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HEADQUARTERS
4232 Las Virgenes Road
Calabasas, CA 91302
(818) 251-2100
Fax (818) 251-2109

WESTLAKE
FILTRATION PLANT
(818) 251-2370
Fax (818) 251-2379

TAPIA WATER
RECLAMATION FACILITY
(818) 251-2300
Fax (818) 251-2309

RANCHO LAS VIRGENES
COMPOSTING FACILITY
(818) 251-2340
Fax (818) 251-2349

www.LVMWD.com



Call and Notice of Special Meeting of the Board of
Directors of Las Virgenes Municipal Water District

A Special Meeting of the Board of Directors of Las Virgenes Municipal Water District is hereby called and notice of said Special Meeting is hereby given for **10:00 a.m. on Monday, November 12, 2018**, at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California 91302 to consider the following:

Pledge of Allegiance

1. Call to Order and Roll Call
2. Briefing on Woolsey Fire Response and Recovery Effort
3. Pass, approve and adopt Resolution No. 2544, declaring a state of emergency due to the Woolsey Fire and authorizing actions to support the response and recovery effort
4. Recognition of District employees
5. Adjourn

By Order of the Board of Directors
GLEN PETERSON, President

David W. Pedersen, P.E.
Deputy Secretary of the Board

c: Each Director

Dated: November 10, 2018

RESOLUTION NO. 2544

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
LAS VIRGENES MUNICIPAL WATER DISTRICT
DECLARING A STATE OF EMERGENCY DUE TO THE WOOLSEY FIRE AND
AUTHORIZING ACTIONS TO SUPPORT THE RESPONSE AND RECOVERY EFFORT**

WHEREAS, on the afternoon of Thursday, November 8, 2018, a major wildfire known as the "Woolsey Fire" broke out in Ventura County near the Santa Susana Field Laboratory;

WHEREAS, the fire quickly spread into the District's service area due to low relative humidity, strong Santa Ana winds and large amount of dry vegetation;

WHEREAS, mandatory evacuations were required for approximately 200,000 people in Ventura and Los Angeles counties and hundreds of homes were threatened and/or destroyed;

WHEREAS, the District's facilities experienced significant damage that require immediate action without delay to restore normal water and wastewater service to the region's customers;

WHEREAS, on November 9, 2018, Acting Governor Gavin Newsom issued an emergency proclamation for Los Angeles and Ventura counties due to the effects of the Hill and Woolsey fires, which have destroyed homes, threatened critical infrastructure and caused the evacuation of residents;

WHEREAS, subsequently, the President and Federal Emergency Management Agency granted California's request for a presidential emergency declaration for direct federal assistance to supplement the state and local emergency response to the major wildfires burning in Ventura, Los Angeles and Butte counties;

WHEREAS, a competitive bidding process is normally required for construction projects involving amounts of \$35,000 or more pursuant to California Public Contract Code §20642;

WHEREAS, one exception to the requirement to give notice for bids to let such contracts is in the case of emergency;

WHEREAS, "emergency" means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services (California Public Contract Code §1102);

WHEREAS, in an emergency, the District may, pursuant to California Public Contract Code §22050, repair or replace public facilities, take any directly related and immediate actions required, and procure the necessary equipment, services, and supplies for those purposes without engaging in the competitive bidding process; and

WHEREAS, District staff recommend that the Board declare a state of emergency for the District's service area due to the significant impacts of the Woolsey Fire and authorize the

General Manager to take immediate action without delay to respond to the emergency situation and expeditiously recover the normal operation of critical infrastructure damaged by the fire.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AS FOLLOWS:

1. Substantial evidence supports a finding that the above-described circumstances constitute the need to declare a state of emergency for the District's service area
2. The response and recovery efforts require repairs to critical infrastructure damaged by the fire, and the work cannot be delayed for the competitive solicitation of bids.
3. The General Manager is authorized to procure equipment and hire contractors necessary to repair critical water and wastewater facilities damaged by the fire.
4. The Board shall review the above-described emergency actions at the next Board meeting and, if those actions continue, shall terminate those actions at the earliest possible date that conditions warrant so that the remainder of the emergency actions may be completed by giving notice for bids to let contracts should sufficient time then exist to secure the necessary services.
5. The General Manager is authorized to grant relief to customers affected by the fire and facilitate their efforts to rebuild, as follows:
 - a. Waive water and wastewater charges for the billing period during which a home was destroyed or rendered uninhabitable due to the fire.
 - b. Reduce bills for water consumed to reflect historical usage, on a case-by-case basis, for customers whose homes were not rendered uninhabitable, but who used an extraordinary amount of water to protect their properties.
 - c. Develop a policy, in coordination with local cities and the Los Angeles County Department of Public Works, to expedite the process and minimize the cost for customers to rebuild their homes.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2018.

Glen Peterson, President

ATTEST:

Jay Lewitt, Secretary

(SEAL)

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel