



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

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5:00 PM

October 23, 2018

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Stephen Bigilen.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **5:32 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary (arrived at 6:40 p.m.), Jay Lewitt, Glen Peterson, and Lee Renger.

Absent: Director Len Polan

Staff Present: David Pedersen, General Manager  
David Lippman, Director of Facilities and Operations  
Don Patterson, Director of Finance and Administration  
Dave Roberts, Resource Conservation Manager  
Josie Guzman, Clerk of the Board

**2. APPROVAL OF AGENDA**

Board President Peterson noted that Items 5A, 5B, 5E, 13A, and 13B would be removed from the agenda, and an item would be considered to be added to the agenda once Director Caspary arrived.

Director Renger moved to approve the agenda as amended with the removal of Items 5A, 5B, 5E, 13A, and 13B. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Lewitt, Peterson, Renger

NOES: None

ABSTAIN: None

ABSENT: Caspary, Polan

**3. PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**A List of Demands: October 23, 2018: Ratify**

**B Minutes: Regular Meeting of October 9, 2018: Approve**

**C Business H2O Water Innovation Summit: Board Member Attendance**

**Authorize Board Member attendance and per diem compensation for the Business H2O Innovation Summit on December 10 and 11, 2018, in Phoenix, Arizona.**

**D Sodium Bisulfite: Award of Bid**

**Accept the bid from thatcher Company of California, Inc., and authorize the General Manager to issue a one-year purchase order in the amount of \$185,220, with four one-year renewal options using a specified inflationary index.**

**E Sodium Hypochlorite: Award of Bid**

**Accept the bid from Olin Chlor, and authorize the General Manager to issue a one-year purchase order, in the amount of \$394,500, with four one-year renewal options using a mutually agreeable inflationary factor not to exceed 10 percent.**

**F Cla-Val Parts and Accessories: Award of Bid**

**Accept the bid from Famcon Pipe and Supply, Inc., and authorize the General Manager to issue a one-year purchase order, in the amount of \$135,000, with four one-year renewal options.**

**G Meter Service Brass Fittings: Award of Bid**

**Accept the bid from Famcon Pipe and Supply, Inc., and authorize the General Manager to issue a one-year purchase order, in the amount of \$50,000, with four one-year renewal options.**

**H Change Order for Temporary Extension of Existing Telecommunications Network Contract**

**Authorize the General Manager to execute a change order with ACC Business, in the amount of \$20,000, for a temporary extension of telecommunications network services.**

Director Renger moved to approve the Consent Calendar. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Lewitt, Peterson, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Caspary, Polan

**5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

- A Recognition of Float-Building Team for Reyes Adobe Days Parade – (This item was removed from the agenda)**
- B 60th Anniversary Recognition of Partner in Service: Conejo – Las Virgenes Future Foundation – (This item was removed from the agenda)**
- C Legislative and Regulatory Updates**

Board President Peterson asked staff to contact Kathy Cole, Executive Legislative Representative from Metropolitan Water District of Southern California, to confirm whether she would provide an annual legislative update in December.

**D Water Supply Conditions Update**

No additional update was provided.

- E Review of Draft Employee Total Compensation Study - (This item was removed from the agenda)**

**6. TREASURER**

Director Renger stated that the Treasurer's report was in order.

**7. FACILITIES AND OPERATIONS**

**A Tapia SCADA System Upgrade: Award of Scoping Services Proposal**

**Accept the proposal from Wunderlich-Malec; and authorize the General Manager to execute a Professional Services Agreement, in the amount of \$79,700, to provide scoping services for the Tapia SCADA System Upgrade Project.**

General Manager David Pedersen presented the report.

Director Lewitt moved to approve Item 7A. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Lewitt, Peterson, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Caspary, Polan

## **8. FINANCE AND ADMINISTRATION**

### **A Monthly Cash and Investment Report: September 2018**

**Receive and file the Monthly Cash and Investment Report for September 2018.**

Don Patterson, Director of Finance and Administration, presented the report and a PowerPoint presentation. He responded to a question regarding restrictions on the use of the penalty monies collected by stating that the adopted penalties for wasteful water use are related to violation of the law and that there are no restrictions on the use of these funds. He noted that the District has been working on implementing efforts to target customers who incur frequent penalties for exceeding their water budgets. Dave Roberts, Resource Conservation Manager, noted that staff is exploring programs to improve outreach to these customers, including the proposed Weather Based Irrigation Controller Give-Away and Installation Program, which would be presented later on the agenda.

Director Renger moved to receive and file Item 8A. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Lewitt, Peterson, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Caspary, Polan

## **9. RESOURCE CONSERVATION AND PUBLIC OUTREACH**

### **A Weather Based Irrigation Controller Give-Away and Installation Program.**

**Accept the proposal from Rachio, Inc., and authorize the General Manager to execute a two-year contract, in an amount not to exceed \$900,000 and a form approved by District Legal Counsel.**

Dave Roberts, Resource Conservation Manager, presented the report and a PowerPoint presentation. He responded to several questions posed by the Board regarding the effectiveness of weather based irrigation controllers in other jurisdictions; the goal to reduce customers' water use; the ability for customers to purchase additional controllers through Rachio, Inc., at their expense with installation at no additional charge; the requirement to have customers sign a release of liability; and the inability for anyone to change the functionality of the controllers.

Clay Kraus, Rachio Director of Market Development, responded to questions posed by the Board regarding the history of Rachio; reliability and durability of the controllers; installation of the flow meters to the irrigation line; the use of historical evapotranspiration rates and real time averages to help inform the controller of weather conditions; and the battery life for the wireless flow meter.

Director Caspary arrived at 6:40 p.m.

Emil Motycka, Rachio Founder and Vice President of Customer Service, responded to a question regarding the flow meters' ability to adapt from 3/4-inch up to 1-1/2-inch with little performance change to water pressure, and the ability to link more than one controller. He provided a presentation demonstrating Rachio's weather based irrigation controller program.

Director Renger noted that Southern California Edison (SCE) would be installing a large number of weather stations in the area and would be implementing a program to shut down electrical power during fire danger events. Mr. Motycka stated that they would follow-up and try to incorporate SCE's program into their weather network.

Director Renger moved to approve Item 9A with a clarification that the contract amount would be for \$900,000 plus any applicable sales tax. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Caspary, Lewitt, Peterson, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Polan

## **7. FACILITIES AND OPERATIONS**

General Manager David Pedersen recommended that the Board add an item to the agenda. He stated that the need arose after the agenda was published related to an 8-inch water main break on Lewis And Clark Road in Hidden Hills, and he recommended the Board make an emergency declaration to add this item to the agenda by four-fifths vote.

Director Caspary moved to add the emergency item to the agenda as described. Motion seconded by Director Renger. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, Peterson, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Polan

### **B 8-inch Water Main Break on Lewis And Clark Road in Hidden Hills: Emergency Declaration**

**Pass, approve and adopt Resolution No. 2539, declaring an emergency due to an 8-inch asbestos cement water main break on Lewis And Clark Road in the City of Hidden Hills.**

**RESOLUTION NO. 2539**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT FINDING THAT AN EMERGENCY WILL NOT PERMIT A DELAY RESULTING FROM A COMPETITIVE SOLICITATION FOR RELOCATION OF WATER SERVICES, FIRE HYDRANTS AND A LATERAL FROM A DETERIORATED 8-INCH WATER MAIN ON LEWIS AND CLARK ROAD IN HIDDEN HILLS.**

(Reference is hereby made to Resolution No. 2539 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

David Lippman, Director of Facilities and Operations, presented the report and displayed a map depicting the area of concern. He noted that staff would coordinate with the homeowners affected by the water shutdown during the repair work, and provide an update regarding the project at the City of Hidden Hills City Council meeting in November.

Director Caspary moved to approve Item 7B. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Peterson, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Polan

Director Caspary commended staff for isolating the water main break and restoring water service to the affected customers.

**10. NON-ACTION ITEMS**

**A Organization Reports**

(1) MWD Representative Report

Board President Peterson reported that he attended the Special Committee on the Bay Delta meeting earlier that day where Dr. David Sunding from the University of California Berkeley provided an economic analysis of the California WaterFix, including climate change and sea level rise issues. He also reported that the Agriculture and Industry Relations Committee received a presentation by Barry Bedwell, California Agricultural Leadership Foundation, regarding why leadership development is vital to California agriculture and the internship program. He also reported that the Executive Committee held a closed session to discuss the performance evaluation and goal setting for MWD General Manager Jeff Kightlinger. He noted that the election for MWD Secretary and Treasurer would soon take place.

(2) Other

Director Caspary reported that he attended the Santa Monica Bay Restoration Commission meeting on October 18, 2018, where Board adopted of the Santa Monica Bay National Estuary Program Comprehensive Conservation Management Plan. He stated he would provide a copy to the Board.

Board President Peterson noted that he would be hosting the MWD State Water Project Inspection Trip October 26 through 28, 2018.

**B Director's Reports on Outside Meetings**

Director Renger reported that he attended the Association of Water Agencies of Ventura County (AWAVC) WaterWise Breakfast meeting on October 18, 2018, where they received a presentation regarding Southern California Edison's Grid Safety and Resiliency Program and Public Safety Power Shutoff Protocol for areas threatened by extreme fire conditions and high winds.

Director Lewitt reported that he also attended the AWAVC WaterWise Breakfast meeting. He expressed concern that while the District needs to provide water to the Fire Department, Southern California Edison's power shutoff protocol would shutoff power to the District's pumps. He noted that earlier in the day an airplane crash landed on the freeway, which caused much traffic delay, and staff contacted the Board to determine whether a quorum would be present at tonight's meeting. He suggested that staff send a group text or email to the Board when emergencies occur. Board President Peterson expressed concern with potential Brown Act issues should the Board members contact each other and suggested the Board members contact the Clerk of the Board directly. General Manager David Pedersen stated that staff would consider ways to be more proactive in contacting the Board when emergencies occur.

**C General Manager Reports**

(1) General Business

General Manager David Pedersen noted that Item 5E, Review of Draft Employee Total Compensation Study, was pulled because errors were found in the draft report. He stated that additional time was needed to have the report completed for accuracy purposes, and he suggested the Board hold a special meeting tentatively on November 7, 2018, from 2:00 p.m. to 5:00 p.m.

(2) Follow-Up Items

**D Directors' Comments**

None.

**11. FUTURE AGENDA ITEMS**

Board President Peterson inquired regarding the status of appointing a representative to the ACWA/JPIA. General Manager David Pedersen responded that an item would be brought back on a future agenda.

**12. PUBLIC COMMENTS**

None.

**13. CLOSED SESSION – (These items were removed from the agenda)**

**A Conference with Labor Negotiator (Government Code Section 54957.6):**

Agency Designated Representatives: David W. Pedersen, General Manager; Donald Patterson, Director of Finance and Administration; Sherri Paniagua, Human Resources Manager; and Kristi Recchia, Liebert Cassidy Whitmore

Employee Organizations: General and Office Units represented by the Service Employees International Union Local 721

**B Conference with Labor Negotiator (Government Code Section 549567.6):**

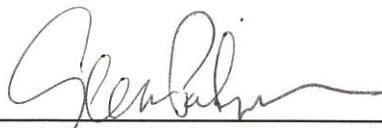
Agency Designated Representatives: David W. Pedersen, General Manager; Donald Patterson, Director of Finance and Administration; Sherri Paniagua, Human Resources Manager; and Kristi Recchia, Liebert Cassidy Whitmore

Employee Organizations: Las Virgenes Manager, Supervisor, Professional and Confidential Employees Association

**14. OPEN SESSION AND ADJOURNMENT**

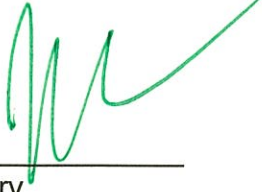
Seeing no further business to come before the Board, the meeting was duly adjourned at **7:17 p.m.**





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GLEN PETERSON, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:



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JAY LEWITT, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)