

Dedicated to Providing High-Quality Water Service in a Cost-Effective and Environmentally Sensitive Manner

### **OFFICERS**

President

Jay Lewitt

Director, Division 5

Vice President Leonard E. Polan Director, Division 4

Secretary
Charles P. Caspary
Director, Division I

Treasurer
Lynda Lo-Hill
Director, Division 2

Lee Renger
Director, Division 3

David W. Pedersen, P. E. General Manager

> W. Keith Lemieux Counsel

HEADQUARTERS 4232 Las Virgenes Road Calabasas, CA 91302 (818) 251-2100 Fax (818) 251-2109

WESTLAKE FILTRATION PLANT (818) 251-2370 Fax (818) 251-2379

TAPIA WATER
RECLAMATION FACILITY
(818) 251-2300
Fax (818) 251-2309

RANCHO LAS VIRGENES COMPOSTING FACILITY (818) 251-2340 Fax (818) 251-2349

www.LVMWD.com

MEMBER AGENCY OF THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

> **Glen D. Peterson** MWD Representative

### Call and Notice of Special Meeting of the Board of <u>Directors of Las Virgenes Municipal Water District</u>

A Special Meeting of the Board of Directors of Las Virgenes Municipal Water District is hereby called and notice of said Special Meeting is hereby given for <u>5:00 p.m. on June 25, 2019</u>, at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California 91302 to consider the following:

- Call to Order and Roll Call
- 2. Special Meeting of June 25, 2019 (Agenda attached)
- 3. Adjourn

By Order of the Board of Directors JAY LEWITT, President

David W. Pedersen, P.E. Deputy Secretary of the Board

c: Each Director

Dated: June 19, 2019



# LAS VIRGENES MUNICIPAL WATER DISTRICT 4232 Las Virgenes Road, Calabasas, CA 91302

# AGENDA SPECIAL MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The <u>Public Comments</u> agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agendized items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

5:00 PM June 25, 2019

### PLEDGE OF ALLEGIANCE

- 1 CALL TO ORDER AND ROLL CALL
- 2 APPROVAL OF AGENDA

### 3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

### 4 CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

- A List of Demands: June 25, 2019 (Pg. 6)
  Ratify
- B Minutes: Regular Meeting of June 11, 2019 (Pg. 27)
  Approve
- C MuniTemps Municipal Staffing Solutions: Amendment (Pg. 35)

Authorize the General Manager to increase the amount of the contract with MuniTemps Municipal Staffing Solution by \$6,900, from \$36,750 to \$43,650, to fulfill temporary staffing needs for the remainder of Fiscal Year 2018-19.

D Increase to Annual Purchase Order for National Plant Services (Pg. 37)

Authorize the General Manager to increase the annual purchase order with National Plant Services by \$15,000, from \$31,000 to \$46,000, for the period of July 1, 2018 through June 30, 2019.

E Resolution No. 2554 Changing the Date of Regular Board Meetings: Correction (Pg. 39)

Pass, approve and adopt corrected Resolution No. 2554, amending Resolution No. 2468 (Administrative Code) as it relates to the date of regular Board meetings.

### **CORRECTED RESOLUTION NO. 2554**

A RESOLUTION OF THE BOARD OF DIRECTES OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO THE DATE OF DISTRICT MEETINGS

(Reference is hereby made to Resolution No. 2554 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

### 5 ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Recap of 2019 Solar Cup Participation by Calabasas High School and Oaks Christian School

- B MWD Representative Report (Pg. 48)
- C Legislative and Regulatory Updates
- D Water Supply Conditions Update (Pg. 52)

### 6 TREASURER

### 7 FACILITIES AND OPERATIONS

A Emergency Interconnection with Los Angeles County Waterworks
District No. 29, Malibu: Approval of Term Sheet and Authorization to
Execute Agreement (Pg. 54)

Approve the term sheet and authorize the General Manager to execute an agreement, in a form approved by District Counsel, for an emergency interconnection with Los Angeles County Waterworks District No. 29, Malibu.

### 8 NON-ACTION ITEMS

- A Organization Reports
- B Director's Reports on Outside Meetings
- **C** General Manager Reports
  - (1) General Business
  - (2) Follow-Up Items
- D Director's Comments

### 9 **FUTURE AGENDA ITEMS**

### 10 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

### 11 CLOSED SESSION

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

Jackson McPherson v. Las Virgenes Municipal Water District (California Superior Court Case No. BC711424)

### 12 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or

services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

# LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of :

June 25, 2019

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 82252 through 82355 were issued less voids/stop payments in the total amount of

893,089.79

₩

Payments through wire transfers as follows:

893,089.79 Sub-Total Wires Total Payments

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

# CHECK LISTING FOR BOARD MEETING 06/25/19

		Check No. 82252 thru 82299 06/11/19	Check No. 82300 thru 82355 06/18/19	
Сотралу Name	Company No.	Amount	Amount	Total
Potable Water Operations	101	131,700.76	160,010.52	291,711.28
Recycled Water Operations	102			•
Sanitation Operations	130		745.00	745.00
Potable Water Construction	201		578.75	578.75
Water Conservation Construction	203			•
Sani- Construction	230			
Potable Water Replacement	301	10,252.53	2,875.00	13,127.53
Reclaimed Water Replace	302			1
Sanitation Replacement	330	350.00	197,789.00	198,139.00
Internal Service	701	45,129,56	123,477.99	168,607.55
JPA Operations	751	77,902.42	45,399.79	123,302.21
JPA Construction	752			•
JPA Replacement	754	7,242.45	93,520.00	100,762.45
	Total Printed	272,577.72	624,396.05	896,973.77
Voided Checks/payment stopped:	<u></u>			
Check #81728	. 101	(596.48)		(596.48)
Check #82067	701	(287.50)		(287.50)
Check #82276	701	(3,000.00)	•	(3,000.00)
	Total Voids	(3,883.98)		(3,883.98)
	Net Total	268,693.74	624,396.05	893,089.79

Las Virgenes Municipal Water A/P Auto Payment Register

06/11/19 12:24:03 Page - 1

00146807 Cash-General

Bank Account -

Batch Number -

R04576

191335011 190732 190795 58674 349728 349729 131596651 59924 349725 349727 9009-791541 1800125618 349724 349726 Invoice Number 229.49 913.82 365.00 365.00 4,592.00 43,308.00 230.00 143.00 3,058.99 35.00 70.00 79.00 35.00 4,592.00 Amount 730.00 229.49 913.82 3,058.99 9,184.00 43,308,00 00101 10200 00701 00701 001 00701 00701 10000 001 00701 00701 001 00701 00701 00701 00701 001 00701 ပိ ξe, 티 00 9 9 00 9 001 8 9 9 . . . Document . . . 164536 164576 164543 164580 164681 164682 164548 164569 164581 164531 164532 164533 164534 164535 Number <u>≽</u>i <u>≳</u> ≥ ≥ ≥ ≥ ≥ ≥ ≥ ≥ ≥ ≥ ≥ ≥ ≥ Payment Stub Message Payment Amount Payment Amount Payment Amount Payment Amount Payment Amount Payment Amount SEC SRV-RLV SRV-WLK P/S FY19-20 WLK 4/11~5/10/19 HYDROXIDE AIRGAS SPECIALTY PRODUCTS JUN'19 DIST 31,040 GAL JUL'19 DIST SAMPLING SAMPLING INTERNET SRV-TAPIA DAM FEE SRV-WLK 5/19 SEC UNIONS 5/19 SEC 5/19 SEC 5/19 SEC RCVRY SRV-HQ APR'19 MAY'19 RCVRY FARM ATLANTA GA 31193-4434 P. O. BOX 934434 Name DEPARTMENT OF CONSOLIDATED VENTURES, LLC ACC BUSINESS DISTRIBUTORS DIAL SECURITY RESOURCES ELECTRICAL ANALYTICAL PRODUCTS SPECIALTY SERVICES DENOVO AIRGAS WATER CAPCO 20559 Address Number 19269 20389 2513 4586 19033 3690 11330 Alt Payee Number Date 82252 06/11/19 82253 06/11/19 82254 06/11/19 82256 06/11/19 82255 06/11/19 82257 06/11/19 82258 06/11/19 8

R04576			Las Virgenes Municipal Water	Water				~	
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			5/19 CELL	≥	164538	001 00701	24.00	349732	
			PLAN-HQ						
			INSTALL	≥	164539	001 00701	5,458.05	350520	
•			INSTSN						
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•		CORPORATION							
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		IRVINE CA 92623-6727	23-6727						
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82264 06/11/19	/19 2658	FEDERAL	PKG DLVRD	≥	164634	001 00101	297.67	6-569-10448	
		EXPRESS CORP	5/23/19						
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82265 06/11/19	0779 6770	G.I.	6/19 DISP-RLV	₹	164635	001 00751	93.22	2906357-0283-	
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ტ 2531624-0283-052919 2906358-0283-2470967-0283-9171397921 19E104LVIR 005C4570 06/11/19 12:24:03 Page - 3 Invoice Number 686.85 987.32 314.49 192.03 189.32 13,218.84 1,682.86 Amount 3,053.90 192.03 189.32 13,218.84 1,682.86 001 00701 001 00701 001 00101 001 00701 00701 001 00701 001 00701 ပိ ě Š 8 Ē . . . Document. . . 164639 164680 164561 164657 164638 164566 164555 Number Las Virgenes Municipal Water A/P Auto Payment Register \_\_ ≥ ≥ ≥ ≥ 2 ≥ ₹ Payment Stub Message HARRINGTON INDUSTRIAL PLASTICS LLC CURRENT FLOW Payment Amount Payment Amount Payment Amount Payment Amount Payment Amount EXP-GOV ACTG 6/19 DISP-WLK (12) LOCKOUT (2) PONTOON BALL WALVES 6/19 DISP-HQ DISP-TAPIA PADLOCKS LOS ANGELES CA 90054-1065 & SHOP CLS 5/29 BOATS GRIT 6/19 PALATINE IL 60038-0001 CHINO CA 91708-5128 P. O. BOX 541065 G.I. INDUSTRIES DEPT 805178142 GRAINGER, INC. P. O. BOX 5128 Name INTERNATIONAL GREGOR BOAT PLASTICS INC. HARRINGTON INDUSTRIAL GRAINGER, COMPANY HEITKAMP SHERRIE 00146807 Cash-General ÿ ≅ 5453 7132 6771 Address Number 2701 10981 4525 20729 20856 Alt Payee Alt Payee Alt Payee 272252 Number Date Bank Account -82266 06/11/19 82267 06/11/19 82268 06/11/19 82269 06/11/19 06/11/19 Batch Number -R04576 82270

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41619 CELL/011719~0 89523499 44480994 169.02 238.07 18,481.30 .238.07 7,727.02 18,481.30 1001 00701 001 00701 001 00101 164546 164557 164582 ₹ ₹ ₹ Payment Amount Payment Amount Payment Amount CYLNDR RENT 1/17~4/16/19 2/23~5/22/19 JDE MAINT 4/20~5/20 CELL ATLANTA GA 30384-2766 DISTRIBUTION, AMERICA, INC. **PATTERSON** PRAXAIR DONALD ORACLE 13586 19164 8494 1 8左左9 06/11/19 82278 06/11/19 82280 06/11/19

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06/11/19 12:24:03 Page - 6 Las Virgenes Municipal Water A/P Auto Payment Register 272252 Batch Number -R04576

00146807 Cash-General

Bank Account -

264364 023933 IN1515976 263842 264849 2079988 12452 670903 670903 023931 CM207060 023922 670903 023926 01-1339824 01-1339824 Invoice Number 250.00-25.00-864,60 3,721.37 5,736.52 25.00 100,00 340.00 135.00 531,63 474.89 139.97 751.20 42,466.72 281.60 751.20 Amount 25.00 864.60 9,182.89 575.00 6,642.45 42,466.72 1,428.09 001 00701 001 00701 001 00701 001 00701 001 00701 001 00701 001 00701 001 00701 001 00751 001 00751 003 00701 001 00701 001 00701 008 .00701 001 00701 003 00701 ပိ Жеў <u>#</u> . . . Document . . . 164610 164544 164572 164609 164611 164571 164573 164556 164560 164530 164615 164615 164615 164574 164570 164570 Ty Number ≥ ≥ В В ≥ ≥ ≥ ≥ ≥ 2 2 2 ≥ ≥ ≥ 2 Payment Stub Message FSA RENWL/ADM ROLLING DOORS ROLLING DOORS Payment Amount **IGN WIRES/SPK** RPR-STUNT RD FEES 7/1~9/30 10.91 TN ALUM BELT/SRV-#892 OIL/FLTRS/SRV RTRN-#263843 RTRN-#263843 PEST CNTRL PEST CNTRL PEST CNTRL SRV-MAY'19 SRV-MAY'19 RPLC SERP SRV-MAY'19 TRAN-#325 RPLC FRNT PLGS-#849 BRKS-#918 BISULFITE RPR FLAT TIRE-#892 SULFATE CR-TOTE ASPHALT CR-TOTE 3902 GAL PM (51) PM (51) Name OF CALIFORNIA VENTURA PEST THATCHER CO. VINCE BARNES ENTERPRISES AUTOMOTIVE INDUSTRIES TIRE MAN CONTROL AGOURA VORTEX TORO TASC N. Address Number 12149 16034 9505 17645 18604 2436 3034 Number Date 138228 82289 06/11/19 82290 06/11/19 82291 06/11/19 82292 06/11/19 82293 06/11/19 82294 06/11/19

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375.60

005 00701

164570

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PM (51)

		Cash-General
	272252	00146807
R04576	Batch Number -	Bank Account -

Las Virgenes Municipal Water A/P Auto Payment Register

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Bank Account - 00146	00146807 Cash-General	Seneral							
Payment	Address	Name	Payment Stub Message	<u> </u>	. Document	. Key		Invoice	
Number Date	Number			≱	Number	lta Co	Amount	Number	
			ROLLING DOORS		:	   			
			Payment Amount			1,878.00	8		
82296 06/11/19	19685	W. LITTEN	SPRYFLD	≥	164529	001 00701	6,585.05	19031	
		INC.	5/20~5/24/19						
			Payment Amount			6,585.05	.05		
82297 06/11/19	18914	WECK	TTHM-WLK-9D30	≥	164590	001 00701	169.72	W9E0259-LV	
		LABORATORIES,	019						
		NC.							
			MALIBU	₹	164591	001 00701	3,466.73	W9E0386-LV	
			CREEK-9D09088						
			TAPIA	₹	164592	001 00701	290.67	W9E0434-LV	
			EFFLNT-9D0908						
			6						
			WLK	₹	164594	001 00701	169.72	W9E1180-LV	
	-		RES-9E07062						
			WLK	ĕ	164595	001 00701	127.29	W9E1181-LV	
			RES-TTHM-9E07						
			063						
			CALICUM-9E070	₹	164596	001 00701	104.02	W9E1182-LV	
			64						
			DIONIZED	₹	164597	001 00701	26.52	W9E1183-LV	
			WTR-9E07065						
			COPPER/LEAD-9	₹	164598	001 00701	356.64	W9E1184-LV	
			E07068 .						
			TAPIA	≥	164599	001 00701	76.39	W9E1185-LV	
			GRNDWTR-9E070						
			09						
			WLK	₹	164600	001 00701	56.24	W9E1302-LV	
			, RES-9E07061						
			UCMR4-9D09096	₹	164601	001 00701	2,975.00	W9E1457-LV	
			WLK	Δ	164602	001 00701	169.72	W9E1556-LV	
			RES-TTHM-9E17					•	
			050						
			COPPER/LEAD-9	₹	164603	001 00701	29.72	W9E1558-LV	
			E17051						
14			COPPER/LEAD-9	₹	164604	001 00701	74.30	W9E1559-LV	
			E17049						
			COPPER/LEAD-9	₹	164605	001 00701	178.32	W9E1561-LV	
			E17048						
			TAPIA	₹	164606	001 00701	26.52	W9E1563-LV	
			EFFLNT-9E1704						

R04576		Las Virgenes Municipal Water A/P Auto Payment Register	pal Water egister	06/11/19 Page -
Batch Number -	272252			
Bank Account -	00146807 Cas	Cash-General		

12:24:03 8

Invoice Number		W9E1658		W9E1659-LV			896271	•						2-55332				•
Amount		133.74		178.32			6,145.58							163.16				
Key Itm Co		001 00701		10700 100		8,609.58	001 00701						6,145,58	001 00701		163.16	272,577.72	48
Document Ty Number	l	164607		164608			164568							164551				
i		₹		₹			≥							₹			Written	Written
Payment Stub Message	9	COPPER/LEAD-9	E17052	COPPER/LEAD-9	E17053	Payment Amount	PWR	CBLS-EMGCY	GEN	JTION, INC	65	110-0465	Payment Amount	SFTY	FTWEAR-JM	Payment Amount	Total Amount of Payments Written	Total Number of Payments Written
Name							WESCO	DISTRIBUTION,	INC.	6443 WESCO DISTRIBUTION, INC	PO BOX 31001-04	PASADENA CA 91110-0465		WORK BOOT	WAREHOUSE			
Address							3047			Alt Payee				8510				
Number Date							82298 06/11/19					٠		82299 06/11/19				

Las Virgenes Municipal Water A/P Auto Payment Register

00146807 Cash-General

Bank Account -

272346

Batch Number -

R04576

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129102 130775 22085.22-0519 22085,22-0519 1500-00447120 0051/060519 0051/060519 0051/060519 2043/060719 102233 RTN#5/10608 9999602 06-11804 Invoice Number 638.48 2,235.00 638.49 745.00 376.83 635.88 76.82 256.19 405.67 140.00 33.06 18,591.21 4,676.00 Amount 1,276.95 2,980,00 18,591.21 4,676.00 376.83 635.88 140.00 366.07 001 00701 001 00754 001 00701 001 00101 002 00701 001 00101 00101 10700 100 001 00101 001 00701 001 00701 002 00101 003 00101 გ Хeу 90 Ē . . . Document . . . 164632 164709 164631 164746 164770 164770 164744 164750 164632 164731 164770 164587 164764 Number <u>≻</u> ≥ ≥ ⋛ ≥ 2 ≥ ₹ ≥ ₹ 2 ≥ ≥ ⋛ Payment Stub Message CCWUC LNCHN-4 Payment Amount VACUUM-SHOP AD RE CHECK AD RE EARTH MTRS READS RTN#5-AMND **BIN MDFCTN** MAY'19 FLW 4/22~5/24/19 CLOSED A/C MAY'19 FLW CLERIFIER LEAK 3/21 RFND BAL 5/5~6/4/19 5/5~6/4/19 5/5~6/4/19 61/9/1~2/9 DAY 4/18 TEL SRV TEL SRV TEL SRV MNTG EE-5/22 MNTG SRV Name ENVIRONMENTAL **BUSINESS BANK ALEXANDER'S** AGENCIES OF VENTURA CO LANDSCAPE NEWSPAPER AMERICAN CONTRACT AMERICAN ASSOC, OF SERVICES, SERVICES ADS, LLC ASBURY WATER ACORN ., S NC. AT&T AT&T Address Number 2869 19993 2317 8680 21135 **2699** 16224 5525 20695 Number Date 82300 06/18/19 82301 06/18/19 82302 06/18/19 82308 06/18/19 82303 06/18/19 82304 06/18/19 82305 06/18/19 82306 06/18/19 82307 06/18/19 16

0123/060719

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Batch Number - 272346  Bank Account - 00146807 Cash-General Address  Number Date Number		Las Virgenes Municipal Water A/P Aufo Payment Register	kater er			06/18/19 13:41:21	·		
272346 00146807 <i>h</i>			3						
		,							
<b>Ž</b>		Dayment Club Maccade	tromison						
	2		Ty Number	rr tm Co	Amount	. Number			
		6/7~7/6/19		1					
			PV 164766	766 001 00101	33.03	0124/060719			
		6/7~7/6/19							
			PV 164767	767 001 00101	489.26	2045/060719	;		
		/6/19							
			PV 164768	768 001 00101	205.38	9054/060519			
		6/5~7/4/19					1		
06/18/19	ATETLONG	Payment Amount		100	1,200.41				
	AIRI LONG DISTANCE		FV 164/69	10700 100 697	8.24	806368136/060			
		l	PV 164769	769 002 00701	76	419		1	
					į	419			
		<u></u>	PV 164769	769 003 00701	10.59	806368136/060			
		5/1~6/1/19				. 419			
		LONG DIST	PV 164769	769 004 00701	.85	806368136/060	٠		
		5/1~6/1/19				419			
	:	ent Amount			20.02				
18654 1	AT&T		PV 164763	763 001 00701	11.94	906-010760			
	I ELECONFERENC E SEDVICES	CALLS-MAY'19				,	•		
	ר אבויאוטבא	Daymont Amount			2				
06/18/19 21312	AV		DV 164711	00404	11.34	730000			
	ENVIRONMENTAL.	Į.		3	10.075	100000			
	TECHNOLOGIES								
		Payment Amount		6	928.94				
06/18/19 21313	BENNETT D.		PV 164712	712 001 00101	38.36	022726			
	BRANDEIS	CLOSED A/C							
	!	onut			38.36				
06/18/19 5/24	C.E.R.T.		PV 164585	585 001 00701	3,790.00	20190046			
	NC.	TRAING-5/21							
•		tAmount			3,790.00				
06/18/19 248/	CALABASAS		PV 164748	748 001 00701.	100.00	13144	ı		
	CHAMBER OF	CONTRIBUTION							
	COMMERCE								
			PV 164749	749 001 00701	185.00	13298			
		SPNSRSHP					•		
. 1296		iount		,	285.00				
7.55.7	CADEPAKIMENI		PV 164/43	743 001 00701	2,601.00	097-817885/05			
	OF TAX&FEE ADMINISTRATIO	IAX-MAY'19				3119			
_	2						•		

Las Virgenes Municipal Water AJP Auto Payment Register		
Las V AP A		
		Cash-General
	272346	00146807
R04576	Batch Number - 272346	Bank Account - 00146807 Cash-General

R04576

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Invoice	480.62 9999587	248.63 565360	594.88 48892/053119	9,973.26 14806	223.13 14806	77.55 008402	982.60 9999652	163.00 LMI-07233	117.13 073978	525.82 9999102	630.09 2906518-0283-
. Key Amount Itm Co	2,601.00	480.62	248.63	594.88	ľ	10,196.39 001 00101		982.60	163.00 001 00101	1	
Document	PV 164714	PV 164584	PV 164752	PV 164672	PV 164672	PV 164713	PV 164717	PV 164583	PV 164715	PV 164710	PV 164738
Payment Stub Message	Payment Amount RFND BAL CLOSED A/C	Payment Amount KLEENSWEEP	Payment Amount TAPIA GRIT HAULING-MAY'1	Payment Amount AIR SCRUB ACTUTRS-TP		Payment Amount RFND BAL CLOSED A/C Payment Amount	RFND BAL CLOSED A/C	Payment Amount LBRD DATA RPT-2018 CAFR	Payment Amount RFND BAL CLOSED A/C Payment Amount		
Name	CALMEX ENGINEERING INC.	CLEAN SWEEP SUPPLY CO., INC	COUNTY SANITATION DISTRICTS OF LA COUNTY	CS-AMSCO		STUART CUTLER	EARTH STRATA GEOTECHNICAL SERVICES INC.	EMPLOYMENT DEVELOPMENT DEPARTMENT	DANIEL FAWCETT	JEFFREY FIELDS	G.I.
Address	21315	16821	2547	9969		21314	21316	14723	21317	16305	6770
Payment Number Date	82316 06/18/19	. 82317 06/18/19	82318 06/18/19	82319 , 06/18/19		82320 06/18/19	62321 06/18/19	82322 06/18/19.	82323 06/18/19	82324 06/18/19	82325 06/18/19

5/16~5/31/19

10267 964-2019\_5 11043 9999452 11468772 447444 W9Y23500CH001 551477 06/18/19 13:41:21 Page - 4 Invoice Number 526.88 176.47 4,446,50 233.08 578.75 69,753.92 2,875.00 1,440.98 Amount 1,249.13 526.88 578.75 233.08 176.47 2,875.00 4,446.50 69,753.92 001 00101 00701 00701 00701 001 00701 00701 001 00751 00701 රි Key 00 001 . 100 9 00 ₤ . . . Document . . . 164716 164728 164730 164629 164628 164790 164588 164723 Ty Number Las Virgenes Municipal Water A/P Auto Payment Register ≥ ≥ ₹ ≥ ≥ ≥ 3 ≥ Payment Stub Message **EVAL/ASSESSME** Payment Amount REPAIR PARTS FEES-MAY'19 CALIBRATON CLOSED A/C 2207 COLLECTIONS CENTER DR 4/16~5/15/19 P/E 5/3-PH 2 WHT PAPER RFND BAL LAB TSTG TRACTOR LOS ANGELES CA 90054-1065 SUPPLIES CAROL STREAM IL 60197-4450 TWN LKS IC TRAN AV SYS GAS JOHN DEERE FINANCIAL CHICAGO IL 60693 P. O. BOX 541065 HACH COMPANY G.I. INDUSTRIES PO BOX 4450 Name HACH COMPANY INVOICE CLOUD NANCY HABIB ENGINEERING J G TUCKER & CONSULTING, JEWELL AND ASSOCIATES GROUP INC. MACHINERY CAL-COAST HAMNER, JACOBS IDIBRI SONS 6771 6442 7133 00146807 Cash-General Address Number 21318 2705 21310 20823 7421 2997 21197 6777 Alt Payee Alt Payee Alt Payee 272346 Number Date Bank Account -82326 06/18/19 82327 06/1B/19 82328 06/18/19 82331 06/18/19 82329 06/1B/19 82330 06/18/19 Batch Number -82332 06/18/19 82333 06/1B/19 R04576 19

0907/060519

149.25

001 00101

164740

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Payment Amount

4/26~5/30/19

WLK FLT

LAS VIRGENES

3352

82334 06/1B/19

MUNICIPAL

WATER

1,440.98

R04576			<ul> <li>Las Virgenes Municipal Water A/P Auto Payment Register</li> </ul>	Water					9 1	
Batch Number - 272346	9		Box along to the	Ū ñ					⊬age - 5	
Bank Account - 00146807		Cash-General								
Payment	Address	Name	Payment Stub Message	-	Document	<u>.</u>	Key		Invoice	
Number Date	Number			   <u>^</u>	Number	₽.	Co	Amount	Number	
		DISTRICT								Ī
			WLK FLT	≥	164741	00	00101	299,53	0909/060519	
			4/26~5/30/19							
			EQS TNK	≥	164742	00	00101	203.87	0896/060519	
			4/23~5/29/19							
			MORRSN P/S	≥	164753	001	00751	25.01	0331/060519	
			4/24~5/30/19							
			IND HILLS	≥	164754	100	00751	25.01	0558/060519	
			4/24~5/30/19							
			BD#7/RW	≥	164755	001	00701	195.89	2655/060519	
			4/23~5/29/19							
			BD#8/RW 4/23~5/29/19	2	164756	00	00701	162.29	2652/060519	
			1038/s#UB	Š	101757		70107			
			4/23~5/29/19	2	164/5/	5	10/01	193.18	2646/060519	
			RWPS	≥	164758	00	00701	149.97	2645/060519	
			4/23~5/29/19							
			Payment Amount				1,404.00			
82335 06/18/19	8069	LEFTCHEST	225 WTR	₹	164627	001	00701	2,446.54	LA32190	
			BOTTLES							
			Payment Amount				2,446.54			
82336 06/18/19	21319	GHAZALEH MAJD	RFND BAL	≧	164718	001	00101	16.46	076941	
			CLOSED A/C							
			Payment Amount				16.46			
8233/ 06/18/19	21320	KIMBERLY	RFND BAL	≥	164719	00	00101	412.39	070512	
		MATHIS	CLOSED A/C			ļ				
0000000			Payment Amount				412.39			
	7617	PARVIZ PAUL	RFND BAL	≧	164720	6	00101	136.19	056067	
		W.C. IDIZADER	Design of Account							
82339 06/18/19	20772	MATIONAL	MASSAGE FOR	ž	0		136.19	!		
		PAYMENT CORP.	PAYSTUBS	È	104620	5	10/00	/0.2/	792510	
			Payment Amount				70.27			
82340 06/18/19	2302	OFFICE DEPOT	PAPER/TONER/M	≥	164726	001	00701	600,59	316067562001	
			ISC SPLY							
20			PENS/FOLDERS	≥	164727	001	00701	109.81	316068541001	
			Payment Amount				710.40			
82341 06/18/19	20728	OLIVAREZ	LEGAL	Μ	164708	001	00701	10,797.93	140/MAY19	
		MADRUGA	SRV-MAY'19							
		LEMIEUX &					,			
		O'NEILL								

R04576			Las Virgenes Municipal Water A/P Auto Payment Register	Water ster					06/18/19 13:41:21 Page - 6	
Batch Number - 272346	146									
Bank Account - 00146807		Cash-General								
Payment	Address	s Name	Payment Stub Message	Ω	Document			Amount	Invoice	
Number Date	Number				Number	<u>=</u>	కి		Number	
			LEGAL	≥	164708	002	00701	8,698.85	140/MAY19	
			SRV-MAY'19							
			Payment Amount				19,496.78			
82342 06/18/19	18874	PACIFIC	RTN#5-AMND	9	164724	001	00754	4,676.00-	10608/RTN#5	
	,	HYDROTECH	BIN MDFCTN							
		CORPORATION								
			PMT#5-AMND	≥	164725	00	00701	93,520.00	10608/PMT#5	
			BIN MDFCTN							
			Payment Amount				88,844.00			
82343 06/18/19	20334	PRUDENTIAL	5/19	≥	164685	00	00701	61.90	170912138	
		OVERALL	UNFRMS/MATS/T					•		
		SUPPLY	WLS				·			
			5/19	≥	164685	002	00701	61.87.	170912138	
			UNFRMS/MATS/T							
			WLS							
			5/19	≥	164686	90	00701	74.52	170913643	
			UNFRMS/MATS/T.							
			WLS	,						
			5/19	≥	164686	002	10701	61.87	170913643	
			UNFRMS/MATS/T							
	•		WLS							
			5/19	≥	164687	00	10700	61.90	170915139	
			UNFRMS/MATS/T							
			WLS							
			5/19	≥	164687	002	10701	61.87	170915139	
			UNFRMS/MATS/T							
			WLS							
			5/19	≥	164688	100	00701	61.90	170916650	
			UNFRMS/MATS/T							
			WLS							
			5/19	≥	164688	002	10700	61.87	170916650	
			UNFRMS/MATS/T							
	٠		WLS							
			5/19	≥	164689	001	00701	92.18	170918526	
			UNFRMS/MATS/T					-		
21		•	WLS							
			5/19	≥	164689	005	00701	61.87	170918526	
			UNFRMS/MATS/T							
			WLS							
				≥	164690	001	001 00701	9.80	170912133	
			UNFRMS/MATS/T							

R04576		Las Virgenes Municipal Water	Water					06/18/19 13:41:21	
Batch Number - 272346 Bank Account - 00146807 Cash-General	aral .		1				•		
Payment	Name	Payment Stub Message		. Document		Key	Amount	Invoice	
Number Date . Number		,	<u>-</u>	Number	틸	ප		Number	
		WLS 5/10	2	164600	Š	.00	24.40	200000000000000000000000000000000000000	
		UNFRMS/MATS/T	>	06050	700		21.44	1/0912133	
		WLS							
		5/13	≩	164691	90	10700	9.80	170913638	·,
		UNFRMS/MATS/T							•
		WLS							
		5/19	≥	164691	005	00701	21.44	170913638	
		UNFRMS/MATS/T							
		5/19	≥	164692	00	00701	08.80	170915134	
		UNFRMS/MATS/T							
		WLS							
		5/19	₹	164692	005	10700	21.44	170915134	
		UNFRMS/MATS/T							
		WLS							
	_	5/19	₹	164693	00	00701	9.80	170916645	
		UNFRMS/MATS/T							
		WLS							
		5/19	≥	164693	005	00701	21.44	170916645	
		UNFRMS/MATS/T							
		W.S							
		5/19	5	164694	901	00701	9.80	170918521	
		UNFRMS/MATS/T							
		W.S							
	•	5/19	≥	164694	005	00701	21.44	170918521	
		UNFRMS/MATS/T							
		WLS							*
		5/19	≥	164696	8	00701	234.38	170912136	
		UNFRMS/MATS/T							
		WLS							
		5/19	2	164697	8	00701	235.03	170913641	
		UNFRMS/MATS/T							
		WLS							
2		5/19	S	164698	90	00701	234.98	170915137	
22		UNFRMS/MATS/T							
		WLS							
		5/19	₹	164699	90	00701	234.98	170916648	
		UNFRMS/MATS/T							
		WLS							
		5/19	₹	164700	9	00701	234.98	170918524	

R04576	1		Las Virgenes Municipal Water A/P Auto Payment Register	Water ister					06/18/19 13:41:21 Page - 8		
									•		
Bank Account - 00146807		Cash-General									
Payment Number Date	Address Number	s Name	Payment Stub Message	_ ∴ ⊾	. : . Document Tv Number	\$	Key Amount	Ħ	Invoice	. ;	•
			UNFRMS/MATS/T	,					Jaguna No.		
			WLS						·		:
			5/19	₽	164701	001	00701	28 40	ī	170012137	
			UNFRMS/MATS/T		•			2	-	10312131	:
			WLS								
			5/19	≥	164701	002	00701	30.83	+	170912137	٠.
			UNFRMS/MATS/T				•		=	7	
			WLS								
			5/19	≥	164702	001 00701	10701	28.40	<del>-</del>	170913642	
			UNFRMS/MATS/T								
			WLS								
			5/19	₽	164702	005	00701	30.83	¥	170913642	
			UNFRMS/MATS/T								
			WLS		•						
			5/19	₽	164703	001	00701	35.29	<del>,-</del>	170915138	3
			UNFRMS/MATS/T								
			WLS								
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# LAS VIRGENES MUNICIPAL WATER DISTRICT 4232 Las Virgenes Road, Calabasas CA 91302

# MINUTES REGULAR MEETING

9:00 AM June 11, 2019

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Shawn Triplett.

### 1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at <u>9:00 a.m.</u> by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan, and

Lee Renger

Absent: None

Staff Present: David Pedersen, General Manager

Joe McDermott, Director of Resource Conservation and Public Outreach

Don Patterson, Director of Finance and Administration John Zhao, Interim Director of Facilities and Operations

Josie Guzman, Clerk of the Board Manuel Serpa, District Counsel

### 2. APPROVAL OF AGENDA

<u>Director Renger</u> moved to approve the agenda. Motion seconded by <u>Director Caspary</u>. Motion carried unanimously.

### 3. PUBLIC COMMENTS

None.

### 4. CONSENT CALENDAR

A List of Demands: June 11, 2019: Ratify

B Minutes: Regular Meeting of May 28, 2019: Approve

C Directors' Per Diem: May 2019: Ratify.

D Stunt Road Water Main Break Asphalt Repair: End of Emergency

Declare an end to the emergency for the asphalt restoration work on Stunt Road, near the Stunt Road pump Station, in unincorporated Los Angeles County.

<u>Director Caspary</u> moved to approve the Consent Calendar. Motion seconded by <u>Director Lo-Hill</u>. Motion carried unanimously.

### 5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

### A Legislative and Regulatory Updates

Joe McDermott, Director of Resource Conservation and Public Outreach, reported that the Association of California Water Agencies (ACWA) State Legislative Committee voted to oppose AB 402 (Quirk) unless amended. He stated that this bill would authorize the State Water Resources Control Board (SWRCB) to assess fees on all public water systems in order to subsidize regulatory oversight costs of Local Primacy Agencies for small water systems. He noted that the Senate Environmental Quality Committee would consider this bill at its June 19th hearing. He also reported that the State Budget Conference Committee had agreed on language for inclusion in the budget trailer bill to appropriate \$130 million annually to a safe drinking water fund. He provided an update regarding AB 217 (Garcia), the Safe Drinking Water for All Act, which includes a portfolio approach for funding safe, clean and affordable water. He stated that it would be difficult to justify another tax due to the State's projected \$21.5 billion budget surplus; therefore, it was unlikely that AB 217 would move forward. He also reported that the House of Representatives was back in session, and several appropriation bills had moved forward for consideration. He noted there were approximately 20 bills related to perfluoroalkyl and polyperfluoroalkyl substances (PFASs), which are man-made chemicals used for manufacturing nonstick cooking surfaces for pans and other purposes. He stated that these bills call for additional research and data collection, and for setting arbitrary mandates on limits and concentrations of PFASs that could end up in potable water supplies. He noted that the latter purpose of these bills does not comply with the Boardadopted legislative policy principles due to setting arbitrary limits.

Director Caspary requested that staff prepare a letter in opposition to AB 402 to submit to the Senate Environmental Quality Committee.

### **B** Water Supply Conditions Update

Joe McDermott, Director of Resource Conservation and Public Outreach, presented the report and reminded everyone of the continuing need to use water efficiently.

### 6. TREASURER

Director Lo-Hill stated that the Treasurer's report was in order.

### 7. BOARD OF DIRECTORS

### A Nomination for ACWA Region 8 Board of Directors

Pass, approve and adopt proposed Resolution No. 2558, supporting the nomination of Director Leonard E. Polan to the ACWA Region 8 Board of Directors.

### **RESOLUTION NO. 2558**

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT PLACING IN NOMINATION DIRECTOR LEONARD E. POLAN AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 8 BOARD OF DIRECTORS

(Reference is hereby made to Resolution No. 2558 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

General Manager David Pedersen presented the report.

<u>Director Renger</u> moved to approve Item 7A. Motion seconded by <u>Director Caspary</u>. Motion carried unanimously.

### B Retainer Increase for Olivarez Madruga Lemieux O'Neill, LLP

Approve an amendment to the professional services agreement with Olivarez Madruga Lemieux O'Neill, LLP, Attorneys at Law, to increase the monthly fee for transactional services by five percent, from \$7,350 to \$7,719 per month.

General Manager David Pedersen presented the report.

<u>Director Caspary</u> moved to increase the monthly fee for transactional services by four percent. Motion seconded by <u>Director Polan</u>.

A discussion ensued regarding the previous year's five percent adjustment to the agreement, the types of professional services covered under transactional services, and separate charges beyond the scope of transactional services.

Director Caspary withdrew his motion.

<u>Director Caspary</u> moved to approve Item 7B. Motion seconded by Director Renger.

Manuel Serpa, District Counsel, stated that District Counsel could provide a cost comparison of legal services provided to similar districts, and a cost breakdown from the past ten years including types of tasks provided.

Motion carried unanimously.

### C Proposed Cancellation of Two Regular Board Meetings

Cancel the regular Board meetings on July 9, 2019 and January 7, 2020.

General Manager David Pedersen presented the report.

<u>Director Lo-Hill</u> moved to approve Item 7C. Motion seconded by <u>Director Caspary</u>.

A discussion ensued regarding past practice for cancelling Board meetings in proximity to the holidays, the recent change to hold regular Board meeting dates on the first and third Tuesdays of each month, and maintaining flexibility for cancelling Board meetings.

Motion failed by the following vote:

AYES: Lo-Hill

NOES: Caspary, Lewitt, Polan, Renger

ABSTAIN: None ABSENT: None

### 8. FACILITIES AND OPERATIONS

A Woolsey Fire Response and Recovery: Grant Relief to Specified Customers to Support Rebuilding of Destroyed Homes

Pass, approve and adopt proposed Resolution No. 2557, granting relief to specified customers to support rebuilding of homes destroyed by the Woolsey Fire.

**RESOLUTION NO. 2557** 

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT GRANTING RELIEF TO SPECIFIED CUSTOMERS TO SUPPORT REBUILDING OF HOMES DESTROYED BY THE WOOLSEY FIRE

(Reference is hereby made to Resolution No. 2557 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

General Manager David Pedersen presented the report.

Director Renger moved to approve Item 8A. Motion seconded by Director Caspary.

Judie Gilli, Associate Planner with the City of Calabasas, noted that the entire city was evacuated during the Woolsey Fire, and nine homes were lost. She addressed the ways that the city has assisted affected homeowners by streamlining various processes so that they may rebuild their homes. She submitted a letter from the City in support of the adoption of proposed Resolution No. 2557.

General Manager David Pedersen responded to a question regarding the proposal to waive the differential cost in capacity fees for qualifying customers who upsize their existing 3/4-inch meter to a one-inch meter. He noted that the cost to qualifying customers would be \$3,116 for the new meter and installation.

Director Polan suggested an amendment to the proposed resolution to allow a replacement dwelling plus ten percent square footage as opposed to five percent. He also expressed concern with the December 31, 2020 timeframe due to potential delays with processing approvals through the California Coastal Commission.

A discussion ensued regarding qualifying customers' ability to prepay for the meters and have them installed before their homes are built, which would allow customers to take advantage of locking in the rate.

<u>Director Lo-Hill</u> moved to amend proposed Resolution No. 2557 to allow for replacement dwellings plus ten percent square footage and extend the credit expiration date through December 31, 2021. Motion seconded by Director Polan.

<u>Director Renger</u> moved to amend proposed Resolution No. 2557 to extend the credit expiration date through December 31, 2021. Motion seconded by <u>Director Polan</u>.

The motion to amend proposed Resolution No. 2557 to extend the credit expiration date through December 31, 2021 carried by the following vote:

AYES: Caspary, Polan, Renger

NOES: Lo-Hill, Lewitt
ABSTAIN: None
ABSENT: None

The motion to amend proposed Resolution No. 2557 to allow for a replacement dwelling plus ten percent square footage failed by the following vote:

AYES: Lo-Hill

NOES: Caspary, Lewitt, Polan, Renger

ABSTAIN: None ABSENT: None

The motion to approve Item 8A, with modification to Resolution No. 2557 to extend the credit expiration date through December 31, 2021, carried by the following vote:

AYES: Caspary, Lo-Hill, Polan, Renger

NOES: Lewitt ABSTAIN: None ABSENT: None

### 9. INFORMATION ITEMS

### A Claim Filed by Michael Steven Hart

General Manager David Pedersen responded to questions regarding the settlement, which was agreed upon with the claimant.

### 10. NON-ACTION ITEMS

### A Organization Reports

None.

### **B** Director's Reports on Outside Meetings

None.

### C General Manager Reports

### (1) General Business

General Manager David Pedersen reviewed several upcoming events listed on the calendar. He noted that the June 25th Board meeting would be held at 5:00 p.m., which would include the Solar Cup Presentation. He also noted that the Calleguas-Las Virgenes Public Financing Authority Meeting would be held on June 25th at 4:30 p.m., and the JPA meeting would be held on July 1st at 5:00 p.m. He mentioned he would be on vacation the first week of July, and Joe McDermott would cover the JPA meeting in his absence. He also mentioned that a delegation from South Korea would be touring the Westlake Filtration Plant on June 13th.

### (2) Follow-Up Items

### D Directors' Comments

Director Lo-Hill mentioned that the City of Calabasas Night at Dodger Stadium would be held June 14th.

Board President Lewitt noted there was a brief discussion during the Board's Strategic Planning Session regarding a proposed campaign to promote broader acceptance of drinking tap water. He stated that staff would provide a report regarding the proposed LV Tap campaign at the July 23rd Board Meeting.

### 11. FUTURE AGENDA ITEMS

None.

### 12. PUBLIC COMMENTS

None.

### 13. CLOSED SESSION

A Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(2) and (e)(3)) – One Matter

The Board recessed to Closed Session at <u>10:35 a.m.</u> and reconvened to Open Session at <u>11:21 a.m.</u>

Manuel Serpa, District Counsel, announced that the Board met in Closed Session to receive a report regarding a claim submitted by former District employee Jan Dougall, and the Board voted to reject the claim.

### 14. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at 11:21 a.m.

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



June 25, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Resource Conservation & Public Outreach

**Subject: MuniTemps Municipal Staffing Solutions: Amendment** 

### **SUMMARY:**

The District contracts with MuniTemps Municipal Staffing Solutions (MuniTemps) to augment its labor force on a short-term basis when vacancies arise to address operational needs. The contract with MuniTemps has recently reached the General Manager's maximum authority. As a result, staff recommends authorization to amend the agreement with MuniTemps, increasing the amount by \$6,900, from \$36,750 to \$43,650, to fulfill the District's temporary staffing needs for the remainder of Fiscal Year 2018-19.

### RECOMMENDATION(S):

Authorize the General Manager to increase the amount of the contract with MuniTemps Municipal Staffing Solution by \$6,900, from \$36,750 to \$43,650, to fulfill temporary staffing needs for the remainder of Fiscal Year 2018-19.

### **FISCAL IMPACT:**

Yes

### **ITEM BUDGETED:**

Yes

### **FINANCIAL IMPACT:**

The cost of this action is \$6,900. Sufficient funds are available in the adopted Fiscal Year 2018-19 Budget for this purpose.

### DISCUSSION:

The District contracts with MuniTemps for temporary field staff when vacancies arise and

additional labor is needed on a short-term basis. Temporary workers provide a cost-effective means to address the District's operational needs when full-time employees leave the District or additional coverage is needed for a short-term increase in workload.

The current contract with MuniTemps is through June 30, 2019. The District is currently utilizing one temporary staff member in the Customer Service Division to assist with duties related to the Woolsey Fire. The cost for the services during the current fiscal year has reached the authority of the General Manager. A contract amendment is required to ensure adequate staffing levels through the term of the contract. The proposed amendment will increase the total contract amount by \$6,900, from \$36,750 to \$43,650.

### **GOALS:**

Provide Excellent Service That Exceeds Customer Expectations

Prepared by: Darrell Johnson, Customer Service Manager



June 25, 2019 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Increase to Annual Purchase Order for National Plant Services

## **SUMMARY:**

Staff is requesting an increase to the annual purchase order with National Plant Services for sewer collection maintenance services for Fiscal Year 2018-19. The current annual purchase order with National Plant Services \$31,000 for the period of July 1, 2018 through June 30, 2019. An increase of \$15,000 is recommended.

## **RECOMMENDATION(S):**

Authorize the General Manager to increase the annual purchase order with National Plant Services by \$15,000, from \$31,000 to \$46,000, for the period of July 1, 2018 through June 30, 2019.

## **FISCAL IMPACT:**

Yes

## **ITEM BUDGETED:**

Yes

## **FINANCIAL IMPACT:**

The cost of this action is \$15,000. Sufficient funds are available in the adopted Fiscal Year 2018-19 Budget for the services.

## DISCUSSION:

The District awarded a one-year purchase order, in the amount of \$31,000, to National Plant Services on June 26, 2018. The award was as part of the annual purchase order approval process. The District utilizes National Plant Services for sewer collection system

maintenance, together with maintenance at the Rancho Las Virgenes Composting Facility and Tapia Water Reclamation Facility. Additional demand for these services during the fiscal year were required due to cleanup activities stemming from the Woolsey Fire.

Actual and projected expenses for National Plant Services for Fiscal Year 2018-19 are expected to exceed the approved purchase order amount by year end. Expenses through June 1, 2019 totaled approximately \$31,000. It is anticipated that additional services needed through fiscal year end will total approximately \$15,000.

## **GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Doug Anders, Administrative Services Coordinator



June 25, 2019 LVMWD Regular Board Meeting

TO: Board of Directors FROM: General Manager

Subject: Resolution No. 2554 Changing the Date of Regular Board Meetings:

Correction

## **SUMMARY:**

On May 14, 2019, the Board adopted Resolution No. 2554, changing the date of its regular Board meetings to the first and third Tuesdays of each month. The Resolution that was presented for adoption contained a typographical error in the section number and inadvertently omitted existing Subsection (d). A corrected version of Resolution No. 2554 is presented for the Board's consideration.

## RECOMMENDATION(S):

Pass, approve and adopt corrected Resolution No. 2554, amending Resolution No. 2468 (Administrative Code) as it relates to the date of regular Board meetings.

## **CORRECTED RESOLUTION NO. 2554**

A RESOLUTION OF THE BOARD OF DIRECTES OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO THE DATE OF DISTRICT MEETINGS

(Reference is hereby made to Resolution No. 2554 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

## **FISCAL IMPACT:**

No

## **ITEM BUDGETED:**

No

## **FINANCIAL IMPACT:**

There is no financial impact associated with this action.

## **DISCUSSION:**

On March 12, 2019, the Board adopted Resolution No. 2552, amending Title 2, Chapter 2 of the LVMWD Code related to the rules of order for Board meetings. Section 2-2.109, Regular and Special Meetings, was changed to Section 2-2.110, and Subsection (d) was added to provide for posting of regular, special and adjourned meeting agendas in accordance with the Brown Act.

On May 14, 2019, the Board adopted Resolution No. 2554, changing its regular Board meetings to the first and third Tuesdays of each month. The Resolution that was presented for adoption contained a typographical error in the section number and inadvertently omitted Subsection (d).

Attached are copies of Resolution No. 2552, original Resolution No. 2554 and corrected Resolution No. 2554.

## **GOALS:**

Sustain Community Awareness and Support

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

## **ATTACHMENTS:**

Resolution No. 2552
Original Resolution No. 2554
Corrected Resolution No. 2554

## **RESOLUTION NO. 2552**

# A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO RULES OF ORDER FOR BOARD MEETINGS

## BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

## Section 1. Purpose.

This resolution amends Resolution No. 2468 (Administrative Code), regarding Title 2, Chapter 2, as it relates to rules of order for Board meetings.

## Section 2. Amendment.

Title 2, Chapter 2 of Resolution No. 2468 (Administrative Code) is amended and reenacted as set forth on Exhibit A attached hereto.

## Section 3. Other.

Except as provided herein, Resolution No. 2468 (Administrative Code) is hereby reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED on March 12, 2019.

Jay Lewitt, President

ATTEST:

Charles Caspary, Secretary

(Seal)

APPROVED AS TO FORM:

Keith Lemieux, District Counsel

(SEAL)

## Article 2 - Rules of Order for Board Meetings

## 2-2.108 DEFINITIONS

As used in this Article:

- (a) The "Presiding Officer" of the Board shall be the President.
- (b) "Member" shall be one of the five (5) Board member representatives.

## 2-2.109 MEETINGS: GENERAL

- (a) Meetings of the Board shall be open to the public.
- (b) No action shall be taken by secret ballot.
- (c) The definitions contained in the Brown Act shall be used for this Article.

## 2-2.110 REGULAR AND SPECIAL MEETINGS

- (a) The Board shall hold regular meetings on the second and fourth Tuesday of each month at the hour of 9 o'clock a.m. at the District's headquarters.
- (b) The President, Vice President or Secretary may call a special meeting upon a twenty-four-hour actual notice to each Director.
- (c) An emergency meeting may be called by a majority of the Board on less than twenty-four-hour notice and without an agenda to deal with disruption or threatened disruption of service by work stoppage, crippling disaster or other event severely impairing public health or safety.
- (d) Notice of all regular, special and adjourned meetings must be provided and posted in accordance with the Brown Act. Seventy-two hours' notice is required for regular meetings; twenty-four hours' notice is required for special meetings. Notices of the meeting shall be posted on-line at LVMWD.com and physically at 4232 Las Virgenes Road, Calabasas, CA 91302

## 2-2.111 RECORD OF PROCEEDINGS

(a) Public meetings shall be digitally recorded and the recordings retained for a period of 5 years, and then erased. Closed Sessions shall not be recorded. The Secretary shall prepare written minutes of meetings available

## **RESOLUTION NO. 2554**

## A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO THE DATE OF DISTRICT MEETINGS

## BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS FOLLOWS:

## 1. Purpose.

The purpose of this resolution is to amend the date for conducting regular meetings of the Board of Directors of the District.

## 2. Amendment.

2-2.109 of Resolution 2468 is hereby amended as follows:

## 2-2.109 REGULAR AND SPECIAL MEETINGS

- (a) The Board shall hold regular meetings on the first and third Tuesday of each month at the hour of 9 o'clock a.m. at the District's headquarters.
- (b) The President, Vice President or Secretary may call a special meeting upon a twenty-four-hour actual notice to each Director.
- (c) An emergency meeting may be called by a majority of the Board on less than twenty-four-hour notice and without an agenda to deal with disruption or threatened disruption of service by work stoppage, crippling disaster or other event severely impairing public health or safety.

## Other.

Except as provided herein, Resolution No. 2468 is reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED on

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2019.

Jaly Lewitt, President

ATTEST:			
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Charles Carlos			
( WW/WICOSTW)			
Charles Caspary, Secretary			
7, V			

APPROVED AS TO FORM;

W. Keith Lemieux, District Counsel

[Seal]

## **CORRECTED**

## **RESOLUTION NO. 2554**

# A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO THE DATE OF DISTRICT MEETINGS

## BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS FOLLOWS:

## 1. Purpose.

The purpose of this resolution is to amend the date for conducting regular meetings of the Board of Directors of the District.

## 2. Amendment.

2-2.110 of Resolution 2468 is hereby amended as follows:

## 2-2.110 REGULAR AND SPECIAL MEETINGS

- (a) The Board shall hold regular meetings on the first and third Tuesday of each month at the hour of 9 o'clock a.m. at the District's headquarters.
- (b) The President, Vice President or Secretary may call a special meeting upon a twenty-four-hour actual notice to each Director.
- (c) An emergency meeting may be called by a majority of the Board on less than twenty-four-hour notice and without an agenda to deal with disruption or threatened disruption of service by work stoppage, crippling disaster or other event severely impairing public health or safety.
- (d) Notice of all regular, special and adjourned meetings must be provided and posted in accordance with the Brown Act Seventy-two hours' notice is required for regular meetings; twenty-four hours' notice is required for special meetings. Notice of the meeting shall be posted on-line at LVMWD.com and physically at 4232 Las Virgenes Road, Calabasas, CA 91302.

3.	Other.		
	Except as provided herein, Rereadopted.	esolution No.	2468 is reaffirmed and
PASSED, A	PPROVED AND ADOPTED on _		, 2019.
		Jay Lewitt,	President
ATTEST:			
Charles Casp	pary, Secretary		
APPROVED A	AS TO FORM:		
W. Keith Ler	mieux, District Counsel		
[Seal]			
[Scar]			





**REVISION NO. 1** 

Regular Board Meeting June 11, 2019 12:00 p.m. – Boardroom

Tuesday, June 11, 2019				
Meeting Schedule				
9:00 AM	L&C	Rm. 2-145		
10:30 AM	C&LR	Rm. 2-456		
12:00 PM	Board Mtg	Boardroom		

**MWD** Headquarters Building

700 N. Alameda Street

Los Angeles, CA 90012

## 1. Call to Order

(a) Invocation: Raymond Jay, Senior Resource Specialist, Water Resource Management Group

(b) Pledge of Allegiance: Director Glen Dake, City of Los Angeles

## 2. Roll Call

## 3. Determination of a Quorum

**4.** Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Government Code Section 54954.3(a))

## 5. OTHER MATTERS

- A. Approval of the Minutes of the Meeting for May 14, 2019 (A copy has been mailed to each Director)
  Any additions, corrections, or omissions
- B. Presentation of Commendatory Resolution for Director Yasdan T. Emrani representing the City of San Fernando
- C. Report on Directors' events attended at Metropolitan expense for month of May
- D. Approve committee assignments
- E. Chairwoman's Monthly Activity Report

Date of Notice: June 6, 2019

## 6. DEPARTMENT HEADS' REPORTS

- A. General Manager's summary of activities for the month of May
- B. General Counsel's summary of activities for the month of May
- C. General Auditor's summary of activities for the month of May
- D. Interim Ethics Officer's summary of activities for the month of May

## 7. CONSENT CALENDAR ITEMS — ACTION

- 7-1 Approve up to \$1.26 million to purchase insurance coverage for Metropolitan's Property and Casualty Insurance Program; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (F&I)
- 7-2 Adopt resolution for Calleguas Annexation No. 103 to Calleguas Municipal Water District and Metropolitan; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (F&I)
- 7-3 Adopt CEQA determination that the proposed action was previously addressed in the certified Environmental Impact Report and related CEQA actions, and authorize: (1) an agreement with the Tides Center in an amount not-to-exceed \$550,000; and (2) an agreement with Dudek in an amount not-to-exceed \$275,000. (E&O)
- 7-4 Express support of the California Resilience Challenge and approve a financial sponsorship of \$200,000 to establish The Metropolitan Water District of Southern California as a Resilience Leader and Steering Committee member; the General Manager has determined the proposed action is exempt or otherwise not subject to CEQA. (WP&S)

## END OF CONSENT CALENDAR

## 8. OTHER BOARD ITEMS — ACTION

- 8-1 Approve Metropolitan's Statement of Investment Policy for fiscal year 2019/20, delegate authority to the Treasurer to invest Metropolitan's funds for fiscal year 2019/20, and adopt a resolution authorizing investment of monies in the California State Treasurer's Local Agency Investment Fund; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA. (F&I)
- Authorize payment of up to \$696,000 for support of the Colorado River Board and Colorado River Authority for fiscal year 2019/20; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (WP&S) (Two-thirds vote required)
- 8-3 Express opposition, unless amended, to SB 1 (Atkins, D-San Diego; Portantino, D-La Canada Flintridge; and Stern, D-Agoura Hills): California Environmental, Public Health, and Workers Defense Act of 2019; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (C&L)

## Revised

8-4 Express support, if amended, and seek amendments to SB 45 (Allen, D-Santa Monica): Wildfire, Drought, and Flood Protection Bond Act of 2020; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (C&L)

## 9. BOARD INFORMATION ITEMS

- **9-1** Update on Conservation Program
- 9-2 Information on proposed amendments to the Administrative Code regarding deliveries of member agency water supplies in Metropolitan's system in an emergency. (E&O)

## 10. OTHER MATTERS

- **10-1** Department Head Performance Evaluations Process Update
- 10-2 Ethics Officer Interviews and Authority to Hire [Evaluation of the candidates for the position of Ethics Officer may be heard in closed session pursuant to Gov. Code § 54957]
- 11. FOLLOW-UP ITEMS
- 12. FUTURE AGENDA ITEMS
- 13. ADJOURNMENT

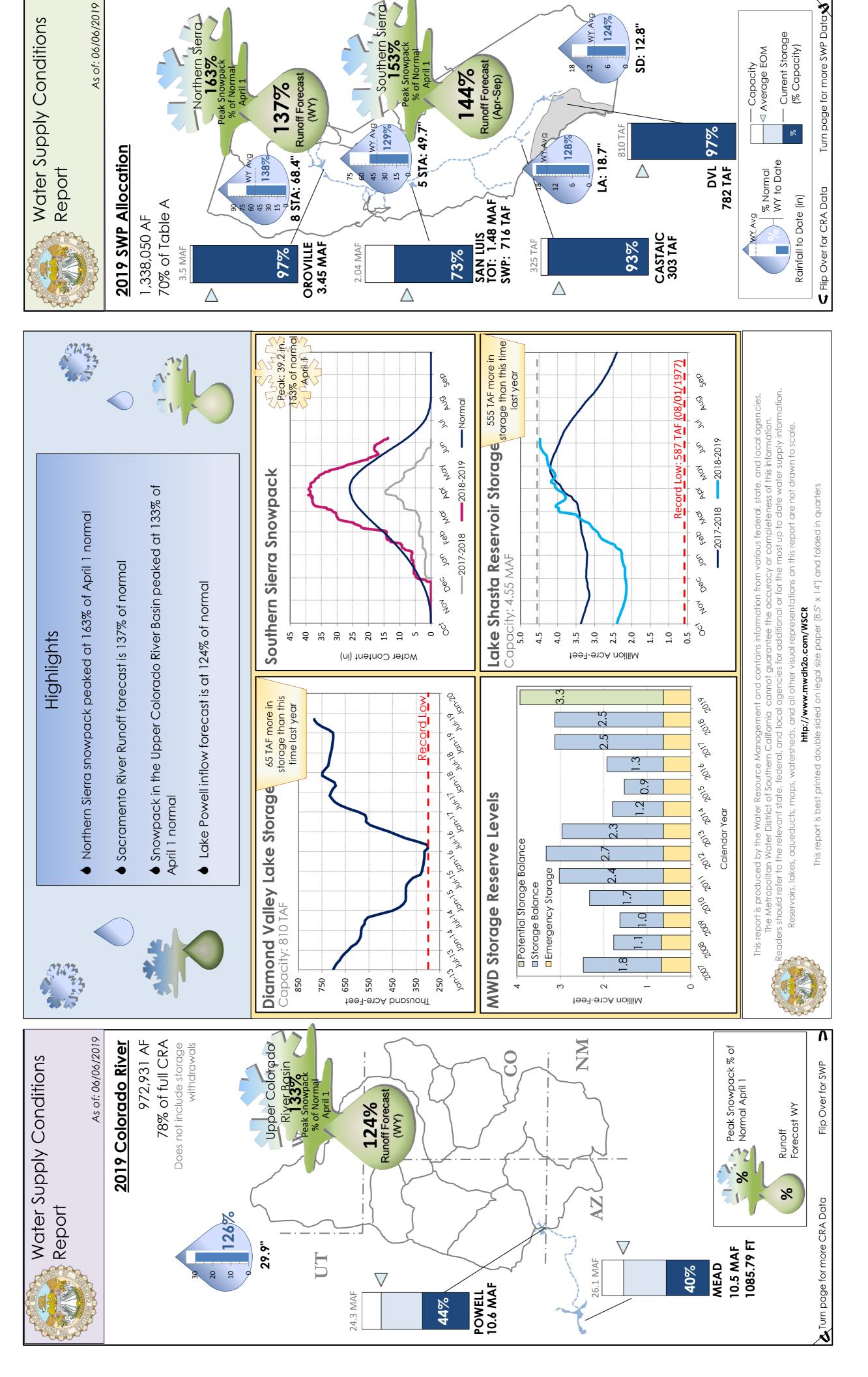
NOTE: Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g., (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <a href="http://www.mwdh2o.com">http://www.mwdh2o.com</a>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.

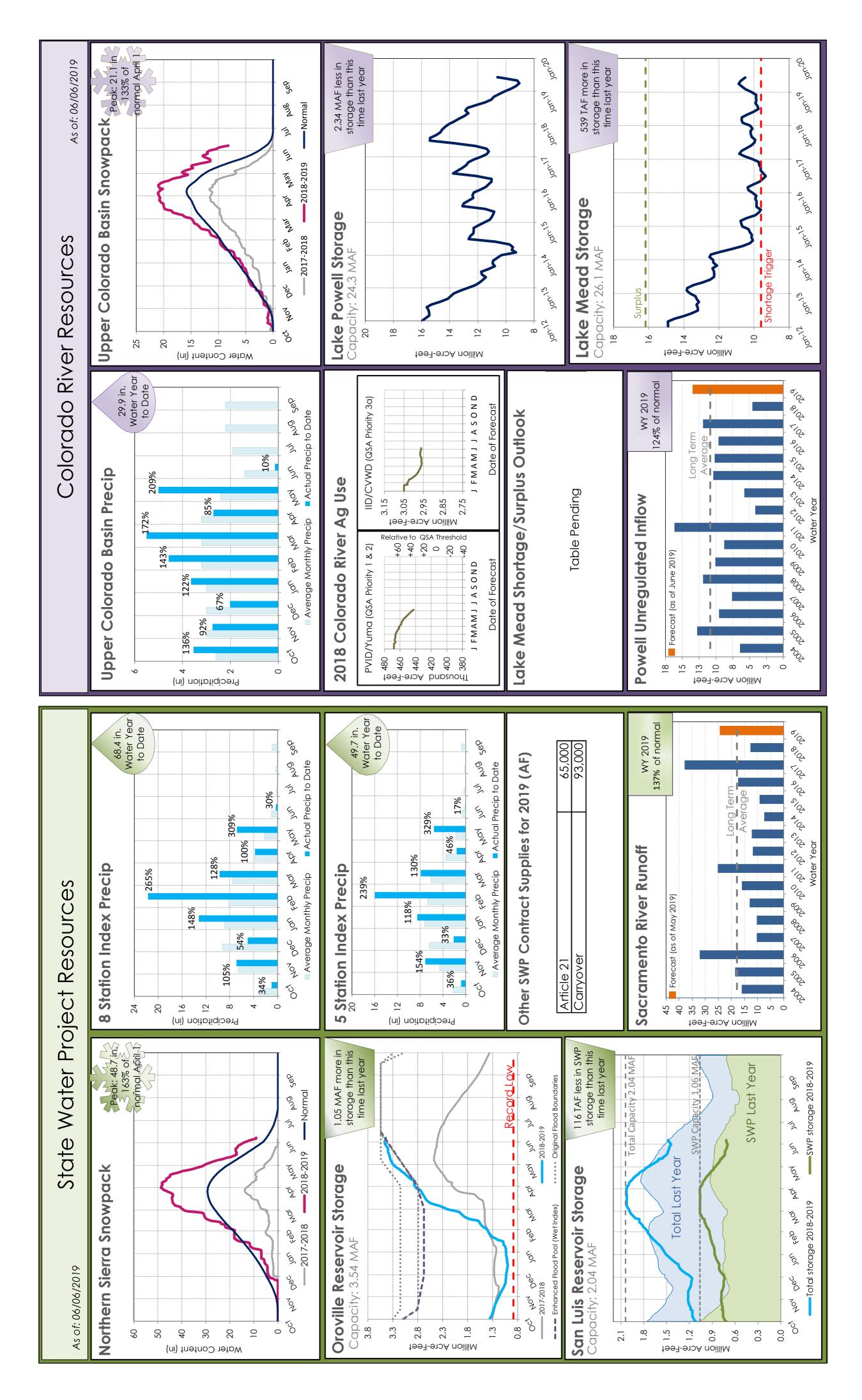
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Southern Sierra

As of: 06/06/2019





June 25, 2019 LVMWD Regular Board Meeting

TO: Board of Directors FROM: General Manager

Subject: Emergency Interconnection with Los Angeles County Waterworks District

No. 29, Malibu: Approval of Term Sheet and Authorization to Execute

**Agreement** 

## SUMMARY:

Emergency interconnections with neighboring water agencies are important infrastructure improvements to enhance resiliency for natural disasters that can interrupt an agency's normal source of water supply. The District has several small interconnections with Los Angeles County Waterworks District No. 29, Malibu (WWD No. 29); however, none of them provide sufficient capacity to serve more than a very localized area. For several decades, District staff and WWD No. 29 representatives have discussed a large proposed interconnection that could provide a backup supply of water to Malibu and Topanga.

Attached are a term sheet and draft agreement for an emergency interconnection between the District and WWD No. 29. The District would only provide emergency water to WWD No. 29 when sufficient flow and pressure are available and after the District has met the needs of all its customers. WWD No. 29 would be responsible for all costs to plan, design and construct the emergency interconnection. Staff recommends approval of the term sheet and authorization to execute an agreement, in a form approved by District Counsel, for the emergency interconnection.

Mark Pestrella, Director of Los Angeles County Department of Public Works, will attend the meeting to speak in support of the emergency interconnection. Representatives of the Los Angeles County Fire Department and City of Malibu have been also been invited to attend the meeting and provide their feedback.

## RECOMMENDATION(S):

Approve the term sheet and authorize the General Manager to execute an agreement, in a form approved by District Counsel, for an emergency interconnection with Los Angeles County Waterworks District No. 29, Malibu.

## **FISCAL IMPACT:**

No

## **ITEM BUDGETED:**

No

## FINANCIAL IMPACT:

There is no financial impact associated with this action. WWD No. 29 would be responsible for all costs to plan, design and construct the emergency interconnection. The District would be reimbursed for water supplied through the interconnection at temporary service rates in accordance with the LVMWD Code.

## **DISCUSSION:**

## Background:

Emergency interconnections with neighboring water agencies are important infrastructure improvements to enhance resiliency for natural disasters that can interrupt an agency's normal source of water supply. Typically, emergency water supply is conveyed from one agency to another through such an interconnection upon request and provided that the supplying agency can accommodate the request without detrimentally affecting its own customers. Reimbursement for the emergency water supply is normally provided based on the supplying agency's rules and regulations. The District currently has emergency interconnections with Los Angeles Department of Water and Power, Oak Park Water Service, California Water Service Company, Ventura County Waterworks District No. 17, the City of Simi Valley and WWD No. 29. The existing interconnections with WWD No. 29 are small and only provide sufficient capacity for a localized area. The District is also preparing to construct a major interconnection with Calleguas Municipal Water District.

## About Los Angeles County Waterworks District No. 29, Malibu:

WWD No. 29 was formed in 1959 and provides water service to approximately 8,350 customers in the City of Malibu and unincorporated area of Topanga. The source of supply for WWD No. 29 is imported water from Metropolitan Water District of Southern California (MWD) purchased through West Basin Municipal Water District. A 35-mile-long transmission main, constructed in the 1960s, conveys purchased water from an interconnection with MWD near Sawtelle and Venice Boulevards in Culver City to Nicholas Beach (see attached Map of WWD No. 29 Transmission Main). Although the transmission main is in relatively good condition for its age, the pipeline traverses some very challenging areas, including the Big Rock Mesa Slide Area. As a result, WWD No. 29 is vulnerable to service interruptions that would be associated with damages to the 30-inch transmission main. A backup source of water supply through a sizable emergency interconnection would significantly improve water supply reliability for WWD No. 29.

## Proposed Emergency Interconnection with WWD No. 29:

For several decades, District staff and WWD No. 29 representatives have discussed the possibility of a large interconnection that could provide a backup supply of water to Malibu and

Topanga. Originally, the interconnection proposal was not limited to emergency supply and, therefore, resulted in concerns with additional peak demand on the District's Seminole Subsystem. A hydraulic analysis of the subsystem showed that the additional demand would contribute to a storage and pumping deficiency. As a result, discussions of a non-emergency interconnection did not advance.

In recent years, there has been renewed interest in the interconnection proposal but with the more focused purpose of providing an emergency supply of water. Emergency water supply would be provided by the District to WWD No. 29 only when flow and pressure conditions allowed and after all of the District customers' demands were met. The District would provide no guarantee of any flow rate but would make its best effort to provide water if and when requested.

WWD No. 29 would construct approximately one mile of 12-inch pipeline along Encinal Canyon Road to connect with a District-owned 10-inch water main near the District's southern boundary (see attached Map of Interconnection Location). In addition, WWD No. 29 would construct a pressure reducing station and metering station for the interconnection. The metering station and portions of the newly-installed pipeline upstream of it would be constructed to District standards and dedicated at no cost to the District upon completion. The pressure reducing station and downstream pipeline would be owned and operated by WWD No. 29.

## Benefits of Interconnection to Las Virgenes Municipal Water District:

Although the proposed interconnection is intended convey water in only one direction, from the District to WWD No. 29, it expected to provide a water quality benefit to the District. Currently, the District-owned water main along Encinal Canyon Road consists of 2.5 miles of 10-inch pipeline with little or no demand. As a result, staff routinely experiences difficulty maintaining an adequate chlorine residual in the pipeline. Frequent flushing of large volumes of water is necessary to maintain water quality. The proposed interconnection would allow for the District to induce a small "water quality maintenance flow" at the distant end of the pipeline. Based on the proposed Term Sheet and draft agreement, WWD No. 29 would accept the "water quality maintenance flow" provided that it does not compromise the quality of water supplied to its customers. Given the anticipated benefit to the District, staff proposes that the "water quality maintenance flow" be billed using a 1.0 multiplier in lieu of 1.5 for temporary service rates. This provision would have the added benefit of ensuring that cost is not a deterrent to WWD No. 29 in accepting the "water quality maintenance flow".

## Key Elements of Term Sheet and Draft Agreement:

Following is a summary of the key elements of the term sheet and draft agreement:

- The District would provide emergency water to WWD No. 29 when its flow and pressure allow and after meeting all the demands of its customers.
- No guarantee of any flow rate would be provided, but the District would make its best effort to provide the requested water if capacity is available.
- The District may request to activate the interconnection to supply a continuous flow of up to 50 gallons per minute for water quality maintenance purposes, and WWD No. 29 shall cooperative with such request and accept the "water quality maintenance flow" provided it does not compromise the quality of water provided to its customers.
- The District would bill WWD No. 29 monthly based on temporary potable water service

- rates pursuant to the LVMWD Code, except that the "water quality maintenance flow" would be billed using a 1.0 multiplier in lieu of 1.5 for temporary service rates.
- The District would own and maintain the meter, which would be tested and calibrated annually.
- All facilities upstream of the meter would be owned and operated by the District, and all facilities downstream of the meter would be owned and operated by WWD No. 29.
- WWD No. 29 would fund and construct all improvements necessary to effectuate the interconnection and would dedicate the metering structure and any facilities upstream of the meter to LVMWD free of charge.
- WWD No. 29 would act as the lead agency for preparation of required environmental documents; the District would be a responsible agency.

## **GOALS:**

Provide Safe and Quality Water with Reliable Services

Prepared by: David W. Pedersen, General Manager

## **ATTACHMENTS:**

Term Sheet for Emergency Interconnection
Draft Emergency Interconnection Agreement
Map of WWD No. 29 Transmission Main
Map of Interconnection Location

# LAS VIRGENES MUNICIPAL WATER DISTRICT (LVMWD)/ LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU (WWD #29) EMERGENCY INTERCONNECTION PROPOSED KEY AGREEMENT TERMS

## 1. Availability of Water

- LVMWD will provide emergency water to WWD #29 when its flow and pressure conditions allow and while still meeting the water needs of its own customers.
   There will be no guarantee of any flow rate, but if capacity is available, LVMWD will make its best effort to provide the requested water.
- LVMWD may request to activate the interconnection to supply a continuous flow of up to 50 gallons per minute to WWD #29 for water quality maintenance purposes. WWD #29 shall cooperate with LVMWD to active the interconnection for such a purpose and accept the "water quality maintenance flow" provided it does not compromise the quality of water served to its customers.
- Requests for emergency water will be submitted in writing (e-mail acceptable)
  to a designated LVMWD employee. The request will contain the requested flow
  rate, desired start time, and estimated duration of the delivery. LMVWD will
  confirm estimated availability of the requested water. If necessary, the request
  and response may be communicated verbally by phone and followed up later
  in writing.

## 2. Costs and Metering

- When the interconnection is activated, LVMWD shall bill WWD #29 monthly for water delivered through the metering device in accordance with its applicable potable water temporary service rates pursuant to the Las Virgenes Municipal Water District Code, except that "water quality maintenance flow" shall be billed using a 1.0 multiplier in lieu of 1.5 for temporary service rates.
- Meter reads will be taken on the last working day of any month in which water has been delivered.
- LVMWD shall own and maintain the meter which measures water delivered to WWD #29. LVMWD shall calibrate and test all metering components a minimum of once annually, providing a copy of the associated test and calibration report to WWD #29 to confirm accuracy of plus or minus two percent (±2.0%). If the calibration discloses an error exceeding plus or minus two per cent (±2.0%), an adjustment shall be made in metered charges, covering the known or estimated extent and period of duration of such error up to a sixmonth period.
- Access to real-time meter data, if any, shall be made available to WWD #29.

## 3. Location and Ownership of Facilities

 The meter shall be located as close to the LVMWD/WWD #29 boundary as reasonably feasible and capable of measuring the range of flows expected through the interconnection.  All facilities upstream of the meter, including the meter itself, shall be owned and operated by LVMWD. All facilities downstream of the meter, including the pressure reducing station, shall be owned and operated by WWD #29.

## 4. Allocation of Capital Costs/Responsibilities

- WWD #29 shall fund and construct all improvements necessary to effectuate the interconnection and shall dedicate the metering structure and any facilities upstream of the meter to LVMWD free of charge.
- All facilities proposed for dedication to LVMWD shall be designed and constructed to its standards.
- WWD #29 shall provide LVMWD with preliminary and final versions of the plans and specifications for the interconnection and incorporate comments provided by LVMWD.
- WWD #29 will amend its permit with SWRCB Division of Drinking Water to reflect the interconnection. LVMWD will provide WWD #29 with all necessary information to comply with drinking water quality regulations.

## 5. Water Quality

 LVMWD makes no guarantees as to the quality of the water supplied via the interconnection.

## 6. CEQA Environmental Document

 WWD #29 will act as the lead agency in the preparation of CEQA environmental documents for the proposed interconnection project. LVMWD will be a responsible agency.

## 7. Other Typical Agreement Elements

- Entire Agreement
- No Inducement
- Partial Invalidity
- Modification Only in Writing
- Notification
- Termination 25 year term, may be extended upon mutual agreement of the parties
- Incorporation of recitals
- Representation by counsel
- Joint drafting
- California Law
- Interpretation
- No Waiver
- Counterparts

## FOR DISCUSSION PURPOSES ONLY

- Authority
- Headings
- Mutual Indemnification

# AGREEMENT BETWEEN LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU, AND THE LAS VIRGENES MUNICIPAL WATER DISTRICT FOR EMERGENCY INTERCONNECTION BETWEEN THEIR POTABLE WATER SYSTEMS

THIS AGREEMENT, made and entered into this \_\_\_\_\_\_day of \_\_\_\_\_ 2019, by and between the LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU, duly authorized pursuant to Division No. 16 of the Water Code, Section 55000, et seq., (hereinafter referred to as WWD29), and the LAS VIRGENES MUNICIPAL WATER DISTRICT, organized under the Municipal Water District Act of 1911, as amended, (hereinafter referred to as LVMWD). WWD29 and LVMWD shall hereinafter be referred to individually as PARTY and collectively as PARTIES.

## **RECITALS**

WHEREAS, the PARTIES deliver potable water to their respective service areas; and

WHEREAS, the PARTIES' potable water systems are subject to scheduled and unscheduled interruptions of water deliveries that can negatively impact the PARTIES' ability to deliver potable water to their respective customers; and

WHEREAS, WWD29 has requested an emergency connection with LVMWD to improve system reliability and promote emergency preparedness and disaster response; and the PARTIES have determined that an emergency interconnection (INTERCONNECTION) between their potable water systems would be of benefit and wish to pursue the concept through completion; and

WHEREAS, WWD29 will perform environmental review, preliminary design, final design and construction of the INTERCONNECTION.

NOW, THEREFORE, in consideration of the foregoing recitals, and the covenants and agreements set forth herein, the PARTIES agree as follows:

## PURPOSE AND INTENT

a. The Parties intend to construct the INTERCONNECTION between the potable water systems to allow WWD29 to continue to receive potable water for its customers from LVMWD if their supply of water is interrupted. The PARTIES acknowledge and agree that the INTERCONNECTION is not intended as a dedication or commitment of the water supply of either PARTY to service the other PARTY but is intended to provide a mechanism for delivering potable water under certain circumstances as provided herein.

- b. The INTERCONNECTION would include pipelines, a pressure regulating station (PRS), flow meter, metering device, and related appurtenances and facilities.
- c. This AGREEMENT sets forth the terms by which the PARTIES will cooperate in the preparation of design documents and environmental review under the California Environmental Quality Act (CEQA) for the INTERCONNECTION.

## 2. PHASE I: ENVIRONMENTAL REVIEW AND PRELIMINARY DESIGN

## 2.1 Generally

Phase I of this AGREEMENT consists of environmental review and preliminary design of the proposed INTERCONNECTION as set forth in Sections 2.2 and 2.3.

## 2.2 Environmental Review

- a. WWD29 will act as the lead agency in the preparation of CEQA environmental documents for the INTERCONNECTION. LVMWD will be a responsible agency with respect to the INTERCONNECTION.
- b. WWD29 will retain a consultant to prepare and circulate a CEQA Initial Study on the INTERCONNECTION. The selected consultant shall also prepare the necessary level of CEQA documents as determined by the Initial Study. LVMWD shall have the opportunity to review and comment on the consultant's scope of work and proposal.
- LVMWD shall provide WWD29 and the selected consultant with all information necessary regarding LVMWD and its facilities to prepare the CEQA documents.
- d. LVMWD shall retain the right to review and approve the deliverables before finalization of the CEQA documents.
- e. Each PARTY will consider the CEQA documents and reach its own conclusions on whether and how to approve the INTERCONNECTION. The PARTIES acknowledge and agree that without CEQA compliance they will not proceed with construction or implementation of the INTERCONNECTION.
- f. WWD29 shall bear the cost of the environmental review, including the selected consultant fees and all other costs and expenses of preparation and submission of the CEQA documents.

## 2.3 <u>Preliminary Design</u>

- a. WWD29 shall pay for the preparation of a preliminary design for the Emergency Interconnection improvements, as follows:
  - (1) WWD29 shall plan, design, permit, construct, own, operate, maintain, and pay for the pipelines, appurtenances, and PRS located on its downstream side of the meter.
  - (2) WWD29 shall plan, design, permit, construct and pay for the pipeline, appurtenances, and flow meter located on the upstream side of the meter, together with the metering device, all of which shall be owned, operated, and maintained by LVMWD.
  - (3) Facilities to be dedicated to LVMWD shall be designed and constructed to LVMWD standards.
  - (4) The flow meter and metering device shall be located as close to WWD29 and LVMWD boundary as possible and capable of accurately measuring the range of flows expected through the INTERCONNECTION.
  - (5) WWD29 shall provide LVMWD preliminary plans, final plans and specifications for the INTERCONNECTION, and incorporate LVMWD comments.
  - (6) LVMWD shall ensure that its preliminary design review is completed in sufficient time to enable the consultant performing environmental review to complete its work in accordance with a mutually agreeable schedule.

## 3. PHASE II: DESIGN AND CONSTRUCTION

- a. Upon successful completion of Phase I, the PARTIES shall proceed with the design and construction of the INTERCONNECTION in accordance with this Section 3.
- b. At WWD29's expense, WWD29 shall complete the final design and construct the pipelines, appurtenances, PRS, flow meter and metering device.
- c. Each PARTY will own, operate, and maintain the pipelines and related improvements located on its side of the flow meter. LVMWD will own, operate, and maintain all pipeline and appurtenances upstream of the meter and the meter itself, and WWD29 shall dedicate such improvements to LVWMD at no cost to LVMWD. WWD29 will own,

- operate, and maintain the PRS, pipeline, and appurtenances downstream of the flow meter.
- d. WWD29 will amend its permit with the State Water Resources Control Board Division of Drinking Water. LVMWD will provide WWD29 with all necessary information to comply with drinking water quality regulations.

## 4. TERMS OF USE

## 4.1 Availability of Water

- a. LVMWD will provide emergency water to WWD29 through the INTERCONNECTION when its flow and pressure conditions allow and while still meeting the water needs of its own customers. There will be no guarantee of any flow rate, but if capacity is available, LVMWD will make its best effort to provide water as and when requested to do so.
- b. LVMWD may request to activate the INTERCONNECTION to supply a continuous flow of up to 50 gallons per minute to WWD29 for water quality maintenance purposes. WWD29 shall cooperate with LVMWD to activate the INTERCONNECTION for such a purpose and accept the water quality maintenance flow provided it does not compromise the quality of water served to its customers.
- c. Requests for emergency water shall by submitted in writing (e-mail is acceptable) delivered to a designated LVMWD employee. The written request shall include the requested flow rate, desired start time, and estimated duration of the delivery. LVMWD will confirm in writing (e-mail is acceptable) the estimated availability of the requested water. If necessary, the request and response may be communicated verbally by phone and followed up later in writing.

## 4.2 Costs and Metering

- a. When the INTERCONNECTION is activated, LVMWD shall bill WWD29 monthly for water delivered through the metering device in accordance with its applicable potable water temporary service rates pursuant to the LVMWD Code, except that water supplied pursuant to Section 4.1 b. for water quality maintenance purposes shall be billed using a 1.0 or 100% multiplier in lieu of 1.5 or 150% for temporary service rates.
- b. Meter reads will be taken on the last working day of any month in which water has been delivered.

- c. LVMWD shall own and maintain the meter that measures water delivered to WWD29. LVMWD shall calibrate and test all metering components a minimum of once annually, providing a copy of the associated test and calibration report to WWD29 to confirm accuracy of plus or minus two percent (±2%). If the calibration discloses an error exceeding plus or minus two per cent (±2%), an adjustment shall be made in metered charges, covering the known or estimated extent and period of duration of such error up to a 6-month period.
- d. Signals for access to real-time meter data, if any, shall be made available to WWD29.

## 4.3 No Liability

Neither PARTY shall be responsible or liable to the other PARTY, or to any other person or entity, for any loss, liability, damage, claim, or other consequences resulting from any failure to provide water pursuant to this AGREEMENT or any interruption or suspension of water delivery to the other PARTY pursuant to this AGREEMENT.

## 4.4 No Warranty

Subject to each PARTY'S obligation to comply with applicable law as provided herein, neither PARTY represents nor warrants the quality, quantity, or flow rate of any water available at any time through the INTERCONNECTION. WWD29 shall be responsible for verifying, to its satisfaction, the quality of water entering its system and ensuring that the integration of such water with its system does not cause any water quality issues. If WWD29 becomes aware that the water provided by such PARTY fails to comply with the State Water Resources Control Board Division of Drinking Water potable water regulations and requirements, it shall immediately notify LVMWD.

## 4.5 Compliance with Laws

Each PARTY is responsible for obtaining and maintaining all required permits and complying with all applicable laws, rules, and regulations relating to the construction, maintenance, repair, ownership, operation, and maintenance of the INTERCONNECTION facilities for which that PARTY is responsible as set forth in this AGREEMENT.

## 4.6 Protection of Facilities

If any occurrence or condition during operation, maintenance, or repair of the INTERCONNECTION threatens, in the reasonable judgment of a PARTY (AFFECTED PARTY), the integrity or operational capacity of the AFFECTED

PARTY'S facilities, the AFFECTED PARTY may suspend operation, maintenance, or repair of the INTERCONNECTION or take such other action as the AFFECTED PARTY deems reasonably necessary to protect its facilities. The AFFECTED PARTY shall give as much notice as reasonably possible to the other PARTY of the action taken or proposed to be taken.

## 4.7 Indemnity

- a. WWD29 agrees to defend, indemnify, and hold harmless the LVMWD, its elected officials, directors, officers, agents, employees, and volunteers (LVMWD INDEMNITIES) from and against any and all liability, loss, damage, claims, actions, fees, costs, and expenses (including reasonable attorneys' fees), arising out of or related to the negligent acts, errors, or omissions of WWD29, its elected officials, directors, officers, agents, employees, and volunteers arising from or related to this AGREEMENT, except for loss or damage arising from the sole negligence or willful misconduct of the LVMWD INDEMNITIES.
- b. LVMWD agrees to defend, indemnify, and hold harmless the County of Los Angeles, its special districts, including, but not limited to, WWD29, its elected officials, officers, agents, employees, and volunteers (COUNTY INDEMNITIES) from and against any and all liability, loss, damage, claims, actions, fees, costs, and expenses (including reasonable attorneys' fees), arising out of or related to this AGREEMENT, except for loss or damage arising from the sole negligence or willful misconduct of the COUNTY INDEMNITIES. Notwithstanding the foregoing, this obligation to indemnify shall not apply to any loss, liability, damage, claim, or other consequences resulting from any failure to provide water pursuant to this AGREEMENT or any interruption or suspension of water delivery to the other PARTY pursuant to this AGREEMENT as provided in Section 4.3.
- c. With respect to water delivered from LVMWD, the following shall apply: neither LVMWD nor any of its officers, agents, or employees shall be liable for the control, carriage, handling, use, disposal, or distribution of water supplied or delivered by LVMWD to WWD29 after such water has been delivered to WWD29; nor for claim of damage of any nature whatsoever, including, but not limited to, consequential damages, property damage, personal injury, or death, arising out of or connected with the control, carriage, handling, use, disposal, or distribution of such water beyond the point at such delivery; and WWD29 shall indemnify and hold harmless LVMWD and its officers, agents, and employees from any such damages or claims of damages and shall reimburse LVMWD for costs of repair of facilities and other damages resulting from the operations of

WWD29. Neither WWD29 nor any of its elected officials, directors, officers, agents, employees, or volunteers shall be liable for the control, carriage, handling, use, disposal, or distribution of water prior to such water being delivered to WWD29; nor for claim of damage of any nature whatsoever, including, but not limited to, property damage, personal injury, or death, arising out of or connected with the control, carriage, handling, use, disposal, or distribution of such water prior to its delivery to WWD29, excepting, however, claims by LVMWD for costs of repair to LVMWD' facilities and other damages resulting from the operations of WWD29; and LVMWD shall indemnify and hold harmless WWD29 and its officers, agents, and employees from any such damages or claims of damages, except claims by LVMWD for costs of repair of LVMWD' facilities and other damages resulting from the operations of WWD29.

## 5. ENTIRE AGREEMENT

This AGREEMENT supersedes any prior agreements, negotiations, and communications, oral or written, regarding its subject matter and contains the entire AGREEMENT between the PARTIES relating thereto.

## 6. NO INDUCEMENT

Each PARTY acknowledges to the other that no one (including, without limitation, any PARTY or any agent or attorney of any PARTY) has made any promise, representation, or warranty whatsoever, expressed or implied, written or oral, not contained herein concerning the subject matter hereof to induce it to execute this AGREEMENT, and each PARTY acknowledges that it has not executed this AGREEMENT in reliance on any promise, representation, or warranty not contained herein.

## 7. PARTIAL INVALIDITY

If any term, covenant, condition, or provision of this AGREEMENT is found by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions herein shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

## 8. MODIFICATION ONLY IN WRITING

This AGREEMENT may only be changed by written amendment signed by both PARTIES. Any oral representations or modifications concerning this AGREEMENT shall be of no force or effect.

## 9. NOTIFICATION

Unless and until changed by notification given in accordance with this Section 9, any notice, demand, or request to be given under or pursuant to this AGREEMENT

shall be given in writing at the physical addresses set forth by personal service; overnight courier; or registered or certified, first class mail, return receipt requested:

If to WWD29: Attention Assistant Deputy Director

Los Angeles County Waterworks Districts

Los Angeles County Public Works

P.O. Box 1460

Alhambra, CA 91802-1460

If to LVMWD: Attention General Manager

Las Virgenes Municipal Water District 4232 Las Virgenes Road, 4th Floor

Calabasas, CA 91302-1994

E-mail is also an acceptable means of notification, if provided to the current e-mail address of the appropriate General Manager or Assistant Deputy Director. Each PARTY is responsible for keeping the other PARTY apprised of any change to such PARTY'S contact information within 10 days of any material change. Any change shall only be effective upon delivery of notice to the other PARTY as provided in this Section 9.

Notice is effective upon the date of mailing for personal service; overnight courier; or registered or certified, first class mail, return receipt requested.

Notice is effective on the date of a reply e-mail from the intended recipient (NOTICED PARTY) to the sender (NOTICING PARTY), acknowledging that the notice has been received by the intended recipient.

## 10. EFFECTIVE DATE

This AGREEMENT shall become effective on the date the last PARTY signs the AGREEMENT (EFFECTIVE DATE).

## 11. TERM AND TERMINATION

- a. This AGREEMENT shall commence on the EFFECTIVE DATE and shall continue unless and until terminated as follows:
  - (1) Either PARTY may terminate this AGREEMENT upon written notice to the other PARTY if the PARTIES have failed for any reason to complete Phase I, including compliance with CEQA, within 5 years from the EFFECTIVE DATE.
  - (2) Mutual written agreement of the PARTIES to terminate the AGREEMENT.

- (3) Either PARTY may terminate this AGREEMENT for cause if the other PARTY defaults on any material obligation under this AGREEMENT and such default continues for a period of 60 days after written notice of such default is delivered in accordance with Section 9 of this AGREEMENT.
- (4) On the 25-year anniversary of the EFFECTIVE DATE of this AGREEMENT or upon the completion of a 5-year extension period (up to a maximum of 25 years in 5-year extensions), whichever is later. Each 5-year extension shall automatically occur, unless one PARTY notifies the other PARTY at any time more than 180 calendar days prior to the extension start date, that the extension is not agreed to by the notifying PARTY. Notice shall be pursuant to Section 9 of this AGREEMENT.
- b. Upon termination of this AGREEMENT, all rights and obligations of the PARTIES shall terminate, except that each PARTY shall retain ownership and responsibility for its own improvements as provided in this AGREEMENT and Section 4.3 (No Liability), Section 4.4 (No Warranty), and Section 4.7 (Indemnity) shall survive termination.

## 12. INCORPORATION OF RECITALS

The foregoing recitals are incorporated herein as though fully set forth.

## 13. REPRESENTATION BY COUNSEL

Each PARTY acknowledges that it has been represented by legal counsel of its own choice throughout the negotiations which preceded the execution of this AGREEMENT and that it has executed this AGREEMENT with the consent and on the advice of such legal counsel. Each PARTY further acknowledges that it and its counsel have had adequate opportunity to make whatever investigation or inquiry they may deem necessary or desirable in connection with the subject matter of this AGREEMENT prior to the execution hereof and the delivery and acceptance of the consideration specified herein.

## 14. JOINT DRAFTING

This AGREEMENT has been jointly negotiated and drafted. The language of this AGREEMENT shall be construed as a whole according to its fair meaning and not strictly for or against either PARTY.

## 15. CALIFORNIA LAW

The provisions of this AGREEMENT shall be governed by and construed in accordance with the laws of the State of California.

## 16. SIGNING AUTHORITY

Each person executing this AGREEMENT on behalf of a PARTY warrants and represents to the other PARTY that he or she is duly authorized to execute this AGREEMENT on behalf of such PARTY.

## 17. COUNTERPARTS

This AGREEMENT may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

## 18. NO THIRD-PARTY RIGHTS

This AGREEMENT is made solely for the benefit of the PARTIES and their respective permitted successors and assigns. No other person or entity may have or acquire any right by virtue of this AGREEMENT.

## 19. AUTHORITY

Each PARTY represents and warrants to the other it is entering into this AGREEMENT freely and voluntarily and that the execution and performance of this AGREEMENT (i) are within its powers; (ii) has been duly authorized by all necessary actions on its behalf and all necessary consents or approvals have been obtained and are in full force and effect; and (iii) binds said PARTY and its respective officers, directors, agents, employees, successors, assigns, and any others who may claim through it under this AGREEMENT.

## 20. FURTHER ACTIONS

Each PARTY agrees to cooperate to carry out the spirit and intent of this AGREEMENT and shall execute and deliver such additional documents, instruments, and other materials as may be reasonably requested by the other PARTY.

## 21. HEADINGS

Paragraph headings in this AGREEMENT are for reference purposes only and shall not be considered in interpreting this AGREEMENT.

IN WITNESS WHEREOF, the PARTIES have executed this AGREEMENT by their duly authorized representatives as of the EFFECTIVE DATE.

	LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU
	By Director of Public Works
APPROVED AS TO FORM:	
MARY C. WICKHAM County Counsel	
By Deputy	
	LAS VIRGENES MUNICIPAL WATER DISTRICT
	By General Manager
	APPROVED AS TO FORM:
	By District Counsel



# Water System Marina Del Rey Interconnections Los Angeles County Waterworks District No. 29







# Water System Tanks County Waterworks District No. 29 Interconnections and Water Los Angeles



