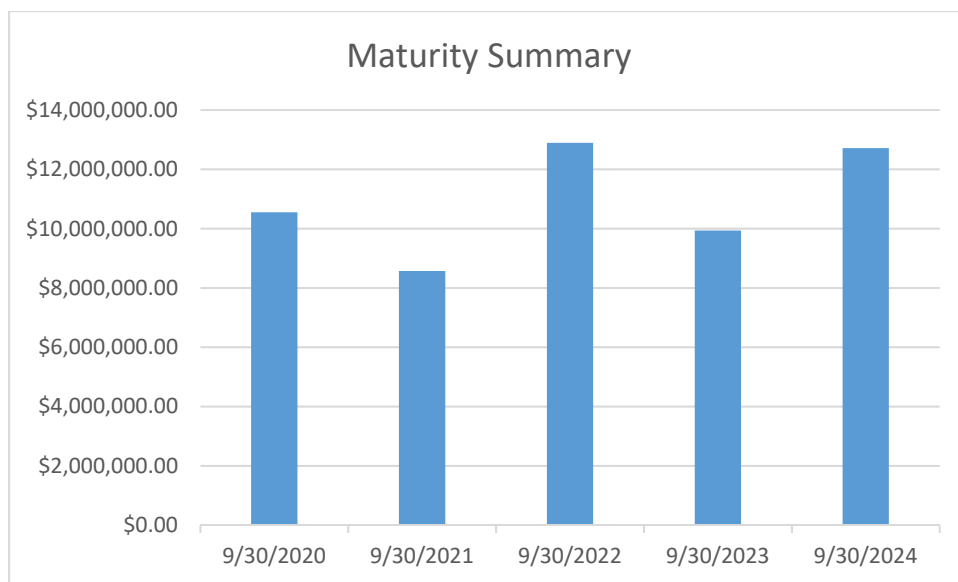
Diversification

It is important to monitor the composition of the portfolio to ensure proper diversification of the District’s investments. The District seeks to diversify based on type of investment and time to maturity. The charts below shows the diversification of the District’s portfolio at par value.





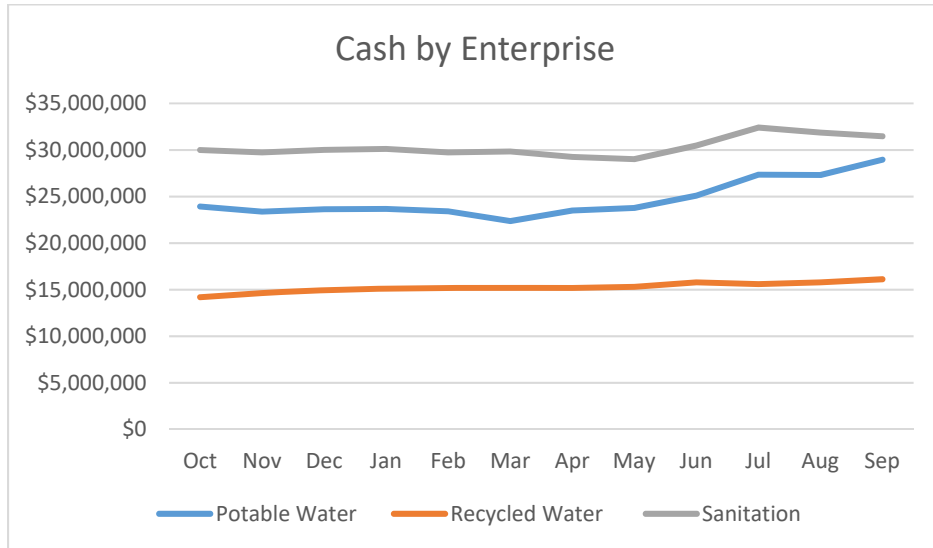
Another important factor to diversification is time to maturity. The District varies the time to maturity based on several factors including maintaining sufficient liquidity for anticipated capital expenditures, anticipated direction of future interest rates, and the quality of investments offered for a given maturity. In June, the average time to maturity was 2.73 years, higher than June’s 2.69 years. The District targets a 3-year average maturity in the investment portfolio.



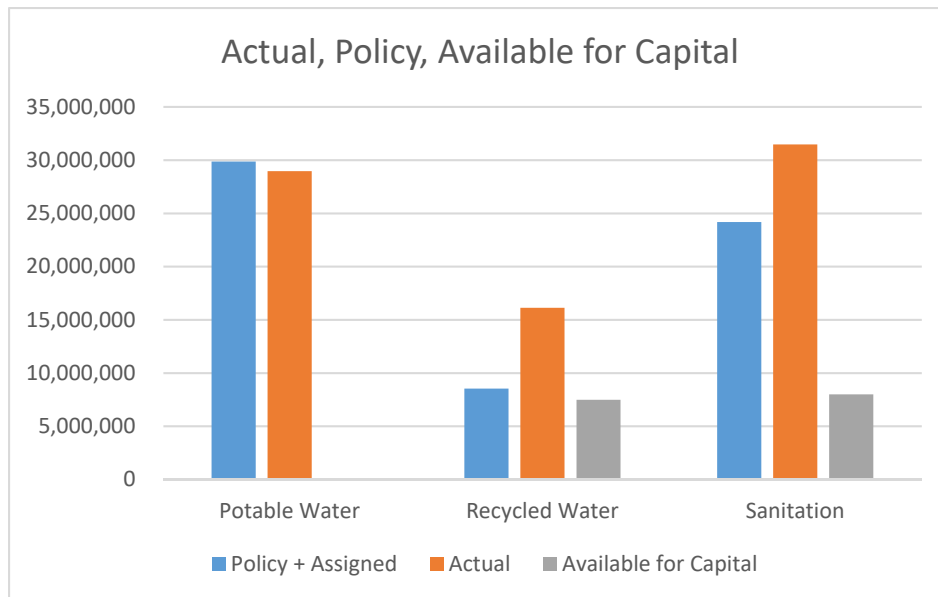
Quarterly Cash Analysis

The District’s Financial Policies set forth the amount of cash that the District maintain for various reserves including those for operating, capital, insurance, and other liabilities.

The following chart shows cash balances by enterprise over the past two Fiscal Years. Over the first quarter of FY 2019-20, the cash balance in potable water increased by 15.41% to \$28,957,738; the cash balance in recycled water increased by 2.09% to \$16,123,829; and the cash balance in sanitation increased by 3.26% to \$31,464,584.



The following chart shows how the cash balances compare to the District’s Financial Policies.



Date: October 21, 2019

To: David W. Pedersen, General Manager

From: Finance and Administration Department

Subject: Investment Report for the Month of September 2019

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.700%	1.700%		Discover Bank - CD	10/04/17		10/04/19	245,000	245,000	244,995	Custodian
1.400%	1.400%	1.400%	FHLMC-Bullet	06/27/16		12/27/19	1,000,000	1,000,000	998,790	Custodian
1.610%	1.610%		FHLMC-Bullet	03/27/17		12/27/19	1,000,000	1,000,000	999,300	Custodian
1.300%	1.300%		FNMA-Bullet	02/24/16		02/24/20	1,000,000	1,000,000	997,550	Custodian
1.800%	1.800%		MDS-Muni Bond	03/22/17		03/15/20	1,000,000	1,000,000	999,600	Custodian
			Sub-Total				4,245,000	4,245,000	4,240,235	

Investments Maturing After Six Months:

1.600%	1.600%	1.600%	FNMA-Bullet	05/19/15		05/19/20	1,000,000	1,000,000	997,840	Custodian
2.250%	1.732%		CONNECTICUT ST-MuniBo	02/17/16		09/01/20	1,119,649	1,095,000	1,096,949	Custodian
2.427%	1.779%		NEWSCD-MuniBond	03/17/16		08/01/20	934,688	910,000	914,040	Custodian
1.400%	1.400%	1.400%	FFCB-Callable Coupon	04/13/16	Cont. 4/13/17	04/13/20	1,000,000	1,000,000	997,740	Custodian
1.500%	1.500%		CAL ST-MuniBond	04/28/16		04/01/21	1,000,000	1,000,000	995,440	Custodian
2%-Up	1.866%	1.625%	FHLMC-Callable Coupon	06/16/16	09/16/19	06/16/21	1,000,000	1,000,000	1,000,270	Custodian
2.387%	1.392%		SCVWTR-MuniBond	06/21/16		06/01/21	1,047,370	1,000,000	1,008,580	Custodian
1.5%-Up	2.014%	1.000%	FHLB-Callable Coupon	06/30/16	09/30/19	06/30/21	1,000,000	1,000,000	997,810	Custodian
1.960%	1.960%	1.960%	MOUSCD-MuniBond	07/14/16		08/01/21	600,000	600,000	598,686	Custodian
1.550%	1.550%		CAPITAL ONE BANK - CD	08/10/16		08/10/21	245,000	245,000	243,429	Custodian
1.580%	1.501%	0.700%	FNMA-Callable Coupon	08/15/16	09/15/19	06/15/20	1,002,920	1,000,000	998,140	Custodian
1.400%	1.400%	1.400%	FNMA-Callable Coupon	08/24/16	08/24/19	08/24/20	1,000,000	1,000,000	995,900	Custodian
1.450%	1.450%		JP Morgan Chase BK-CD	09/16/16	09/16/19	09/16/20	245,000	245,000	243,763	Custodian
1.713%	1.713%		CASPWR-Muni Bond	09/28/16		05/01/21	944,684	944,684	944,202	Custodian
1.480%	1.480%	1.483%	FNMA-Callable Coupon	09/29/16	09/29/19	12/29/20	1,000,000	1,000,000	996,810	Custodian
1.5%-Up	2.115%	1.250%	FHLB-Callable Coupon	11/17/16	08/17/19	11/17/21	1,000,000	1,000,000	997,890	Custodian
1.5%-Up	2.116%	1.300%	FHLMC-Callable Coupon	11/22/16	08/22/19	11/22/21	1,000,000	1,000,000	995,870	Custodian
1.6%-Up	1.875%	1.600%	FHLB-Callable Coupon	12/09/16	09/09/19	12/09/21	1,000,000	1,000,000	998,210	Custodian
2.000%	2.046%	2.018%	FHLMC-Bullet	01/30/17		01/26/22	997,850	1,000,000	1,003,790	Custodian
2.350%	2.350%		Goldman Sachs Bank - CD	06/21/17		06/21/22	245,000	245,000	248,511	Custodian
2.350%	2.350%		Sallie Mae Bank/Salt LK-CD	06/21/17		06/21/22	245,000	245,000	248,511	Custodian
2.125%	2.124%	2.084%	FHLMC-Callable Coupon	08/09/17	09/29/19	06/29/22	1,000,050	1,000,000	1,000,950	Custodian
2.000%	2.000%	2.000%	FHLB-Callable Coupon	08/10/17	08/10/20	08/10/22	1,000,000	1,000,000	1,002,430	Custodian
2.250%	2.104%	1.465%	FHLMC-Bullet	08/16/17		06/29/22	1,000,300	1,000,000	1,015,560	Custodian
2.400%	2.400%	2.400%	American Express - CD	08/29/17		08/29/22	245,000	245,000	248,043	Custodian
2.400%	2.400%	2.400%	Capital One NA - CD	08/30/17		08/30/22	245,000	245,000	249,091	Custodian
1.750%	1.766%		FFCB-Bullet	09/13/17		09/13/22	999,250	1,000,000	1,004,000	Custodian
2.500%	2.604%		SFOFAC-Muni Bond	11/09/17		09/10/22	497,650	500,000	507,105	Custodian
2.050%	2.050%		BMW Bank - CD	11/29/17		11/30/20	245,000	245,000	245,703	Custodian
2.500%	2.500%	2.500%	Wells Fargo Bank - CD	12/08/17		12/08/22	245,000	245,000	249,802	Custodian
2.550%	2.550%	2.550%	NYSDEV-Muni Bond	12/21/17		03/15/22	1,000,000	1,000,000	1,015,980	Custodian
2.300%	2.300%		FHLMC-Callable Coupon	12/27/17	12/27/19	12/27/22	1,000,000	1,000,000	1,001,280	Custodian

LVMWD Investment Report for the Month Ending September 30, 2019

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
Investments Maturing After Six Months (continued):										
2.200%	2.200%		Merrick Bank-CD	01/09/18		01/11/21	245,000	245,000	246,240	Custodian
2.650%	2.650%		Morgan Stanley Bank-CD	01/11/18		01/11/23	245,000	245,000	251,434	Custodian
2.130%	2.338%		FAMCA-Bullet	01/24/18		01/24/23	990,240	1,000,000	1,013,160	Custodian
2.650%	2.650%	2.650%	FHLB-Callable Coupon	02/28/18	02/28/20	02/28/23	1,000,000	1,000,000	1,003,420	Custodian
2.700%	2.700%		FFCB-Bullet	04/11/18		04/11/23	1,000,000	1,000,000	1,037,230	Custodian
3.150%	3.150%		CitiBank NA - CD	05/11/18		05/11/23	245,000	245,000	256,219	Custodian
3.297%	3.297%	3.297%	UNVHGR-Muni Bond	06/05/18	Cont. 6/5/18	05/15/23	930,000	930,000	975,421	Custodian
2.900%	2.980%		FAMCA-Bullet	08/01/18		07/24/23	996,263	1,000,000	1,043,290	Custodian
2.000%	3.063%		CASPWR-Muni Bond	09/24/18		05/01/22	963,980	1,000,000	1,006,220	Custodian
2.250%	3.092%		CAS-Muni Bond	10/31/18		10/01/23	961,850	1,000,000	1,013,030	Custodian
3.350%	3.350%		Morgan Stanley PVT BK-CD	01/10/19		01/10/24	245,000	245,000	259,771	Custodian
1.980%	2.810%		FAMCA-Bullet	02/01/19		06/30/22	452,510	465,000	467,967	Custodian
2.850%	2.850%		1st MO St Bank - CD	02/13/19		08/14/23	245,000	245,000	254,175	Custodian
3.000%	3.000%		TIAA FSB - CD	02/22/19		02/22/24	245,000	245,000	256,437	Custodian
3.250%	2.536%		FHLB-Bullet	02/25/19		06/09/23	1,028,810	1,000,000	1,056,050	Custodian
2.800%	2.800%		FHLB-Callable Coupon	02/26/19	02/26/21	02/26/24	1,000,000	1,000,000	1,012,730	Custodian
2.370%	2.524%		FFCB-Bullet	03/12/19		02/05/24	992,950	1,000,000	1,031,300	Custodian
3.375%	2.227%		FHLB-Bullet	03/28/19		09/08/23	1,048,330	1,000,000	1,065,870	Custodian
2.750%	2.750%		Comenity CAP Bank-CD	04/30/19		04/30/24	245,000	245,000	254,045	Custodian
3.000%	2.500%		CAS-Muni Bond	05/01/19		04/01/24	1,022,980	1,000,000	1,044,070	Custodian
2.550%	2.550%		FFCB-Callable Coupon	05/03/19	10/15/19	10/15/21	1,000,000	1,000,000	1,000,190	Custodian
2.400%	2.400%		1st Choice Bank - CD	05/22/19		11/23/20	245,000	245,000	246,668	Custodian
2.650%	2.650%		Bank of New Eng Salem-CD	05/23/19		05/23/24	245,000	245,000	253,007	Custodian
2.650%	2.650%		FHLMC-Callable Coupon	06/04/19	12/04/19	06/04/24	1,000,000	1,000,000	1,000,760	Custodian
2.850%	2.850%		St. Bank of India - CD	06/19/19		06/19/24	245,000	245,000	245,461	Custodian
2.160%	1.865%		FFCB-Bullet	06/28/19		06/03/24	1,013,820	1,000,000	1,023,370	Custodian
2.470%	2.470%	2.470%	FFCB-Callable Coupon	07/01/19		07/01/24	1,000,000	1,000,000	1,000,020	Custodian
2.150%	2.150%		Enerbank USA - CD	08/07/19		08/07/24	245,000	245,000	247,428	Custodian
1.590%	1.590%		Maryland St.-Muni Bond	08/28/19		08/01/22	1,000,000	1,000,000	998,360	Custodian
2.147%	2.147%		UNIGEN - Muni Bond	08/29/19		06/01/24	1,000,000	1,000,000	1,004,140	Custodian
2.000%	2.000%	2.000%	FFCB-Callable Coupon	09/03/19	09/03/20	09/03/24	1,000,000	1,000,000	998,740	Custodian
1.750%	1.750%		1st Farmers BKTT Trust-CD	09/04/19		09/04/24	245,000	245,000	242,780	Custodian
1.650%	1.650%	1.650%	FFCB-Callable Coupon	09/09/19	09/09/21	09/09/24	1,000,000	1,000,000	996,730	Custodian
1.740%	1.664%		FAMCA-Bullet	09/30/19		09/26/24	1,003,620	1,000,000	1,003,080	Custodian
			Sub-Total				49,449,764	49,344,684	49,871,138	
			Total Investments				\$53,694,764	\$53,589,684	\$54,111,373	

Interest earnings for the month were as followed:

	Amount Earned/Accrued	Current Yield
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)	\$6,192	2.280%
Investments	103,335	2.096%
Local Agency Investment Fund (LAIF)	64,504	2.280%
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	456	1.850%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	2,496	1.797%
Total Earnings	\$176,983	

LVMWD Investment Report for the Month Ending September 30, 2019

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$53,694,764	57.78%	no limit
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	2,818,475	3.03%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	312,882	0.34%	no limit
	36,100,811	38.85%	65,000,000
Total	\$92,926,932	100.00%	

Note 1: The average weighted duration for investments, excluding LAIF, is 982 days, which is under the assumption that callable coupons will not be called and will be held until maturity.
 Note 2: In September 2019, Joint Powers Authority's participation in investment is \$5,743,736.65, of which \$3,391,367.66 (or 59.35%) belongs to LV.

Bank Account Balances as of September 30, 2019:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$232,332 (Note 3)
Wells Fargo Bank	Sweep	2,011,372
Bank of New York Mellon	Money Market	1,131
	Total	\$2,244,835

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."


 David W. Pedersen, General Manager

Approved for November 5, 2019 Agenda:

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

Lynda Lo-Hill, Treasurer

Note: Gov. Agency Coupon Notes will distribute interest every six month.

- 1-CPNRT=1.5% to 6/17; 1.625% to 6/18; 1.75% to 6/19; 2.0% to 6/20; thereafter 2.5%
- 3-CPNRT=1.25% to 11/18; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%
- 5-CPNRT=1.8% to 12/19; 1.75% to 6/20; 2% to 12/20; 2.5% to 6/21; thereafter 3%
- 2-CPNRT=1% to 12/17; 1.25% to 12/18; 1.5% to 12/19; 2% to 6/20; 4% to 12/20; thereafter 6%
- 4-CPNRT=1.3% to 5/19; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%
- 6-CPNRT=1.5% to 6/18; thereafter 2.25%

**LAS VIRGENES MUNICIPAL WATER DISTRICT
INVESTMENTS - 3RD QUARTER ENDED SEPTEMBER 30, 2019**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FAMAC - Bullet	2.900%	1818	08/01/18	07/24/23	996,263.00	1,000,000.00		7,250.01	7,250.01
FAMAC - Bullet	1.980%	1245	02/01/19	06/30/22	452,510.10	465,000.00		2,301.75	2,301.75
FAMAC - Bullet	1.740%	1823	09/30/19	09/26/24	1,003,620.00	1,000,000.00		48.33	48.33
FAMAC - Callable	2.130%	1826	01/24/18	01/24/23	990,240.00	1,000,000.00		5,325.00	5,325.00
FFCB - Bullet	1.750%	1826	09/13/17	09/13/22	999,250.00	1,000,000.00		4,375.00	4,375.00
FFCB - Bullet	2.700%	1826	04/11/18	04/11/23	1,000,000.00	1,000,000.00		6,750.00	6,750.00
FFCB - Bullet	2.370%	1791	03/12/19	02/05/24	992,950.00	1,000,000.00		5,925.00	5,925.00
FFCB - Bullet	2.160%	1802	06/28/19	06/03/24	1,013,820.00	1,000,000.00		5,400.00	5,400.00
FFCB - Callable	1.400%	1461	04/13/16	04/13/20	1,000,000.00	1,000,000.00		3,500.01	3,500.01
FFCB - Callable	2.230%	664	11/09/17	09/04/19	1,000,000.00	1,000,000.00	3,902.51		3,902.51
FFCB - Callable	2.831%	184	03/26/19	09/26/19	1,000,000.00	1,000,000.00	6,680.37		6,680.37
FFCB - Callable	2.550%	896	05/03/19	10/15/21	1,000,000.00	1,000,000.00		6,375.00	6,375.00
FFCB - Callable	2.690%	92	05/22/19	08/22/19	1,000,000.00	1,000,000.00	3,810.83		3,810.83
FFCB - Callable	2.470%	1827	07/01/19	07/01/24	1,000,000.00	1,000,000.00		6,174.99	6,174.99
FFCB - Callable	2.000%	1827	09/03/19	09/03/24	1,000,000.00	1,000,000.00		1,555.56	1,555.56
FFCB - Callable	1.650%	1827	09/09/19	09/09/24	1,000,000.00	1,000,000.00		1,008.33	1,008.33
FHLB - Bullet	3.250%	1565	02/25/19	06/09/23	1,028,810.00	1,000,000.00		8,124.99	8,124.99
FHLB - Bullet	3.375%	1625	03/28/19	09/08/23	1,048,330.00	1,000,000.00		8,437.50	8,437.50
FHLB - Callable	1.5%-Up	1826	06/30/16	06/30/21	1,000,000.00	1,000,000.00		3,750.00	3,750.00
FHLB - Callable	1.5%-Up	1826	11/17/16	11/17/21	1,000,000.00	1,000,000.00		3,750.00	3,750.00
FHLB - Callable	1.6%-Up	1826	12/09/16	12/09/21	1,000,000.00	1,000,000.00		3,999.99	3,999.99
FHLB - Callable	2.000%	1826	08/10/17	08/10/22	1,000,000.00	1,000,000.00		5,000.01	5,000.01
FHLB - Callable	2.300%	580	11/28/17	07/01/19	1,000,000.00	1,000,000.00		0.00	0.00
FHLB - Callable	2.650%	1826	02/28/18	02/28/23	1,000,000.00	1,000,000.00		6,624.99	6,624.99
FHLB - Callable	2.800%	1826	02/26/19	02/26/24	1,000,000.00	1,000,000.00		7,000.00	7,000.00
FHLB - Callable	1.75%-Up	1274	04/04/16	09/30/19	1,000,000.00	1,000,000.00	4,375.03		4,375.03
FHLB - Callable	2%-Up	1826	06/16/16	06/16/21	1,000,000.00	1,000,000.00		5,000.01	5,000.01
FHLB - Callable	1.400%	1278	06/27/16	12/27/19	1,000,000.00	1,000,000.00		3,500.01	3,500.01
FHLB - Callable	1.5%-Up	1825	11/22/16	11/22/21	1,000,000.00	1,000,000.00		3,750.00	3,750.00
FHLB - Callable	2.000%	1822	01/30/17	01/26/22	997,850.00	1,000,000.00		5,000.01	5,000.01

**LAS VIRGENES MUNICIPAL WATER DISTRICT
INVESTMENTS - 3RD QUARTER ENDED SEPTEMBER 30, 2019**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FHLMC - Callable	1.610%	1005	03/27/17	12/27/19	1,000,000.00	1,000,000.00		4,025.01	4,025.01
FHLMC - Callable	2.125%	1785	08/09/17	06/29/22	1,000,050.00	1,000,000.00		5,312.49	5,312.49
FHLMC - Callable	2.250%	1778	08/16/17	06/29/22	1,000,300.00	1,000,000.00		5,625.00	5,625.00
FHLMC - Callable	2.300%	1826	12/27/17	12/27/22	1,000,000.00	1,000,000.00		5,750.01	5,750.01
FHLMC - Callable	3.000%	184	03/27/19	09/27/19	1,000,000.00	1,000,000.00	7,166.67		7,166.67
FHLMC - Callable	2.650%	1827	06/04/19	06/04/24	1,000,000.00	1,000,000.00		6,624.99	6,624.99
FHLMC - Callable	2.750%	92	06/17/19	09/17/19	1,000,000.00	1,000,000.00	5,805.56		5,805.56
FNMA - Callable	1.600%	1827	05/19/15	05/19/20	1,000,000.00	1,000,000.00		3,999.99	3,999.99
FNMA - Callable	1.300%	1461	02/24/16	02/24/20	1,000,000.00	1,000,000.00		3,249.99	3,249.99
FNMA - Callable	1.350%	1277	02/26/16	08/26/19	1,000,000.00	1,000,000.00	2,062.50		2,062.50
FNMA - Callable	1.580%	1400	08/15/16	06/15/20	1,002,920.00	1,000,000.00		3,950.01	3,950.01
FNMA - Callable	1.400%	1461	08/24/16	08/24/20	1,000,000.00	1,000,000.00		3,500.01	3,500.01
FNMA - Callable	1.480%	1552	09/29/16	12/29/20	1,000,000.00	1,000,000.00		3,699.99	3,699.99
CTS-Muni Bond	2.250%	1658	02/17/16	09/01/20	1,119,648.45	1,095,000.00		6,159.39	6,159.39
NEWSCD-Muni Bond	2.427%	1598	03/17/16	08/01/20	934,688.30	910,000.00		5,521.71	5,521.71
CAS-Muni Bond	1.500%	1799	04/28/16	04/01/21	1,000,000.00	1,000,000.00		3,750.00	3,750.00
SCVWTR-Muni Bond	2.387%	1806	06/21/16	06/01/21	1,047,370.00	1,000,000.00		5,967.45	5,967.45
MOUSCD-Muni Bond	1.960%	1844	07/14/16	08/01/21	600,000.00	600,000.00		2,940.00	2,940.00
CASPWR-Muni Bond	1.712%	1461	05/01/17	05/01/21	944,683.81	944,683.81		4,045.62	4,045.62
MDS-Muni Bond	1.800%	1089	03/22/17	03/15/20	1,000,000.00	1,000,000.00		4,500.00	4,500.00
SFOFAC-Muni Bond	2.500%	1757	11/09/17	09/01/22	497,650.00	500,000.00		3,125.03	3,125.03
NYSDEV-Muni Bond	2.550%	1545	12/21/17	03/15/22	1,000,000.00	1,000,000.00		6,375.00	6,375.00
UNVHGR-Muni Bond	3.297%	1805	06/05/18	05/15/23	930,000.00	930,000.00		7,665.54	7,665.54
CASPWR-Muni Bond	2.000%	1315	09/24/18	05/01/22	963,980.00	1,000,000.00		5,000.01	5,000.01
HESDEV-Muni Bond	2.500%	334	10/02/18	09/01/19	997,190.00	1,000,000.00	6,976.68		6,976.68
CAS-Muni Bond	2.250%	1796	10/31/18	10/01/23	961,850.00	1,000,000.00		5,625.00	5,625.00
CAS-Muni Bond	3.000%	1797	05/01/19	04/01/24	1,025,230.00	1,000,000.00		7,500.00	7,500.00
MDS-Muni Bond	1.590%	1069	08/28/19	08/01/22	1,000,000.00	1,000,000.00		1,457.50	1,457.50
UNIGEN-Muni Bond	2.147%	1738	08/29/19	06/01/24	1,000,000.00	1,000,000.00		1,908.45	1,908.45
CAP ONE BK-CD	1.550%	1826	08/10/16	08/10/21	245,000.00	245,000.00		949.38	949.38

**LAS VIRGENES MUNICIPAL WATER DISTRICT
INVESTMENTS - 3RD QUARTER ENDED SEPTEMBER 30, 2019**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
ALLY BK - CD	1.350%	1096	09/08/16	09/09/19	245,000.00	245,000.00	624.46		624.46
JPM CHASE BK-CD	1.450%	1461	09/16/16	09/16/20	245,000.00	245,000.00		888.12	888.12
Goldman Sachs BK-CD	2.350%	1826	06/21/17	06/21/22	245,000.00	245,000.00		1,439.37	1,439.37
Sallie Mae BK -CD	2.350%	1826	06/21/17	06/21/22	245,000.00	245,000.00		1,439.37	1,439.37
AmericanExpress-CD	2.400%	1826	08/29/17	08/29/22	245,000.00	245,000.00		1,470.00	1,470.00
CAP ONE NA-CD	2.400%	1826	08/30/17	08/30/22	245,000.00	245,000.00		1,478.05	1,478.05
Neighbors FCU-CD	1.750%	731	09/29/17	09/30/19	245,000.00	245,000.00	1,083.64		1,083.64
Discover BK-CD	1.700%	730	10/04/17	10/04/19	245,000.00	245,000.00		1,041.24	1,041.24
BMW BK- CD	2.050%	1097	11/29/17	11/30/20	245,000.00	245,000.00		1,255.62	1,255.62
Wells Fargo BK-CD	2.500%	1826	12/08/17	12/08/22	245,000.00	245,000.00		1,531.26	1,531.26
Merrick Bank-CD	2.200%	1098	01/09/18	01/11/21	245,000.00	245,000.00		1,347.51	1,347.51
Morgan Stanly BK-CD	2.650%	1826	01/11/18	01/11/23	245,000.00	245,000.00		1,623.12	1,623.12
CitiBank-CD	3.150%	1826	05/11/18	05/11/23	245,000.00	245,000.00		1,929.39	1,929.39
BMO Harris Bank-CD	2.400%	367	06/29/18	07/01/19	245,000.00	245,000.00	-		0.00
1st Tech FCU-CD	2.700%	365	08/30/18	08/30/19	245,000.00	245,000.00	1,105.52		1,105.52
Affinity FCU-CD	2.700%	364	08/31/18	08/30/19	245,000.00	245,000.00	1,066.26		1,066.26
Morgan Stanly PVT-CD	3.350%	1826	01/10/19	01/10/24	245,000.00	245,000.00		2,051.88	2,051.88
1st MO Bank-CD	2.850%	1643	02/13/19	08/14/23	245,000.00	245,000.00		1,745.64	1,745.64
TIAA FSB - CD	3.000%	1826	02/22/19	02/22/24	245,000.00	245,000.00		1,837.50	1,837.50
Comenity Bank - CD	2.750%	1827	04/30/19	04/30/24	245,000.00	245,000.00		1,698.23	1,698.23
1st Choice Bank - CD	2.400%	551	05/22/19	11/23/20	245,000.00	245,000.00		1,470.00	1,470.00
Bk New Eng Salem-CD	2.650%	1827	05/23/19	05/23/24	245,000.00	245,000.00		1,623.12	1,623.12
St Bank of India - CD	2.850%	1827	06/19/19	06/19/24	245,000.00	245,000.00		1,745.64	1,745.64
Enerbank USA - CD	2.150%	1827	08/07/19	08/07/24	245,000.00	245,000.00		799.75	799.75
1st Farmers B&T - CD	1.750%	1827	09/04/19	09/04/24	245,000.00	245,000.00		321.56	321.56
Reserve Fund-LAIF & Other					2,800,576.26		17,201.46		17,201.46
LAIF - All Other (3-month Average Balances)					34,167,477.58		195,101.66		195,101.66
Union Bank-lackrock Liquidity FD T Fund (3-month Average)					131,412.00		1,481.18		1,481.18
Bank of New York Mellon/Wells Fargo Sweep Accounts (3-month Average Bal.)					516,481.88		8,166.01		8,166.01
Total							266,610.34	266,890.43	533,500.77

Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Sinking Bond – In the case of the CASPWR Bond held by the District, a sinking bond pays a portion of principal on a defined schedule throughout the life of the bond.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA – Federal Agricultural Mortgage Corporation (Farmer Mac)
- Bonds
 - CAS – State of California
 - CASHGR – California State University
 - CASPWR – State of California Department of Water Resources
 - CTS – State of Connecticut
 - HESDEV – Successor Agency to the Hesperia Redevelopment Agency
 - MDS – State of Maryland
 - MOUSCD – Mountain View Unified School District
 - NEWSCD – Newark, CA Unified School District
 - NYSDEV – New York State Urban Development Revenue Bond
 - SCVWTR – Santa Clara Valley Water District
 - SFOFAC – City and County of San Francisco Community Facilities District
 - SRVSCD – San Ramon, CA Unified School District
 - UNVHGR – University of California

LVMWD CASH ANALYSIS - September 30, 2019

	Restricted Cash	Cash Held by Policy	Policy Requirement	Available Funds
101 - Potable Water Operations		8,924,367	9,997,207	
201 - Potable Water Construction	(4,152,606)			
301 - Potable Water Replacement		12,033,371	11,857,834	
603 - Rate Stabilization Fund		<u>8,000,000</u>	<u>8,000,000</u>	
Total Potable Water	(4,152,606)	28,957,738	29,855,041	(5,049,909)
102 - Recycled Water Operations		8,652,305	1,100,143	
203 - Recycled Water Construction	(109,714)			
302 - Recycled Water Replacement		2,471,523	2,435,753	
Pure Water Project Assigned Funds		<u>5,000,000</u>		
Total Recycled Water	(109,714)	16,123,829	3,535,896	7,478,219
130 - Sanitation Operations		11,517,431	3,291,214	
230 - Sanitation Construction	707,699			
330 - Sanitation Replacement		9,947,154	10,891,509	
Pure Water Project Assigned Funds		<u>10,000,000</u>		
Total Sanitation	707,699	31,464,584	14,182,723	7,989,561
606 & 607 - Refunding Revenue Bonds - Reserve Fund	2,819,606			
701 - Vested Sick Leave Reserve	1,431,079			
720 - Insurance Reserve		7,701,850	6,606,216	1,095,634
JPA	6,710,748			
Prepaid Connection Fees & Undistributed Interest	3,325,845			
<i>Subtotal</i>	<u>10,732,656</u>	<u>84,248,001</u>		
TOTAL		94,980,657		

Financial Policy - Cash required to comply with District's adopted Financial Policy.

Restricted Cash - Revenue restricted to a particular purpose.

Bond Covenants - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Funds are reconciled at year-end.



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Financial Review: First Quarter of Fiscal Year 2019-20

SUMMARY:

Staff will present the financial review for the first quarter of Fiscal Year 2019-20.

RECOMMENDATION(S):

Receive and file the financial review for the first quarter of Fiscal Year 2019-20.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

The first quarter financial review presents data as of September 30, 2019. It is important to note that due to the timing of various projects and payments, the report should primarily be used to identify areas where attention should be focused in response to emerging trends that may affect the District's financial position at year end.

Operating revenues for the first quarter of Fiscal Year 2019-20 were 18.86% lower than budget and 6.28% lower than Fiscal Year 2018-19. Operating expenses were 11.42% lower than budget and 3.94% lower than the prior year. Operating revenues were lower than budget due to decreased potable and recycled water sales. Operating expenses decreased as compared to budget primarily due to decreased energy, chemical and maintenance labor hours associated with decreased water sales.

Attachment A provides a table summarizing the Fiscal Year 2019-20 year-to-date financial results. All data provided in the table is through September 30, 2019.

Attachment B provides a summary of the volume of potable water delivered through the first quarter and a summary of the financial results for each enterprise.

Attachment C provides a status update on the District's capital projects.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Angela Saccareccia, Finance Manager

ATTACHMENTS:

Attachment A

Attachment B

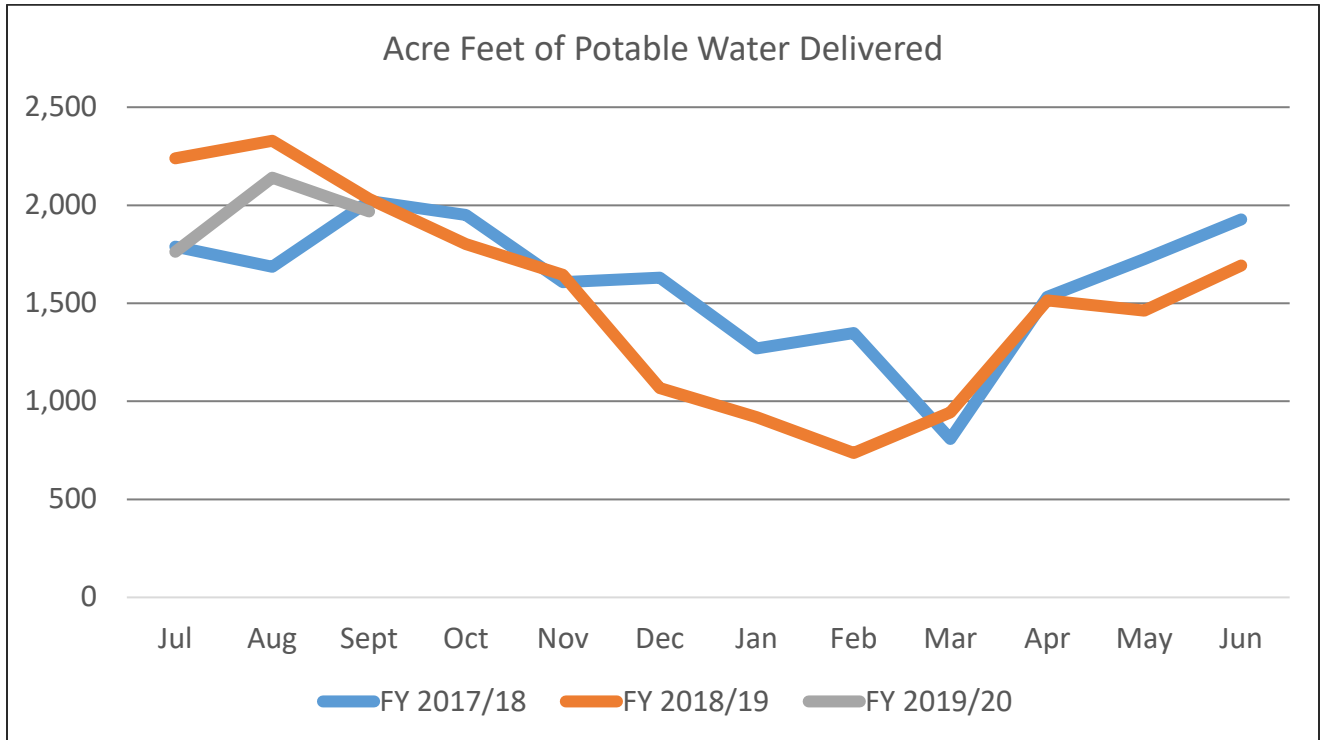
Attachment C

Las Virgenes Municipal Water District
Quarterly Update - September 30, 2019
Fiscal Year 2019/20 Year to Date

	FY 2018/19 YTD Actual	FY 2019/20 YTD Budget	FY 2019/20 YTD Actual
<u>All Enterprises</u>			
Total Operating Revenues	\$20,755,713	\$23,973,499	\$19,452,812
Expenses:			
Source of Supply	\$9,864,317	\$9,750,823	\$8,579,784
Purchased Services	\$2,170,753	\$2,660,382	\$2,457,519
O&M Expenses	\$1,155,553	\$1,234,722	\$1,252,766
Administrative	\$2,090,379	\$2,630,221	\$2,233,879
Other	\$135,787	\$442,101	\$285,808
Total Operating Expenses	\$15,416,789	\$16,718,249	\$14,809,756
Income available for Replacement & Debt Service	<u>\$5,338,924</u>	<u>\$7,255,250</u>	<u>\$4,643,056</u>
<u>Potable Water Operations</u>			
Total Operating Revenues	\$13,871,513	\$16,996,338	\$12,570,624
Expenses:			
Source of Supply	\$8,087,517	\$8,582,506	\$7,374,037
O&M Expenses	\$1,075,084	\$1,128,578	\$1,160,894
Administrative	\$1,609,989	\$2,034,880	\$1,639,598
Other	\$135,787	\$432,054	\$285,808
Total Operating Expenses	\$10,908,377	\$12,178,018	\$10,460,337
Income available for Replacement & Debt Service	<u>\$2,963,136</u>	<u>\$4,818,320</u>	<u>\$2,110,287</u>
<u>Recycled Water Operations</u>			
Total Operating Revenues	\$2,094,878	\$2,282,911	\$2,030,640
Expenses:			
Source of Supply	\$1,776,800	\$1,168,317	\$1,205,747
O&M Expenses	\$35,239	\$36,990	\$37,453
Administrative	\$154,278	\$190,206	\$148,065
Other	\$0	\$10,047	\$0
Total Operating Expenses	\$1,966,317	\$1,405,560	\$1,391,265
Income available for Replacement & Debt Service	<u>\$128,561</u>	<u>\$877,351</u>	<u>\$639,375</u>
<u>Sanitation Operations</u>			
Total Operating Revenues	\$4,789,322	\$4,694,250	\$4,851,548
Expenses:			
Purchased Services	\$2,170,753	\$2,660,382	\$2,457,519
O&M Expenses	\$45,230	\$69,154	\$54,419
Administrative	\$326,112	\$405,135	\$446,216
Other	\$0	\$1,596	\$0
Total Operating Expenses	\$2,542,095	\$3,136,267	\$2,958,154
Income available for Replacement & Debt Service	<u>\$2,247,227</u>	<u>\$1,557,983</u>	<u>\$1,893,394</u>

ATTACHMENT B

During the first quarter of FY 2019-20, acre-feet of potable water delivered decreased 11.06% over the first quarter of FY 2018-19 and was 6.83% higher than the first quarter of FY 2017-18.



Potable Water Enterprise

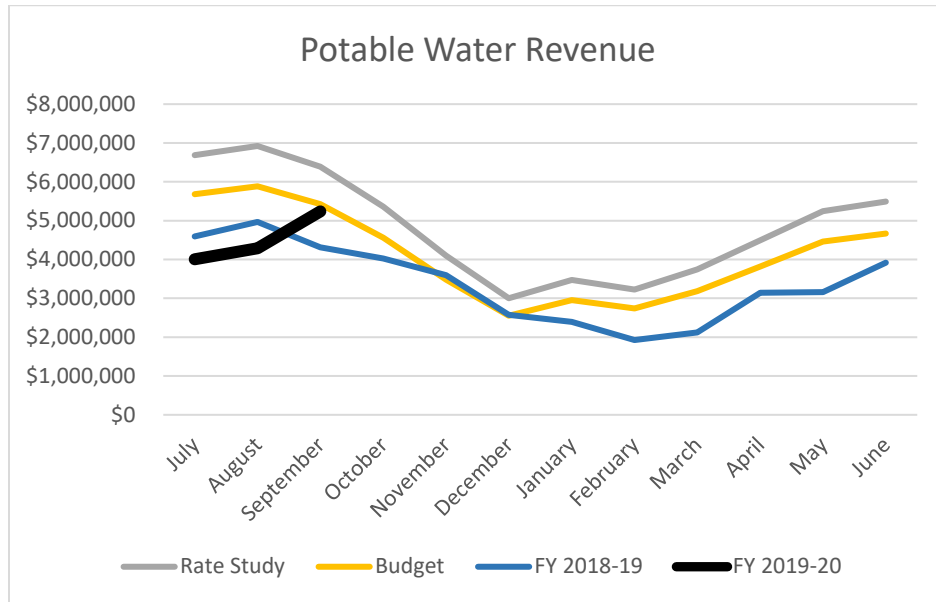
Revenues for potable water were 26.04% below budget and 9.38% below the prior fiscal year. The change in revenue is attributed to the change in usage shown on the chart above. Expenses for potable water operations are 14.10% lower than budget and 4.11% lower than FY 2018-19.

	FY 2018/19 YTD Actual	FY 2019/20 YTD Budget	FY 2019/20 YTD Actual
Total Operating Revenues	\$13,871,513	\$16,996,338	\$12,570,624
Expenses:			
Source of Supply	\$8,087,517	\$8,582,506	\$7,374,037
O&M Expenses	\$1,075,084	\$1,128,578	\$1,160,894
Administrative	\$1,609,989	\$2,034,880	\$1,639,598
Other	\$135,787	\$432,054	\$285,808
Total Operating Expenses	\$10,908,377	\$12,178,018	\$10,460,337
Income available for Replacement & Debt Service	<u>\$2,963,136</u>	<u>\$4,818,320</u>	<u>\$2,110,287</u>

Equally important to comparing the current fiscal year's revenue and expenses to prior year and budget is to compare it to the estimates projected during the rate study that was completed in 2015.

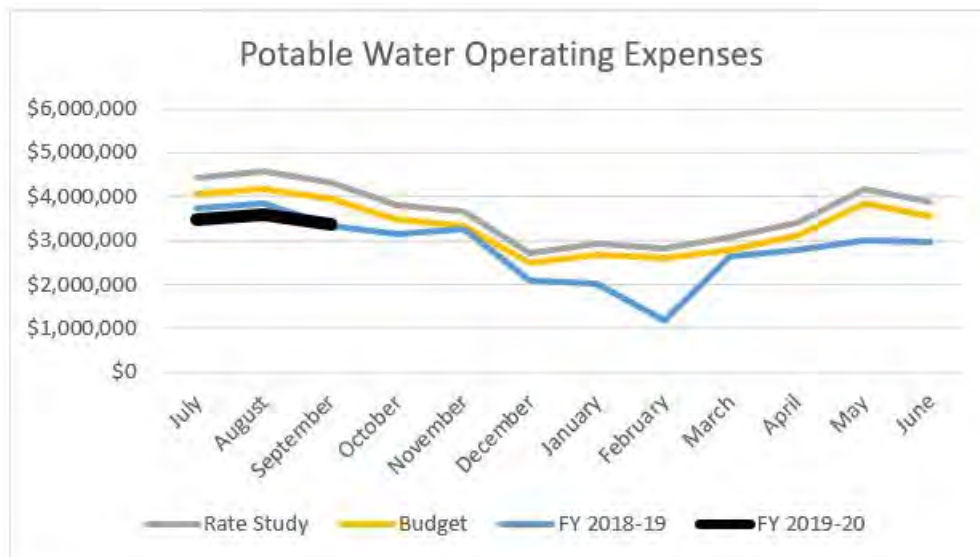
Potable Water Revenue

FY 2019-20 Revenue:	\$12,570,624
Rate Study Projected Revenue:	\$19,995,852
Budget:	\$16,996,338

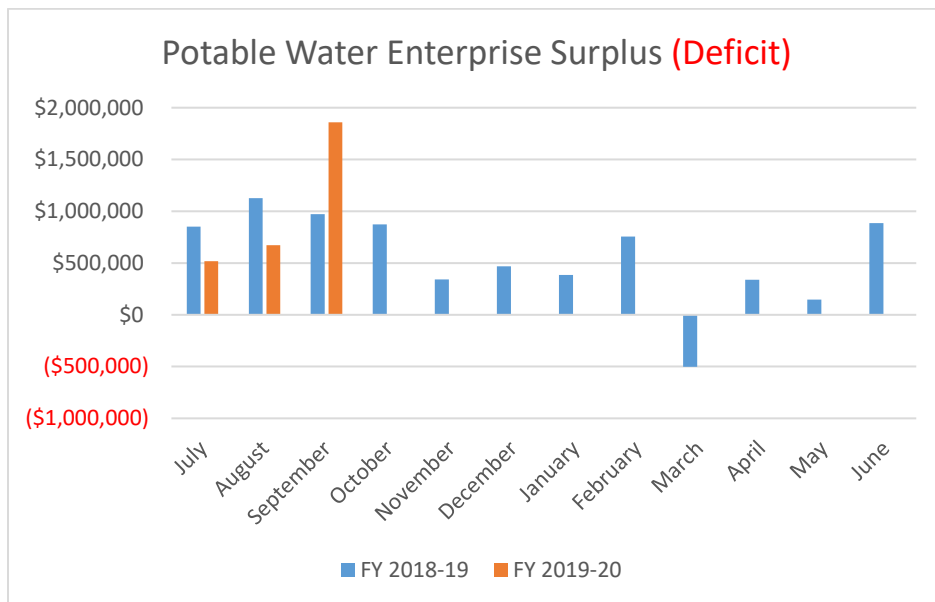
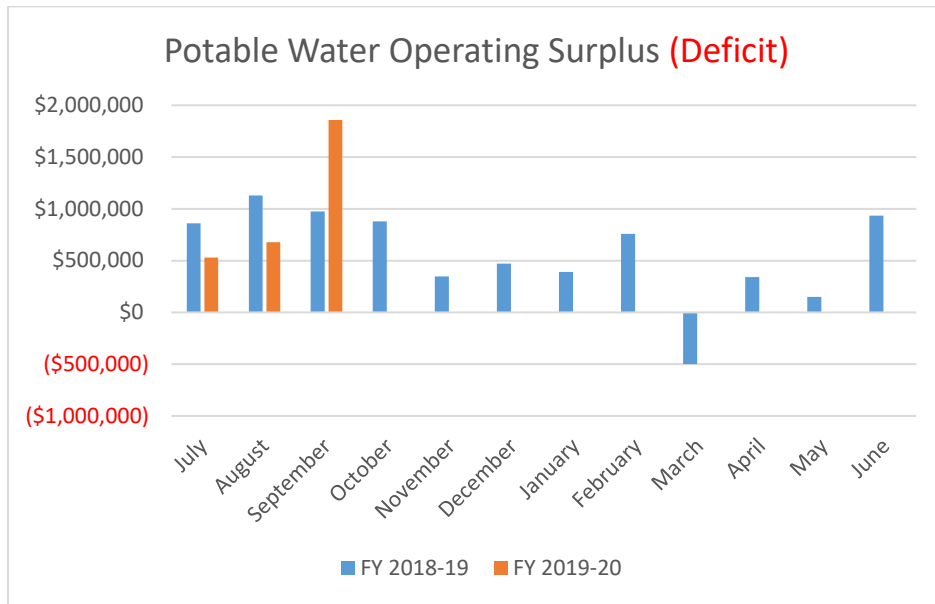


Potable Water Operating Expenses

FY 2019-20 Operating Expenses:	\$10,460,337
Rate Study Projected Expenses:	\$13,321,548
Budget:	\$12,178,018



It is also important to measure whether the enterprise as a whole has sufficient revenue to cover both operating cost and the portion of capital expenditures that are dependent on rate revenue. The charts below show the potable water operating and the enterprise's surplus or (deficit) for each month of FY 2019-20 and FY 2018-19. The potable water enterprise had a fiscal year-to-date operating surplus of \$3.07 million and an enterprise surplus of \$6.65 million during the first quarter of the fiscal year. The District depends on operating surplus to fund capital projects and to rebuild the shortfall in policy-required reserves.



Recycled Water Enterprise

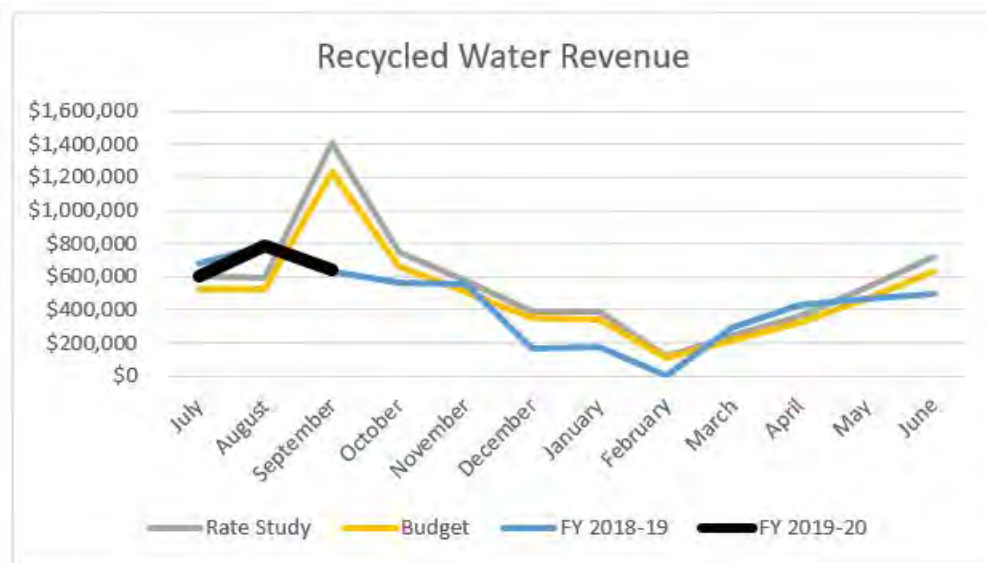
Revenues for recycled water were 11.05% below budget and 3.07% below the prior fiscal year. The decrease in revenue is attributed to continued decrease in recycled water usage due to the weather and conservation efforts. Expenses for recycled water were 1.02% below budget and 29.25% below prior year expenditures primarily due to decreased recycled water sales.

The charts below compare the current fiscal year’s revenue and expenses to the current year budget and estimates projected during the rate study that was completed in 2015.

	FY 2018/19 YTD Actual	FY 2019/20 YTD Budget	FY 2019/20 YTD Actual
Total Operating Revenues	\$2,094,878	\$2,282,911	\$2,030,640
Expenses:			
Source of Supply	\$1,776,800	\$1,168,317	\$1,205,747
O&M Expenses	\$35,239	\$36,990	\$37,453
Administrative	\$154,278	\$190,206	\$148,065
Other	\$0	\$10,047	\$0
Total Operating Expenses	\$1,966,317	\$1,405,560	\$1,391,265
Income available for			
Replacement & Debt Service	\$128,561	\$877,351	\$639,375

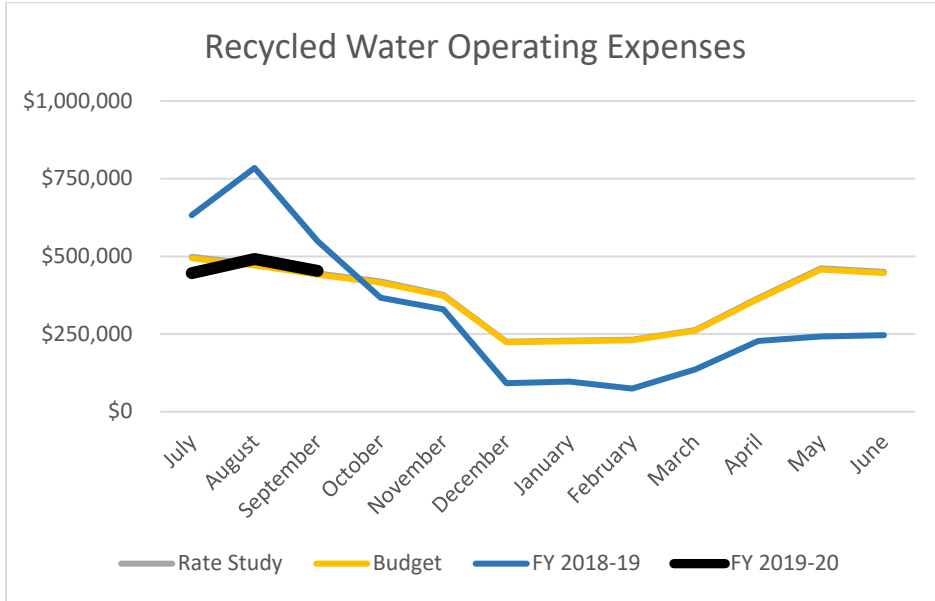
Recycled Water Revenue

FY 2019-20 Revenue:	\$2,030,640
Rate Study Projected Revenue:	\$2,597,202
Budget:	\$2,282,911

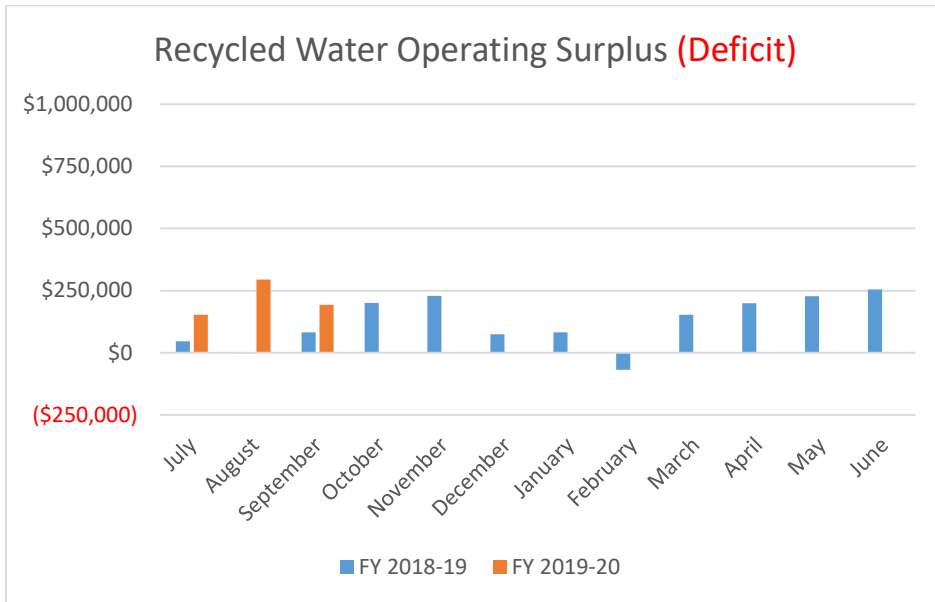


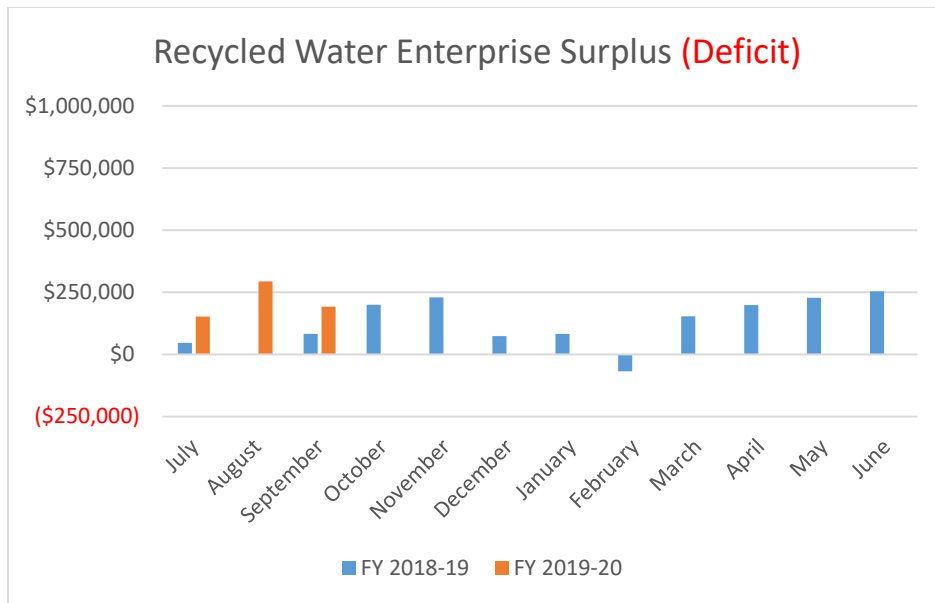
Recycled Water Operating Expenses

FY 2019-20 Operating Expenses:	\$1,391,266
Rate Study Projected Expenses:	\$1,418,937
Budget:	\$1,405,560



The charts below show the recycled water operating and the enterprise’s surplus or (deficit) for each month of FY 2019-20 and FY 2018-19. Recycled water has a fiscal year-to-date operating surplus of \$639 thousand and an enterprise surplus of \$639 thousand.





Sanitation Enterprise

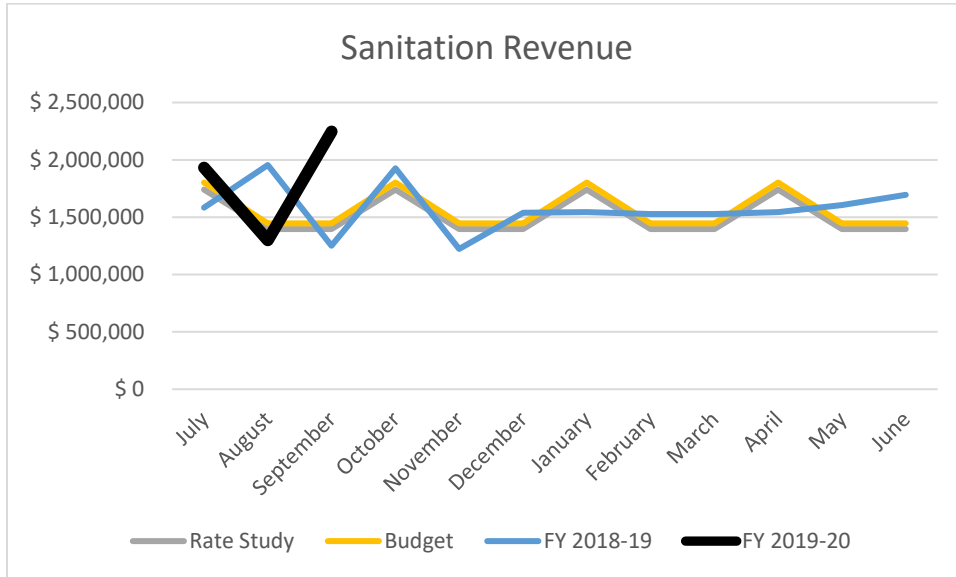
Revenues for sanitation were 3.35% above budget and 1.30% above the prior fiscal year. The increase in revenues is attributed to the rate adjustment that was implemented in January 2016. Expenses for sanitation were 5.68% below budget and 16.37% above prior year expenditures.

	FY 2018/19 YTD Actual	FY 2019/20 YTD Budget	FY 2019/20 YTD Actual
Total Operating Revenues	\$4,789,322	\$4,694,250	\$4,851,548
Expenses:			
Purchased Services	\$2,170,753	\$2,660,382	\$2,457,519
O&M Expenses	\$45,230	\$69,154	\$54,419
Administrative	\$326,112	\$405,135	\$446,216
Other	\$0	\$1,596	\$0
Total Operating Expenses	\$2,542,095	\$3,136,267	\$2,958,154
Income available for Replacement & Debt Service	<u><u>\$2,247,227</u></u>	<u><u>\$1,557,983</u></u>	<u><u>\$1,893,394</u></u>

The charts below compare the current fiscal year’s revenue and expenses to the current year budget and estimates projected during the rate study that was completed in 2015. The zig zag pattern in revenue is a reflection of the District’s 30 day billing cycle contrasted to actual months.

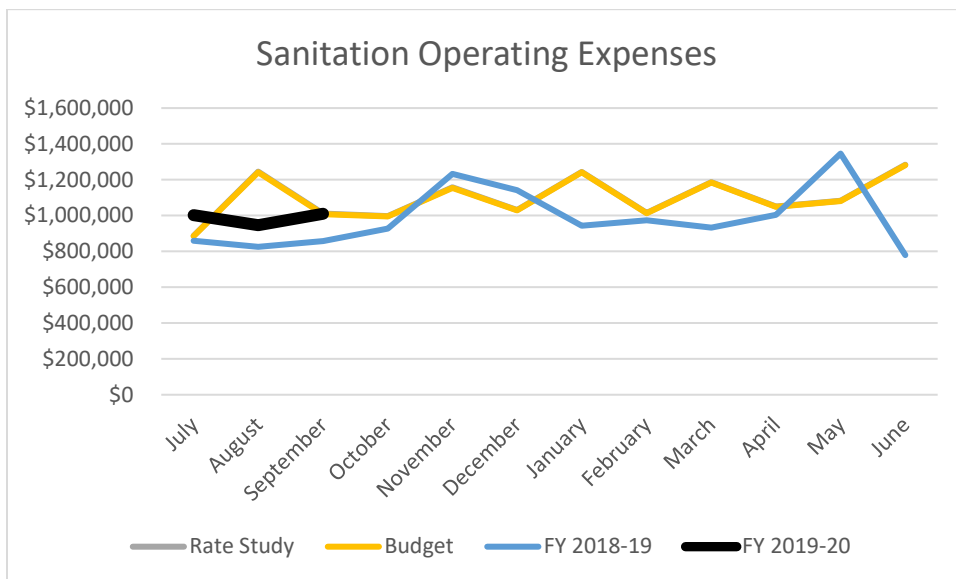
Sanitation Revenue

FY 2019-20 Revenue:	\$4,851,548
Rate Study Projected Revenue:	\$4,533,196
Budget:	\$4,694,250

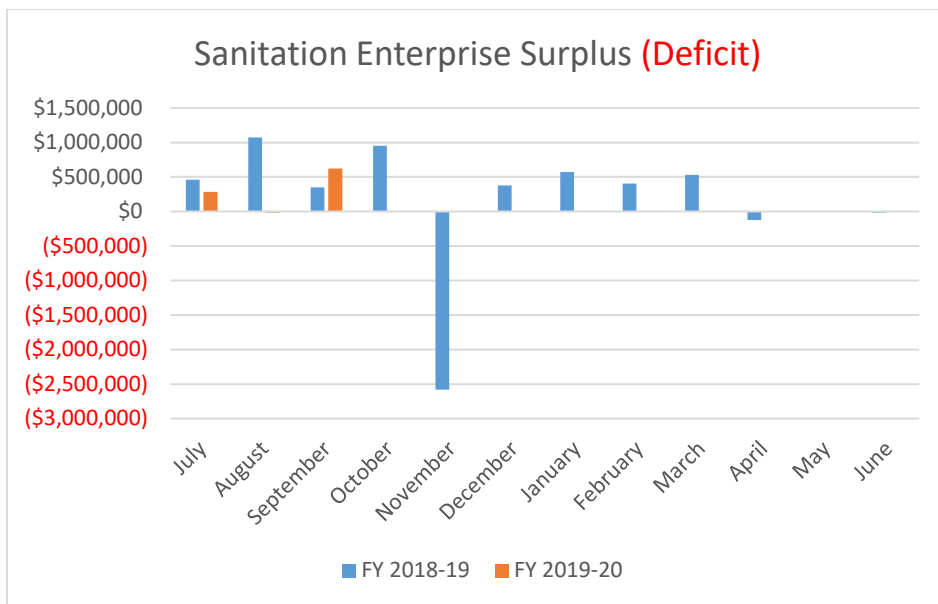
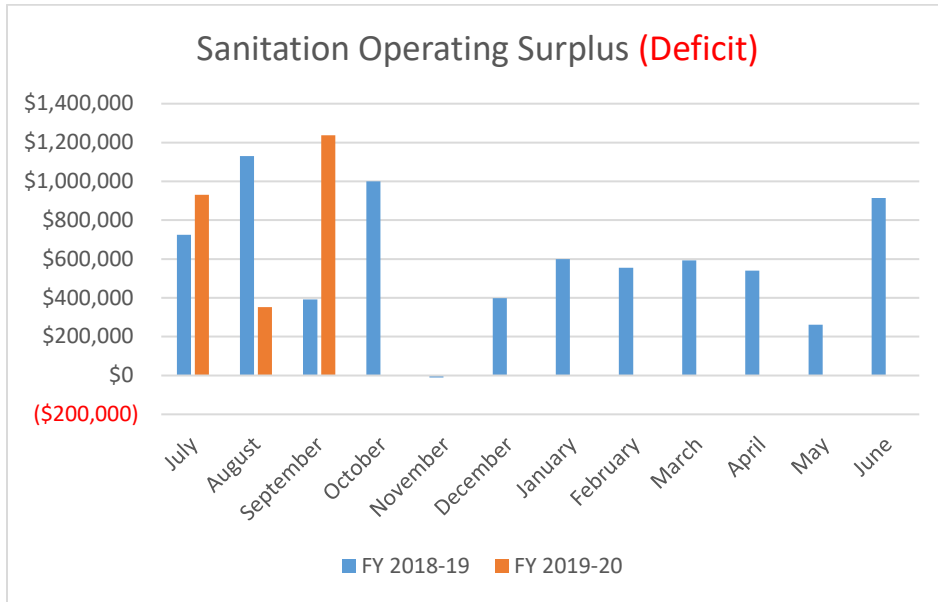


Sanitation Operating Expenses

FY 2019-20 Operating Expenses:	\$2,958,156
Rate Study Projected Expenses:	\$3,142,511
Budget:	\$3,136,267

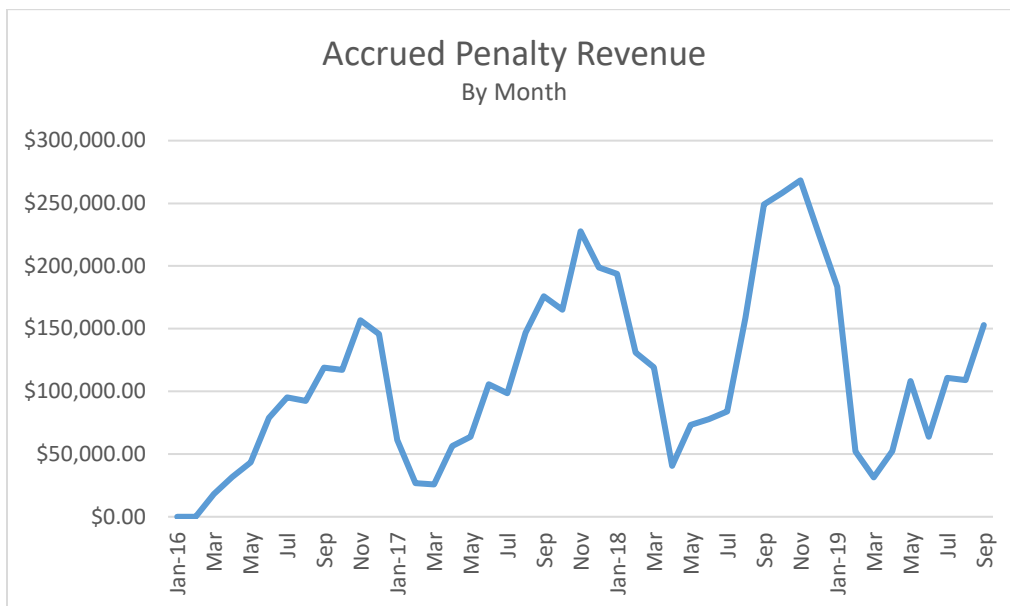
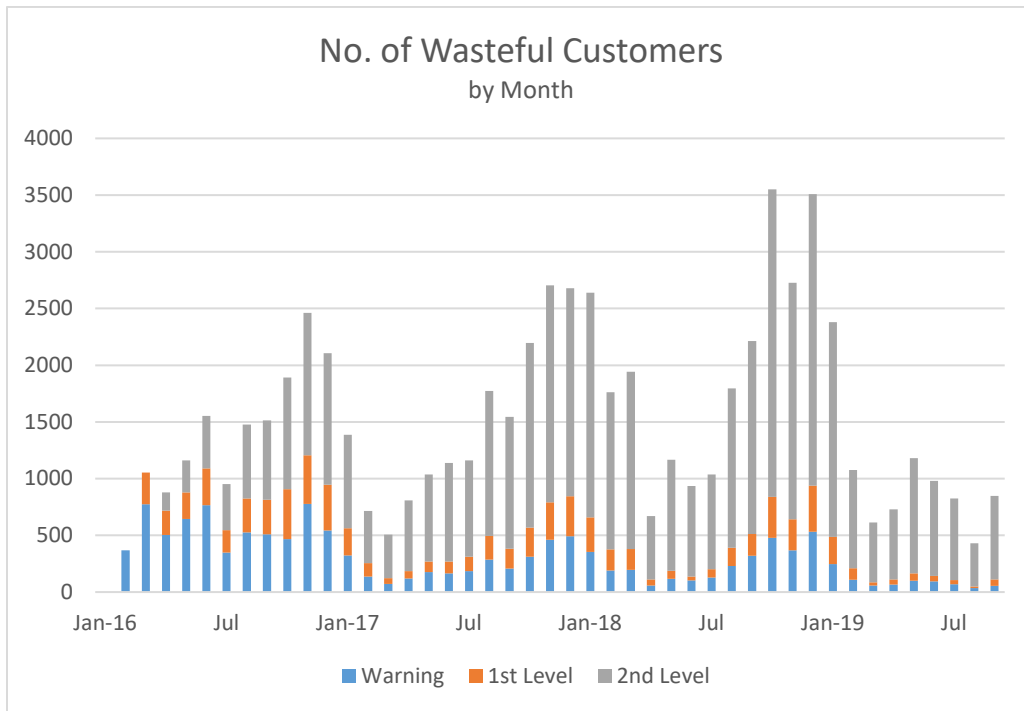


The chart below shows the Sanitation Enterprise operating surplus or (deficit) for each month of FY 2019-20 and FY 2018-19. Sanitation has a fiscal year-to-date operating surplus of \$2.7 million and an enterprise surplus of \$0.9 million.



Penalties

Effective January 1, 2016, the District implemented a penalty structure to fine customers for wasteful use of water. Wasteful use was defined as using more than 200% of the assigned water budget. In the current Fiscal Year, the District has accrued \$372 thousand in penalties.



**Las Virgenes Municipal Water District
Capital Improvement Project Status
September 30, 2019**

Job # - Description

Total Project Appropriations Prior Year Expenditures Current Year Expenditures Total Project Expenditures Balance Available

Projects to complete by June 30, 2019

10608 - Rancho Amndmnt Bin&Convync Mod **\$2,070,518** **\$1,738,370** **\$176,109** **\$1,914,479** **\$156,039**
The project consists of installing a new smaller amendment bin and modification to the conveyor system to simplify the amendment conveyance process.

10626 - Process Air Improvements **\$5,829,710** **\$2,240,138** **\$2,726,863** **\$4,967,001** **\$862,709**
The first phase is to replace the existing Roots blowers with new, high efficiency, single stage blowers. To replace the air diffusers in the aeration basins with new full floor mounted fine bubble diffusers.

Additional appropriation \$100,000 approved by JPA Board 7/1/19, Item 6A
10638 - Demonstration Project **\$3,777,132** **\$837,342** **\$138,768** **\$976,110** **\$2,801,022**
sub project of 10635 Pure Water Project

Additional appropriation \$185,934 approved by JPA Board 7/1/19, Item 6A.
10642 - Wstik P/S & FitrPlnt Landscape **\$42,900** **\$7,754** **\$0** **\$7,754** **\$35,146**
Relandscape areas near the Westlake Pump station and around Westlake filtration plant

10659 - Vehicle Replacement FY 18-19 **\$175,000** **\$0** **\$124,750** **\$124,750** **\$50,250**
Annual fleet vehicle replacements.

10665 - Cordillera Tank Rehab **\$1,201,267** **\$39,879** **\$0** **\$39,879** **\$1,161,388**
Rehabilitation including interior and exterior coating, valve and appurtenance upgrades and replacements, restoration of deteriorated asphalt, and work to ensure up-to-date compliance for safety and water quality equipment.

10667 - Tapia Headworks White Room **\$412,440** **\$52,373** **\$16,158** **\$68,531** **\$343,909**
Modification or replacement is needed for the floor plates and steel framing floor plate supports in the white room located at Tapia's headworks building.

10671 - Saddle Peak Tank Rehab **\$1,028,880** **\$52,878** **\$4,904** **\$57,782** **\$971,098**
Rehabilitation including interior and exterior coating, valve and appurtenance upgrades and replacements, restoration of deteriorated asphalt, and work to ensure up-to-date compliance for safety and water quality equipment

10676 - Mobile Emrgncy Gntrr Purch **\$300,000** **\$279,895** **\$0** **\$279,895** **\$20,105**
Purchase two (2) 225kW mobile generators that can be used alone or in parallel.

10708 - PW Main Rpl-Jim Bridger Rd. **\$380,759** **\$0** **\$12,518** **\$12,518** **\$368,241**
Emergency replacement of the 6-inch asbestos cement water main on Jim Bridger Road.
Appropriation of \$50,000 approved 9/3/19, Item 7A
Additional appropriation of \$100,000 approved 9/17/19, Item 8A
Additional appropriation of \$230,759 approved 9/26/19, Item 4B

<i>Job # - Description</i>	<i>Total Project Appropriations</i>	<i>Prior Year Expenditures</i>	<i>Current Year Expenditures</i>	<i>Total Project Expenditures</i>	<i>Balance Available</i>
Projects to complete by June 30, 2019					
Total Projects to complete by June 30, 2019	\$15,218,606	\$5,248,629	\$3,200,070	\$8,448,699	\$6,769,907
Multi-Year Projects					
10430 - Twin Lakes P/S Pipeline Proj. New pipeline through Chatsworth Park to the Twin Lakes pump station.	\$1,611,458	\$276,696	\$25,466	\$302,162	\$1,309,296
10556 - INTERCONNECTION WITH CMWD Design and construct a potable water interconnection with the Calleguas Municipal Water District. Funding from Prop 84 IRWM 2015	\$5,206,566	\$403,779	\$5,037	\$408,816	\$4,797,750
10629 - Cny Oaks Prk RW Main Extension This extension will serve the City of Westlake Village's Oak Canyon Park and eliminate a long private service line to Yerba Buena School. Funding from Prop 84 IRWM 2015	\$399,780	\$7,451	\$0	\$7,451	\$392,329
10567 - Progmbie Logic Contrlr Upgrd Replace obsolete programmable logic controllers and upgrade other electrical equipment at Tapia.	\$1,311,560	\$107,455	\$29,210	\$136,665	\$1,174,895
10593 - CIS Infinity Software Upgrade Purchase and migrate to latest version of District's billing system.	\$150,000	\$117,089	\$0	\$117,089	\$32,911
10619 - Summer Season 2013 TMDL Compln Construction of a 1MGD "side stream" treatment facility at Tapia to treat stream flow augmentation discharges to the 2013 TMDL limits of 1 mg/L total nitrogen and 0.1 mg/L total phosphorous. The cost estimate is based on membrane technology.	\$1,449,985	\$178,175	\$81,533	\$259,708	\$1,190,277
10635 - PURE WATER PROJECT This project funds preliminary studies, outreach, CEQA analysis, preliminary design and final design. Project 10637 Facility Siting Study was completed in prior year for \$180,777. Project 10650 Land Acquisition was completed in prior year for \$2,109,359 Project 10636 Mixing and Dilution Study was completed in prior year for \$337,500	\$3,456,482	\$148,654	\$7,100	\$155,754	\$3,300,728
10707 - Brine Discharge Mgmt Proj. sub-project of 10635 Pure Water Project. Regional Brine Management Study and Multi-Agency reimbursement agreement approved by JPA Board 8/5/19, Item 6C	\$210,945	\$0	\$0	\$0	\$210,945
10655 - Cornell P/S Upgrades evaluation and upgrading the Cornell Pump Station to modernize the electrical and mechanical equipment including VFD's and motors and evaluate if the natural gas system should be upgraded or converted to electricity. In addition opportunities for increas	\$281,400	\$63,123	\$35,603	\$98,726	\$182,674
10660 - AMR Implementation- FY 18-19 Install Automated Meter Reading/Advanced Metering Infrastructure (AMR/AMI).	\$585,000	\$83,252	\$8,407	\$91,659	\$493,341

<i>Job # - Description</i>	<i>Total Project Appropriations</i>	<i>Prior Year Expenditures</i>	<i>Current Year Expenditures</i>	<i>Total Project Expenditures</i>	<i>Balance Available</i>
Multi-Year Projects					
10661 - A/B Bus Electrical Modificatn Study the feasibility of reconfiguring the Tapia electrical switch gear and then hire electrical team to make the modifications.	\$100,000	\$0	\$0	\$0	\$100,000
10662 - PW Sys PLC Upgrd Phase I Construction cost estimates will be developed following the completion of the feasibility study.	\$143,000	\$0	\$0	\$0	\$143,000
10663 - ERP System Replacement of the Enterprise Resources Planning Program. This project will select and implement a new ERP program.	\$1,500,000	\$222,166	\$34,218	\$256,384	\$1,243,616
10664 - IT Capital Purchases FY 18-19 Purchase of Information Technology related software and equipment.	\$75,000	\$12,449	\$0	\$12,449	\$62,551
10666 - Calabasas Prk RW Main Extensn Install approximately 1,200 LF of 6-8 inch pipeline to loop the existing recycled water system.	\$320,000	\$0	\$0	\$0	\$320,000
10668 - RLV Storm Wtr Divsn Strctr Rpl Replacement of the two storm water diversion structures at the Rancho Las Virgenes Composting Facility. Increase the size and length of the farm field discharge pipeline.	\$41,767	\$3,746	\$0	\$3,746	\$38,021
10669 - Dev Tour Seating Area @ Tapia Develop tour seating area at Tapia adjacent to the control building	\$25,000	\$14,035	\$0	\$14,035	\$10,965
10670 - Centrate 20" Valve Repair Repair buried 20-inch Miliken valve at the centrate facility.	\$264,000	\$0	\$0	\$0	\$264,000
10672 - Stainary Emrgncy Gnrtr-PW P/S This project is to study and design the installation of stationary emergency generators at several critical potable water pump stations including Jed Smith, Cold Canyon and Twin Lakes	\$387,868	\$113,343	\$87,404	\$200,747	\$187,121
10674 - PR Station #45(Kimberly) Rehab Install new supply piping, pressure reducing valves (Cla-Va) and isolation valves with corrosion control coatings applied.	\$287,514	\$15,355	\$0	\$15,355	\$272,159
10675 - PR Station #32(Chimney) Rehab Install new supply piping, pressure reducing valves (Cla-Va) and isolation valves with corrosion control coatings applied	\$345,337	\$17,639	\$0	\$17,639	\$327,698
10677 - Gnrtr Connections @PW P/S Replace generator connections at potable water pump stations	\$45,000	\$14,334	\$0	\$14,334	\$30,666
10678 - Deerlake Tnk/TwinLk P/S Imprv To construct additional 600,000 gallons of storage capacity and 620 GPM of pumping capacity in the Twin Lakes subsystem.	\$2,610,970	\$0	\$0	\$0	\$2,610,970
10685 - Deerlake Tnk Construction sub-project of 10678 Deerlake Tnk/TwinLk P/S Imprv					

<i>Job # - Description</i>	<i>Total Project Appropriations</i>	<i>Prior Year Expenditures</i>	<i>Current Year Expenditures</i>	<i>Total Project Expenditures</i>	<i>Balance Available</i>
Multi-Year Projects					
10686 - TwinLakes P/S Improvement sub-project of 10678 Deerlake Tnk/TwinLk P/S Imprv	\$0	\$0	\$0	\$0	\$0
10679 - New Fire Panel @ Building#8 Replace existing fire panel and all attached devices	\$110,000	\$0	\$0	\$0	\$110,000
10680 - RLV Digester Cleaning & Repair Clean out and make all necessary repairs to digesters #2. the scope of repairs is based on the recently completed rehabilitation of digester # 1.	\$2,107,776	\$438,305	\$34,192	\$472,497	\$1,635,279
10683 - Boardroom Audio/Video Upgrd Upgrade the board room audio visual system.	\$60,000	\$2,875	\$9,063	\$11,938	\$48,062
10684 - Upper Oaks P/S Electric Upgrd The Upper Oaks Pump Station capacity was increased to meet high demands in the sub-system. However the increase capacity limits the number of pumps that can be operated due to the increased electrical draw. This project will analyze and increase the ele	\$10,000	\$0	\$0	\$0	\$10,000
10688 - Rancho Solar Gen.-Ph II Rancho Solar Generation Project Phase II: Service Agreement for Wholesale Distribution Service and Rule 21 Generator Interconnection Agreement Reimbursable expense of an interconnection facility.	\$596,555	\$400,986	\$0	\$400,986	\$195,569
10689 - WoolseyFire Rpr - Rancho Woolsey Fire Facility Repair. Appropriation of \$46,955 for engineering design and support services during construction approved by JPA Board 3/28/2019, Item 6E.	\$1,989,455	\$2,943	\$11,986	\$14,929	\$1,974,526
10690 - WoolseyFire Rpr- WFP Woolsey Fire Facility Repair. Appropriation of \$74,425 for engineering design and support services during construction approved by LV Board 3/26/2019, Item 8B.	\$2,016,925	\$0	\$24,156	\$24,156	\$1,992,769
10691 - WoolseyFire Rpr-LV Facilities Woolsey Fire Facility Repair. Appropriation of \$75,993 for engineering design and support services during construction approved by LV Board 3/26/2019, Item 8B.	\$908,493	\$0	\$14,364	\$14,364	\$894,129
10692 - WoolseyFire Rpr-JPA Facilities Woolsey Fire Facility Repair. Appropriation of \$46,112 for engineering design and support services during construction approved by JPA Board 3/28/2019, Item 6E.	\$878,612	\$0	\$3,864	\$3,864	\$874,748
10693 - Pavement Restoration Rancho Pavement restoration/slurry at Rancho	\$533,320	\$0	\$0	\$0	\$533,320
10694 - Building 8 Office Space Rehab. Replace carpet, paint, and other interior features are showing wear and have reached their useful life.	\$426,100	\$0	\$0	\$0	\$426,100
10695 - Rancho Reliability Imprv 19-20 Replace or rehabilitate facilities and equipment at the Rancho facility based on failure, exceedence of useful life, or obsolescence.	\$100,000	\$0	\$0	\$0	\$100,000

<i>Job # - Description</i>	<i>Total Project Appropriations</i>	<i>Prior Year Expenditures</i>	<i>Current Year Expenditures</i>	<i>Total Project Expenditures</i>	<i>Balance Available</i>
Multi-Year Projects					
10696 - TWRF Reliability Impr. FY 19-2 Replace or rehabilitate facilities and equipment at the Tapia facility based on failure, exceedence of useful life, or obsolescence.	\$100,000	\$0	\$8,975	\$8,975	\$91,025
10697 - Vehicle Replacement FY 19-20 Annual fleet vehicle replacements.	\$175,000	\$0	\$0	\$0	\$175,000
10698 - IT Capital Purchases FY 19-20 Purchase of Information Technology related software and equipment.	\$75,000	\$0	\$0	\$0	\$75,000
10699 - Calabasas Highlands Pipeln Rpr Repair and replace approximately 1,000 feet of asbestos concrete (AC) potable water main located in Calabasas Highlands.	\$102,500	\$0	\$0	\$0	\$102,500
10700 - Troutdale Pipeline-WoolseyFire Water main break/failure due to LA County bridge collapse.	\$330,000	\$0	\$0	\$0	\$330,000
10701 - Electronic Doc. Mgmt System Implement an Electronic Document Management System.	\$100,000	\$0	\$0	\$0	\$100,000
10702 - Tapia Efflnt P/S Feeder Reloc Remove or abandon in place existing 4160 volt feeders currently suspended from the top slab of the Effluent Pump Station wet well, underneath the existing MCCs.Perform electrical design and replace the overhead 4160 volt feeders.	\$100,000	\$0	\$0	\$0	\$100,000
10703 - Tapia Tertiary Filters Rehab Tertiary Filters concrete rehabilitation.	\$60,000	\$0	\$0	\$0	\$60,000
10704 - Equestrian Tnk Concrct Colm Rpr Rehabilitation of concrete column pedestals in Equestrian tank.	\$61,500	\$0	\$0	\$0	\$61,500
10705 - PR Station #55(Hindu) Rehab Install new piping and isolation valves with corrosion control coatings applied.	\$180,000	\$0	\$0	\$0	\$180,000
10706 - Mobility Review Identify mobility requirements to support secure remote access to District's applications.	\$50,000	\$0	\$0	\$0	\$50,000
Total Multi-Year Projects	\$31,879,868	\$2,643,850	\$420,578	\$3,064,428	\$28,815,440
Projects on Hold					
10520 - SCADA System Communictn Upgrd Upgrade the JPA owned portion of the supervisory control and data acquisition system (SCADA) system to an Ethernet based radio network and provide additional data paths for system redundancy.	\$93,100	\$32,447	\$0	\$32,447	\$60,653

Job # - Description

Projects on Hold	Total Project Appropriations	Prior Year Expenditures	Current Year Expenditures	Total Project Expenditures	Balance Available
10521 - SCADA System Comm Upgrd (LV) Upgrade the LVMWD owned portion of the supervisory control and data acquisition system (SCADA) system to an Ethernet based radio network and provide additional data paths for system redundancy.	\$1,387,232	\$141,496	\$0	\$141,496	\$1,245,736
10596 - Lift Stations PLC Upgrades This project replaces programmable logic controllers (PLCs) at the Lift Stations with newer PLCs and provides necessary equipment upgrades (fiber optics, network switches and programming) to complete the installation.	\$49,340	\$0	\$0	\$0	\$49,340
Total Projects on Hold	\$1,529,672	\$173,943	\$0	\$173,943	\$1,355,729
Totals	\$48,628,146	\$8,066,422	\$3,620,648	\$11,687,070	\$36,941,076
Less: Triunfo Sanitation District's share of JPA Projects	\$8,064,245	\$1,835,236	\$951,019	\$2,786,255	\$5,277,990
Total Las Virgenes share: All Projects	\$40,563,901	\$6,231,186	\$2,669,629	\$8,900,815	\$31,663,086



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Redemption of Series 2009 Sanitation Refunding Revenue Bonds

SUMMARY:

On October 15, 2009, staff presented the Board with an analysis related to refunding or redeeming the 2009 Sanitation Refunding Revenue Bonds. At the meeting, the Board provided direction to staff to return on November 5, 2019 with the actions necessary to redeem the bonds. Redemption of the bonds will result in a cost-savings to ratepayers of approximately \$1,008,595 in interest. The redemption costs on remaining principal would be approximately \$10,292,392. Redemption would be funded from approximately \$2,766,678 held in the 2009 Refunding Bond Reserve account with remaining amount of approximately \$7,489,329 from Sanitation Enterprise reserves. The actual amounts will vary slightly depending on the actual redemption date and interest accruals through the redemption date.

RECOMMENDATION(S):

Pass, approve and adopt proposed Resolution No. 2565, authorizing the redemption of the 2009 Sanitation Refunding Revenue Bond; and direct staff to assign the interest payments that would have otherwise been required to service the debt to fund the Pure Water Project Las Virgenes-Triunfo.

RESOLUTION NO. 2565

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT (THE "DISTRICT") AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO TRANSFER DISTRICT MONEYS AND DISTRICT DEBT SERVICE FUNDS, IF ANY, TO THE TRUSTEE FOR THE CALLUEGUAS-LAS VIRGENES PUBLIC FINANCING AUTHORITY 2009 SANITATION SYSTEM REFUNDING BONDS (LAS VIRGENES MUNICIPAL WATER DISTRICT) (THE "BONDS") TO BE USED TO PAY IN FULL THE OUTSTANDING BONDS; AND AUTHORIZING DISTRICT REPRESENTATIVES TO TAKE ACTION TO ACCOMPLISH THE REDEMPTION OF THE BONDS

(Reference is hereby made to Resolution No. 2565 on file in the District's Resolution Book

and by this reference the same is incorporated herein).

FISCAL IMPACT:

Yes

ITEM BUDGETED:

No

FINANCIAL IMPACT:

Redeeming the 2009 Sanitation Refunding Revenue Bonds will result in a cost-savings of approximately \$1,008,595.

If redemption is approved, staff recommends assigning the interest payments that would have otherwise been required to service the debt to the Pure Water Project Las Virgenes-Triunfo, based on the following schedule, which matches the time and interest payment amounts that would have been required for the bonds.

<u>Date</u>	<u>Interest Payment for Assignment</u>
05/01/20	\$196,412.50
11/01/20	\$196,412.50
05/01/21	\$157,412.50
11/01/21	\$157,412.50
05/01/22	\$115,562.50
11/01/22	\$115,562.50
05/01/23	\$58,512.50
11/01/23	\$58,512.50

DISCUSSION:

On October 15, 2019, the Board reviewed an analysis as summarized below on redeeming or refunding the 2009 Sanitation Refunding Revenue Bonds. The analysis showed that the District would save approximately \$1,008,595 in interest on the debt that would be offset by a loss of earnings on cash contributions of approximately \$414,290, resulting in a net present value savings of \$595,305.

To redeem the bonds, the District would need to make a payment of approximately \$7,489,329, plus \$25,000 in redemption costs in addition to utilizing the Refunding Bond Reserve funds (\$2,766,678). Sufficient funds are available in the Sanitation Enterprise reserves. Redeeming the bonds early would put the District in a more favorable position when seeking financing for future projects such as the Pure Water Project Las Virgenes-Triunfo.

Piper Jaffray Analysis:

Redemption Notice	Jan 15, 2020	Jan 15, 2020	
Redemption Date	Feb 14, 2020	Feb 14, 2020	
Source			
DSRF	\$ 2,766,678	\$ 2,766,678	
Cash Contribution			
Redeem	7,489,329	-	
Redemption Costs	25,000	-	
Bonds	-	7,195,000	
Premium	-	415,681	
Additional Earnings	11,385	11,385	
Total	\$10,292,392	\$10,388,744	
Use			
Redeem/Refund	\$10,155,000	\$10,155,000	
Principal			
Accrued Interest	101,007	101,007	Nov 1, 2019 to Notice
COI	25,000	121,352	
Additional Interest	11,385	11,385	Notice to Redemption
Total	\$10,292,392	\$10,388,744	
NPV Savings			
Debt Service Savings	\$1,008,595	\$492,413	
“Lost” Earnings on Cash Contribution	-414,290	-	
Total	\$ 594,305	\$492,413	

Redeeming the bonds now provides the greatest cost-savings to ratepayers, creates a more favorable position for issuance of new debt and provides the opportunity for the Board to maximize its ability to pay-go fund the District's share of costs for the Pure Water Project Las Virgenes-Triunfo in conformance with the District Financial Policy 4, which is provided below for reference.

The attached resolution authorizes District staff to take the necessary steps to redeem the 2009 Sanitation Refunding Revenue Bond.

FINANCIAL POLICY 4: Financing Alternatives

As part of the annual Infrastructure Investment Plan (IIP) budgeting process, the District will examine options available to pay for the proposed projects, including the option of financing.

Each year the Board reviews needs for capital improvements and major maintenance over the next five years (the capital improvement plan “CIP”). Expenditures are projected on an annual basis, but the available fund balance for replacement or major maintenance is not always adequate to cover the need when it arises. The Board favors a pay-as-you-go

program for the IIP program, but the District may not have funds available to pay for projects in any given year, or projects anticipated in future years may be of a type that would be difficult to finance. Such considerations may dictate financing as the preferred alternative. If a project requires substantial expenditures over several years and interest rates are low, the District may consider issuing financing now and reserving the available funds for need at times when interest rates are higher.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

Proposed Resolution No. 2565

RESOLUTION NO. 2565

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT (THE "DISTRICT") AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO TRANSFER DISTRICT MONEYS AND DISTRICT DEBT SERVICE FUNDS,IF ANY, TO THE TRUSTEE FOR THE CALLEGUAS-LAS VIRGENES PUBLIC FINANCING AUTHORITY 2009 SANITATION SYSTEM REFUNDING BONDS (LAS VIRGENES MUNICIPAL WATER DISTRICT) (THE "BONDS") TO BE USED TO PAY IN FULL THE OUTSTANDING BONDS; AND AUTHORIZING DISTRICT REPRESENTATIVES TO TAKE ACTION TO ACCOMPLISH THE REDEMPTION OF THE BONDS

WHEREAS, the Board of Directors (the "*Board*") of the Las Virgenes Municipal Water District of California (the "*District*") entered into an Indenture of Trust, dated December 1, 2009, between Bank of New York Mellon Trust Company, N.A. (the "*Trustee*") as of November 5, 2019, as trustee thereunder (the "*Indenture*"), which Indenture governs all bonds and other similar indebtedness of the Sanitation System of the District, including Bonds incurred thereunder; and

WHEREAS, the District previously issued bonds pursuant to the Indenture of which the following are outstanding as November 5, 2019:

\$10,155,000 (of \$29,415,000 principal amount originally issued) Calleguas-Las Virgenes Public Financing Authority 2009 Sanitation System Revenue Refunding Bonds (Las Virgenes Municipal Water District (the "*Bonds*") issued pursuant to the Indenture, dated December 1, 2009, between the District and Bank of New York Mellon Trust Company, N.A. as Trustee (the "*Indenture*") and pursuant to Installment Purchase Contract (the "*Contract*"), dated December 1, 2009, between the Calleguas-Las Virgenes Public Finance Authority (the "*Authority*") and the District; and

WHEREAS, the District wishes to redeem the outstanding debt; and

WHEREAS, the District believes that the redemption is best accomplished by terminating the Indenture and Contract which require all Bonds issued pursuant to the Indenture and Contract be paid in full or otherwise defeased; and

WHEREAS, the Indenture and the Contract provides that all the outstanding Bonds may be paid in full, without premium, on any date on or after November 1, 2019; and

WHEREAS, the District has sufficient moneys available to pay in full all of the outstanding Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT that:

Section 1: Finding.

The Board hereby finds and determines that redeeming its current outstanding Sanitation System debt by payment in full of the outstanding bonds is in the best interests of the District.

Section 2: Authorization.

The Board hereby authorizes and directs the District Finance Director to transfer to the Redemption Fund for the Bonds held by the Trustee under the Indenture, at such time as the District Finance Directors determines, in consultation with Piper Jaffray & Co., the District's financial advisor, to be in the best interests of the District, District moneys in an aggregate amount, including any moneys in the Bond Payment Fund and the Reserve Fund sufficient to pay in full the outstanding Bonds, which amount shall be utilized to pay in full the Bonds and the costs and expenses of the transaction. Any amounts remaining after payment of all amounts due shall be paid back to the District.

Section III: Redemption of Bonds; Further Actions.

Pursuant to the Indenture and the Contract, the Chairman of the District Board, the District Manager and the District Finance Director is each hereby authorized and directed to cause the redemption of all of the Bonds, to give written notice thereof to the Trustee, to direct the Trustee to take all actions necessary to cause such redemption and to take such other actions as may be required of the District to cause the payment in full of the Bonds and the termination of the Indenture and the Contract.

Section IV: Application of Moneys.

The proceeds of the transfer of any lawfully available moneys, after payment of the costs and expenses of the transaction, shall be applied by the Trustee and utilized to pay in full all outstanding Bonds.

Section V: Negotiations.

The Chairman of the Board, the District Manager, the District Finance Director and the District's financial advisor is each hereby authorized and directed to enter into negotiations with authorized representatives of the Trustee as required to redeem the Bonds for the purpose of causing: (a) payment in full of the Bonds; (b) termination of the Indenture; and (c) termination of the Contract.

Section VI: Severability.

If any section, paragraph, subdivision, sentence, clause or phrase of this resolution is for any reason held to be illegal or unenforceable, such decision will not affect the validity of the remaining portions of this resolution. The Board hereby declares that this resolution would have been enacted and each and every other section, paragraph, subdivision, sentence, clause or

phrase hereof and authorized the transfer of funds and payment in full of the outstanding Bonds pursuant hereto irrespective of the fact that anyone or more sections, paragraphs, subdivisions, sentences, clauses or phrases of this resolution may be held illegal, invalid or unenforceable.

Section VII: Ratification of Actions.

All actions of the officials and agents of the District, and the Trustee, which are in conformity with the purposes and intent of this resolution and in furtherance of the payment in full of the outstanding 2009 Bonds as contemplated by this resolution, shall be and are hereby ratified, confirmed and approved. The proper officials and agents of the District, and the Trustee are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents as may be necessary to carry out the terms and intent of this resolution.

PASSED, APPROVED AND ADOPTED this 5th day of November, 2019.

Jay Lewitt, President

ATTEST:

Charles Caspary, Secretary

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel (SEAL)



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Confirmation of 2020 Potable Water, Recycled Water and Sanitation Rates

SUMMARY:

On October 26, 2015, the Board adopted a five-year rate plan for potable water, recycled water and sanitation services. At that time, the Board directed staff to return annually to confirm each subsequent year's rate adjustments. At this time, staff recommends that the Board confirm the rates established by the rate study for potable water and recycled water services, and set the sanitation service rates at the levels originally approved for 2019, which are approximately 2.0% below the originally approved rates for 2020.

RECOMMENDATION(S):

Confirm the previously-approved potable water, recycled water and sanitation rates for 2020.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Confirmation and implementation of the previously-approved rates will increase revenues for potable water, recycled water and sanitation services by 4.5%, 2% and 2%, respectively.

DISCUSSION:

Since the rate study was completed and approved in 2015, the District was challenged with increased conservation requirements that culminated in a State-mandated 36% reduction in potable water usage that impacted operations and customer behavior. The rate study, as

approved, assumed continued historical behavior, and the drought had effects on both revenue and expenditures in all three enterprises but with a higher impact on the potable and recycled water enterprises. During Fiscal Year 2018-19, the District saw a stabilization of revenues and expenditures as compared to prior fiscal years. Based on the financial results of Fiscal Year 2018-19, current enterprise reserve levels, and anticipated significant capital expenditures in the coming years, staff recommends that the Board confirm the adopted rates for potable and recycled water and adopt the rates originally approved for 2019 for sanitation, an approximately 2.0% reduction over originally-approved rates.

Potable Water:

The Potable Water Enterprise was significantly impacted by the drought since the rate study was completed in 2015. This caused both revenues and expenditures to come in below the amounts project in the rate study. Over the past fiscal year, the enterprise saw a slight reduction in revenue following a wet winter and stabilization of demand from the previous drought with operating revenues decreasing by 3.35% and expenditures increasing by 1.12%. The District anticipates capital expenditures during 2020 for AMR/AMI, water main replacements, and installation of new emergency generators. Wasteful water use penalty revenue increased 5.21% from Fiscal Year 2017-18 to \$1,734,539. The Board has designated penalty revenue be utilized for the following purposes:

<u>Project</u>	<u>Budget</u>
Weather Based Irrigation Controllers (FY 18-19)	\$493,938
CIP - AMR/AMI	\$1,802,789
Rain Barrels (FY 18-19)	\$63,975
Weather Based Irrigation Controllers (FY 19-20)	\$508,836
Rain Barrels (FY 19-20)	\$64,334

The Enterprise continues to fall short of meeting the Board-established reserve policy. The shortfall in reserves is currently \$5.0 million as shown in the Monthly Cash and Investment Report for September 2019. This shortfall is a significant improvement over the \$20.5 million shortfall the enterprise had when the first rate adjustment became effective in January 2016.

As shown in the table below, revenue in the Potable Water Enterprise for Fiscal Year 2018-19 was 79.61% of the level projected by the rate study and 95.69% of the level projected in the budget. Expenditures also had a reduction with actuals at 82.01% of the rate study and 91.16% of budget in Fiscal Year 2018-19. Based on the financial results and the need to continue to rebuild the Enterprise’s reserves, staff recommends that the originally approved 2020 potable water rates be confirmed and implemented.

Potable Water Rate Change Analysis - Revenue

FY 2018-19 Actual:	\$42,150,874	
Rate Study Projection:	\$52,949,334	79.61%
Budget:	\$44,050,344	95.69%

Potable Water Rate Change Analysis - Expenditure

FY 2018-19 Actual:	\$34,005,143	
Rate Study Projection:	\$41,464,054	82.01%
Budget:	\$37,303,120	91.16%

FY 2017-18 Added Resources Available for Capital: \$0.00

Recycled Water:

The Recycled Water Enterprise saw a decrease in Fiscal Year 2018-19 with revenues 8.5% below Fiscal Year 2017-18 levels, primarily caused by last year's wet winter. As shown in the table below, revenue in the Recycled Water Enterprise for Fiscal Year 2018-19 was 80.42% of the level projected by the rate study and 91.08% of the level projected in the budget. Expenditures in Fiscal Year 18-19 were 88.05% of the rate study and 92.23% of budget. Based on the financial results to-date and the current status of planned capital projects, staff recommends that the originally approved 2020 recycled water rates be confirmed and implemented.

Recycled Water Rate Change Analysis - Revenue

FY 2018-19 Actual:	\$5,259,646	
Rate Study Projection:	\$6,540,257	80.42%
Budget:	\$5,774,993	91.08%

Recycled Water Rate Change Analysis - Expenditure

FY 2018-19 Actual:	\$3,779,116	
Rate Study Projection:	\$4,292,238	88.05%
Budget:	\$4,097,317	92.23%

FY 2017-18 Added Resources Available for Capital: \$1,480,530

Sanitation:

The Sanitation Enterprise revenue was generally flat in Fiscal Year 2018-19, with a 0.55% increase over Fiscal Year 2017-18. Expenditures during that period increased 3.39%. In November 2016, the Board opted to defer the originally-approved sanitation service rate increase for 2017 and since that time, the Board has approved 2% increases. For 2020, staff recommends that the Board implement the rate originally approved for 2019 in 2020 to provide additional funding for upcoming capital projects. The new rate would be approximately 2.0% lower than that originally-approved for 2020 but would be approximately 2.0% higher than the current rate. The rate adjustment would support building reserves required for the construction of the Pure Water Project Las Virgenes-Triunfo. The rates, combined with the cost savings from redeeming the 2009 Sanitation Revenue Refunding Bonds, will provide the capacity to build pay-go funds for future construction of the Pure Water Project Las Virgenes-Triunfo in support of the District's Financial Policies, thereby reducing borrowing cost for the project.

Sanitation Rate Change Analysis - Revenue

FY 2018-19 Actual:	\$18,922,513	
Rate Study Projection:	\$19,260,134	98.25%
Budget:	\$18,494,000	102.32%

Sanitation Rate Change Analysis - Expenditure

FY 2018-19 Actual:	\$11,824,824	
Rate Study Projection:	\$12,775,713	92.56%
Budget:	\$12,464,768	94.87%

FY 2017-18 Added Resources Available for Capital: \$7,097,689

Metropolitan Water District of Southern California Pass-Through:

The adopted five-year Potable Water Enterprise provides for pass-through of increased wholesale water costs incurred by the District. Based on the increased cost of MWD wholesale water, a pass-through of \$0.06 per hundred cubic feet is required in 2020 to cover the District's anticipated increase in water cost. This brings the cumulative MWD pass-through to \$0.19.

Attached for reference is a summary of the rates that will become effective on January 1, 2020.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

Summary of Rates (Effective January 1, 2020)

SUMMARY OF RATES

Potable Water

Readiness to Serve Charges*

Meter Size	Commencing with meter reads on or after:				
	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020
3/4"	\$18.30	\$21.73	\$25.43	\$29.42	\$33.72
¾" x 1"	18.30	21.73	25.43	29.42	33.72
1"	29.47	35.14	41.25	47.87	54.97
1-1/2"	57.39	68.65	80.80	93.95	108.07
2"	90.89	108.86	128.26	149.25	171.80
3"	196.97	236.20	278.55	324.37	373.61
4"	353.30	423.85	500.02	582.43	671.00
6"	894.89	1,073.94	1,267.29	1,476.47	1,701.28
8"	1,564.89	1,878.17	2,216.48	2,582.49	2,975.84
10"	2,346.55	2,816.44	3,323.86	3,872.84	4,462.83

*Does not include MWD pass through.

Commodity Charges

Residential and Commercial

	Commencing with meter reads on or after:				
	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020
Tier 1	\$2.36	\$2.43	\$2.51	\$2.58	\$2.66
Tier 2	3.18	3.21	3.24	3.28	3.31
Tier 3	3.96	3.97	3.98	4.00	4.01
Tier 4	4.98	4.99	5.00	5.01	5.03

Irrigation Customers:

	Commencing with meter reads on or after:				
	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020
Tier 1	3.18	3.21	3.24	3.28	3.31
Tier 2	3.96	3.97	3.98	4.00	4.01
Tier 3	4.98	4.99	5.00	5.01	5.03

Elevation (Pumping) Charges:

Zone	Commencing with meter reads on or after:				
	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020
Zone 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zone 2	0.42	0.44	0.46	0.49	0.52
Zone 3	0.98	1.03	1.08	1.13	1.19
Zone 4	1.56	1.64	1.72	1.80	1.89

RECYCLED WATER

Readiness to Serve Charge

Meter Size	Commencing with meter reads on or after:				
	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020
3/4"	\$9.15	\$13.04	\$19.08	\$25.01	\$33.72
3/4" x 1"	9.15	13.04	19.08	25.01	33.72
1"	14.74	21.09	30.94	40.69	54.97
1-1/2"	28.70	41.19	60.60	79.86	108.07
2"	45.45	65.32	96.20	126.87	171.80
3"	98.49	141.72	208.92	275.72	373.61
4"	176.65	254.31	375.02	495.07	671.00
6"	447.45	644.37	950.47	1,255.00	1,701.28
8"	782.45	1,126.91	1,662.36	2,195.12	2,975.84
10"	1,173.28	1,689.87	2,492.90	3,291.92	4,462.83

Commodity Charges

	Commencing with meter reads on or after:				
	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020
Tier 1	\$1.18	\$1.19	\$1.19	\$1.18	\$1.16
Tier 2	2.91	2.83	2.67	2.52	2.27
Tier 3	3.73	3.67	3.52	3.37	3.13

Elevation (Pumping Charge)

Zone	Commencing with meter reads on or after:				
	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020
LV Valley	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Western System/ Calabasas	0.33	0.34	0.35	0.36	0.37

SANITATION CHARGES

Residential

Number of Persons	1/1/2019	1/1/2020
1	\$22.27	\$22.73
2	37.27	38.04
3	52.27	53.35
4	67.27	68.66
5	82.27	83.97
6 or more	97.27	99.28

Non-Residential Service Charge

Commencing with meter reads on or after:	
1/1/2019	1/1/2020
\$7.27	\$7.42

Non-Residential Charges

Commencing with meter reads on or after:			
		1/1/2019	1/1/2020
Inclusive of hcf/ERU			
6.6	Class 1	\$43.64	\$44.52
6.6	Class 2	60.16	61.37
6.6	Class 3	79.67	81.27
6.6	Class 4	100.26	102.27
Excess hcf/ERU			
6.6	Class 1	\$6.61	\$6.75
6.6	Class 2	9.11	9.30
6.6	Class 3	12.06	12.31
6.6	Class 4	15.18	15.49



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

Subject : Meter Reading Services Contract: Renewal

SUMMARY:

On September 27, 2017, the Board authorized the General Manager to execute an additional one-year contract with Alexander's Contract Services, Inc. (Alexander) to complement meter reading performed by staff and support monthly billing under the budget-based water rate structure. The quality of services provided by Alexander, which began in September 2015, has exceeded staff's expectations in terms of timeliness and accuracy. The services are necessary until the District completes the deployment of the Automated Meter Reading/Advanced Metering Infrastructure (AMR/AMI) project.

Financing strategies for the AMR/AMI project are currently being evaluated by the District's financial advisor. Approval of the financing strategy and award of the project would follow in 2020 at the earliest. Then, a one-year deployment period and a six-month validation test with manual meter reading will be necessary. As a result, Alexander's services will be needed for at least two more years.

RECOMMENDATION(S):

Authorize the General Manager to execute a one-year contract with Alexander's Contract Services, Inc., in an amount not to exceed \$240,000, with one renewal option for meter reading services.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total annual cost of the meter reading services is \$240,000. Sufficient funds are available in the adopted Fiscal Year 2017-18 Budget for this work.

DISCUSSION:

Alexander has increased its current fee of \$0.97 to \$1.01 per meter read for the contract renewal. They will continue to take photographs or “certified reads” for meters that are flagged with unusual usage, so the accuracy of the meter reading can be confirmed, reducing the need for additional field verifications. A one-year contract with one renewal option is recommended to provide flexibility if the AMR/AMI implementation and testing are completed within a year and the second year services are not necessary.

GOALS:

Provide Excellent Service That Exceeds Customer Expectations

Prepared by: Darrell Johnson, Customer Service Manager



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Quarterly Employee Safety Report

SUMMARY:

The District is committed to providing a safe work environment for all employees. Through an active safety committee and a safety conscious workforce, the District keeps its employees safe when performing their job duties and providing service to customers. The Board requested that staff provide regular updates on employee safety. To that end, staff presents a quarterly employee safety report summarizing injuries, incidents and loss days for the previous quarter. In addition, the report summarizes training, injury prevention efforts and safe work practices undertaken during the previous quarter. This report covers from July 1, 2019 through September 30, 2019.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

Ensuring a safe work environment is not only required by law, it is also a fundamental responsibility of every employer. Creating and maintaining a safe work environment requires a commitment from all employees.

The Occupational Safety and Health Administration was created by Congress in 1970 to ensure safe and healthful working conditions by setting and enforcing standards and providing training, outreach, education and assistance. On a local level, California takes its direction under a state plan and local enforcement divisions to ensure both private and public employers maintain safe working conditions for their employees.

There are many compliance standards and regulations set forth by OSHA. One of which is to create an Injury and Illness Prevention Program (IIPP) to ensure that employers are providing safe work environments. The District adopted its IIPP accordingly. The District's IIPP established a safety committee with the following responsibilities:

- Meeting on a monthly basis;
- Preparing and making available minutes of safety and health meetings;
- Maintaining copies of minutes for review by Cal/OSHA, and maintaining records for at least one year;
- Reviewing the results of safety inspections and subsequent corrective actions;
- Reviewing investigations of occupational accidents and causes of incidents resulting in occupational injury, occupational illness or exposure to hazardous substances, and where appropriate, submitting suggestions for the prevention of future incidents;
- Verifying actions taken to abate citations issued by Cal/OSHA, if requested by Cal/OSHA; and
- Reporting injuries, incidents and loss days, which is used in the annual report that is posted at employer locations from February 1st through April 30th of each year.

Below is a report of injuries, incidents and loss days for the period of July 1 through September 30, 2019. The following three categories are used:

- Injuries - anything that is not considered a first aid. First aid is defined as things such as removal of splinters, use of hot or cold packs, cleaning a surface wound and use of non-prescription medications.
- Incidents - accidents that do not cause injury but could have or that caused property damage.
- Loss days - days that an employee could not work due to an on-the-job injury.

Month	Injuries	Incidents	Loss Days
July	0	1	0
August	0	0	0
September	2	2	0
TOTALS:	2	3	0

Over the last quarter, the District completed numerous safety trainings including: first aid/CPR/AED, asbestos cement pipe refresher and forklift hands-on training. A Districtwide safety meeting on emergency preparedness was also conducted.

GOALS:

Assure a Quality, Continually Improving Workforce

Prepared by: Sherri Paniagua, Human Resources Manager



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim by Morgan Craig

SUMMARY:

On September 27, 2019, the District received the attached claim from Morgan Craig for damages that occurred when a District employee rear-ended the claimant's vehicle on September 16, 2019. The claimant submitted a rental car invoice totaling \$380.68, a vehicle repair estimate of \$917.52 and a medical co-pay reimbursement of \$20.00. The employee notified his supervisor of the accident, which occurred in a District vehicle while conducting official business in accordance with District policy.

Given the circumstances, the General Manager opted to settle the claim, which was within his delegated authority as specified in the Las Virgenes Municipal Water District Code. Payment in the amount of \$1,318.20 was issued to Morgan Craig in exchange for a signed release of all liability on October 8, 2019.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of the settlement was \$1,318.20.

DISCUSSION:

The claimant, Morgan Craig, was rear-ended by District staff in a District vehicle when the employee was conducting official business. Staff involved submitted the required vehicle

accident report to his supervisor and following an investigation, it was determined that the District was at-fault. As a result, the General Manager opted to settle the claim, in the amount of \$1,318.20, which covered damages to the vehicle, a rental vehicle and medical co-payment submitted by the claimant.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Administrative Assistant

ATTACHMENTS:

Claim by Morgan Craig



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s:

Morgan Craig

Address/location of accident or occurrence:

~~Stop light~~ Stop light a few feet in front of the Chevron
on Las Virgenes Road. Address of Chevron:
4807 Las Virgenes Road Calabasas, CA 91302

Address to where replies/notices should be sent (if different from the above):

Telephone numbers: Home:

N/A

Work/Cell:

Please answer the following questions. If more space is required, please attach additional sheets. Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.

1. When did damage or injury occur? (Give exact date and hour)

Approx 3:00pm on Monday September 16th 2019

2. Where did the damage or injury occur?

Damage to my rear bumper and whiplash (headache)

3. How did the damage or injury occur? (Give full details)

I was stopped at a stop light and was rear ended by a LVMWD truck. The force of the truck caused my head to slam against the back of my car seat headrest.

4. What damage or injuries do you claim?

Bumper Damage + Neckache/whiplash

5. If this claim is for damage to property, are you the legal owner of said property?
Yes No . If not, please list name and address of property owner.

6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?

Brett Vallmar

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

Yes

8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)

1 Amount claimed as of this date: \$ ~~1,175.20~~ \$4100.68

2 Estimated amount of future expenses: \$917.52

3 Total Amount Claimed: \$ 1,318.20

Basis for computation of amounts claimed: 1. Amount for rental car + medical
2. Amount for car repair + future rental

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Dr. Karen Kim - Karen Kim, MD PC
Dr. Pike - Malibu Urgent Care

Signature of Claimant or Person Acting on Claimant's Behalf

9/27/19
Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice:

Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: _____ Time: _____ Recorded by: _____

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.



November 5, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim by CSI Electric

SUMMARY:

On September 3, 2019, the District received the attached claim from CSI Electric. The claimant sought reimbursement, in the amount of \$5,606.94, for tools, clothing, personal effects and lost hours due to a mercury spill and hazmat clean-up at the Tapia Water Reclamation Facility on August 2, 2019 in connection with the Tapia Process Air Improvements Project.

Given the circumstances, the General Manager opted to settle the claim, which was within his delegated authority as specified in the Las Virgenes Municipal Water District Code. Payment in the amount of \$5,606.94 was issued to CSI Electric in exchange for a signed release of all liability on October 15, 2019.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of the settlement was \$5,606.94.

DISCUSSION:

CSI Electric was the electrical subcontractor for the Process Air Improvement Project under the General Contractor, Cushman Contracting. Mercury was discovered by CSI Electric staff on August 2, 2019, following demolition work performed by Cushman. It is unknown the

exact device or switch that may have contained the mercury; however, CSI's staff was exposed to the mercury that contaminated their clothing, safety gear and equipment. The presence of mercury was unknown to District staff prior to and during the construction period leading up to the discovery. Therefore, the presence of mercury was not indicated in the bid documents and was not anticipated.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Administrative Assistant

ATTACHMENTS:

Claim by CSI Electric



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: CSI Electric

Address/location of accident or occurrence:

731 Malibu Canyon Rd, Agoura Hills CA

Aeration Basin #4 catwalk area

Address to where replies/notices should be sent (if different from the above):

10623 Fulton Wells Ave, Santa Fe Springs CA

Nathan.Suhovy@csielectric.com

Telephone numbers: Home: 5623257796 **Work/Cell:** 5623257796

Please answer the following questions. If more space is required, please attach additional sheets. **Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.**

1. When did damage or injury occur? (Give exact date and hour)
8-2-19 noticed Mercury material at 2pm

2. Where did the damage or injury occur?
Aeration Basin #4 catwalk area

3. How did the damage or injury occur? (Give full details)
Mercury was transferred from the plant catwalk to personel items causing contamination and forefitting personal items to hazmat

4. What damage or injuries do you claim?
Loss of personel effects "tools, clothing, boots, hygiene products etc", loss of project man hours many of which were OT on 8-3-19

5. If this claim is for damage to property, are you the legal owner of said property?
 Yes No . If not, please list name and address of property owner.
6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?
 NA, point of contact for this item is Eric Schlageter as he is the PC
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?
 NA, not sure who caused the Mercury spill
8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)
 Amount claimed as of this date: \$ 5,606.94
 Estimated amount of future expenses: \$ 0.00
 Total Amount Claimed: \$ 5,606.94
 Basis for computation of amounts claimed: Attached receipts and loss of man hours
9. Other details? (Names, addresses of witnesses, doctors and hospitals)
 Blair Cushman 805.705.9347
 Paul Brinkley 805.732.8661
 Fred Shaw 562.332.4730
Nathan Suhovy 08/26/2019
 Signature of Claimant or Person Acting on Claimant's Behalf Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: _____ Time: _____ Recorded by: _____

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.

August 19, 2019

Attention: Kris Aherns

Reference: Mercury Spill

Please review and accept this change order to replace personal effects that were surrendered due to Mercury contamination. Below is a summary of work to be included in the completion of the change order work.

Items included in change order:

ITEMS SURRENDERED;

- (1) Please see attached detailed list
- Cost includes follow up clinic visits and testing

All CSI electricians are licensed by the State of California and are OSHA 10 & 30 and MSHA Certified.

Please remit payment and do not hesitate to call me with any questions or concerns.

Thank you,

Nathan Suhovy
PM
562.325.7796
CSI Electrical Contractors, Inc.

License #617804 C-10
DIR #1000002264

Expiration Date: 4/30/2020
Expiration Date: 6/30/2019



10623 Fulton Wells Ave
 Santa Fe Springs, CA 90670
 Telephone: 562-946-0700

CHANGE ORDER REQUEST

CCC
 Attn.: Kris Aherns
 PO Box 147
 Goleta, CA

CCN# 01
Date: 8/19/2019
Project Name: Tapia - Mercury Spill
Project Number: Tapia - Mercury Spill
Page Number: 1

Description of Work:

Tapia - Mercury Spill Cost Impact

INCLUDED:
 ·Personal effects
 ·OT for Saturday on site testing

EXCLUSIONS:
 ·Hazardous Testing
 ·Hazardous clean up/decontaminating

Itemized Material Breakdown

Description	Qty	Net Price U	Total Mat.	Labor U	Total Hrs.
MERCURY SPILL OT	4	0.01 C	0.00	1.00 E	4.00
MERCURY SPILL CHECK UP	2	0.01 E	0.02	4.00 E	8.00
Totals	6		0.02		12.00

Summary

General Materials					0.02
Total Material					0.02
ELECTRICIAN OT	(4.00 Hrs @ \$132.98)				531.92
ELECTRICIAN	(8.00 Hrs @ \$88.65)				709.20
PROJECT MANAGER OT	(4.00 Hrs @ \$180.00)				720.00
GENERAL FOREMAN OT	(4.00 Hrs @ \$164.57)				658.28
SAFETY MANAGER OT	(4.00 Hrs @ \$180.00)				720.00
Total Labor					3,339.40
WORK BOOTS (2)					829.81
PERSONAL EFFECTS					269.52
TOOLS					92.34
CLOTHING					291.80
MISC					31.60
Total General Expenses					1,515.07
Overhead	(@ 10.000 %)				485.45
Markup	(@ 5.000 %)				267.00
Final Amount					\$5,606.94

APPROVED BY:

ORIGINAL

CHANGE ORDER REQUEST
CSI Electrical Contractors, Inc
10623 Fulton Wells Ave
Santa Fe Springs, CA 90670

CCC
PO Box 147
Goleta, CA

CCN# 01
Date: 8/19/2019
Project Name: Tapia - Mercury Spill
Project Number: Tapia - Mercury Spill
Page Number: 2

Date: _____

Signature: _____

NOTE: We will not proceed until signed by an Authorized Company Representative



REIMBURSEMENT EXPENSE REPORT

Date	Vendor / Source	Item Description	Purpose	\$ Amount	Job #	Office Use
8-11-19	RED WING SHOES	WORK BOOTS	WORK	418.93	190236.02	
8-10-19	COSTCO	SEAT COVERS	WORK/PERSONAL	27.36		
8-5-19	ATLAS 46	TAPE MEASURE CLIP	WORK	6.00		
8-5-19	ATLAS 46	TAPE MEASURE CLIP	WORK	6.00		
8-5-19	ATLAS 46	MULTI TOOL POUCH	WORK	15.00		
8-7-19	DULUTH	WORK PANTS	WORK	152.21		
8-7-19	Amazon	Safety Goggles T105 Reader	WORK	8.36		
8-7-19	Amazon	Safety Goggles Park	WORK	7.64		
8-7-19	Amazon	Dickies shirts X4	WORK	13.99 X4		
8-7-19	Amazon	Hanes boxers	Work / Personal	17.98		
8-7-19	Amazon	Phillips Shaver	Work/Personal	39.96		
8-7-19	Amazon	Phillips Toothbrush	work/Personal	79.27		
8-7-19	Amazon	Mada Exfolter Bag	work	9.99		
8-7-19	Amazon	M. Mactee Knife	work	17.49		
8-7-19	Amazon	Fox Gear Bag	work	33.44		
8-7-19	Amazon	Spaving Bag	work/Personal	12.99		
8-7-19	Amazon	Rock Pick	work	4.55		
8-7-19	Amazon	Fox Toiletory Bag	work/Personal	8.86		
8-7-19	Amazon	Bison Design Belt	work	14.50		
8-7-19	Amazon	Goody Brush	work/Personal	5.48		
8-7-19	Amazon	Fruit loom socks	work/Personal	11.99		
TOTAL				SEE NEXT PAGE		

Date 8-12-19

Submitted By: DAN GRASSO FOR PAUL BRICKLEY

Approved By: STEVE FOSTER

EMP 300506



REIMBURSEMENT EXPENSE REPORT

Date	Vendor / Source	Item Description	Purpose	\$ Amount	Job #	Office Use
8-7-19	Amazon	Staedler Pencil	work	7.50	19023602	
8-7-19	Amazon	Sharpie Blue	work	4.99		
8-7-19	Amazon	Sharpie Highlighter	work	5.41		
8-7-19	Amazon	3M Safety Glasses	work	17.50		
8-5-19	Ebay	Endura cool Bandana	work	18.64	↓	
8-11-19	Ebay	Neckshade Bandana	work	8.00		
TOTAL				1,050.12		

Date: 8-12-19
 Approved By: STEVE FOSTER
 Submitted By: Dan Cassano For PAUL BRICKLEY
 END 30656C



RED WING STORE - BURBANK
 3307 W MAGNOLIA BLVD
 BURBANK, CA 91505-2908
 818-842-4910
 stores.redwing.com/burbank-ca

Ticket: 21699 Date: 8/11/19 11:04 AM
 Store: 115 Register: 2
 Salesperson:
 Tre
 Cashier: Tre

Sale
 Customer: Paul Brickley

Welcome to our store!

Item	Qty	Price
9" BLACK, 2218		
02218D 130	1	334.99 T
ASTM F2413-11, M/I/75/C/75, EH		
Discount Union Discount Amount		(15.00)
	Subtotal	319.99
	Tax:	32.80
FOOTBED, CUSTOM MOLDABLE		
96329 130	1	59.99 T
	Subtotal	59.99
	Tax:	6.15

Customer Subtotal 379.98
 Customer Tax 38.95
 Customer Total 418.93

MasterCard Credit Card 418.93
 *****2822
 Auth #: 10650B
 Transaction Type: Sale
 Entry Method: Chip Read
 Verification: SIGNATURE
 Auth Time: 11:04 AM
 Trace Number: 12190

Mode: Issuer
 AID: A0000000041010
 TVR: 0400008000
 IAD: 01106010012200000000000000000000FF
 TSI: E800
 ARC: 00

I agree to pay the above amount according to my card holder agreement.



Santa Clarita #447
 18649 Via Princesa
 Santa Clarita, CA 91387
 (661) 250-2818

8E Member 111888887608
 1292636 SEAT COVER 24.99 A
 SUBTOTAL 24.99
 TAX 2.37
 **** TOTAL **27.36**
 CASH 40.00
 CHANGE 12.64

A 9.5% Tax 2.37
 TOTAL TAX 2.37
 TOTAL NUMBER OF ITEMS SOLD = 1
 08/10/2019 15:13 447 6 262 124
 OP#: 124 Name: WANDA H.
 Thank You!
 Please Come Again
 Whse: 447 Trn: 6 Trn: 262 OP: 124

Cashier: Francisco

Sale

Customer: Nathan Suhovy

Welcome to our store!

Item	Qty	Price
CHUKKA, CHARCOAL 03150D 105	1	259.99 T
	Subtotal	259.99
	Tax:	20.15
BOOT OIL, ALL NATURAL 8 OZ 97103	1	17.99 T
	Subtotal	17.99
	Tax:	1.39

Customer Subtotal	277.98
Customer Tax	21.54
Customer Total	299.52

MasterCard Credit Card 299.52
 *****6028

Auth #: 017817

Transaction Type: Sale

Entry Method: Chip Read

Verification: SIGNATURE

Auth Time: 12:28 PM

Trace Number: 8653

Mode: Issuer

AID: A0000000041010

TVR: 0400008000

IAD: 0114601001220000000000000000000000000000FF

TSI: E800

ARC: 00

I agree to pay the above amount according to my card holder agreement.

Packing Slip

Atlas 46

400 Biltmore Drive, Suite 530
Fenton, MO 63026



Ship To:



Order # 75531

Date 8/5/2019

User



Ship Date

Item	Description	Price	Qty	Ext. Price
A46-NFC-OG	Nelson Freedom Tape Measure Clip Style: Old Glory	\$6.00	1	\$6.00
A46-NFC-LB	Nelson Freedom Tape Measure Clip Style: Liberty Bell	\$6.00	1	\$6.00
A46-AMTP-BK	AIMS™ Multi-Tool Pouch Color: Black, Condition: New	\$15.00	1	\$15.00

Sub Total: \$27.00
Shipping: \$4.69
Total: \$31.69



From: Duluth Trading Customer Service

duluthtrading@trans.duluthtradingemail.com

Subject: Duluth Trading Company Order Confirmation

Date: Aug 6, 2019 at 5:26:20 PM

To: [REDACTED]



Find a Store Near You
Customer Service: 866-301-8553

MEN

WOMEN

WORKSHOP & GEAR

NEW

SALE

THANKS FOR YOUR ORDER!

We've received your order and we're currently hustling to get it ready for you. We'll send you another email with tracking information just as soon as your order ships.

Please note: If you ordered multiple items, they may arrive in separate shipments.

If you selected store pickup, we'll send you an email as soon as your items are ready for pickup.

Order Number	Order Date	Shipping Method
WEB04075077	08/07/2019	Standard

Special Offer!

Free Shipping \$75 Minimum

Ship To Address



Billing Address



92204 Men's Fire Hose Cargo Work Pants
Waist:40:Inseam:32:Color:Brown
In Stock

\$69.50 2 \$139.00

Order Overview

Item Total:	\$139.00
Shipping and Processing:	\$0.00
Subtotal:	\$139.00
Tax:	\$13.21
Order Total:	\$152.21
Amount Charged:	\$152.21



Details for Order #111-2678543-6277047

Print this page for your records.

Order Placed: August 7, 2019

Amazon.com order number: 111-2678543-6277047

Order Total: \$365.33

Not Yet Shipped

Items Ordered

Price

1 of: *Pyramex Emerge Safety Glasses, Black Frame, Clear +1.5 Reader Lens* \$8.36

Sold by: Amazon.com Services, Inc

Condition: New

1 of: *Pyramex Emerge Safety Glasses, Black Frame, Clear Lens* \$7.64

Sold by: Amazon.com Services, Inc

Condition: New

4 of: *Dickie's Men's Heavyweight Crew Neck Short Sleeve Tee Big-tall, Orange, 3X-Large* \$13.99

Sold by: Amazon.com Services, Inc

Condition: New

1 of: *Hanes Men's 5-Pack Tartan Boxer with Inside Exposed Waistband, Multi, XX-Large* \$17.98

Sold by: Amazon.com Services, Inc

Condition: New

Shipping Address:



Shipping Speed:

FREE Shipping

Shipped on August 9, 2019

Items Ordered

Price

1 of: *Philips Norelco Electric Shaver 2100, S1560/81* \$39.96

Sold by: Amazon.com Services, Inc

Condition: New

1 of: *Philips Sonicare ProtectiveClean 5100 Electric Rechargeable Toothbrush, Gum Health, White* \$79.97

FREE Shipping -----

Shipped on August 9, 2019

Items Ordered	Price
1 of: <i>Fox Outdoor Products Canvas Toiletry Kit, Black</i> Sold by: Amazon.com Services, Inc Condition: New	\$8.86
1 of: <i>Bison Designs 38mm Wide Light Duty Belt with Black Buckle (Black, 42- Inch Maximum Waist/Large)</i> Sold by: Amazon.com Services, Inc Condition: New	\$14.50
1 of: <i>Goody Styling Essentials Goody Boar Hair Brush, Wood, 1-count (1942247)</i> Sold by: Amazon.com Services, Inc Condition: New	\$5.48

Shipping Address:



Item(s) Subtotal: \$28.84
Shipping & Handling: \$1.31
Free Shipping: -\$1.31

Total before tax: \$28.84
Sales Tax: \$2.74

Shipping Speed:
FREE Shipping

Total for This Shipment: \$31.58

Shipped on August 8, 2019

Items Ordered	Price
1 of: <i>Fruit of the Loom Men's Big and Tall 6 Pack Heavy Duty Reinforced Cushion Full Crew Socks, White Shoe Size: 12-16</i> Sold by: Amazon.com Services, Inc Condition: New	\$11.99
1 of: <i>Staedtler Mars 780 Technical Mechanical Pencil, 2mm. 780BK</i> Sold by: Amazon.com Services, Inc Condition: New	\$7.50

Shipping Address:



Item(s) Subtotal: \$19.49
Shipping & Handling: \$1.13
Free Shipping: -\$1.13

Total before tax: \$19.49

Details for Order #111-4679689-3092211

[Print this page for your records.](#)

Order Placed: August 7, 2019

Amazon.com order number: 111-4679689-3092211

Order Total: \$10.40

Shipping now	
Items Ordered	Price
1 of: <i>Sharpie Permanent Markers, Fine Point, Blue, 2-Pack (1765449)</i> Sold by: The Mega Deals (seller profile)	\$4.99
Condition: New	
1 of: <i>Value 5 Pack Sharpie Assorted Highlighters, Narrow Chisel Tip, 5 Per Pack, Pink, Orange, Yellow, Green and Blue (1963990)</i> Sold by: KLC Bargains (seller profile) Product question? Ask Seller	\$5.41
Condition: New	
Shipping Address: [REDACTED]	Item(s) Subtotal: \$10.40 Shipping & Handling: \$0.00 ----- Total before tax: \$10.40 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$10.40 -----

Payment information	
Payment Method: MasterCard Last digits: 2822	Item(s) Subtotal: \$10.40 Shipping & Handling: \$0.00 -----
Billing address [REDACTED]	Total before tax: \$10.40 Estimated tax to be collected: \$0.00 -----
	Grand Total: \$10.40

To view the status of your order, return to [Order Summary](#).

Final Details for Order #111-6790270-2249007


[Print this page for your records.](#)

Order Placed: August 7, 2019

Amazon.com order number: 111-6790270-2249007

Order Total: \$17.56

Shipped on August 7, 2019	
Items Ordered	Price
1 of: <i>3M Moon Dawg Safety Glasses - Polycarbonate Lens - 1Each - Black</i> Sold by: Pro-Safety, Inc (seller profile) Condition: New	\$17.56
Shipping Address: 	Item(s) Subtotal: \$17.56 Shipping & Handling: \$0.00 ----- Total before tax: \$17.56 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$17.56 -----

Payment information	
Payment Method: MasterCard Last digits: 2822	Item(s) Subtotal: \$17.56 Shipping & Handling: \$0.00 -----
Billing address 	Total before tax: \$17.56 Estimated tax to be collected: \$0.00 -----
	Grand Total: \$17.56
Credit Card transactions	MasterCard ending in 2822: August 7, 2019: \$17.56

To view the status of your order, return to [Order Summary](#).

August 5, 2019

eBay - ebay seller (trashurehunt)
Payment

- \$18.64

Paid with

Mastercard

MasterCard Credit Card x-2822

You'll see "PAYPAL *EBAY SELLER" on your card statement.

Seller info

eBay - ebay seller (trashurehunt)

Purchase details

2X MISSION~ENDURACOOL \$18.64

Microfiber Cooling

Towel-Bandana + Scarf 43x7

Orange (Qty 2)

Item #323766501230

Shipped to



Total \$18.64

Track your shipment



August 6, 2019, Sent by USPS

Status: Shipped

Need to contact the seller?

Log in to your eBay account and go to your purchase history. For more help, go to the eBay Resolution Center.

Category

Retail

Transaction ID

3G669533GS457292D

August 11, 2019

eBay - The Neckshade store (djapaney)
Payment

- \$8.00

Paid with

Mastercard
MasterCard Credit Card x-2822
You'll see "PAYPAL *NECKSHADES" on your card statement.

Seller info

eBay - The Neckshade store (djapaney)

Purchase details

Neck Protector for Hard Hat \$8.00
Neck Shade Bandana Orange
Item #293184786887

Ship to



Total \$8.00

Category

Retail

Need to contact the seller?

Log in to your eBay account and go to your purchase history. For more help, go to the eBay Resolution Center.

Transaction ID

0H4652550E286640K