



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
SPECIAL MEETING

5:00 PM

January 29, 2019

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by John Zhao.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan, and Lee Renger.

Absent: None

Staff Present: David Pedersen, General Manager
David Lippman, Director of Facilities and Operations
Joe McDermott, Director of Resource Conservation and Public Outreach
Don Patterson, Director of Finance and Administration
Josie Guzman, Clerk of the Board
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

Director Renger moved to approve the agenda. Motion seconded by Director Caspary. Motion carried unanimously.

3. PUBLIC COMMENTS

Josie Guzman, Clerk of the Board, read a written public comment received from Andrew Spear, Acting IS Manager, who commented that the District staff was testing a live YouTube stream of the meeting with the opportunity for viewers to submit public comments on-line or by telephone. His comment also stated that staff would demonstrate an example of what the viewer from home would see, and the Board would have an opportunity to discuss it in more detail as part of Agenda Item 7C.

4. CONSENT CALENDAR

A List of Demands: January 29, 2019: Ratify

B Minutes: Special Meeting of December 18, 2018 and Regular Meeting of January 8, 2019: Approve

C Annual Supply and Delivery of ferric Chloride: Renewal

Authorize the General Manager to issue an annual purchase order to Miles Chemical Company, in the amount of \$91,487.25, with three one-year renewal options for the supply and delivery of ferric chloride.

D Woolsey Fire Response and Recovery Effort: End of Emergency

End the Declaration of Emergency due to the Woolsey Fire.

Director Caspary moved to approve the Consent Calendar. Motion seconded by Director Polan.

Director Lo-Hill referred to Item 4D and commended staff for preparing the summary of the Woolsey Fire expenses.

Motion carried unanimously.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

Joe McDermott, Director of Resource Conservation and Public Outreach, noted that copies of the Federal Legislative Report and response letter to the State Water Resources Control Board's report on the Low Income Rate Assistance (LIRA) Program, were provided to the Board. He reported that AB 217 (Garcia), Safe, Clean, Affordable and Accessible Drinking Water, and AB 129 (Bloom), Waste Management: Plastic Microfiber, were introduced. He noted that the deadline to introduce new bills would be February 18. He also provided an update regarding Assembly Constitutional Amendment (ACA) No. 3, introduced by Assemblymembers Mathis and Garcia, that would set aside two percent of specified State revenues for water supply, delivery, and water quality projects to be administered by the Department of Water Resources and the State Water Resources Control Board (State Board). He stated that these revenues could address funding issues

for LIRA and the Clean, Safe, Affordable and Accessible Drinking Water for noncompliant water systems. He also reported that SB 555 (Wolk), Urban Retail Water Suppliers Water Loss Management, approved in 2015, requires the State Board to develop performance standards for the volume of water loss in water systems by July 2020. He noted that the State Board has conducted workshops over the past year to receive input from various agencies, and the next workshop would be held on February 4th. He also reported that the Federal Government reopened for three weeks before another potential shutdown. He noted that the potential shutdown would not affect the upcoming Washington D.C. lobbying trip.

Director Caspary requested that staff provide a copy of the LIRA comment letter to local cities.

B Water Supply Conditions Update

Joe McDermott, Director of Resource Conservation and Public Outreach, presented the report and responded to questions posed by the Board.

6. TREASURER

Director Lo-Hill stated that the Treasurer's report was in order.

7. BOARD OF DIRECTORS

A Phase 2 White Paper on Tapping into Available Capacity in Existing Infrastructure to Create Water Supply and Water Quality Solutions: Award

Authorize the General Manager to execute a professional services agreement with Jacobs Engineering Group, Inc., in the amount of \$694,000; a Future Supply Actions Funding Program grant agreement with Metropolitan Water District of Southern California, in the amount of \$339,500; and a cooperative funding agreement among 12 public agency participants to collaboratively prepare a Phase 2 White Paper on tapping into available capacity in existing infrastructure to create water supply and water quality solutions.

General Manager David Pedersen presented the report.

Director Renger moved to approve Item 7A. Motion seconded by Director Caspary.

General Manager David Pedersen responded to questions related to available water quality data from the Los Angeles County Flood Control District, use of Measure W parcel tax funds for stormwater recycling, and wet weather flows from cisterns to the wastewater collection system.

Motion carried unanimously.

B ACWA/JPIA Board of Directors: Appointment of Representative and Alternate

Nominate and appoint a representative and alternate to serve on the Board of Directors of the Association of California Water Agencies Joint Powers Insurance Authority.

General Manager David Pedersen presented the report, and noted that Human Resources Manager Sherri Paniagua had expressed an interest in serving as the Alternate.

Director Renger moved to nominate and appoint Director Charles Caspary as the Representative and Human Resources Manager Sherri Paniagua as the Alternate. Motion seconded by Director Lo-Hill. Motion carried by the following vote:

AYES: Lo-Hill, Polan, Renger, Lewitt
NOES: Caspary
ABSTAIN: None
ABSENT: None

C Consideration of Time Change for Regular Board Meetings

Consider the additional information on live video-streaming of Board meetings and virtual customer participation; and, if desired, pass, approve and adopt proposed Resolution No. 2547, adjusting the time of the meetings from 5:00 p.m. to 9:00 a.m. on the second and fourth Tuesday of each month.

RESOLUTION NO. 2547

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO THE TIME OF DISTRICT MEETINGS

(Reference is hereby made to Resolution No. 2547 on file in the District's Resolution Book and this reference the same is incorporated herein.)

General Manager David Pedersen presented the report.

Viktor Nikolajevs, IS Systems Coordinator, provided public comment via telephone and stated that he was monitoring the live stream offsite and testing the call feature for public participation. He noted that Andrew Spear would show what the live stream would look like for a home user.

Andrew Spear, Acting IS Manager, provided a demonstration of the live stream.

Director Caspary moved to approve Item 7C. Motion seconded by Director Renger.

A discussion ensued regarding enhancement to the amplification system in the Board Room, seeking better ways to display presentations on the screen, support for holding Regular Board meetings at 9:00 a.m., and scheduling evening meetings for special presentations and rate increases, and that the change to Regular Board meeting times would become effective on March 12, 2019.

Motion carried unanimously.

8. FINANCE AND ADMINISTRATION

A Approval of Memorandum of Understanding with General and Office Units: January 1, 2019 through December 31, 2021

Authorize the General Manager to execute a Memorandum of Understanding with the Service Employees International Union, Local 721 (SEIU) General and Office Units for a term of January 1, 2019 through December 31, 2021.

General Manager David Pedersen presented the report.

Don Patterson, Director of Finance and Administration, reviewed the key terms in the Memorandum of Understanding.

Director Caspary moved to approve Item 8A. Motion seconded by Director Lo-Hill. Motion carried unanimously.

9. INFORMATION ITEMS

A Emergency Preparedness for District Facilities

B Claim by Vencislav Kurciski

10. NON-ACTION ITEMS

A Organization Reports

Director Caspary reported that he attended the Executive Committee Meeting for the Santa Monica Bay Restoration Commission on January 17, 2019, where they held a workshop on the partnership structure for the Santa Monica Bay National Estuary Program (SMNEP). He also reported that he attended the Santa Monica Bay Restoration Commission Watershed Advisory Committee Meeting on January 24, 2019, where they discussed recommendations for the improvement of governance, policies, and practices to meet the SMBNEP Action Plan priorities.

B Director's Reports on Outside Meetings

Director Caspary reported that he attended the City of Calabasas' New Beginnings Celebration on January 5, 2019, where the District was recognized for Excellence in

Communication during an Emergency. He also reported that he attended a workshop of the California Public Utilities Commission (CPUC) on January 9, 2019, at Calabasas City Hall where they discussed Southern California Edison's Public Safety Power Shutoffs Program. He stated that he provided testimony regarding how the District would be affected during these shutoffs as the entire service area is impacted by wildfires. He also stated that he spoke with a representative from California Office of Emergency Services regarding the need for funds to purchase additional emergency generators, and he was informed that mitigation funding might be available. He noted that he urged the representatives from the CPUC to consider that testing emergency generators once a month is insufficient.

Director Lo-Hill reported that she attended the California Association of Sanitation Agencies (CASA) Conference where she heard a presentation regarding generational differences among Traditionals, Baby Boomers, Generation Xers, Millennials, and Generation Zers. She noted that the attendees learned that Millennials are interested in sustainability, change jobs more often, leave jobs due to lack of opportunity, and have mentors in the workplace.

Director Polan reported that he also attended the CASA Conference where presentations were provided regarding wastewater exfiltration, pesticides found in wastewater, urban runoff from sprinklers during the summer, expanding NPDES permits, WIFIA funding, EPA biosolids, microplastics, and banning flushable wipes. He also reported that he attended the Association of California Water Agencies (ACWA) Region 8 Board Meeting on January 28, 2019.

Board President Lewitt reported that he also attended the CASA Conference, where they discussed the importance of transferring job knowledge and implementing a mentorship program.

C General Manager Reports

(1) General Business

General Manager David Pedersen noted that the JPA Meeting would be held on February 4, 2019, and an LVMWD Special Meeting would be held on February 6, 2019, at 9:00 a.m., for AB 1234 Ethics Training and AB 1661 Sexual Harassment Prevention Training. He also noted that the Wastewater Quarterly Tour would be held on February 9th at 9:00 a.m. with LVMWD Director Caspary and TSD Director Tjulander hosting.

(2) Follow-Up Items

General Manager David Pedersen noted that staff would be bringing back an item regarding the effect of 100 percent renewables in California on the District.

D Directors' Comments

Director Polan inquired whether a flyover analysis was done to study the snowpack. Joe McDermott, Director of Resource Conservation and Public Outreach, responded that the

snowpack measurements continue to be conducted manually.

Director Lo-Hill referred to the Woolsey Fire summary and noted that three ham radio operators had recently retired. She expressed the need for ham radio operator training.

11. FUTURE AGENDA ITEMS

None.

12. PUBLIC COMMENTS

None.

13. CLOSED SESSION

A Conference with Labor Negotiator (Government Code Section 54957.6):

Agency Designated Representatives: David W. Pedersen, General Manager; Donald Patterson, Director of Finance and Administration; Sherri Paniagua, Human Resources Manager; and Kristi Recchia, Liebert Cassidy Whitmore

Employee Organizations: General and Office Units represented by the Service Employees International Union Local 721

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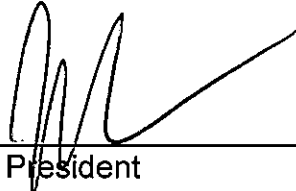
Employee Organization: Las Virgenes Manager, Supervisor, Professional and Confidential Employees Association

The Board recessed to Closed Session at **6:29 p.m.** and reconvened to Open Session at **7:02 p.m.**

Keith Lemieux, District Counsel, announced that during the Closed Session the Board received a report, and there was no reportable action taken.

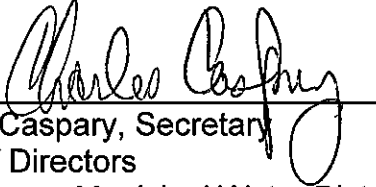
14. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **7:02 p.m.**



Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:



Charles Caspary, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)