



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**AGENDA**  
**REGULAR MEETING**

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agendized items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

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5:00 PM

October 9, 2018

**PLEDGE OF ALLEGIANCE**

- 1 **CALL TO ORDER AND ROLL CALL**
- 2 **APPROVAL OF AGENDA**
- 3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

#### 4 **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

A **List of Demands: October 9, 2018 (Pg. 4)**

Ratify

B **Minutes: Special Meeting of September 18, 2018, and Regular Meeting of September 25, 2018 (Pg. 34)**

Approve

C **Directors' Per Diem: September 2018 (Pg. 46)**

Ratify

D **Monthly Cash and Investment Report: August 2018 (Pg. 52)**

Receive and file the Monthly Cash and Investment Report for August 2018.

#### 5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **60th Anniversary Recognition of Partner in Service: Pepperdine University**

B **Legislative and Regulatory Updates (Pg. 63)**

C **Water Supply Conditions Update (Pg. 66)**

#### 6 **TREASURER**

#### 7 **FACILITIES AND OPERATIONS**

A **Rancho Digester No. 2 Cleaning: Call for Bids (Pg. 68)**

Find that the work is exempt from the California Environmental Quality Act and approve the issuance of a Call for Bids for the Rancho Digester No. 2 Cleaning Project.

B **Replacement of Valve Exercising Vehicle: Approval of Purchase Order (Pg. 73)**

Authorize the General Manager to issue a purchase order to Sourcewell, previously known as the National Auto Fleet Group, in the amount of \$128,744.13, for the purchase of a replacement valve exercising vehicle.

C **Mulholland Highway Emergency Water Main Repair: Approval of Purchase Order (Pg. 89)**

Ratify the General Manager's declaration of emergency requiring immediate action without delay, and authorize the General Manager to issue a purchase order to Toro Enterprises, in the amount of \$82,183.36, for the Mulholland Highway emergency water main repair.

#### 8 **INFORMATION ITEMS**

- A **Board of Directors Appointments: Lynda Lo-Hill to Division 2, Lee Renger to Division 3 and Jay Lewitt to Division 5 (Pg. 94)**

9 **NON-ACTION ITEMS**

- A **Organization Reports**

- (1) MWD Representative Report/Agenda(s) (Pg. 97)

- (2) Other

- B **Director's Reports on Outside Meetings**

- C **General Manager Reports**

- (1) General Business

- (2) Follow-Up Items

- D **Director's Comments**

10 **FUTURE AGENDA ITEMS**

11 **PUBLIC COMMENTS**

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12 **CLOSED SESSION**

13 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEE RENGER, TREASURER

Payments for Board Meeting of : October 9, 2018

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 80018 through 80145 were issued in the total amount of \$ 588,840.68

Payments through wire transfers as follows:

9/28/2018 Metropolitan Water District	Payment for water deliveries in the month of July 2018	\$ 2,694,806.21
	Sub-Total Wires	<u>\$ 2,694,806.21</u>

Total Payments	<u>\$ 3,283,646.89</u>
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(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

## CHECK LISTING FOR BOARD MEETING 10/09/18

Company Name	Company No.	Check No.		Amount	Total
		80018 thru 80098 09/25/18	80099 thru 80145 10/02/18		
Potable Water Operations	101	26,267.57	22,508.84	48,776.41	
Recycled Water Operations	102			-	
Sanitation Operations	130	65,658.00	880.00	66,538.00	
Potable Water Construction	201	1,032.70	750.00	1,782.70	
Water Conservation Construction	203				
Sani- Construction	230				
Potable Water Replacement	301	21,742.26	11,720.00	33,462.26	
Reclaimed Water Replace	302			-	
Sanitation Replacement	330				
Internal Service	701	60,661.42	74,719.44	135,380.86	
JPA Operations	751	107,267.87	41,142.13	148,410.00	
JPA Construction	752				
JPA Replacement	754	66,985.87	87,504.58	154,490.45	
<b>Total Printed</b>		<b>349,615.69</b>	<b>239,224.99</b>	<b>588,840.68</b>	
<b>Voided Checks/payment stopped:</b>					
<b>Net Total</b>		<b>349,615.69</b>	<b>239,224.99</b>	<b>588,840.68</b>	



**MWD**  
**METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**  
 700 North Alameda Street  
 Los Angeles, CA, 90012-2944

**INVOICE**

**Billed To:**

Las Virgenes Municipal Water District



**Service Address**

4232 Las Virgenes Road  
 Calabasas, CA 91302

July 2018	Page No. 1 of 1
Mailed: 08/10/2018	Due Date: 09/28/2018
Invoice Number: 9445	Revision: 0

**NOTICE**

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	2,505.5
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$/AF)	Total (\$)
Full Service	Tier 1 Supply Rate	2,505.5	\$209.00	\$523,649.50
	System Access Rate	2,505.5	\$299.00	\$749,144.50
	Water Stewardship Rate	2,505.5	\$55.00	\$137,802.50
	System Power Rate	2,505.5	\$132.00	\$330,726.00
	Treatment Surcharge	2,505.5	\$320.00	\$801,760.00
SUBTOTAL				\$2,543,082.50

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	Total (\$)
Capacity Charge( Payment Schedule: M)		\$33,422.50
Readiness To Serve Charge( Payment Schedule: M)		\$118,301.21
SUBTOTAL		\$151,723.71

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			5/30/2014	46.1
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	68,197.1			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	9,843.2	40.4		
Tier 1 Current Month Deliveries	2,505.5			
Purchase Order Commitment (Jan 2015 to Dec 2024)	162,390.0			

**INVOICE TOTAL**

Volume AF  
**2,505.5**

Amount Now Due  
**\$2,694,806.21**

Note: Amount Due is based on highlighted fields

Approved for Payment  
  
 David R. Lippman  
 8/9/18

**PAID**  
 wired @ 9/28/18  
 JC  
 Approved for Payment  
  
 David W. Pedersen, P.E.  
 6 08/13/18

Batch Number - 265665

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number		
80018	09/25/18	18965	ePOWER NETWORK, INC.	PDU SRVR RACK-BD#8	PV	160247	001	00701	1,481.01	26988		
				Payment Amount					1,481.01			
80019	09/25/18	19071	A BEE MAN	BEE REMVL 6/21-METER BOX	PV	160174	001	00701	175.00	21173		
				Payment Amount					175.00			
80020	09/25/18	4887	ACOM SOLUTIONS	ACOM RNWL 10/1/18-9/30/19	PV	160243	001	00701	4,450.00	0198793-IN		
				Payment Amount					4,450.00			
80021	09/25/18	2317	ACORN NEWSPAPER	DISPLAY AD-AUG'18	PV	160108	001	00751	1,433.07	114903		
				DISPLAY AD-AUG'18	PV	160109	001	00101	2,500.00	115653		
				DISPLAY AD-AUG'18	PV	160110	001	00701	687.84	116586		
				DISPLAY AD-AUG'18	PV	160123	001	00751	2,940.00	114814		
				Payment Amount					7,560.91			
80022	09/25/18	20389	AIRGAS SPECIALTY PRODUCTS	31,000 LB AMMONIUM	PV	160225	001	00701	3,055.05	131557075		
				Payment Amount					3,055.05			
				AIRGAS SPECIALTY PRODUCTS P. O. BOX 934434 ATLANTA GA 31193-4434								
				Payment Amount					3,055.05			
80023	09/25/18	15940	AMERICAN RED CROSS	FIRST AID/CPR 8/22& 29	PV	160112	001	00701	2,455.00	22132010		
				Payment Amount					2,455.00			
80024	09/25/18	18160	ARC IMAGING RESOURCES	PLOTTER SERVICE	PV	160198	001	00701	382.50	A55061		
				Payment Amount					382.50			
80025	09/25/18	16224	ASBURY ENVIRONMENTAL SERVICES	AEROSOL WASTE DISP	PV	160180	001	00701	406.47	1500-00364045		
				Payment Amount					406.47			
				PAINT WASTE DISP	PV	160181	001	00701	387.47	1500-00363966		
				Payment Amount					793.94			
80026	09/25/18	17276	ASSOCIATION	MBRSHIP	PV	160263	001	00701	55.00	59907		

Batch Number - 265665

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
OCT'18-SEP'19										
OF STATE DAM										
SAFETY										
OFFICIAL										
80027	09/25/18	2869	AT&T	Payment Amount	PV	160165	001	00101	55.00	9054/090518
				SRV 9/5-10/4/18					178.73	
				SRV 9/7-10/6/18	PV	160166	001	00101	33.03	0124/090718
				SRV 9/7-10/6/18	PV	160167	001	00101	405.63	2043/090718
				SRV 9/7-10/6/18	PV	160168	001	00101	200.80	2045/090718
				SRV 9/7-10/6/18	PV	160169	001	00101	67.07	0123/090718
80028	09/25/18	20424	AT&T	Payment Amount	PV	160261	001	00701	885.26	5778/091018
				RLV CO GEN DSL					55.00	
				9/11-10/10/18						
TELECONFERENC E SERVICES										
80029	09/25/18	18654	AT&T	Payment Amount	PV	160262	001	00701	55.00	809-012500
				CONF CALLS-AUG'18					66.49	
				CONF CALLS-AUG'18	PV	160262	002	00701	26.73	809-012500
				CONF CALLS-AUG'18	PV	160262	003	00701	53.13	809-012500
				CONF CALLS-AUG'18	PV	160262	004	00701	21.30	809-012500
80030	09/25/18	7965	B&B PALLET CO.	Payment Amount	PV	160081	001	00701	167.65	218461
				55 YDS WOODCHIPS					563.00	
				50 YDS WOODCHIPS	PV	160082	001	00701	530.00	218472
				55 YDS WOODCHIPS	PV	160083	001	00701	563.00	218474
				55 YDS WOODCHIPS	PV	160084	001	00701	563.00	218477
				55 YDS WOODCHIPS	PV	160085	001	00701	563.00	218483
80031	09/25/18	20491	BEST BEST &	Payment Amount	PV	160099	001	00701	2,862.00	830271
				P/E 8/31 ST					5,000.00	

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Batch Number - 265665

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Doc Number	Key	Amount	Invoice Number
			KRIEGER LLP	LOBBYING				
				P/E 8/31 FED	PV 160100	001 00701	5,000.00	830270
				LOBBYING				
				Payment Amount		10,000.00		
80032	09/25/18	18071	BLUE DIAMOND MATERIALS	4.96 T PAVING	PV 160227	001 00701	383.47	1257796
				MTRL				
				Payment Amount		383.47		
80033	09/25/18	20655	CANNON CORPORATION	P/E 8/31 DSGN	PV 160236	001 00701	1,032.70	67037
				SVC INTRCNT				
				Payment Amount		1,032.70		
80034	09/25/18	18860	CHEMTREAT, INC.	SEP'18 WTR	PV 160235	001 00701	607.68	2659775
				TRMNT				
				Payment Amount		607.68		
80035	09/25/18	2536	CITY OF LOS ANGELES	ASSSC	PV 160192	001 00130	36,058.00	74WFP190000022 #2
				O&M-PMT#2				
				ASSSC	PV 160193	001 00130	29,430.00	74WFP190000023 #2
				CAP-PMT#2				
				Payment Amount		65,488.00		
80036	09/25/18	19270	COMMUNICATION S RELAY, LLC	SEP'18-SITE	PV 160170	001 00101	983.74	57244
				RENT SCADA				
				Payment Amount		983.74		
80037	09/25/18	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	ON/OFF WALL	PV 160238	001 00701	165.09	9009-776558
				CNTRL				
				Payment Amount		165.09		
80038	09/25/18	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	TAPIA AUG	PV 160171	001 00751	640.40	48692/083118
				GRIT HAULING				
				Payment Amount		165.09		
80039	09/25/18	19033	DENOVO VENTURES, LLC	OCT'18 DIST	PV 160245	001 00701	4,592.00	54254
				RCVRY				
				Payment Amount		4,592.00		
80040	09/25/18	11330	DIAL SECURITY	PANEL/PROX	PV 160252	001 00701	910.59	333372
				RDR-BD#8				
				UPD SYS	PV 160253	001 00701	680.00	333373
				PROTOCOLS-BD#8				
				Payment Amount		1,008.78		
				PANEL/PROX	PV 160254	001 00701	1,008.78	333371
				RDR-BD#7				
				8/18 HQ SEC	PV 160269	001 00701	230.00	330729

Batch Number - 265665

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				SRV						
				8/18 TAPIA	PV	160270	001	00701	45.00	330730
				SEC SRV						
				8/18 RLV SEC	PV	160271	001	00701	80.00	330731
				SRV						
				8/18 RLV FARM	PV	160272	001	00701	35.00	330732
				SEC SRV						
				8/18 WLK SEC	PV	160273	001	00701	70.00	330733
				SRV						
				8/18 WLK PS	PV	160274	001	00701	35.00	330734
				SEC SRV						
				8/18 IT ROOM	PV	160275	001	00701	72.00	330735
				SEC SRV						
				8/18 HQ LBBY	PV	160276	001	00701	50.00	330736
				SEC SRV						
				9/18 HQ SEC	PV	160277	001	00701	230.00	332540
				SRV						
				9/18 TAPIA	PV	160279	001	00701	45.00	332541
				SEC SRV						
				9/18 RLV SEC	PV	160280	001	00701	80.00	332542
				SRV						
				9/18 RLV FARM	PV	160281	001	00701	35.00	332543
				SEC SRV						
				9/18 WLK SEC	PV	160282	001	00701	70.00	332544
				SRV						
				9/18 WLK PS	PV	160283	001	00701	35.00	332545
				SEC SRV						
				9/18 IT ROOM	PV	160284	001	00701	72.00	332546
				SEC SRV						
				9/18 HQ LBBY	PV	160285	001	00701	50.00	332547
				SEC SRV						
				9/18 CELL	PV	160286	001	00701	15.00	332548
				PLAN-HQ						
				Payment Amount					3,848.37	
80041	09/25/18	2638	ENVIRONMENTAL RESOURCE ASSOC	PLATE COUNT	PV	160175	001	00701	305.21	871536
				HPC & QC						
				Payment Amount					305.21	
80042	09/25/18	16931	ENVIRONMENTAL SCIENCE ASSOCIATES	AMI CNSLT SRV	PV	160233	001	00701	21,742.26	138776
				7/1-7/31/18						

Batch Number - 265865

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
80043	09/25/18	2654	FAMCON PIPE	PAYMENT AMOUNT	PV	160113	001 00701	1,057.77	210536
				BALL VALVES					
				FIRE HEADS & VALVES	PV	160114	001 00701	1,777.19	210435
80044	09/25/18	18815	FASTENAL COMPANY	PAYMENT AMOUNT	PV	160202	001 00751	735.29	CACHA31157
			18835 FASTENAL COMPANY						
			P. O: BOX 1286						
			WINONA MN 55987-1286						
80045	09/25/18	2858	FEDERAL EXPRESS CORP	PAYMENT AMOUNT	PV	160197	001 00701	121.54	6-306-52030
				PKGS DLVRD 9/6 & 9/12					
80046	09/25/18	2855	FERGUSON ENTERPRISES	PAYMENT AMOUNT	PV	160097	001 00701	527.35	0647048
				LONG SLEEVE FTNGS					
			3207 FERGUSON ENTERPRISES, INC. #1083						
			P. O. BOX 740827						
			LOS ANGELES CA 90074-0827						
80047	09/25/18	19397	FIRST CHOICE SERVICES	PAYMENT AMOUNT	PV	160222	001 00701	91.21	316465
				HQ COFFEE SUPPLIES					
				RANCHO COFFEE SUPPLIES	PV	160223	001 00701	33.74	316457
				TAPIA COFFEE SUPPLIES	PV	160224	001 00701	72.19	316458
80048	09/25/18	2701	GRAINGER, INC.	PAYMENT AMOUNT	PV	160176	001 00701	44.35	9877484858
				FLUKE FUSES					
				NAMEPLATE REFILL	PV	160177	001 00101	233.90	9877007352
				WIRE TOOLS	PV	160178	001 00701	97.72	9877108267
			5453 GRAINGER, INC.						
			DEPT 805178142						
			PALATINE IL 60038-0001						
80049	09/25/18	19548	GRM INFORMATION MANAGEMENT SERVICES-CA	PAYMENT AMOUNT	PV	160216	001 00701	145.54	0365037
				SEP'18 RECORDS STORAGE					

Batch Number - 265665

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				SEP'18 RECORDS STORAGE	PV	160217	001	00701	310.92	0365038
				SEP'18 RECORDS STORAGE	PV	160218	001	00701	22.77	0365039
				Payment Amount					479.23	
80050	09/25/18	21120	ELIZABETH HARLACHER	RFND CR BAL-CLOSED A/C	PV	160188	001	00101	183.71	074747
				Payment Amount					183.71	
80051	09/25/18	10102	INFOSEND INC.	AUG'18 BILL/PMT MLNG STATEMENT FORMS	PV	160098	001	00701	11,525.60	141756
				Payment Amount					11,579.93	
80052	09/25/18	9008	INTEGRA CHEMICAL COMPANY	VITA-D CHLOR TABS	PV	160138	001	00701	2,500.00	0128475-JN
				Payment Amount					2,500.00	
80053	09/25/18	20856	INTERNATIONAL PRINTING & TYPESETTING INC	100 VEHICLE LOGOS	PV	160244	001	00701	1,144.28	21783
				Payment Amount					1,144.28	
80054	09/25/18	20823	INVOICE CLOUD INC.	ONLN BILL PMT-AUG'18	PV	160087	001	00701	5,175.50	964-2018_8
				Payment Amount					5,175.50	
80055	09/25/18	20947	KIBLINGER, LOGAN	REIMB-REG/D3 PREP CLASS	PV	160260	001	00701	199.99	D3 PREP
				Payment Amount					199.99	
80056	09/25/18	21121	TIBOR KOROS	RFND CR BAL-CLOSED A/C	PV	160189	001	00101	41.25	017018
				Payment Amount					41.25	
80057	09/25/18	2611	LA DWP	RECTIFIER 8/13--9/12/18	PV	160267	001	00101	40.36	503850/091318
				RECTIFIER 8/10--9/11/18	PV	160268	001	00101	45.41	017698/091218
				Payment Amount					85.77	
80058	09/25/18	3483	DAVID LIPPMAN	CELL PHN	PV	160265	001	00701	100.00	7898/090318

Batch Number - 265665

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
80059	09/25/18	2814	MCMaster-CARR SUPPLY CO	8/4-9/3/18 Payment Amount 2 1/2"X6' STEEL BAR	PV	160179	001	00751	100.00 38.23	72389527
Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690										
80060	09/25/18	9862	RICHARD MERTZ	Payment Amount RFND CR BAL-CLOSED A/C	PV	160183	001	00101	38.23 270.21	052344
80061	09/25/18	20690	MONTROSE AIR QUALITY SERVICES, LLC	Payment Amount AQMD TESTING 8/8-8/9	PV	160228	001	00701	270.21 19,520.00	INV1124796
80062	09/25/18	2639	MOTION INDUSTRIES, INC.	Payment Amount V-BELTS	PV	160230	001	00701	19,520.00 171.43	CA22-634161
Alt Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074										
80063	09/25/18	21114	MUJERES DE LA TIERRA	Payment Amount 11/1/18 EVENT SPONSORSHIP	PV	160196	001	00701	1,611.38 2,500.00	374
80064	09/25/18	16754	NATURAL SURROUNDINGS.	Payment Amount SEP'18 FLORAL MAINT	PV	160246	001	00701	2,500.00 235.00	7036
80065	09/25/18	21122	PARVIN NIV	Payment Amount RFND CR BAL-CLOSED A/C	PV	160190	001	00101	235.00 81.81	056834
1										
80066	09/25/18	5738	OAKS CHRISTIAN SCHOOL	Payment Amount ESTMNT-31260 CEDAR VLY	PV	160194	001	00101	81.81 1.00	2054-031-083/ ESTMNT
ESTMNT-31255 CEDAR VLY										
2054-031-082/ ESTMNT										

Batch Number - 265665

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
80067	09/25/18	2302	OFFICE DEPOT	Payment Amount	PV	160101	001	00701	722.85	182229929001
				PENS,PENCILS & WIPES					2.00	
				MARKERS	PV	160102	001	00701	37.51	182232984001
				LUBRICANT	PV	160103	001	00701	18.78	182234581001
				TONER,ENVEL,M	PV	160104	001	00701	835.50	194506437001
				ISC OFFICE						
				PAPER,ENVELOP	PV	160105	001	00701	337.26	194519285001
				ES						
				SIGNS	PV	160106	001	00701	47.60	194519287001
				PENS	PV	160107	001	00701	65.68	194519286001
				Payment Amount					2,065.18	
80068	09/25/18	16372	OLIN CORPORATION - CHLORALKALI	4,934 GAL	PV	160078	001	00701	3,047.76	25600021
				HYPOCHLORITE						
				4,902 GAL	PV	160079	001	00701	3,027.99	2561304
				HYPOCHLORITE						
				4,908 GAL	PV	160080	001	00701	3,031.70	2563533
				HYPOCHLORITE						
				4,922 GAL	PV	160232	001	00701	3,040.34	2566796
				HYPOCHLORITE						
				Alt Payee 16373 OLIN CORPORATION - CHLORALKALI						
				P.O. BOX 402766						
				ATLANTA GA 30384-2766						
				Payment Amount					12,147.79	
80069	09/25/18	18946	PACIFIC ADVANCED CIVIL ENGINEERING, INC.	P/E	PV	160248	001	00701	3,240.00	1935
				8/31-DGSTR #1						
				C/O#1						
				CNTRT TNK P/E	PV	160249	001	00701	720.00	1932
				8/31/18						
				P/E	PV	160250	001	00701	1,087.47	1934
				8/31-PROCESS						
				AIR UPG						
				Payment Amount					5,047.47	
80070	09/25/18	18874	PACIFIC HYDROTECH CORPORATION	PMT#7 DGSTR#1	PV	160257	001	00701	46,900.00	10565/PMT#7
				RHAB						
				PMT#7 DGSTR#1	PV	160257	002	00701	22,300.00-	10565/PMT#7

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
				RHAB						
				RETENTN#7-DGS	PD	160258	001	00754	1,230.00-	RTN#/10565
				TR#1						
				Payment Amount				23,370.00		
80071	09/25/18	19225	PACIFIC PRODUCTION SERVICES	RFND CR	PV	160185	001	00101	1,074.55	9999402
				BAL-CLOSED						
				A/C						
				RFND CR	PV	160186	001	00101	960.25	9999407
				BAL-CLOSED						
				A/C						
				Payment Amount				2,034.80		
80072	09/25/18	18181	PACIFIC WESTERN BANK	RETENTION#7-D	PV	160259	001	00754	1,230.00	10565/RTN#7
				GSTR#1						
				Payment Amount				1,230.00		
80073	09/25/18	21117	PHILVILLE RECORDS	DEP-MUSIC	PV	160264	001	00701	700.00	005
				PERFRM 12/1						
				Payment Amount				700.00		
80074	09/25/18	21123	ZINAT RAZAVI	RFND CR	PV	160191	001	00101	55.71	076140
				BAL-CLOSED						
				A/C						
				Payment Amount				55.71		
80075	09/25/18	20808	ROCKWELL AUTOMATION, INC.	THNMGR RNWL	PV	160220	001	00701	2,050.00	14410
				11/5/18--11/4/19						
				Payment Amount				55.71		
				THNMGR RNWL	PV	160220	003	00701	3,075.00	14410
				11/5/18--11/4/19						
				Payment Amount				5,125.00		
80076	09/25/18	20898	SDI PRESENCE LLC	P/E 8/31 ERP	PV	160234	001	00701	262.50	1226
				CONSLT SRV						
				Alt Payee						
				20936 SDI PRESENCE LLC						
				29280 NETWORK PLACE						
				CHICAGO IL 60673-1292						
				Payment Amount				262.50		
80077	09/25/18	20904	SHR PROPERTY MANAGEMENT INC.	RFND CR	PV	160187	001	00101	946.58	9999317A
				BAL-CLOSED						
				A/C						
				Payment Amount				946.58		
80078	09/25/18	20412	SHRED-IT USA LLC	SEP'18 DOC	PV	160219	001	00701	178.00	8125520862
				SHRDNG SRV						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
80079	09/25/18	16271	SPOK, INC.	Payment Amount PAGER SRV 9/11-10/10/18	PV	160164	001	00701	70.89	B0143084U
				PAGER SRV 9/11-10/10/18	PV	160164	002	00701	.49	B0143084U
				PAGER SRV 9/11-10/10/18	PV	160164	003	00701	42.10	B0143084U
				Payment Amount P/E 8/31 TWRF COMP STDY	PV	160146	001	00701	37,338.40	1403169
80080	09/25/18	20648	STANTEC CONSULTING SERVICES INC.	Payment Amount 90 TN CRANE/TRUCK-8 /30	PV	160226	001	00701	3,225.00	0137863-IN
80081	09/25/18	3789	T & T TRUCK & CRANE SERVICE	Payment Amount REPAIR LOCKER ROOM	PV	160221	001	00701	11,486.00	271
80082	09/25/18	20811	T. BROOKS CONSTRUCTION INC.	Payment Amount P/E 6/30-SOLAR ENGY GEN	PV	160096	001	00701	12,799.97	82
80083	09/25/18	20850	TERRAVERDE ENERGY LLC	Payment Amount RPLC INSULTN-PRKR BOILER	PV	160088	001	00701	2,500.00	774.014-2
80084	09/25/18	15823	TOTAL-WESTERN , INC.	Payment Amount PM SERV-VEH#306	PV	160140	001	00701	110.00	PSI-0088815
80085	09/25/18	18651	TOYOTA-LIFT OF LOS ANGELES	Payment Amount PM SERV-VEH#708	PV	160141	001	00701	88.00	PSI-088810
				PM SERV-VEH#134	PV	160142	001	00701	110.00	PSI-0088807
				PACK STEER BERNGS-#134	PV	160148	001	00701	234.82	PSI-0089313
				PM SERV-VEH#202	PV	160149	001	00701	110.00	PSI-0089483
				STEER BERNGS/BRK	PV	160150	001	00701	287.93	PSI-0089654



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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ltm	Key Co	Amount	Invoice Number
				FLSH#202						
				PM SERV-VEH #304	PV	160151	001	00701	88.00	PSI-0089332
				PACK STEER BERNGS-#304	PV	160152	001	00701	160.05	PSI-0089617
				PM SERV-VEH #305	PV	160153	001	00701	113.00	PSI-0089298
				STEER BERNGS/TRAN SRV#305	PV	160154	001	00701	307.71	PSI-0089615
				PM SERV-VEH #306	PV	160155	001	00701	96.27	PSI-0089489
				PACK STEER BERNGS-#306	PV	160156	001	00701	146.25	PSI-0089653
				REPACK BEARINGS-#708	PV	160157	001	00701	137.80	PSI-0089320
				PM SERV-VEH #712	PV	160158	001	00701	88.00	PSI-0089331
				PACK STEER BERNGS-#712	PV	160159	001	00701	146.25	PSI-0089612
				STEER BERNGS/TRAN SRV#723	PV	160160	001	00701	299.48	PSI-0089318
				Payment Amount				2,523.56		
80066	09/25/18	10065	ULINE SHIPPING SUPPLY	TRASH CANS-LUNCH RM	PV	160173	001	00701	111.25	100801519
				Payment Amount				111.25		
80067	09/25/18	3026	UNDERGROUND SERVICE ALERT	280 TICKETS AUG18	PV	160172	001	00101	472.00	820180409
				Payment Amount				472.00		
80068	09/25/18	3429	UNITED PARCEL SERVICE	PKG DELVRD 8/8	PV	160199	001	00701	51.98	000025W020368
				Payment Amount				51.98		
80069	09/25/18	2780	VALLEY NEWS GROUP	8/30 AD SOCIAL MEDIA	PV	160147	001	00701	220.00	8-30
				Payment Amount				220.00		
80090	09/25/18	3022	VAUGHANS INDUSTRIAL REPAIR	REBLD SPLIT CASE FIRE PUMP	PV	160091	001	00701	8,728.25	025807
				Payment Amount				8,728.25		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							Item	Co		
80091	09/25/18	18604	VENTURA PEST CONTROL	PEST CNTRL SRV-AUG'18	PV	160256	001	00701	110.00	635007
				PEST CNTRL SRV-AUG'18	PV	160256	003	00701	380.00	635007
				PEST CNTRL SRV-AUG'18	PV	160256	010	00701	195.00	635007
				Payment Amount					685.00	
80092	09/25/18	13326	VILLA ESPERANZA SERVICES	LANDSCAPE SRV-AUG'18	PV	160139	001	00701	1,012.00	LVMWD 2018-8
				LANDSCAPE SRV-AUG'18	PV	160139	002	00701	2,860.00	LVMWD 2018-8
				LANDSCAPE SRV-AUG'18	PV	160139	004	00701	528.00	LVMWD 2018-8
				Payment Amount					4,400.00	
80093	09/25/18	3035	VWR SCIENTIFIC	GLOVES & FILTERS	PV	160200	001	00701	760.91	8083529751
				ABSORBANT PAPER	PV	160201	001	00701	345.08	8083529752
				Alt Payee						
			3216 VWR INTERNATIONAL, INC P.O. BOX 640169 PITTSBURGH PA 15264-0169							
				Payment Amount					1,105.99	
80094	09/25/18	19685	W. LITTEN INC.	SPRYFLD 8/27-8/31/18	PV	160094	001	00701	5,753.34	18062
				SPRYFLD 9/4-9/7/18	PV	160229	001	00701	3,874.61	18063
				Payment Amount					9,627.95	
80095	09/25/18	21124	BENTON/KATE WARD	CLAIM STLMNT-WTR MAIN	PV	160266	001	00101	744.70	CLAIM/032818
				Payment Amount					744.70	
80096	09/25/18	18914	WECK LABORATORIES, INC.	MALIBU CRK-8G10088	PV	160092	001	00701	6,127.50	W8H1957-LV
				RLV GRNDWTR-8H150 88	PV	160093	001	00701	556.92	W8H2024-LV
				TAPIA EFFLNT-8H0708	PV	160239	001	00701	332.52	W8I0001-LV

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
3										
				WLK	PV	160240	001	00701	81.60	W8I0028-LV
				RES-8H21081						
				MALIBU	PV	160241	001	00701	1,687.72	W8I0069-LV
				CRK-8H07082						
				PHOS/NITRO-8H	PV	160242	001	00701	122.40	W8I0083-LV
				15082						
				Payment Amount				8,908.66		
80097	09/25/18	3048	WEST COAST AIR	INSTALL	PV	160089	001	00701	3,894.00	S94481
			CONDITIONING	VFD-AHU#1						
				PM-FILTER/BEL	PV	160203	001	00701	30.00	S94709
				T-BD#2						
				PM-FILTER/BEL	PV	160205	001	00701	115.00	S94710
				T-LV2						
				PM-FILTERS-L	PV	160206	001	00701	108.00	S94711
				S#1						
				PM-FILTERS-WL	PV	160207	001	00701	45.00	S94746
				K FLT						
				PM-FILTERS/BE	PV	160208	001	00701	135.00	S94747
				LTS-TAPIA						
				PM-FILTERS/BE	PV	160209	001	00701	385.00	S94748
				LTS-RLV						
				PM-FILTERS/BE	PV	160210	001	00701	650.00	S94669
				LTS-BD#8						
				PM-FILTERS-L	PV	160211	001	00701	62.00	S94712
				S#2						
				PM-FILTERS-BD	PV	160212	001	00701	265.00	S94772
				#7						
				BELT-BLDG#8	PV	160213	001	00701	16.02	S95284
				BELT-BLDG#2	PV	160214	001	00701	19.90	S95287
				BELT-TAPIA	PV	160215	001	00701	17.52	S95288
				Payment Amount				5,742.44		
80098	09/25/18	19118	ZACHA CONSTRUCTION, INC.	RFND CR	PV	160184	001	00101	960.25	9999377
				BAL-CLOSED						
				A/C						
				Payment Amount				960.25		
				Total Amount of Payments Written				349,615.69		
				Total Number of Payments Written				81		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
80099	10/02/18	2317	ACORN NEWSPAPER	LEGALAD @ 9/13	PV	160388	001	00701	108.00	M-0778
				Payment Amount					108.00	
80100	10/02/18	18160	ARC IMAGING RESOURCES	CRTRDG-PLOTTE R PRNTR	PV	160400	001	00701	185.69	868825
				Payment Amount					185.69	
80101	10/02/18	2869	AT&T	SRV 9/14-10/13/18	PV	160384	001	00701	37.05	4639/091418
				Payment Amount					37.05	
80102	10/02/18	7770	AUTOMATION/DIR ECT/COM	TRNSFMRS-MOY NO PMP-RLV	PV	160401	001	00751	433.00	9144276
				Payment Amount					433.00	
80103	10/02/18	18551	B R FROST COMPANY INC.	TAPIA WRF RELBLTY IMPROV	PV	160410	001	00701	67,146.00	1055
				Payment Amount					67,146.00	
80104	10/02/18	2425	BANK OF AMERICA	VISA CHG-FIN ADM2-AUG'18	PV	160287	001	00701	39.04	9919/090718
				Payment Amount					39.04	
				VISA CHG-FIN ADM2-AUG'18	PV	160287	002	00701	198.00	9919/090718
				Payment Amount					198.00	
				VISA CHG-FIN ADM-AUG'18	PV	160288	001	00701	260.00	1670/090718
				Payment Amount					260.00	
				VISA CHG-ALMAGUER-AUG'18	PV	160289	001	00701	78.00	7112/090718
				Payment Amount					78.00	
				VISA CHG-ALMAGUER-AUG'18	PV	160289	002	00701	167.00	7112/090718
				Payment Amount					167.00	
				VISA CHG-ARENAS-AU G'18	PV	160290	001	00701	843.58	9030/090718
				Payment Amount					843.58	
				VISA CHG-ARENAS-AU G'18	PV	160290	002	00701	131.22	9030/090718
				Payment Amount					131.22	
				VISA CHG-ARENAS-AU G'18	PV	160290	003	00701	499.00	9030/090718
				Payment Amount					499.00	
				VISA CHG-BOCKELMAN -AUG'18	PV	160291	001	00701	242.16	8102/090718
				Payment Amount					242.16	
				VISA	PV	160291	002	00701	27.14	8102/090718
				Payment Amount					27.14	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				CHG-BOCKELMAN						
				-AUG'18						
				VISA	PV	160291	003	00701	63.78	8102/090718
				CHG-BOCKELMAN						
				-AUG'18						
				VISA	PV	160291	004	00701	163.40	8102/090718
				CHG-BOCKELMAN						
				-AUG'18						
				VISA	PV	160292	001	00701	245.39	3954/090718
				CHG-GARMAN-AU						
				G'18						
				VISA	PV	160292	002	00701	499.00	3954/090718
				CHG-GARMAN-AU						
				G'18						
				VISA	PV	160293	001	00701	20.21	5151/090718
				CHG-GIL-AUG'1						
				8						
				VISA	PV	160293	002	00701	227.37	5151/090718
				CHG-GIL-AUG'1						
				8						
				VISA	PV	160293	003	00701	1,642.50	5151/090718
				CHG-GIL-AUG'1						
				8						
				VISA	PV	160293	004	00701	217.48	5151/090718
				CHG-GIL-AUG'1						
				8						
				VISA	PV	160293	005	00701	163.26	5151/090718
				CHG-GIL-AUG'1						
				8						
				VISA	PV	160293	006	00701	195.97	5151/090718
				CHG-GIL-AUG'1						
				8						
				VISA	PV	160293	007	00701	144.26	5151/090718
				CHG-GIL-AUG'1						
				8						
				VISA	PV	160293	008	00701	895.00	5151/090718
				CHG-GIL-AUG'1						
				8						
				VISA	PV	160293	009	00701	49.17	5151/090718
				CHG-GIL-AUG'1						
				8						

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itrm	Key Co	Amount	Invoice Number
				VISA	PV	160294	001	00751	137.96	6935/090718
			CHG-GUZMAN-AU G'18							
			VISA		PV	160295	001	00701	697.16	3291/090718
			CHG-JOHNSON-A UG'18							
			VISA		PV	160296	001	00101	24.32	3713/090718
			CHG-JONES-AUG '18							
			VISA		PV	160296	002	00101	419.50	3713/090718
			CHG-JONES-AUG '18							
			VISA		PV	160296	003	00101	106.44	3713/090718
			CHG-JONES-AUG '18							
			VISA		PV	160296	004	00101	139.72	3713/090718
			CHG-JONES-AUG '18							
			VISA		PV	160297	001	00701	395.30	4465/090718
			CHG-KORKOSZ-A UG'18							
			VISA		PV	160297	002	00701	563.94	4465/090718
			CHG-KORKOSZ-A UG'18							
			VISA		PV	160297	003	00701	935.63	4465/090718
			CHG-KORKOSZ-A UG'18							
			VISA		PV	160298	001	00101	139.72	1112/090718
			CHG-KREIDER-A UG'18							
			VISA		PV	160298	002	00101	155.96	1112/090718
			CHG-KREIDER-A UG'18							
			VISA		PV	160298	003	00101	350.32	1112/090718
			CHG-KREIDER-A UG'18							
			VISA		PV	160299	001	00701	35.00	1975/090718
			CHG-MCDERMOTT -AUG'18							
			VISA		PV	160299	002	00701	50.00	1975/090718
			CHG-MCDERMOTT							

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key itm Co	Amount	Invoice Number
				-AUG'18				
			VISA		PV 160299	003 00701	9.84	1975/090718
			CHG-MCDERMOTT					
			-AUG'18					
			VISA		PV 160299	004 00701	50.00	1975/090718
			CHG-MCDERMOTT					
			-AUG'18					
			VISA		PV 160300	001 00701	646.14	6549/090718
			CHG-MCNUUTT-AU					
			G'18					
			VISA		PV 160300	002 00701	654.43	6549/090718
			CHG-MCNUUTT-AU					
			G'18					
			VISA		PV 160300	003 00701	699.00	6549/090718
			CHG-MCNUUTT-AU					
			G'18					
			VISA		PV 160300	004 00701	42.26	6549/090718
			CHG-MCNUUTT-AU					
			G'18					
			VISA		PV 160301	001 00101	236.36	5953/090718
			CHG-MEREDITH-					
			AUG'18					
			VISA		PV 160301	002 00101	439.66	5953/090718
			CHG-MEREDITH-					
			AUG'18					
			VISA		PV 160301	003 00101	45.65	5953/090718
			CHG-MEREDITH-					
			AUG'18					
			VISA		PV 160302	001 00701	30.00	4176/090718
			CHG-PANIAGUA-					
			AUG'18					
			VISA		PV 160302	002 00701	158.96	4176/090718
			CHG-PANIAGUA-					
			AUG'18					
			VISA		PV 160302	003 00701	26.00	4176/090718
			CHG-PANIAGUA-					
			AUG'18					
			VISA		PV 160303	001 00701	617.47	6347/090718
			CHG-PATTERSON					
			-AUG'18					
			VISA		PV 160303	002 00701	52.00	6347/090718

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Payment Number	Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item Co	Amount	Invoice Number
				CHG-PATTERSON					
				-AUG'18					
				VISA	PV	160303	003 00701	153.96	6347/090718
				CHG-PATTERSON					
				-AUG'18					
				VISA	PV	160304	001 00701	58.96	1162/090718
				CHG-PEDERSEN-					
				AUG'18					
				VISA	PV	160304	002 00701	77.43	1162/090718
				CHG-PEDERSEN-					
				AUG'18					
				VISA	PV	160304	003 00701	26.65	1162/090718
				CHG-PEDERSEN-					
				AUG'18					
				VISA	PV	160304	004 00701	53.52	1162/090718
				CHG-PEDERSEN-					
				AUG'18					
				VISA	PV	160304	005 00701	22.80	1162/090718
				CHG-PEDERSEN-					
				AUG'18					
				VISA	PV	160305	001 00101	7.00	3252/090718
				CHG-PETERS-AU					
				G'18					
				VISA	PV	160305	002 00101	100.48	3252/090718
				CHG-PETERS-AU					
				G'18					
				VISA	PV	160305	003 00101	65.02	3252/090718
				CHG-PETERS-AU					
				G'18					
				VISA	PV	160306	001 00701	1,066.55	7131/090718
				CHG-PETERSON-					
				AUG'18					
				VISA	PV	160306	002 00701	11.93	7131/090718
				CHG-PETERSON-					
				AUG'18					
				VISA	PV	160306	003 00701	89.17	7131/090718
				CHG-PETERSON-					
				AUG'18					
				VISA	PV	160307	001 00701	50.00	5664/090718
				CHG-POLAN-AUG					
				'18					



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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				VISA	PV	160308	001	00701	699.00	6305/090718
				CHG-RENGER-AU G'18						
				VISA	PV	160309	001	00701	225.00	1595/090718
				CHG-SACCARECC IA-AUG'18						
				VISA	PV	160309	002	00701	520.00	1595/090718
				CHG-SACCARECC IA-AUG'18						
				VISA	PV	160310	001	00701	210.30	9753/090718
				CHG-ROBERTS-A UG'18						
				VISA	PV	160311	001	00751	13.67	0615/090718
				CHG-TRIPLETT- AUG'18						
				VISA	PV	160311	002	00751	123.00	0615/090718
				CHG-TRIPLETT- AUG'18						
				VISA	PV	160311	003	00751	43.47	0615/090718
				CHG-TRIPLETT- AUG'18						
				VISA	PV	160311	004	00751	50.31	0615/090718
				CHG-TRIPLETT- AUG'18						
				VISA	PV	160311	005	00751	669.60	0615/090718
				CHG-TRIPLETT- AUG'18						
				VISA	PV	160311	006	00751	103.08	0615/090718
				CHG-TRIPLETT- AUG'18						
				VISA	PV	160311	007	00751	300.66	0615/090718
				CHG-TRIPLETT- AUG'18						
				VISA	PV	160311	008	00751	10.59	0615/090718
				CHG-TRIPLETT- AUG'18						
				VISA	PV	160312	001	00101	31.37	0751/090718
				CHG-VOLLMAR-A UG'18						
				VISA	PV	160312	002	00101	52.48	0751/090718
				CHG-VOLLMAR-A						

Batch Number - 265986

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Key	Amount	Invoice Number
Number	Date	Number				Number	Item	Co		Number
				UG'18						
				VISA	PV	160312	003	00101	154.66	0751/090718
				CHG-VOLLMAR-A						
				UG'18						
				VISA	PV	160312	004	00101	49.23	0751/090718
				CHG-VOLLMAR-A						
				UG'18						
				VISA	PV	160312	005	00101	10.39	0751/090718
				CHG-VOLLMAR-A						
				UG'18						
				VISA	PV	160313	001	00101	93.49	7926/090718
				CHG-WINK-AUG'						
				18						
				VISA	PV	160313	002	00101	36.41	7926/090718
				CHG-WINK-AUG'						
				18						
				VISA	PV	160313	003	00101	473.84	7926/090718
				CHG-WINK-AUG'						
				18						
				VISA	PV	160313	004	00101	91.07	7926/090718
				CHG-WINK-AUG'						
				18						
				VISA	PV	160313	005	00101	225.77	7926/090718
				CHG-WINK-AUG'						
				18						
				VISA	PV	160314	001	00701	184.25	6218/090718
				CHG-ZHAO-AUG'						
				18						
				VISA	PV	160314	002	00701	150.00	6218/090718
				CHG-ZHAO-AUG'						
				18						
				Payment Amount					20,405.18	
80105	10/02/18	18071	BLUE DIAMOND MATERIALS	5.97 TN	PV	160335	001	00701	457.63	1305574
				PAVING MTRL						
				Payment Amount					457.63	
80106	10/02/18	2487	CALABASAS CHAMBER OF COMMERCE	PUMPKIN FSTVL BOOTH	PV	160404	001	00701	1,000.00	PUMPKINFSTVL18
				Payment Amount					1,000.00	
80107	10/02/18	18739	CALIFORNIA HAZARDOUS	SEP'18 OP SITE VISIT	PV	160363	001	00701	105.00	63266
				Payment Amount					1,000.00	

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
SERVICES, INC.										
80108	10/02/18	20655	CANNON CORPORATION	Payment Amount P/E 8/31-TWRF REHAB	PV	160350	001	00701	5,367.03	66990
80109	10/02/18	15145	MARY CAPPS	Payment Amount EXP-TECH TRNG 9/11-14	PV	160406	001	00701	587.31	091418
80110	10/02/18	18992	CDW GOVERNMENT	Payment Amount CREATIVE CLOUD 10/9/18-10/8/ 19	PV	160334	001	00701	2,767.26	PGJ7971
All Payee 19010 CDW GOVERNMENT 75 REMITTANCE DR., SUITE 1515 CHICAGO IL 60675-1515										
80111	10/02/18	20797	CHRIS MOBILE TIRE SERVICE	Payment Amount JUNK TIRE FEE	PV	160399	001	00701	75.00	931075
80112	10/02/18	2533	CITY OF AGOURA HILLS	Payment Amount SPNSR-REYES ADOBE DAYS	PV	160389	001	00701	10,000.00	RAD-2018
80113	10/02/18	19270	COMMUNICATION S RELAY, LLC	Payment Amount OCT18-SITE RENT SCADA	PV	160411	001	00101	983.74	57286
80114	10/02/18	4566	CONSOLIDATED ELECTRICAL DISTRIBUTORS	Payment Amount VERT RCPR CVR	PV	160339	001	00701	116.99	9009-778390
27										
80115	10/02/18	3238	DANGELO CO.	Payment Amount (50) METER BOX/LID/EXT	PV	160329	001	00701	13,633.85	S1338448.001
80116	10/02/18	2601	DELL COMPUTER	Payment Amount DELL LATITUDE	PV	160383	001	00701	1,824.12	10265869405

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Doc Number	Key	Item	Co	Amount	Invoice Number
CORP										
5414 LAPTOP										
		All Payee	7819 DELL MARKETING LP P.O. BOX 910916 PASADENA CA 91110-0916							
80117	10/02/18	2654	FAMCON PIPE	Payment Amount FLANGES, VALVE S, STOPS	160162	PV	001	00701	1,824.12 2,209.82	210831
				(3) WELD	160328	PV	001	00701	837.68	210956
				BANDS-16"X20"						
80118	10/02/18	2658	FEDERAL EXPRESS CORP	Payment Amount PKG DLVRD 9/17/18	160392	PV	001	00701	3,047.50 78.34	6-314-77351
80119	10/02/18	6770	G.I. INDUSTRIES	Payment Amount SHOP BLDG 9/1--9/15/18	160407	PV	001	00701	78.34 1,124.74	2873715-0283-5
		All Payee	6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065							
80120	10/02/18	20970	GARDA CL WEST, INC.	Payment Amount 9/18 ARMORED TRNSP SRV EXCESS TIME FEE 7/2/18	160352	PV	001	00701	1,124.74 294.84 1.95	10425555
80121	10/02/18	2701	GRAINGER, INC.	Payment Amount ANTI SEIZE FOOD SPRAYERS DOOR LATCH KNOB AIR LINE LUBE RUBBER BOOTS DIGITAL SOUND METER HEAT SHRINK TUBE	160161	PV	001	00701	296.79 202.09 176.10 11.31 220.58 251.69 443.47 336.06	9892249864 9885929738 9892249872 9889176724 9888501211 9888324085 9891019110
		All Payee	5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
80122	10/02/18	2705	HACH COMPANY	Payment Amount PORTABLE	160336	PV	001	00701	1,641.30 3,440.49	11125255



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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
80128	10/02/18	17295	MAILFINANCE	RLV FY 18-19 CUPA #7282 TPIA FY 18-19	PV	160377	001	00751	2,869.00	IN0285475
				CUPA #6258 L/S 2 FY 18-19	PV	160378	001	00130	440.00	IN0283798
				CUPA #6353 WL P/S FY 18-19	PV	160379	001	00101	2,539.00	IN0286783
				CUPA #6453 WL FP FY 18-19	PV	160380	001	00101	2,326.00	IN0286788
				CUPA #9634 L/S 1 FY 18-19	PV	160381	001	00130	440.00	IN0284373
				Payment Amount					15,103.00	
				MAIL MCHN PMT 9/9-10/8/18	PV	160331	001	00701	325.50	N7318789
				Payment Amount					325.50	
80129	10/02/18	20842	MEAD AND HUNT, INC.	AUG'18 STDY-RES EAP	PV	160163	001	00701	4,096.75	282818
				Payment Amount					4,096.75	
80130	10/02/18	18905	NATIONAL ASSOC. OF CLEAN WATER AGENCIES	MBRSHIP FY 18-19	PV	160390	001	00701	1,000.00	55468
				Payment Amount					1,000.00	
80131	10/02/18	21118	OSSMAN PROJECT MANAGEMENT CONSULTING INC	P/E 8/31-ZUSSER LEGAL	PV	160351	001	00701	17,820.00	1808LVM
				Payment Amount					1,000.00	
80132	10/02/18	19164	DONALD PATTERSON	EXP-WTR BOARD MTG 9/21	PV	160405	001	00701	78.69	092118
				Payment Amount					17,820.00	
80133	10/02/18	13645	PSOMAS	SRV-AUG'18 RE STDBY	PV	160343	001	00701	11,720.00	144429
				Payment Amount					78.68	
80134	10/02/18	2565	PURETEC	UV LAMP/INSTALL 8/1-10/31/18 DI RNTL-TAPIA	PV	160356	001	00701	258.64	1651403
				Payment Amount					11,720.00	
				Payment Amount					258.64	
				Payment Amount					257.99	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Key Co	Amount	Invoice Number
				LATE	PV	160358	001	00701	7.75	1662352
				CHG-#1651403/ 1654134						
				8/1--10/31/18	PV	160359	001	00701	78.12	1654329
				DI RNTL-WLK						
				LATE	PV	160364	001	00101	1.17	1662378
				CHG-#1654329						
				Payment Amount					603.67	
80135	10/02/18	20583	RT LAWRENCE CORPORATION	LOGKBOX FEE AUG'18	PV	160332	001	00701	1,344.23	42510
				Payment Amount					1,344.23	
80136	10/02/18	2952	SOFTWARE HOUSE INTL.	OFFC PRO PLUS 9/18/18--8/31/19	PV	160349	001	00701	6,259.50	B08779011
				All Payee						
				7422 SOFTWARE HOUSE INTERNATIONAL P. O. BOX 952121 DALLAS TX 75395-2121					6,259.50	
				Payment Amount					6,259.50	
80137	10/02/18	2956	SOUTH COAST AIR QUALITY MGMT DIST	EMISSIONS #54773-WFP	PV	160365	001	00101	131.79	3330536
				ICE #54773-WFP	PV	160366	001	00101	1,627.16	3329042
				EMISSIONS #54772	PV	160367	001	00101	131.79	3330535
				CONDUIT						
				ICE #54772-CONDUIT	PV	160368	001	00101	406.79	3329041
				T						
				EMISSIONS #54771	PV	160369	001	00101	131.79	3330534
				CORNELL						
				ICE #54771	PV	160371	001	00101	406.79	3329040
				CORNELL						
				EMISSIONS #20457-TAPIA	PV	160372	001	00751	131.79	3330320
				ICE #20457-TAPIA	PV	160373	001	00751	7,632.62	3328984
				Payment Amount					10,600.52	
80138	10/02/18	20648	STANTEC	P/E 8/31 TWRF	PV	160347	001	00701	13,509.80	1406771

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Doc. Number	Key Item	Key Co	Amount	Invoice Number
CONSULTING SERVICES INC.									
80139	10/02/18	16164	TECHNIQUE DATA SYSTEMS	Payment Amount	PV 160408	001	00701	426.00	049850
MNT 18-19									
Payment Amount									
80140	10/02/18	20880	TPX COMMUNICATION S	SRV 9/16-10/15/18	PV 160409	001	00701	2,148.85	107862079-0
SRV 9/16-10/15/18									
SRV 9/16-10/15/18									
SRV 9/16-10/15/18									
Payment Amount									
80141	10/02/18	20672	TRUSSELL TECHNOLOGIES, INC.	P/E 8/31 MLDG LV RES	PV 160348	001	00701	1,043.00	5308
Payment Amount									
80142	10/02/18	2436	VINCE BARNES AUTOMOTIVE	FRONT BRAKES/SRV #909	PV 160316	001	00701	346.06	023393
RPLC WNDW MOTRS-SRV #855									
OIL/FILTERS #324									
SEAT BLT/AIRBG SENSORS #868									
SRP BELT/OIL/FLTR S #324									
OIL/FILTERS #922									
OIL/FILTERS #872									
OIL/FILTERS #894									
INSTALL LIGHT BAR #927									
WTR PMP,SERP									



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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			BELT, SRV							
			#897							
			REPLC KEY		PV	160326	001	00701	339.58	023487
			TUMBLER #324							
			OIL/FILTERS		PV	160327	001	00701	99.37	023490
			#924							
			Payment Amount						3,223.54	
80143	10/02/18	3687	WATER ENVIRONMENT FEDERATION	MBRSHIP 12/1/18-1/1/30 /19	PV	160391	001	00701	328.00	17575348/18-19
				Payment Amount					328.00	
80144	10/02/18	3047	WESCO DISTRIBUTION, INC.	LED TUBES	PV	160360	001	00701	231.61	821260
			Alt Payee	WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465						
			6443	Payment Amount					231.61	
80145	10/02/18	21108	ZIP'S AW DIRECT	LIGHT BARS-#928/929	PV	160412	001	00701	1,711.98	595674
				Payment Amount					1,711.98	
				Total Amount of Payments Written					239,224.99	
				Total Number of Payments Written					47	



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
 31200 Oak Crest Drive, Westlake Village, CA 91361

**MINUTES**  
**SPECIAL MEETING**

9:00 AM

September 18, 2018

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Charles Caspary.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **9:00 a.m.** by Board Vice President Caspary in the Community Room at the City of Westlake Village, 31200 Oak Crest Drive, Westlake Village, CA 91361. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Len Polan, and Lee Renger

Absent: Director Glen Peterson

Staff Present: David Pedersen, General Manager  
 David Lippman, Director of Facilities and Operations  
 Joe McDermott, Director of Resource Conservation and Public Outreach  
 Sherri Paniagua, Human Resources Manager  
 Josie Guzman, Clerk of the Board  
 Wayne Lemieux, District Counsel  
 Lynda Lo-Hill, Director-elect - Division 2

**2. WORKSHOP**

**A Workshop to Discuss Continuity of Leadership for Board of Directors**

General Manager David Pedersen provided introductory remarks regarding the purpose of the workshop.

The Board conducted the workshop and provided the following feedback:

#### Review of Robert's Rules of Order

- The Board expressed an interest in having District Counsel provide a seminar covering AB 1234, conflict of interest, the Brown Act, and Robert's Rule of Order, and that the seminar be conducted in December or January after Director-elect Lynda Lo-Hill is seated.

#### Board Officers

- It was the consensus of the Board that the item for Election of Officers should come before the Board in two steps: first at the December 4, 2018 Board meeting to determine who is interested in which office as part of the nomination process, and second at the December 18, 2018 Board meeting for voting and elections. This would allow time for Directors to consider the candidates for the various roles rather than requiring them to vote immediately following the nominations.
- Section 2-2.104 of the LVMWD Code would need to be updated to reflect the Election of Officers in December of even-numbered years rather than January of odd-numbered years. The Board should consider whether to also codify the two-step Nomination of Officers process.
- The Board expressed a general interest in sharing the ceremonial role of the Board of Directors, particularly for events, awards, etc., where each Division Director may participate on behalf of their portion of the service area.
- The Board expressed interest in tightening certain sections of the LVMWD Code with respect to the powers of the Board President (i.e., Section 2-2.112(a) provides that the President shall approve the agenda before distribution). There was concern that currently the Board President could add or remove items from the agenda without the other Board Members' knowledge. There was an interest in modifying the language to require the Board President to inform the entire Board if he or she added or removed a particular item, which would allow them to respond, if necessary. There was also interest in clarifying that an item added to a future agenda pursuant to Section 2-2.112(d) would not be subsequently subject to approval by the Board President (i.e. the Board President should not be able to "block" the item from being agendized).
- The Board suggested that the newly-elected Treasurer meet with the Director of Finance and Administration to learn more about the responsibilities and functions of the position.
- The Board suggested that new Board Members meet with the Clerk of the Board to receive an orientation regarding monthly per diem reports, travel policy, travel expense reports, submitting credit card receipts, etc.

#### MWD Representative

- The Board reviewed a proposal provided by Director Peterson to continue as the District's representative on the Metropolitan Water District of Southern California (MWD) Board of Directors. The Board expressed support; however, the Board expressed interest in receiving feedback from Director Peterson on how long he would propose to continue in this role. The Board expressed consensus with reviewing this role every two years when Board Officers are elected, but not

defining a specific term (i.e., the MWD Representative serves at the will of the Board). Director Lewitt and Director-elect Lo-Hill expressed potential interest in this role in the future.

- The Board discussed having a transition plan for a new MWD Representative in the future and perhaps discussing a potential successor before Director Peterson leaves the role in order to facilitate the transition process.
- The Board discussed how Director Peterson would update the Board on MWD matters, such as providing a written or oral report during Board meetings, and how the District might be able to provide direction to the MWD Representative.
- Director Caspary expressed interest in receiving the link to MWD Committee Meeting agendas, videos, and minutes.
- District Counsel Wayne Lemieux confirmed that no Board action would be needed to have Director Peterson continue as the MWD Representative; however, it was the consensus of the Board to bring back this issue at the same time as the election of Board Officers and take a vote.

The Board recessed to a break at 10:58 a.m. and reconvened at 11:06 a.m.

### Organizational Representation

- ACWA and ACWA Committees
  - General Manager Pedersen explained that ACWA makes appointments to committees, and Board Members may express their interest in being nominated to serve on ACWA committees. He explained that Director Polan currently serves on the Water Management Committee and on the Region 8 Board, Director of Facilities and Operations Lippman serves on the Energy Committee, and Director Lewitt serves on the Federal Affairs Committee.
- ACWA/JPIA
  - The Board asked staff to research the number of meetings per year, committees, time commitment, and appointment process for the ACWA/JPIA. The Board discussed the possibility of having Sherri Paniagua, Human Resources Manager, serve in this role, or having a Board Member serve in this role with staff serving as the alternate.
- CASA
  - General Manager Pedersen explained that currently there are no Board Members serving on CASA Committees; however, Mike McNutt, Public Affairs and Communications Manager, serves on the Communications Committee. The Board expressed interest in finding out whether there might be opportunities for Board Members to serve on CASA Committees.
- Santa Monica Bay Restoration Commission
  - Director Caspary shared information regarding his role as the District's representative on the Santa Monica Bay Restoration Commission.

## Other Items

- Orientation Process for New Board Members
  - The Board discussed the orientation process for new Board Members to learn of the District's policies related to use of the District's credit card, monthly per diem report, travel, hotel allowances, meal allowances, etc. The Board also discussed having staff provide tours of the District facilities to new Board Members.
- Committees and Committee Structure
  - It was the general consensus of the Board that there is not currently a compelling need for a committee structure at the District, but there may be other means to allow Board Members to be more engaged in key aspects of the District's work (i.e., public outreach, communications, etc.).

The Board discussed the need for periodic briefings or workshops regarding the Pure Water Project Las Virgenes-Triunfo to allow staff to explain progress and all aspects of the project.

### **3. ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **12:18 p.m.**

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GLEN PETERSON, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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JAY LEWITT, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

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5:00 PM

September 25, 2018

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Kristen Ruffell.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Len Polan, Glen Peterson, and Lee Renger

Absent: None

Staff Present: David Pedersen, General Manager  
David Lippman, Director of Facilities and Operations  
Joe McDermott, Director of Resource Conservation and Public Outreach  
Don Patterson, Director of Finance and Administration  
Josie Guzman, Clerk of the Board  
Wayne Lemieux, District Counsel

**2. APPROVAL OF AGENDA**

Director Renger moved to approve the agenda. Motion seconded by Director Caspary. Motion carried unanimously.

### **3. PUBLIC COMMENTS**

Lynda Lo-Hill stated that while looking at the District's website, information regarding the public's ability to attend Board meetings was not clear. She suggested adding this information under the "I want to" tab. She also stated that the agenda language was not clear in explaining when the public may provide public comment or how someone could provide public comment on a Consent Calendar item. She also reminded the Board members to make sure their microphones are on when speaking because it was sometimes difficult to listen to them on the video recording.

### **4. CONSENT CALENDAR**

**A List of Demands: September 25, 2018: Ratify**

**B Minutes: Special Meeting of September 13, 2018: Approve**

Director Lewitt moved to approve the Consent Calendar. Motion seconded by Director Polan. Motion carried unanimously.

### **5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A 60th Anniversary Recognition of Partner in Service: Los Angeles County Sanitation District**

Mike McNutt, Public Affairs and Communications Manager, shared the history of the District's partnership with Los Angeles County Sanitation Districts.

The Board presented the 60th Anniversary Recognition of Partner in Service Award to Kristen Ruffell, representing the Los Angeles County Sanitation Districts. Ms. Russell expressed her appreciation to the Board.

**B Outreach Plan for Wintertime Irrigation System Adjustments**

Joe McDermott, Director of Resource Conservation and Public Outreach, provided a PowerPoint presentation of the District's Outreach Plan for Wintertime Irrigation System Adjustments. He presented a bar graph showing the number of customers exceeding 200 percent of their water budgets for the period of February 2016 through August 2018. He stated that the outreach plan would include:

- Implementing a Weather-based Irrigation Controller Program.
- Distributing and sending flyers and mailers in English and Spanish, reminding customers to turn down their sprinklers during fall and winter.
- Posting banners and yard signs at entrances to homeowners' associations (with authorization) and on the roadside of District property.
- Writing articles in the newspapers and homeowners' associations newsletters.
- Sending e-mail notifications.
- Sending letters to local landscapers.



- Posting information on social media and the District’s website.
- Placing stickers on irrigation controllers written in English and Spanish, indicating “Do Not Adjust Controller without Owner’s Permission.”

Mr. McDermott also mentioned that potential future efforts could include advertising on local radio and commercial billboards, and contacting excessive water users by phone.

The Board provided the following input:

- Staff was asked to provide a modified bar graph showing the percentage of customers who continually exceed their water budget and the heat index.
- Support for sending information via e-notification and e-mail to customers, and having staff obtain statistics on how many customers open their e-notifications and e-mails sent by the District.
- Conduct a campaign to encourage customers to remind their neighbors regarding wintertime irrigation system adjustments.
- Non-support for billboards or radio advertising.
- Support for placing stickers on irrigation controllers in English and Spanish.
- Use of MWD’s “El Protector del Agua Program.”
- Consider giving away prizes to customers who complete a survey or trivia question in *The Current Flow*.
- Consider having staff produce a Spanish-language video specifically geared for landscapers so that District customers could send them the link via smartphone. The video would provide information on irrigation system adjustments.

Mr. McDermott noted that Field Customer Service Representatives would have a supply of flyers to distribute to local landscapers,

## **C Legislative and Regulatory Updates**

Joe McDermott, Director of Resource Conservation and Public Outreach, stated that no action had yet been taken on SB 998 (Dodd) related to water system shutoffs. He noted that an editorial by the District was printed in *The Acorn* and another would appear in the *Ventura County Star*.

## **D Water Supply Conditions Update**

No update was provided.

## **6. TREASURER**

Director Renger stated that the Treasurer’s report was in order.

## **7. FACILITIES AND OPERATIONS**

**A Tapia Tertiary Filter Media Replacement: Authorization of Purchase Order**

**Authorize the General Manager to issue a purchase order to ERS Industrial Services, Inc., in the amount of \$83,350.98, for tertiary filter media replacement in Filter Nos. 1 and 2 at the Tapia Water Reclamation Facility.**

General Manager David Pedersen presented the report.

Director Polan moved to approve Item 7A. Motion seconded by Director Renger.

Brett Dingman, Water Reclamation Manager, responded to questions related to the increase in cost of the media replacement since 2010 and meeting regulatory requirements.

General Manager David Pedersen responded to a question regarding the reason this item was brought before the LVWMD Board as opposed to the Las Virgenes – Triunfo Joint Powers Authority (JPA) by stating that the District has authority to approve items that are included in the JPA budget, and as the Administering Agent, the District works to be consistent with use of its authority based on the JPA agreement. He also stated that, if approved, a copy of the Board memo would be included as an information item on the next JPA agenda.

Motion carried unanimously.

**B Replacement of Tapia Primary and Secondary Clarifier Drive Equipment: Authorization of Purchase Order**

**Authorize the General Manager to issue a purchase order to the Frost Company, in the amount of \$66,280, for the purchase and installation of three new drive units for the primary scum collection system and the conversion of a secondary sludge collection drive at the Bibbiguard system at the Tapia Water Reclamation Facility.**

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 7B. Motion seconded by Director Lewitt.

David Lippman, Director of Facilities and Operations, responded to a question regarding the vendor's \$9,500 quote to furnish labor, materials, tools, and supervision to purchase the Bibbiguards and clarified that verification would be obtained to ensure that the quote included installation of the new equipment.

Motion carried unanimously.

**8. FINANCE AND ADMINISTRATION**

**A Renewal of Telecommunications Network Contract**

**Accept the proposal from TPx Communications and authorize the General Manager to execute a five-year agreement, in the annual amount of \$53,748.24 plus any applicable taxes and fees, to provide bundled telecommunication services to nine major facilities together with existing Internet and phone services.**

General Manager David Pedersen presented the report.

Director Renger moved to approve Item 8A. Motion seconded by Director Lewitt.

Mike McIntyre, SCADA Systems Analyst, responded to questions related to the vendor's placement of security devices onsite to conduct daily queries and reporting.

Motion carried unanimously.

## **9. INFORMATION ITEMS**

**A Response from State Water Resources Control Board on Funding for Surface Water Augmentation Project**

## **10. NON-ACTION ITEMS**

**A Organization Reports**

(1) MWD Representative Report

Board President Peterson noted that the MWD Executive Committee and the Special Committee on Bay Delta met earlier in the day. He reported that a benefit-cost analysis for the California WaterFix was prepared by Dr. David Sunding, Professor from the University of California Berkley, who found \$3 billion in additional savings for the agencies involved. He noted that the study included information regarding sea level rise and resiliency as part of the project. He noted there was a discussion regarding Kern County potentially joining this effort. He also reported that he attended the MWD Executive Committee meeting and noted that Steve Blois, Michael Camacho, and Gloria Gray were running for the election of MWD Chairman. He thanked the Board for their vote of confidence in having him continue as the MWD representative after his retirement from the Board.

(2) Other

Director Caspary reported that he attended the Executive Committee Meeting of the Santa Monica Bay Restoration Commission on September 20th. He noted that the Committee established the Governing Board's agenda for October, which would include consideration of the Action Plan of the Santa Monica Bay National Estuary Program Comprehensive Conservation Management Plan. He also noted that the District would be submitting an application for Proposition 12 and Proposition 50 funds for the Pure Water Project Las Virgenes-Triunfo.

**B Director's Reports on Outside Meetings**

None.

**C General Manager Reports**

(1) General Business

General Manager David Pedersen reported that staff provided a tour of District facilities on September 24th for Director-elect Lynda Lo-Hill. He also reported that staff provided a similar tour earlier in the day for MWD Public Education staff. He referred to the Community Calendar and noted that the District would be participating in Reyes Adobe Days, the Calabasas Pumpkin Festival, and the State Water Project Inspection Trip.

(2) Follow-Up Items

**D Directors' Comments**

None.

**11. FUTURE AGENDA ITEMS**

None.

**12. PUBLIC COMMENTS**

None.

**13. CLOSED SESSION**

None.

**14. OPEN SESSION AND ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:16 p.m.**

---

GLEN PETERSON, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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JAY LEWITT, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

October 1, 2018

To: Payroll

From: David W. Pedersen  
General Manager

**RE: Per Diem Request – September 2018**

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	5	\$220.00	\$1,100.00
19447	Jay Lewitt	5	\$220.00	\$1,100.00
6905	Glen Peterson LVMWD* – 4 MWD** – 5	9	\$220.00	\$1,980.00
18856	Leonard Polan	4	\$220.00	\$880.00
14702	Lee Renger	4	\$220.00	\$880.00

\*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

\*\*LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”







LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT

To: Jodie Guzman, Clerk of the Board

Director's Name: Glen Peterson

Month of: September 2018

Division: 2



The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>		Total	MWD	
9/5/18	1			1		Call in Mtg. #40 + JPA Board LV
9/7/18	1				1	Northern Careers MWD
9/10/18	1			<del>1</del>	1	Committee Mtg. MWD
9/11/18	1			<del>1</del>	1	Board Mtg. + Committee. MWD
9/12/18	1			1		Board Mtg. LV
9/18/18	1				1	Building Committee AWA MWD
9/19/18	1				1	Bay Delta Pwr Mtg. MWD
9/20/18	1			1		AWAC Regional Meeting LV
9/25/18	1			1	1	Board + Committee Mtg. LV
				TOTAL		9-0

Date Submitted: 9/27/18  
 Director Signature: Glen Peterson

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.







October 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Monthly Cash and Investment Report: August 2018**

**SUMMARY:**

During the month of August, the value of the District's investment portfolio increased from \$84,450,346, held on July 31, 2018, to \$85,919,872 held on August 31, 2018. One investment matured, and three investments were purchased, increasing the book value of the investment portfolio to \$51,104,417. The value of the District's Local Agency Investment Fund (LAIF) account increased to \$32,027,933.

**RECOMMENDATION(S):**

Receive and file the Monthly Cash and Investment Report for August 2018.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**DISCUSSION:**

As of August 31, 2018, the District held \$85,919,872, up 19.7% year-over-year. The portfolio was up 1.7% from the previous month's total of \$84,450,346. The majority of the funds were held in the District's investment account, which had an August 31st book value of \$51,104,417. LAIF held the majority of the remaining funds, in the amount of \$32,027,933. A significant portion of the balance, \$2,779,429, was held in LAIF as required reserves for the bond refunding. The annualized yield for the District's investment portfolio was 2.00% in August 2018, down two basis points from July. The annualized yield on the District's LAIF funds was 2.00%, up as compared to July's 1.94%. The total yield on the District's accounts was 2.00%, up from 1.52% year-over-year.

The following investment matured during August 2018:

- Cotati-Rohnert Park Unified School District Municipal Bond in the amount of \$545,000; YTM 1.81%.

The following investments were purchased during August 2018:

- FAMCA bullet, in the amount of \$996,263, maturing on 7/24/23; YTM 2.98%.
- 1st Tech Federal Credit Union insured CD, in the amount of \$245,000, maturing on 8/30/19; YTM 2.70%.
- Affinity Federal Credit Union insured CD, in the amount of \$245,000, maturing on 8/30/19; YTM 2.70%.

The following transactions occurred in the District's LAIF account:

- 08/01/18 - Withdraw in the amount of \$425,000.
- 08/06/18 – Deposit in the amount of \$1,000,000.
- 08/21/18 – Deposit in the amount of \$1,000,000.
- 08/31/18 – Withdraw in the amount of \$1,000,000.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in LAIF.

#### Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of August 31, 2018 and compares the balances to the adopted Financial Policies. As shown for August, the Potable Water Enterprise was \$12.2 million below the levels set forth in the District's Financial Policies. The Sanitation Enterprise had cash and investments that exceeded the District's Financial Policies and assignments by \$6.3 million, and the Recycled Water Enterprise had cash and investments that exceeded the District's Financial Policy levels and assignments by \$4.7 million. The Board has assigned \$5 million in funds from the Recycled Water Enterprise and \$10 million in funds from the Sanitation Enterprise for use on the Pure Water Project Las Virgenes-Triunfo. Cash in excess of required reserves and assignments is available for capital projects.

#### **GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

#### **ATTACHMENTS:**

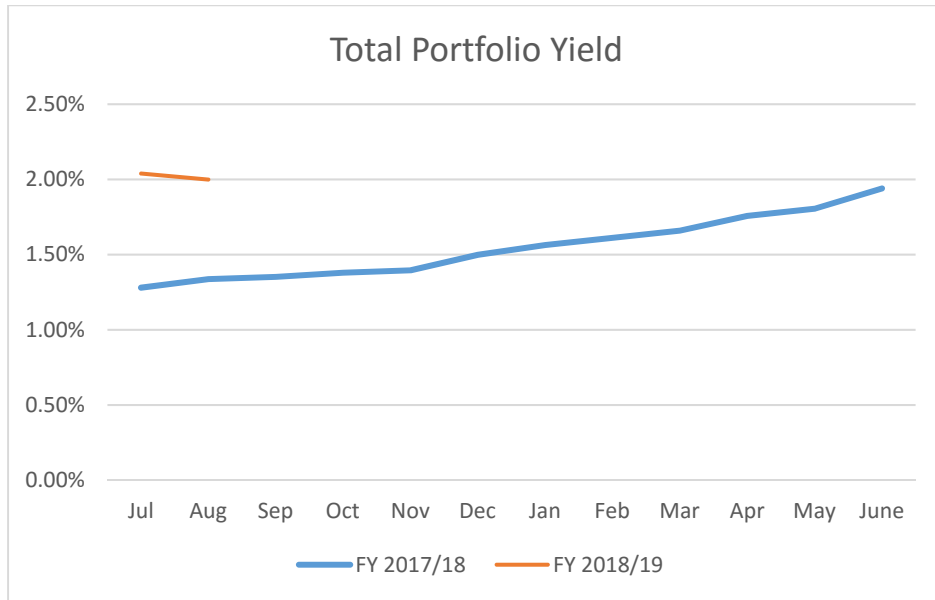
Charts

Investment Report

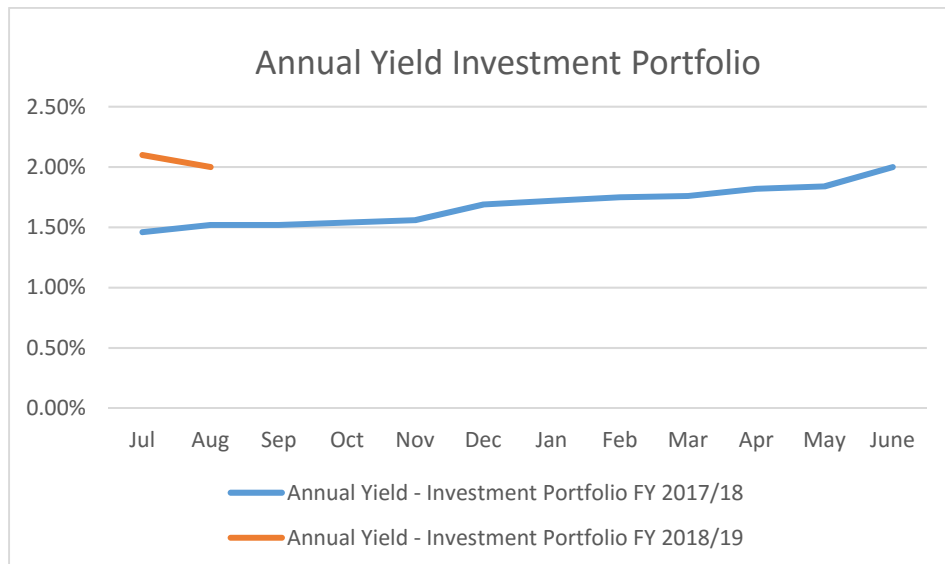
Definitions

Cash Report - August 2018

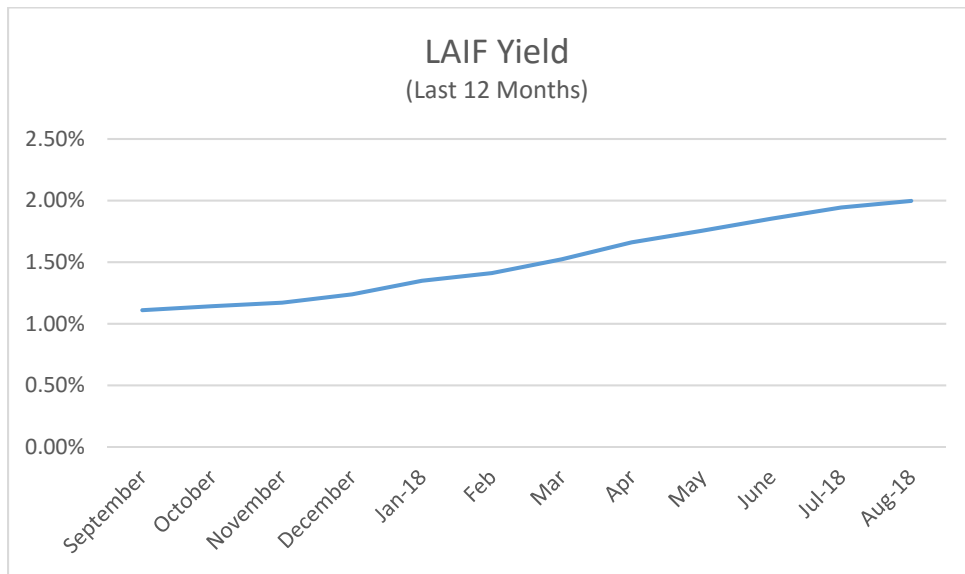
The District’s total yield varies depending on the percentage of the portfolio in LAIF versus the Investment Portfolio. If a higher percentage of the District’s funds are in LAIF, the lower the total yield since LAIF is more liquid, more conservative, and has significantly lower yields than bonds held in the Investment Portfolio. As of August 31, 2018, at Book Value, LAIF held 37.28% of the District’s portfolio, the investment portfolio held 59.48%, and the refunding revenue bonds held 3.23%, with the remainder in a money market account. As can be seen in the chart below, the total yield in August 2018 was 2.00%, four basis points lower than July 2018 and up from 1.34% one year ago.



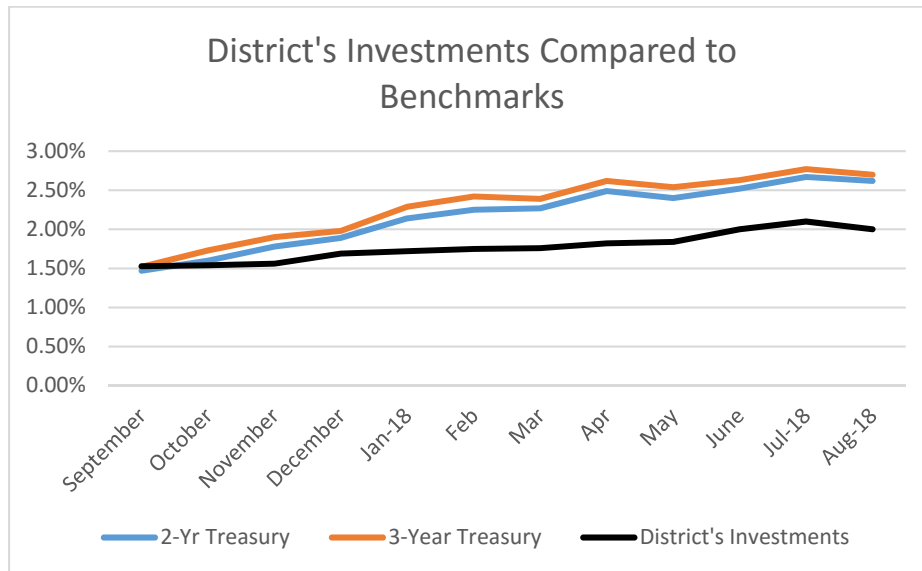
In August, the annualized yield for the District’s Investment Portfolio was down from July at 2.00% and up from 1.52% a year ago. The reduction in yield is reflective of the drop in interest rates during the month of August. The chart below shows annualized monthly yield over the past twelve months.



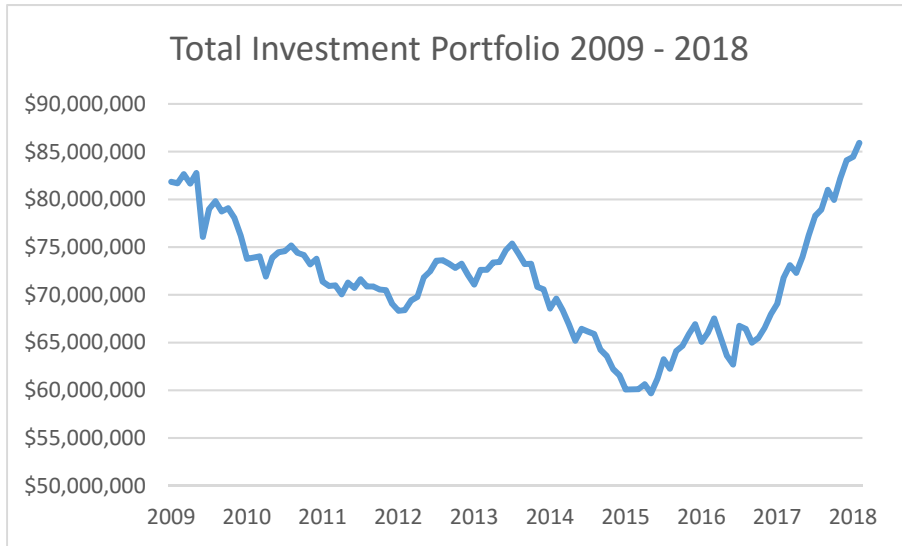
The following chart shows the average annualized LAIF yields over the past twelve months. In August, the LAIF yield was 2.00%, up from 1.94% in July and up from 1.08% a year ago.



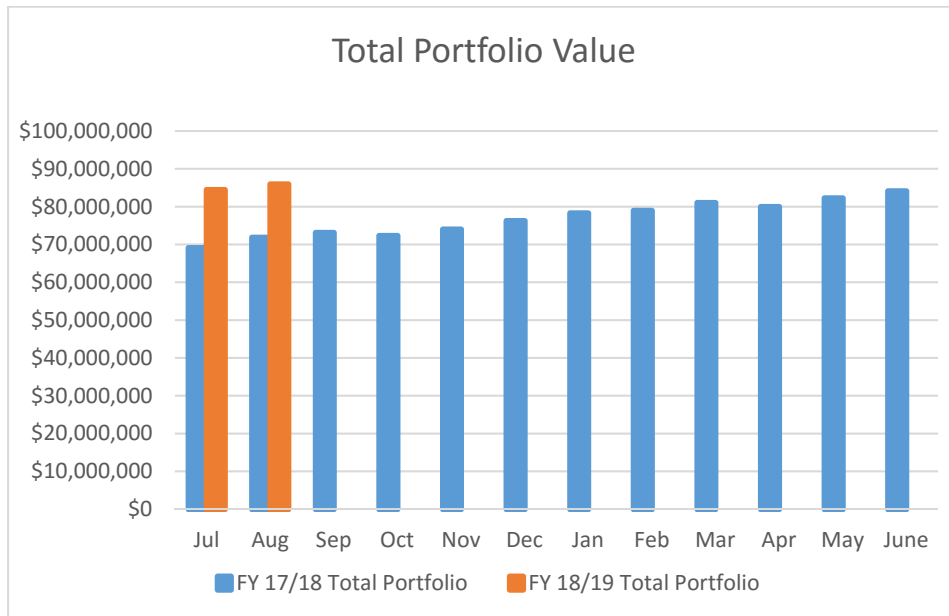
In order to benchmark how the District's portfolio is performing, it is useful to compare its investment portfolio with a comparable index. The District has historically compared its investment portfolio returns to the 2-Year and 3-Year Treasury notes. Because the District buys and holds its investments, the average portfolio yield should generally be flatter and trail the 2 and 3-year Treasuries.



Equally important to monitoring performance is to monitor total portfolio value which includes the District's Investment Portfolio and LAIF accounts. The chart below shows the total portfolio value between 2009 and 2018. The significant reduction in 2014 is primarily because of the Torchwood Tank and other backbone improvement program projects. In August, the District's portfolio increased 1.74%% from July to \$85,919,872.

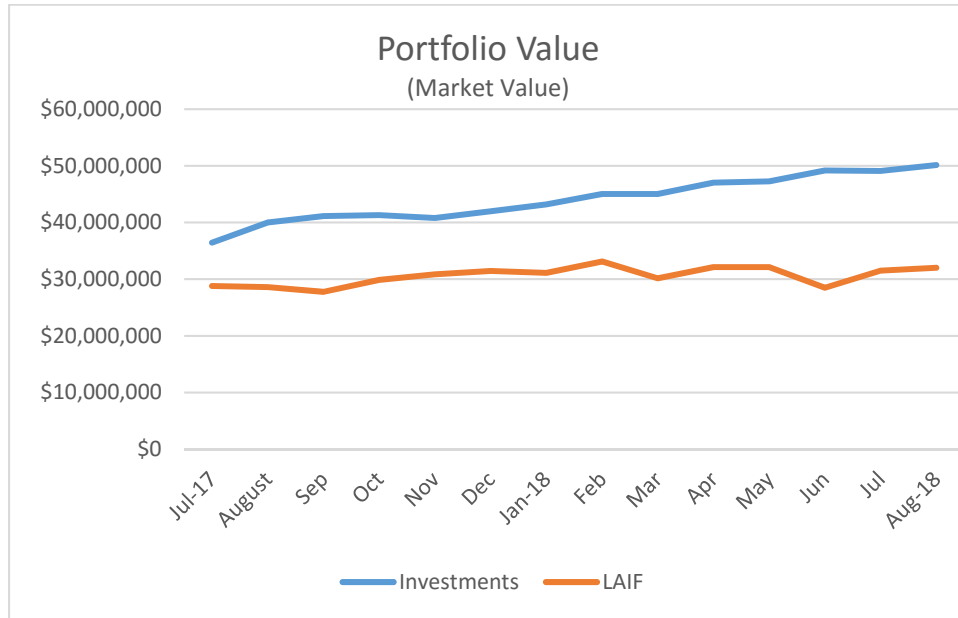


The chart below compares total portfolio value in the current Fiscal Year, compared to the same period in the previous fiscal year.





The chart below shows the value of the District’s Investment and LAIF portfolios over the past twelve-month period. The District’s Investment Policy requires an amount equal to 6 months of operating budget to be kept in LAIF, which is \$26.9 million



Date: September 21, 2018  
 To: David W. Pedersen, General Manager  
 From: Finance and Administration Department  
 Subject: Investment Report for the Month of August 2018

**Summary of Investments**

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.300%	1.300%	1.300%	FHLB-Bullet	03/30/15		10/30/18	1,000,000	1,000,000	998,600	Custodian
1.250%	1.250%		CASHGR-Muni Bond	03/09/17		11/01/18	360,000	360,000	359,320	Custodian
1.150%	1.150%	1.150%	FFCB-Callable Coupon	02/23/16	Cont. 5/23/16	11/23/18	1,000,000	1,000,000	997,960	Custodian
			Sub-Total				2,360,000	2,360,000	2,355,880	

Investments Maturing After Six Months:

1.600%	1.600%	1.600%	FNMA-Bullet	05/19/15		05/19/20	1,000,000	1,000,000	983,160	Custodian
1.500%	0.983%		FHLB-Bullet	02/09/16		03/08/19	1,015,650	1,000,000	995,950	Custodian
1.350%	1.350%	1.350%	FNMA-Callable Coupon	02/26/16	08/26/18	08/26/19	1,000,000	1,000,000	989,210	Custodian
1.300%	1.300%		FNMA-Bullet	02/24/16		02/24/20	1,000,000	1,000,000	981,130	Custodian
2.250%	1.792%		CONNECTICUT ST-MuniBo	02/17/16		09/01/20	1,119,649	1,095,000	1,073,527	Custodian
2.427%	1.779%		NEWSCD-MuniBond	03/17/16		08/01/20	934,688	910,000	898,953	Custodian
1.25%-Up	2.120%	1.250%	FHLMC-Callable Coupon	04/04/16	09/30/18	03/30/21	1,000,000	1,000,000	984,630	Custodian
1.400%	1.400%	1.400%	FFCB-Callable Coupon	04/13/16	Cont. 4/13/17	04/13/20	1,000,000	1,000,000	980,380	Custodian
1.500%	1.500%		CAL ST-MuniBond	04/28/16		04/01/21	1,000,000	1,000,000	964,620	Custodian
1.5%-Up	2.866%	1.625%	FHLMC-Callable Coupon	06/16/16	09/16/18	06/16/21	1,000,000	1,000,000	976,860	Custodian
2.387%	1.392%		SCVWTR-MuniBond	06/21/16		06/01/21	1,047,370	1,000,000	983,320	Custodian
1.400%	1.400%	1.400%	FHLMC-Bullet	06/27/16		12/27/19	1,000,000	1,000,000	984,570	Custodian
1.0%-Up	2.014%	1.000%	FHLB-Callable Coupon	06/30/16	12/30/18	06/30/21	1,000,000	1,000,000	979,370	Custodian
1.960%	1.960%	1.960%	MOUSCD-MuniBond	07/14/16		08/01/21	600,000	600,000	577,872	Custodian
1.180%	1.114%	1.039%	FFCB-Bullet	07/22/16		06/13/19	1,001,250	1,000,000	990,410	Custodian
1.550%	1.550%		CAPITAL ONE BANK - CD	08/10/16		08/10/21	245,000	245,000	234,404	Custodian
1.580%	1.501%	0.700%	FNMA-Callable Coupon	08/15/16	09/15/18	06/15/20	1,002,920	1,000,000	982,180	Custodian
1.400%	1.400%	1.400%	FNMA-Callable Coupon	08/24/16	08/24/18	08/24/20	1,000,000	1,000,000	974,310	Custodian
1.350%	1.350%		ALLY BANK-CD	09/08/16		09/09/19	245,000	245,000	241,680	Custodian
1.450%	1.450%		JP Morgan Chase BK-CD	09/16/16	09/16/18	09/16/20	245,000	245,000	237,525	Custodian
1.713%	1.713%		CASPWR-Muni Bond	09/28/16		05/01/21	964,737	964,737	942,655	Custodian
1.480%	1.480%	1.483%	FNMA-Callable Coupon	09/29/16	09/29/18	12/29/20	1,000,000	1,000,000	973,610	Custodian
1.25%-Up	2.115%	1.250%	FHLB-Callable Coupon	11/17/16	08/17/18	11/17/21	1,000,000	1,000,000	973,210	Custodian
1.3%-Up	2.116%	1.300%	FHLMC-Callable Coupon	11/22/16	08/22/18	11/22/21	1,000,000	1,000,000	975,240	Custodian
1.6%-Up	1.875%	1.600%	FHLB-Callable Coupon	12/09/16	09/09/18	12/09/21	1,000,000	1,000,000	970,570	Custodian
2.000%	2.046%	2.018%	FHLMC-Bullet	01/30/17		01/26/22	997,850	1,000,000	975,620	Custodian
1.600%	1.600%		Lake City Bank - CD	03/22/17		03/22/19	245,000	245,000	244,385	Custodian
1.800%	1.800%		MDS-Muni Bond	03/22/17		03/15/20	1,000,000	1,000,000	981,560	Custodian
1.610%	1.610%		FHLMC-Bullet	03/27/17		12/27/19	1,000,000	1,000,000	987,310	Custodian
2.350%	2.350%		Goldman Sachs Bank - CD	06/21/17		06/21/22	245,000	245,000	238,387	Custodian
2.350%	2.350%		Sallie Mae Bank/Salt LK-CD	06/21/17		06/21/22	245,000	245,000	238,387	Custodian
2.125%	2.124%	2.084%	FHLMC-Callable Coupon	08/09/17	09/29/18	06/29/22	1,000,050	1,000,000	971,260	Custodian
2.000%	2.000%	2.000%	FHLB-Callable Coupon	08/10/17	08/10/20	08/10/22	1,000,000	1,000,000	969,020	Custodian
1.5%-Up	2.104%	1.465%	FHLMC-Bullet	08/16/17		06/29/22	1,000,300	1,000,000	980,810	Custodian

LVMWD Investment Report for the Month Ending August 31, 2018

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
<b>Investments Maturing After Six Months (continued):</b>										
2.400%	2.400%		American Express - CD	08/29/17		08/29/22	245,000	245,000	236,087	Custodian
2.400%	2.400%		Capital One NA - CD	08/30/17		08/30/22	245,000	245,000	238,314	Custodian
1.750%	1.766%		FFCB-Bullet	09/13/17		09/13/22	999,250	1,000,000	958,610	Custodian
1.750%	1.750%		Neighbors FCU - CD	09/29/17		09/30/19	245,000	245,000	243,172	Custodian
1.700%	1.700%		Discover Bank - CD	10/04/17		10/04/19	245,000	245,000	243,011	Custodian
2.500%	2.604%		SFOFAC-Muni Bond	11/09/17		09/01/22	497,650	500,000	485,545	Custodian
2.230%	2.230%		FFCB-Callable Coupon	11/09/17	11/01/18	11/01/22	1,000,000	1,000,000	972,230	Custodian
2.300%	2.300%		FHLB-Callable Coupon	11/28/17	11/28/18	11/28/22	1,000,000	1,000,000	974,400	Custodian
2.050%	2.050%		BMW Bank - CD	11/29/17		11/30/20	245,000	245,000	240,720	Custodian
2.500%	2.500%		Wells Fargo Bank - CD	12/08/17		12/08/22	245,000	245,000	236,592	Custodian
2.550%	2.550%		NYSDEV-Muni Bond	12/21/17		03/15/22	1,000,000	1,000,000	975,580	Custodian
2.300%	2.300%		FHLMC-Callable Coupon	12/27/17	12/27/19	12/27/22	1,000,000	1,000,000	978,580	Custodian
2.200%	2.200%		Merrick Bank-CD	01/09/18		01/11/21	245,000	245,000	241,207	Custodian
2.650%	2.650%		Morgan Stanley Bank-CD	01/11/18		01/11/23	245,000	245,000	239,551	Custodian
2.130%	2.338%		FAMCA-Bullet	01/24/18		01/24/23	990,240	1,000,000	966,770	Custodian
2.650%	2.650%		FHLB-Callable Coupon	02/28/18	02/28/20	02/28/23	1,000,000	1,000,000	992,930	Custodian
3.050%	3.050%		FHLMC-Callable Coupon	03/28/18	09/28/18	03/28/23	1,000,000	1,000,000	994,450	Custodian
2.700%	2.700%		FFCB-Bullet	04/11/18		04/11/23	1,000,000	1,000,000	993,590	Custodian
3.100%	3.100%		FHLMC-Callable Coupon	04/27/18	07/27/18	04/27/23	1,000,000	1,000,000	996,720	Custodian
3.150%	3.150%		CitiBank NA - CD	05/11/18		05/11/23	245,000	245,000	243,817	Custodian
3.0%-Up	3.329%		FHLMC-Callable Coupon	05/30/18	08/24/18	05/24/23	1,000,000	1,000,000	999,960	Custodian
3.297%	3.297%		UNVHGR-Muni Bond	06/05/18	Cont. 6/5/18	05/15/23	930,000	930,000	934,473	Custodian
3.0%-Up	3.359%		FHLMC-Callable Coupon	06/07/18	12/07/18	06/07/23	1,000,000	1,000,000	999,190	Custodian
2.630%	2.630%		FFCB-Callable Coupon	06/25/18	09/25/18	06/25/20	1,000,000	1,000,000	997,600	Custodian
2.400%	2.400%		Ameris Bank - CD	06/29/18		06/27/19	245,000	245,000	245,306	Custodian
2.400%	2.400%		BMO Harris Bank - CD	06/29/18		07/01/19	245,000	245,000	245,284	Custodian
1.500%	2.407%		FHLB-Bullet	07/17/18		06/28/19	991,550	1,000,000	992,550	Custodian
2.900%	2.980%		FAMCA-Bullet	08/01/18		07/24/23	996,263	1,000,000	996,470	Custodian
2.700%	2.700%		1st Technology FCU - CD	08/30/18		08/30/19	245,000	245,000	245,684	Custodian
2.700%	2.700%		Affinity FCU - CD	08/31/18		08/30/19	245,000	245,000	245,683	Custodian
<b>Sub-Total</b>							<b>48,744,417</b>	<b>48,654,737</b>	<b>47,790,161</b>	
<b>Total Investments</b>							<b>\$51,104,417</b>	<b>\$51,014,737</b>	<b>\$50,146,041</b>	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

- 1-CPNRTI=1.25% to 3/18; 1.75% to 9/18; 2.25% to 3/20; 3.5% to 9/20; thereafter 5.5%.
- 2-CPNRTI=1.5% to 6/17; 1.625% to 6/18; 1.75% to 6/19; 2.0% to 6/20; thereafter 2.5%.
- 3-CPNRTI=1% to 12/17; 1.25% to 12/18; 1.5% to 12/19; 2% to 6/20; 4% to 12/20; thereafter 6%.
- 4-CPNRTI=1.25% to 11/18; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%.
- 5-CPNRTI=1.3% to 5/19; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%.
- 6-CPNRTI=1.6% to 12/19; 1.75% to 6/20; 2% to 12/20; 2.5% to 6/21; thereafter 3%.
- 7-CPNRTI=1.5% to 6/18; thereafter 2.25%.
- 8-CPNRTI=3.0% to 5/21; 3.25% to 5/22; 4% to 11/22; thereafter 5%.
- 9-CPNRTI=3.0% to 6/19; 3.125% to 6/20; 3.25% to 6/21; 3.5% to 6/22; thereafter 4%.

**Interest earnings for the month were as followed:**

Investments	Amount Earned/Accrued	Current Yield
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)	\$5,637	1.998%
Local Agency Investment Fund (LAIF)	83,372	2.000%
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	53,401	1.998%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	50	1.560%
	2,024	1.834%
<b>Total Earnings</b>	<b>\$144,484</b>	

LVMWD Investment Report for the Month Ending August 31, 2018

**Schedule of Investment Balance Limitations (Per District investment policy)**

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$51,104,417	59.48%	no limit
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	2,779,429	3.23%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	8,093	0.01%	no limit
	32,027,933	37.28%	65,000,000
<b>Total</b>	<b>\$85,919,872</b>	<b>100.00%</b>	

Note 1: The average weighted duration for investments, excluding LAIF, is 1,017 days, which is under the assumption that callable coupons will not be called and will be held until maturity.  
 Note 2: In August 2018, Joint Powers Authority's participation in investment is \$6,796,552.18, of which \$5,506,698.32 (or 81.02%) belongs to LV.

**Bank Account Balances as of August 31, 2018:**

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$182,263 (Note 3)
Wells Fargo Bank	Sweep	777,772
Bank of New York Mellon	Money Market	379
	<b>Total</b>	<b>\$960,414</b>

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for October 9, 2018 Agenda:

  
 David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

\_\_\_\_\_  
 Lee Renger, Treasurer

Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Sinking Bond – In the case of the CASPWR Bond held by the District, a sinking bond pays a portion of principal on a defined schedule throughout the life of the bond.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA – Federal Agricultural Mortgage Corporation (Farmer Mac)
- Bonds
  - AMAWTR – Amador Water Agency
  - CAL ST – State of California
  - CASHGR – California State University
  - CASPWR – State of California Department of Water Resources
  - CON ST – State of Connecticut
  - COTSCD - Cotati-Rohnert Park Unified School District
  - MDS – State of Maryland
  - MOUSCD – Mountain View Unified School District
  - NEWSCD – Newark, CA Unified School District
  - NYSDEV – New York State Urban Development Revenue Bond
  - SCVWTR – Santa Clara Valley Water District
  - SFOFAC – City and County of San Francisco Community Facilities District
  - UNVHGR – University of California

## LVMWD CASH ANALYSIS - August 31, 2018

	Restricted Cash	Cash Held by Policy	Policy Requirement	Available Funds
101 - Potable Water Operations		3,527,991	9,325,780	
201 - Potable Water Construction	(4,836,942)			
301 - Potable Water Replacement		11,138,696	12,491,431	
603 - Rate Stabilization Fund		<u>7,750,000</u>	<u>8,000,000</u>	
<b>Total Potable Water</b>	<b>(4,836,942)</b>	<b>22,416,687</b>	<b>29,817,211</b>	<b>(12,237,466)</b>
102 - Recycled Water Operations		6,265,275	1,024,329	
203 - Recycled Water Construction	(551,528)			
302 - Recycled Water Replacement		2,325,474	2,364,317	
Pure Water Project Assigned Funds		<u>5,000,000</u>		
<b>Total Recycled Water</b>	<b>(551,528)</b>	<b>13,590,749</b>	<b>3,388,646</b>	<b>4,650,574</b>
130 - Sanitation Operations		13,320,478	3,116,192	
230 - Sanitation Construction	(568,510)			
330 - Sanitation Replacement		8,121,310	11,404,152	
Pure Water Project Assigned Funds		<u>10,000,000</u>		
<b>Total Sanitation</b>	<b>(568,510)</b>	<b>31,441,788</b>	<b>14,520,344</b>	<b>6,352,934</b>
606 & 607 - Refunding Revenue Bonds - Reserve Fund	2,779,807			
701 - Vested Sick Leave Reserve	1,387,983			
720 - Insurance Reserve		7,551,756	7,378,555	
JPA	7,335,613			
Prepaid Connection Fees & Undistributed Interest	6,162,023			
<i>Subtotal</i>	<u>11,708,446</u>	<u>75,000,979</u>		
<b>TOTAL</b>	<b>86,709,425</b>			

**Financial Policy** - Cash required to comply with District's adopted Financial Policy.

**Restricted Cash** - Revenue restricted to a particular purpose.

**Bond Covenants** - Money relating to bond financing that is restricted in use and required by promises made in bond documents. Funds are reconciled at year-end.

	Bill	Author	Description	Status	District Priority	District Position
1	SB 1498	(Stern-D)	Modifies language to existing law that would not exclude reservoir augmentation projects from receiving grant funds that are provided under certain bond measures.	Dead; however, the SWRCB has since confirmed that LVMWD would be eligible for Proposition 68 funding.	High	Support
2	SB 623 (2017)	(Monning-D)	Safe and Affordable Drinking Water Fund. Imposes a water tax on individual water service connections.	Last heard by Assembly Appropriations Committee and referred to Rules Committee on 9/19/17. (See SB 845)	High	Oppose
3	SB 831	(Wieckowski-D)	Prevents the ability for utilities to charge connection fees for water and sewer services to accessory dwelling units.	In Assembly Committee on Local Government and held in Committee w/out recommendation on 6/27/18.	High	Oppose
4	SB 845	(Monning-D)	Safe and Affordable Drinking Water Fund.	SB 845 was gutted and amended to include language from SB 623. Re-referred to Appropriations Committee on 8/24/18.	High	Oppose
5	SB 998	(Dodd-D)	Water shutoffs: urban and community water systems. Imposes strict requirements on water utilities before a water service can be turned off for non-payment.	Approved by the Governor on 9/28/18	High	Oppose
6	AB 2050	(Caballero-D)	Small System Water Authority Act of 2018. Creation of small system water authorities that can absorb non-compliant water systems.	Vetoed by the Governor	Medium	Support
7	AB 2379	(Bloom-D)	Requires that certain clothing items include warning labels and washing instructions at point of sale to help prevent the introduction of plastic microfibers into the environment when they are washed.	Not seen by the Senate. Ordered to inactive file on 6/4/18.	Medium	Support via CASA
8	SB 1263	(Portantino-D)	Calls for studying and making funds available for the study of sources of plastic microfibers in the environment.	Approved by the Governor on 9/20/18	Medium	Support via CASA
9	SB 1422	(Portantino-D)	California Safe Drinking Water Act: microplastics. Testing and reporting requirements for microplastics.	Approved by the Governor on 9/28/18	Medium	Oppose
10	SB 606/AB 1668 (2017)		Conservation as a California Way of Life. Establishes new criteria for water conservation. Potentially updates/revises criteria associated with the 20% by 2020 water conservation target mandated by SB 7 (Steinberg).	Signed into law by the Governor on 5/31/18.	Medium	Support
11	AB 1529	(Thurmond)	Cross-Connections and Backflow Prevention Device Inspectors - Certification	Vetoed by the Governor	Low	None taken
12	AB 2042	(Steinorth-R)	Residential graywater reuse systems: incentives. Financial incentives for residential graywater reuse systems.	In Assembly Appropriations Committee. Held under submission as of 5/25/18.	Low	None taken
13	AB 2064	(Gloria)	Integrated regional water management plans - Advanced Payment	Vetoed by the Governor	Low	None taken
14	AB 2072	(Quirk-D)	State Water Resources Control Board: contaminants of emerging concern. Establishes a program to research contaminants of emerging concern (CECs) that can enter drinking water supplies.	Passed Assembly Environmental Safety and Toxic Materials Committee. Held in Assembly Appropriations Committee and held under submission as of 5/25/18.	Low	None taken

	Bill	Author	Description	Status	District Priority	District Position
15	AB 2241	(Rubio-D)	Sustainable water use and demand reduction: legislative findings and declarations. Non-substantive changes to the law, which requires urban water use statewide to be reduced by 20% (20x2020).	Passed Assembly Water, Parks and Wildlife Committee. Referred to Assembly Appropriations Committee and held under submission as of 5/25/18.	Low	None taken
16	AB 2242	(Rubio-D)	Urban water management planning. Non-substantive changes to the law.	Passed Assembly Water, Parks and Wildlife Committee. Ordered to inactive file on 6/4/18.	Low	None taken
17	AB 2266	(Bigelow-R)	Urban water management planning. Non-substantive changes to the law.	Amended and re-referred to Assembly Water, Parks and Wildlife Committee as of 3/19/18.	Low	None taken
18	AB 2283	(Holden-D)	Income taxes: exclusion: turf removal water conservation program. Would allow for dollar amounts received in rebates to be excluded from gross income for the purpose of calculating personal income tax.	In Assembly Appropriations Committee. Held under submission as of 5/25/18.	Low	None taken
19	AB 2341	(Mathis-R)	California Environmental Quality Act: aesthetic impacts. Would establish that under certain conditions, aesthetics do not have impacts on the environment.	Approved by the Governor on 9/7/18.	Low	None taken
20	AB 2353	(Frazier-D)	Construction defects: requires that in the case of disputes related to construction defects, the inspector needs to be a licensed contractor in the same field as the work in dispute.	Passed by the Senate Judiciary Committee. Ordered to inactive file as of 8/16/18.	Low	None taken
21	AB 2371	(Carillo-D)	Water use sustainability: irrigation. Refinements to the Water Conservation in Landscaping Act, which requires the Department of Water Resources to update its model water-efficient landscape ordinance.	Approved by the Governor on 9/28/18	Low	None taken
22	AB 2447	(Reyes)	Requires notification to residents of scoping meetings for projects within 1/2 mile radius.	Vetoed by the Governor	Low	None taken
23	AB 2501	(Chu-D)	Drinking water: consolidation and extension of service. Provides a definition for "disadvantaged communities" for the purposes of requiring small public water systems to be consolidated	Approved by the Governor on 9/28/18	Low	None taken
24	AB 2692	(Arambula-D)	Water: infrastructure funding. Would provide a permanent source of water infrastructure funding.	Amended in Assembly Environment, Safety and Toxic Materials Committee. First hearing cancelled at request of author on 4/24/18.	Low	None taken
25	AB 2957	(Gallagher-R)	Safe and reliable water supplies. Offers incentives to encourage innovation to ensure Californians have access to safe a reliable water supplies.	Has not been heard in the Senate. Last heard in the Assembly Appropriations Committee and held under submission on 5/25/18.	Low	None taken
26	AB 3045	(Gallagher-R)	Natural Resources Agency: Division of Safety of Dams. Would transfer authority and the Division of Safety of Dams from the Department of Water Resources to the Natural Resources Agency.	Has not been heard in the Senate. Last heard in the Assembly Appropriations Committee and held under submission on 5/25/18.	Low	None taken
27	AB 3056	(Harper-R)	Desalinated water. Supports desalination to bolster California's water supply.	No activity and has not been heard in any committees.	Low	None taken
28	AB 3155	(Cooper-D)	Expands the meaning of the term "public works" to include warranty work, which would also require the payment of prevailing wages.	Referred to Committee on Labor and Employment on 3/12/18.	Low	None taken



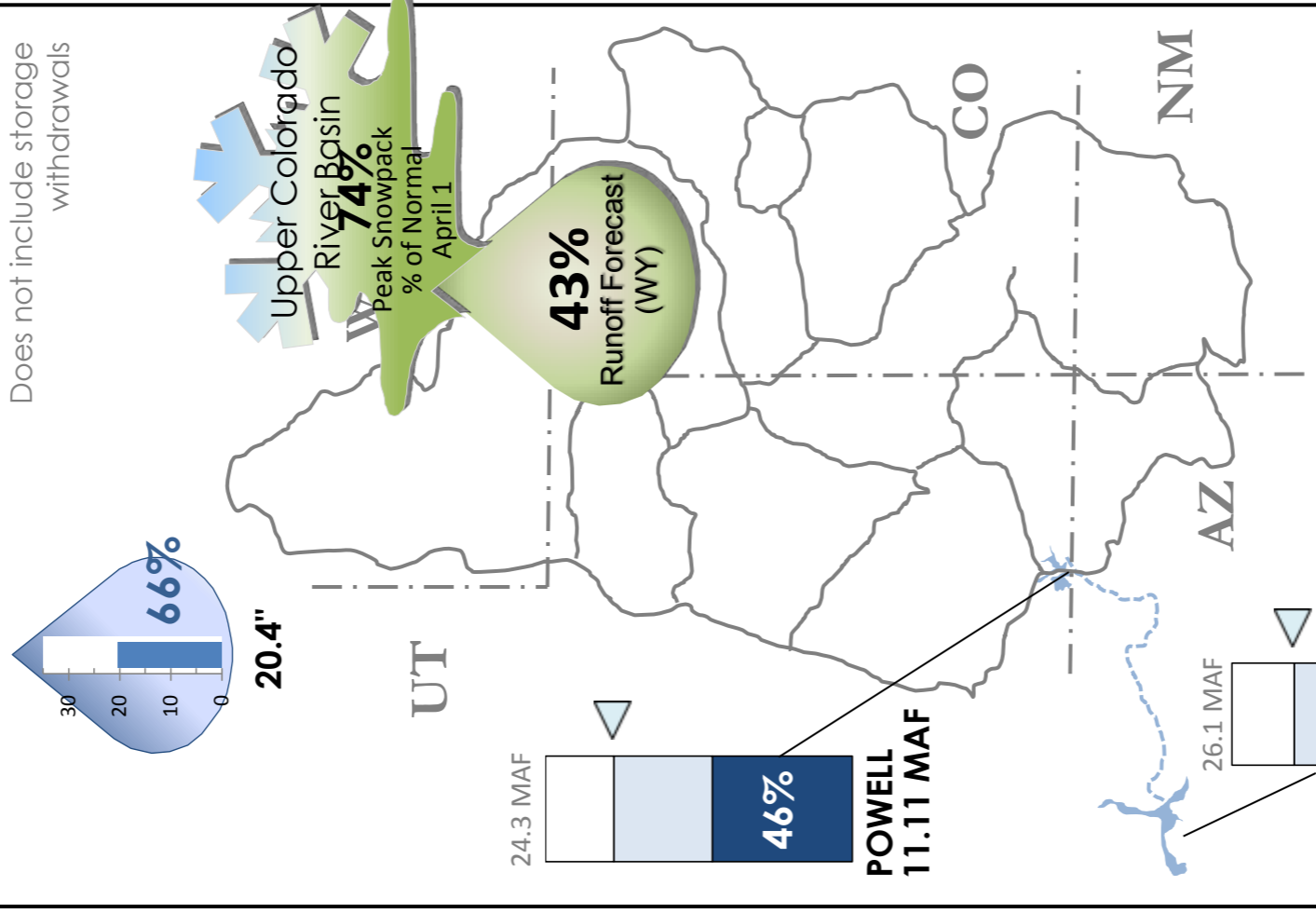
	<b>Bill</b>	<b>Author</b>	<b>Description</b>	<b>Status</b>	<b>District Priority</b>	<b>District Position</b>
29	SB 1215	(Hertzberg-D)	Drinking water systems and sewer systems: consolidation and extension of service. Establishes timelines and performance measures.	Approved by the Governor on 9/30/18	Low	None taken
30	SB 1301	(Beall-D)	State permitting: environment: processing times. Requires several state agencies to track and disclose permit processing times.	Vetoed by the Governor	Low	None taken
31	SB 952	(Anderson-R)	Water conservation: local water supplies. Gives credit to water agencies for investments made in local water supply projects toward water efficiency and conservation mandates.	Referred to Committee on Rules 2/8/18.	Low	None taken

# Water Supply Conditions Report

As of: 09/25/2018

## 2018 Colorado River

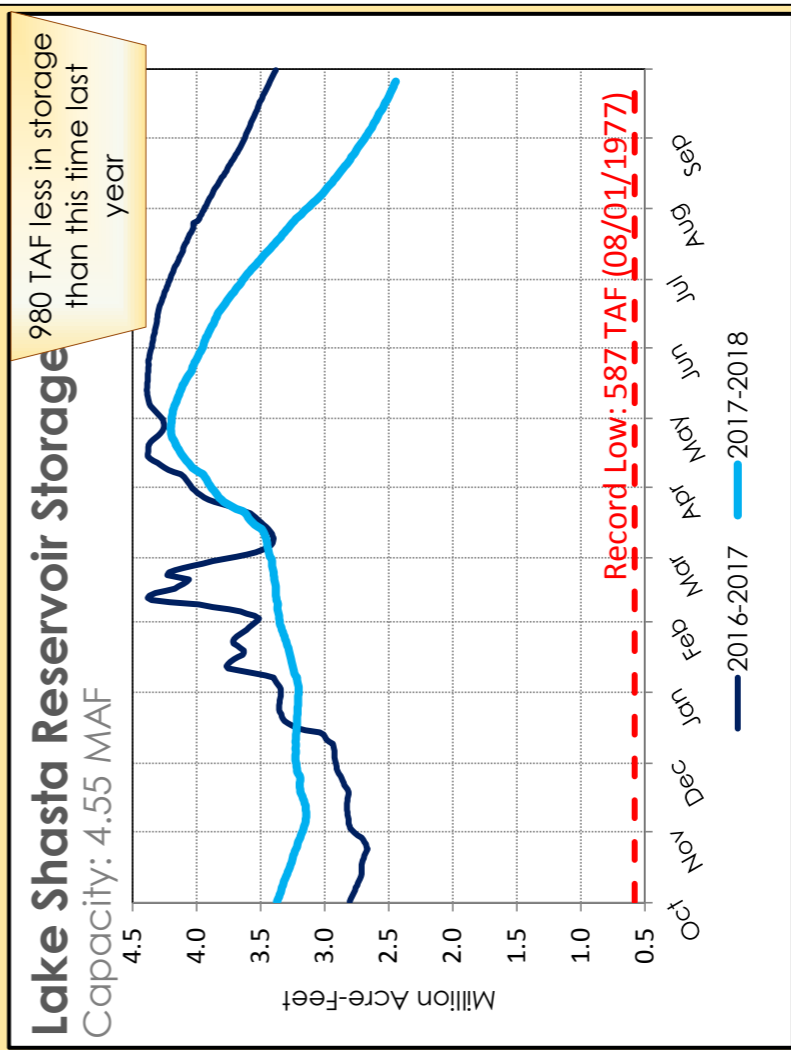
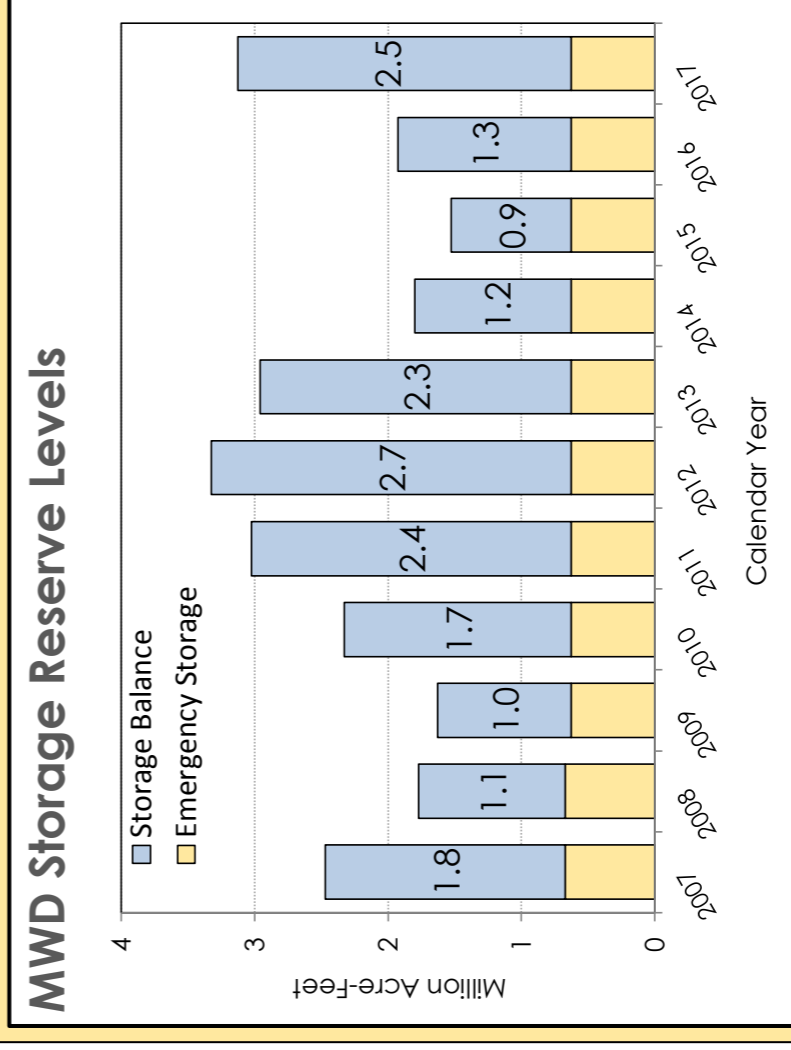
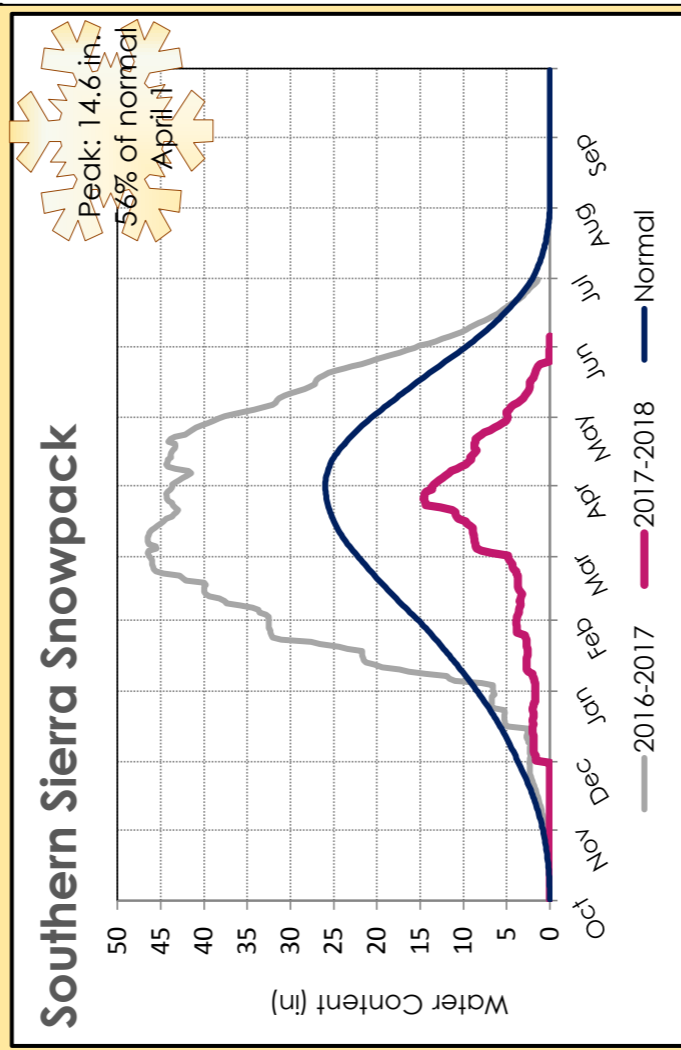
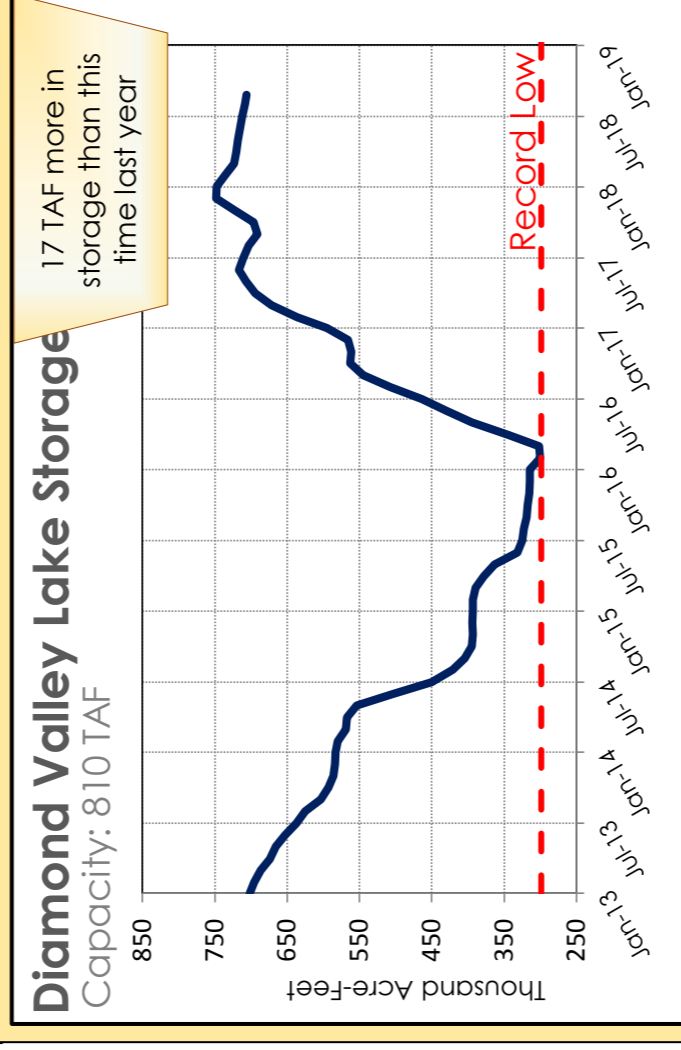
846,176 AF  
68% of full CRA  
Does not include storage withdrawals



Turn page for more CRA Data Flip Over for SWP

### Highlights

- Statewide snowpack peaked at 58% of April 1 normal
- Sacramento River Runoff forecast is 72% of normal
- Snowpack in the Upper Colorado River Basin peaked at 74% of April 1 normal
- Lake Powell inflow forecast is at 43% of normal



This report is produced by the Water Resource Management and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

<http://www.mwdh2o.com/WSCR>

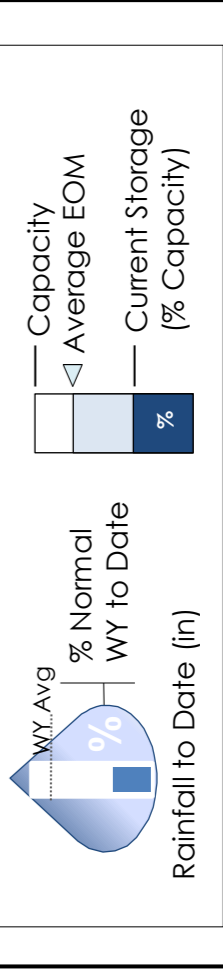
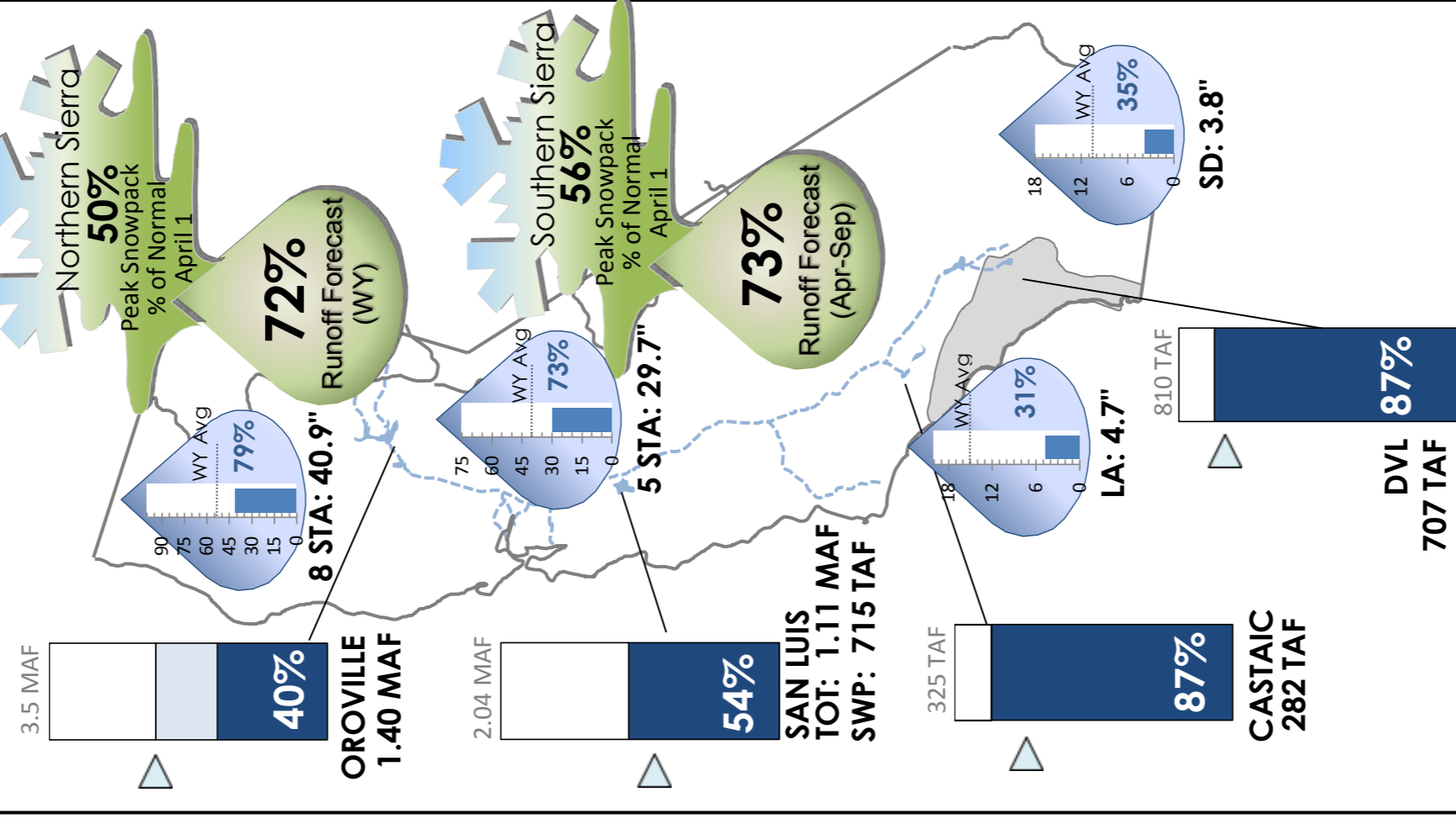
This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters

# Water Supply Conditions Report

As of: 09/25/2018

## 2018 SWP Allocation

669,025 AF  
35% of Table A



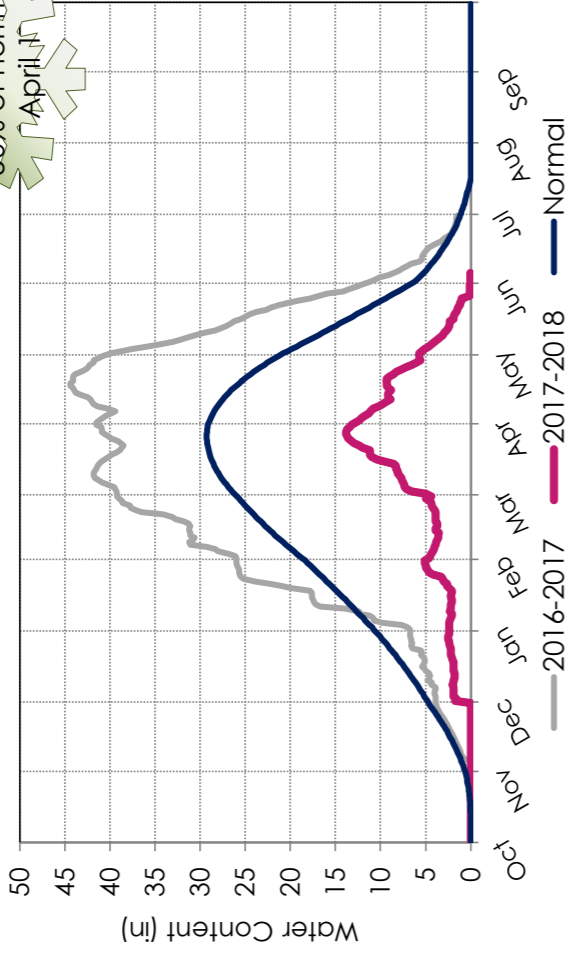
Flip Over for CRA Data Turn page for more SWP Data

# State Water Project Resources

As of: 09/25/2018

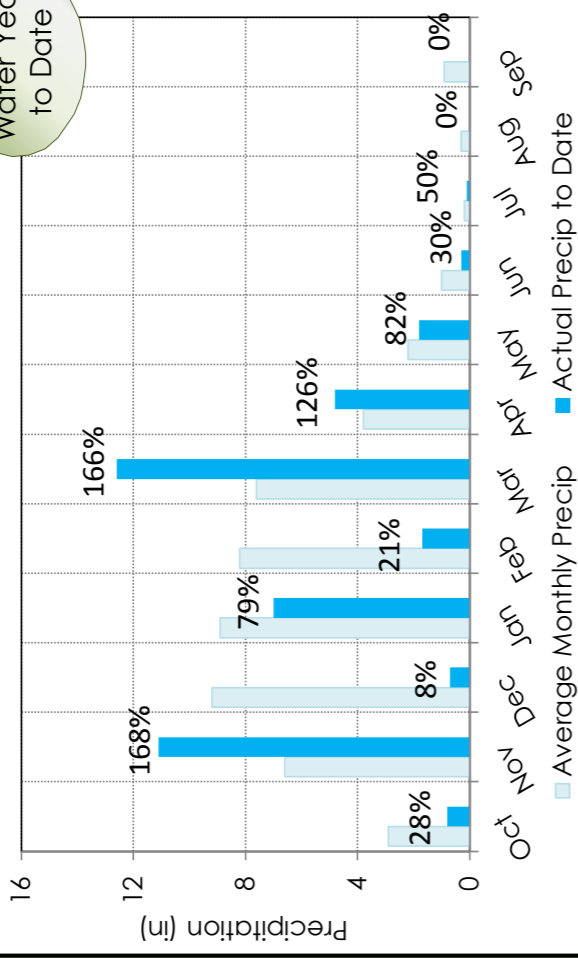
## Northern Sierra Snowpack

Peak: 13.8 in.  
50% of normal  
April 17



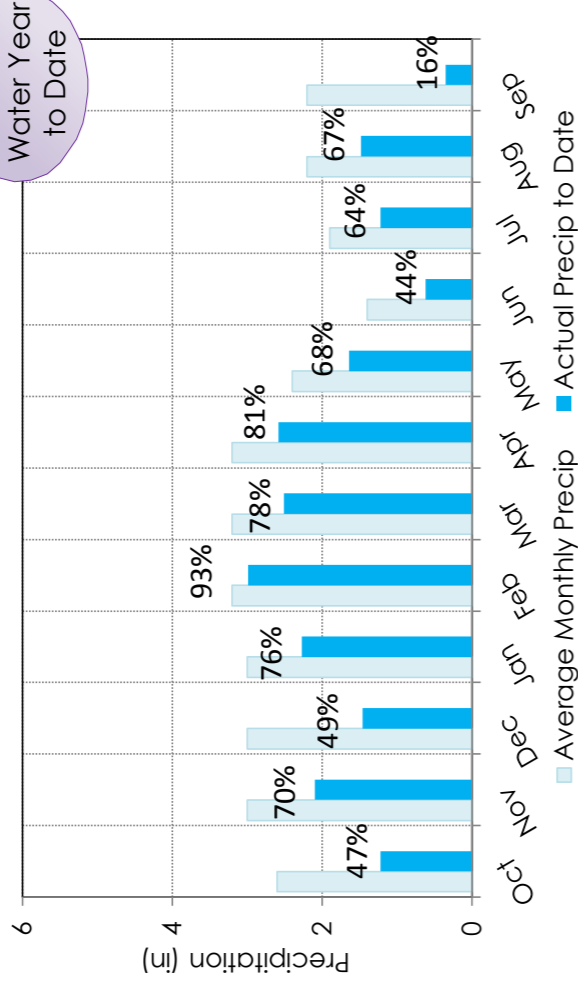
## 8 Station Index Precip

40.9 in.  
Water Year  
to Date



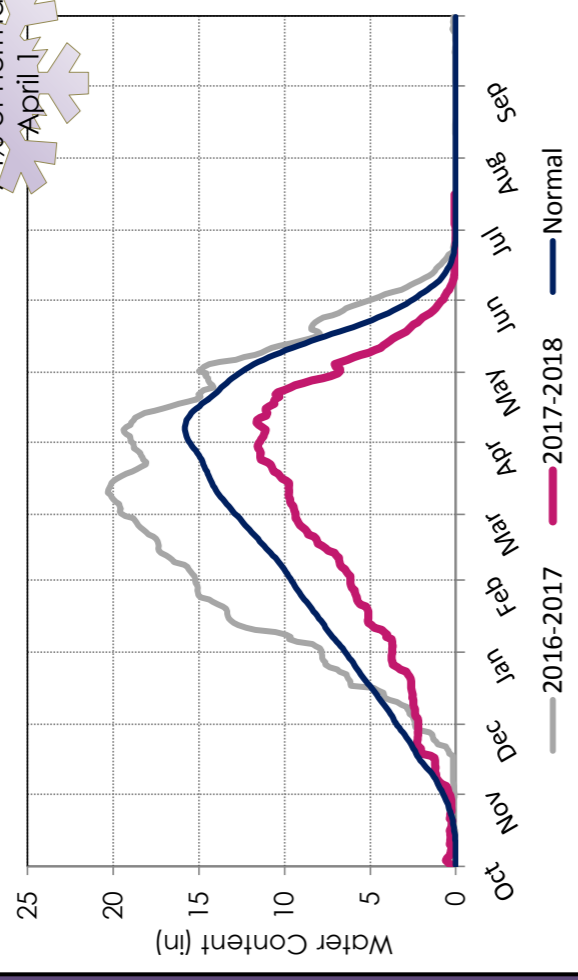
## Upper Colorado Basin Precip

20.4 in.  
Water Year  
to Date



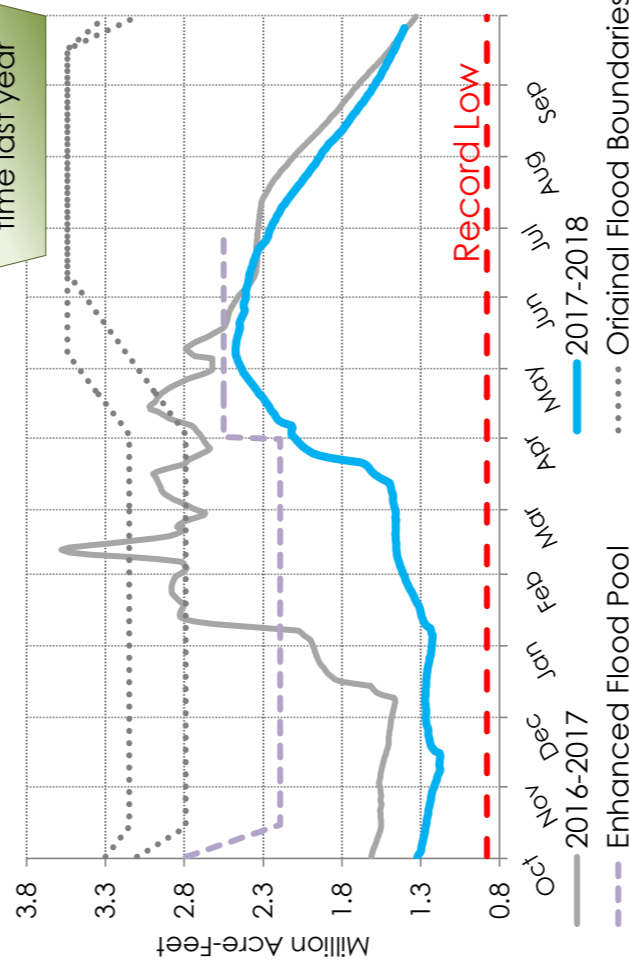
## Upper Colorado Basin Snowpack

Peak: 11.6 in.  
74% of normal  
April 1



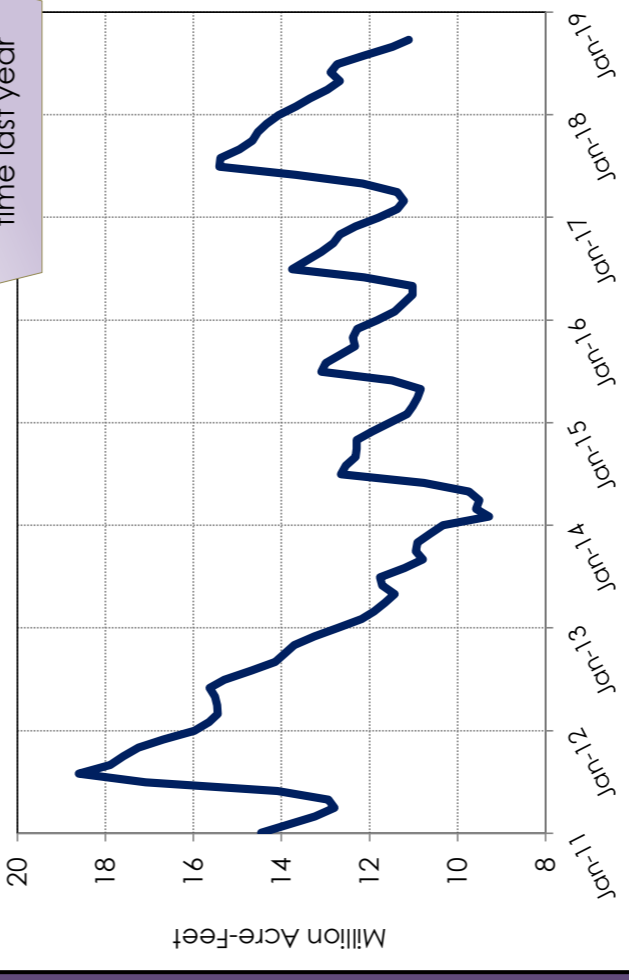
## Oroville Reservoir Storage

9 TAF more in  
storage than this  
time last year



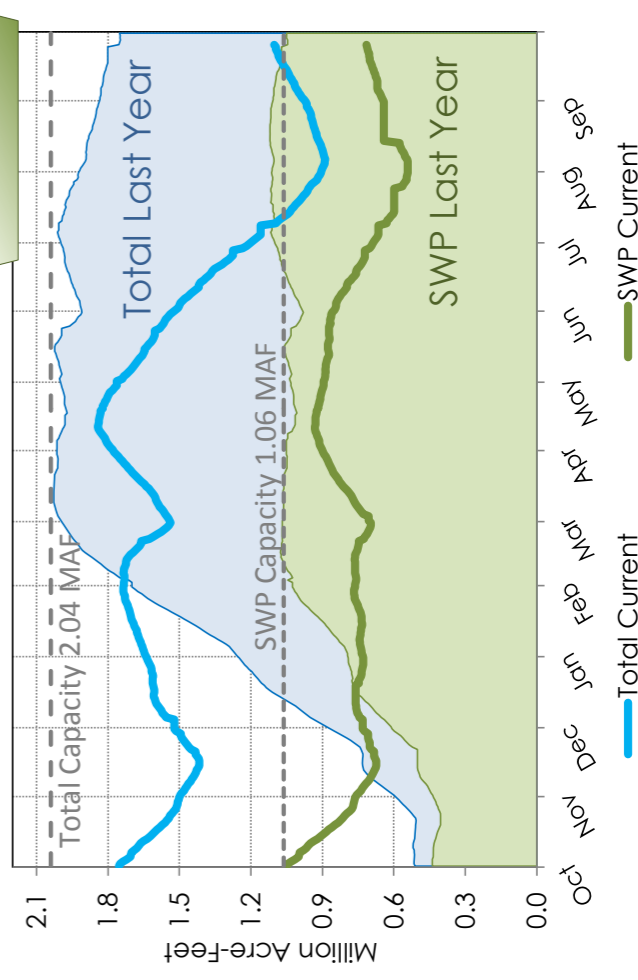
## Lake Powell Storage

3.59 MAF less in  
storage than this  
time last year



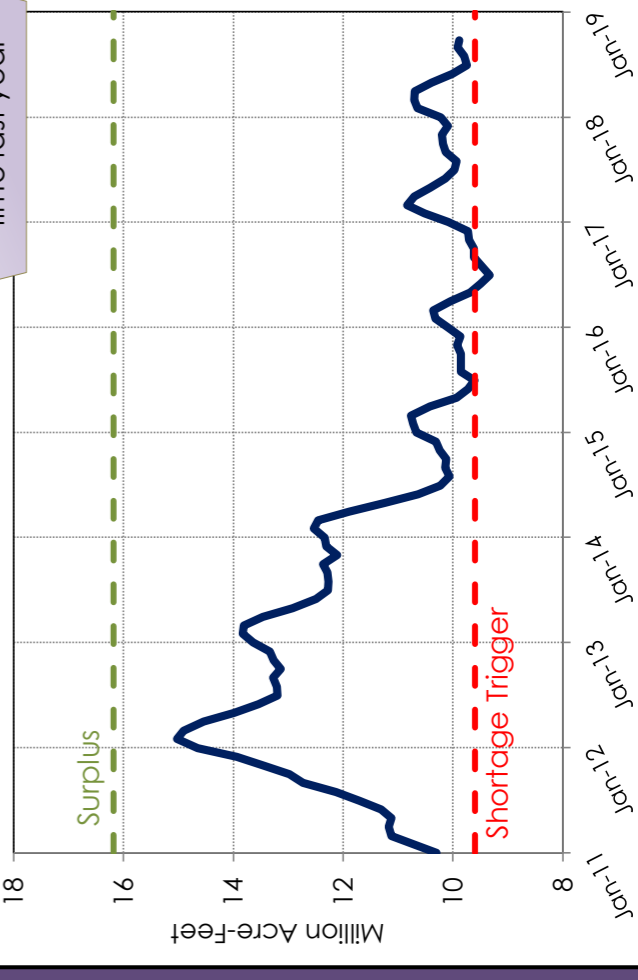
## San Luis Reservoir Storage

332 TAF less in SWP  
storage than this  
time last year



## Lake Mead Storage

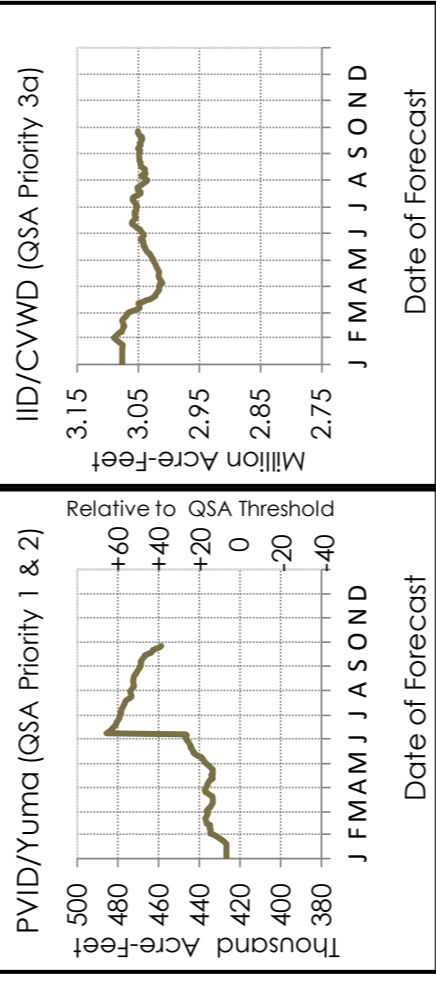
280 TAF less in  
storage than this  
time last year



# Colorado River Resources

As of: 09/25/2018

## 2018 Colorado River Ag Use



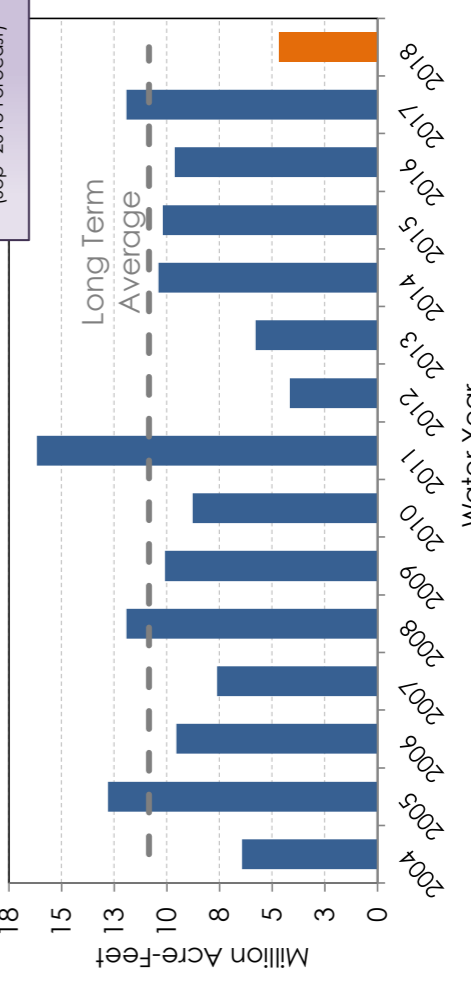
## Lake Mead Shortage/Surplus Outlook

	2019	2020	2021	2022	2023
Shortage	0%	57%	68%	70%	65%
Surplus	0%	0%	3%	5%	7%

Likelihood based on results from the August 2018 CRSS model run.

## Powell Unregulated Inflow

WY 2018  
43% of normal  
(Sep 2018 Forecast)

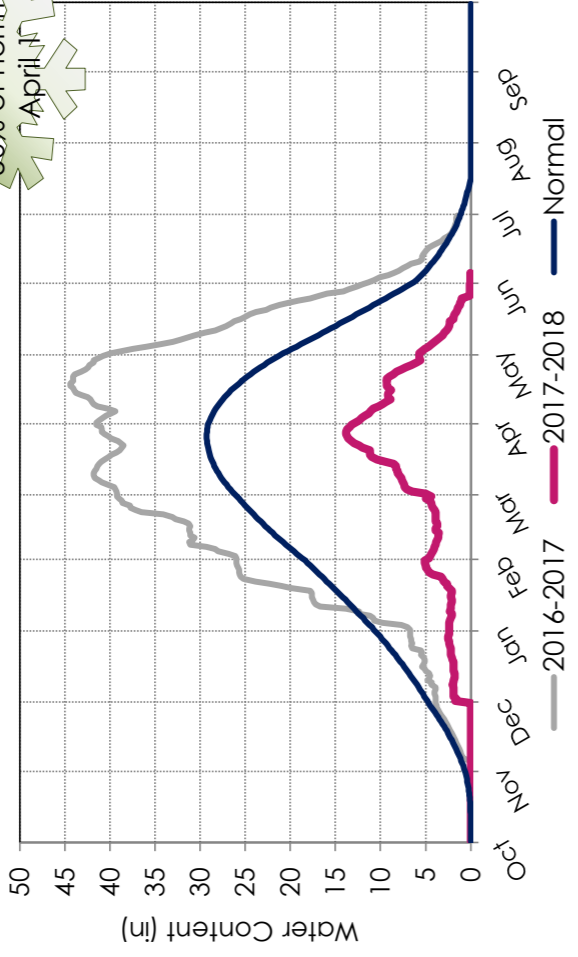


# State Water Project Resources

As of: 09/25/2018

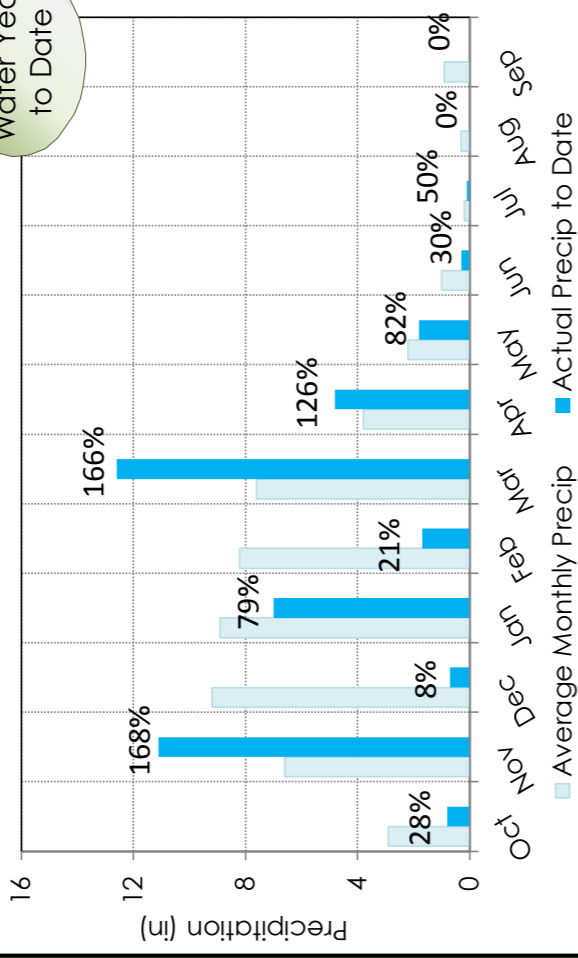
## Northern Sierra Snowpack

Peak: 13.8 in.  
50% of normal  
April 17



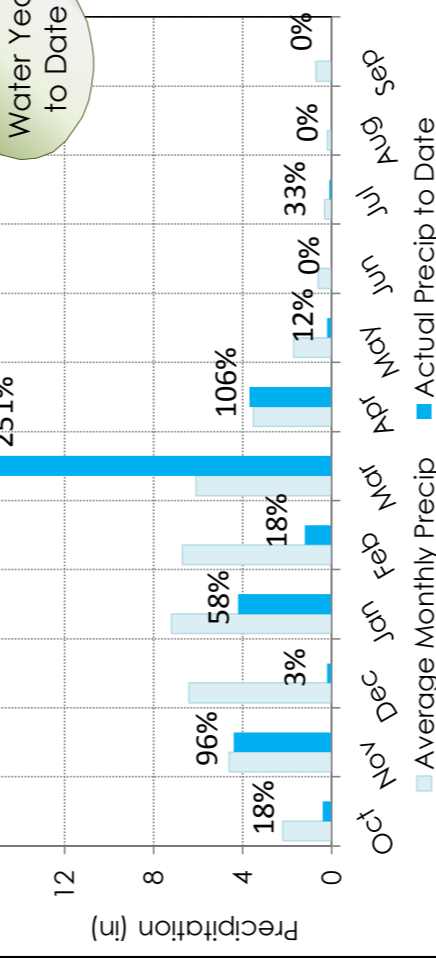
## 8 Station Index Precip

40.9 in.  
Water Year  
to Date



## 5 Station Index Precip

29.7 in.  
Water Year  
to Date

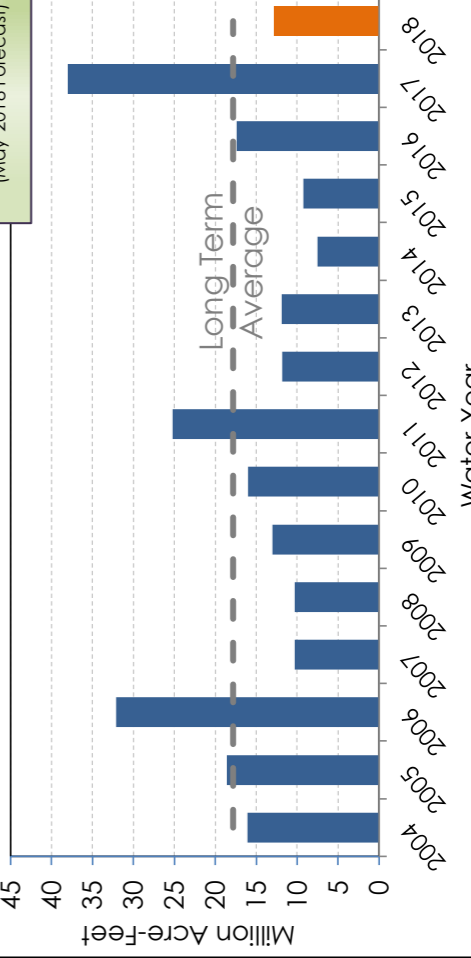


## Other SWP Contract Supplies for 2018 (AF)

Transfer/Exchanges	15,000
Article 14b	27,500
Pool A/B (Purchased)	TBD
Carryover Supplies	297,000

## Sacramento River Runoff

WY 2018  
72% of normal  
(May 2018 Forecast)





October 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : Rancho Digester No. 2 Cleaning: Call for Bids**

The Las Virgenes-Triunfo Joint Powers Authority (JPA) approved funding for the Rancho Las Virgenes Digester Cleaning and Repair Project in the adopted Fiscal Year 2018-19 JPA Budget. This recommendation is before the LVMWD Board for action, as Administering Agent of the JPA, as authorized by the JPA Agreement.

**SUMMARY:**

The Rancho Las Virgenes Digester Cleaning and Repair Project is a two-phase, multi-year project to repair and rehabilitate Digester Nos. 1 and 2 at the Rancho Las Virgenes Composting Facility. On August 28, 2018, the Board accepted the completion of the rehabilitation for Digester No. 1, which had been in continuous operation for 24 years. The next step is to clean and rehabilitate Digester No. 2. The existing sludge must be removed from the digester to inspect and perform a condition assessment for design of the rehabilitation work. The scope of work for the cleaning consists of removing and disposing of digested sludge, scum, grit, grease, rags and other debris and to pressure wash the interior surfaces of the digester. The work is categorically exempt from the California Environmental Quality Act (CEQA) per Section 15301, Existing Facilities, of the CEQA Guidelines. Staff recommends issuance of a Call for Bids for the project.

**RECOMMENDATION(S):**

Find that the work is exempt from the California Environmental Quality Act and approve the issuance of a Call for Bids for the Rancho Digester No. 2 Cleaning Project.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

There is no financial impact associated with the issuance of a Call for Bids.

**DISCUSSION:**

Industry standards call for digesters to be cleaned once every ten years of operation. However, due to the lack of redundancy, the two existing digesters could not be taken out of service for cleaning until the new third digester was constructed and in full operation. Digester No. 3 was completed in January 2015, allowing for cleaning and rehabilitation of Digester Nos. 1 and 2. Rehabilitation of Digester No. 1 was completed in August 2018. Work can now proceed to allow for the rehabilitation of Digester No. 2, beginning with the cleaning process.

Staff will remove most of the 1.16 million gallons of sludge from Digester No. 2 using with existing equipment, but the estimated remaining volume of 425,000 gallons of sludge will need to be removed by a contractor with specialized equipment. Staff's goal will be to perform a thorough inspection of the digester once it is cleaned, identifying and performing any necessary repair work before the digester is placed back in service.

The proposed bid schedule is as follows:

Call for Bids	October 9, 2018
1st Advertisement	October 11, 2018
2nd Advertisement	October 18, 2018
Pre-Bid Meeting	October 24, 2018
Bid Opening	November 7, 2018
Award of Contract	December 5, 2018

The work is categorically exempt from the California Environmental Quality Act (CEQA), pursuant to Section 15301(b) of the CEQA Guidelines because it involves only minor alterations to an existing facility with no expansion of use. Attached is a Notice of Exemption that staff proposes to file, pending Board approval of the CEQA determination.

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Coleman Olinger, P.E., Associate Engineer

**ATTACHMENTS:**

- Notice Inviting Bids
- Notice of Exemption

**NOTICE INVITING SEALED PROPOSALS (BIDS)**  
**Digester 2 Cleaning Project**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of 3:00PM on November 7, 2018, for furnishing the work described in the contract documents. Bids received after the time stated in the Call for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the office of the Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California 91302. Said bids shall conform to and be responsive to the Specifications and Contract Documents for said work as heretofore approved by the District.

A **mandatory** pre-bid tour will be conducted at 9:00AM on October 24, 2018. The meeting will begin at the District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Attendance at the pre-bid conference is a condition precedent to submittal of the bid and the District will not consider a bid from any bidder not represented at the pre-bid conference. Questions regarding the project may be directed to Project Manager Coleman Olinger, P.E. at (818) 251-2163.

Sets of contract documents may be downloaded for free by going to <http://www.LVMWD.com/Ebidboard> and following the links to this project.

In order to be placed on the plan holder's list, contractors shall register for free as a document holder for this project on Ebidboard by going to [www.LVMWD.com/Ebidboard](http://www.LVMWD.com/Ebidboard) and following the links to this project. Addendum notifications will be issued through Ebidboard.com, but may also be provided by calling the District's Project Manager. Although Ebidboard will fax and/or email all notifications to registered plan holders after the District uploads the information, Bidders are responsible for obtaining all addenda and updated contract documents.

Each bid must be on the District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in the Notice.

No Contractor or Subcontractor may be listed on a bid proposal for a public works project submitted on or after March 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. No Contractor or Subcontractor may be awarded a contract for public work on a public works project awarded on or after April 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. Effective January 1, 2016, no Contractor or Subcontractor may perform on a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the DIR.

All terms and conditions contained in the Specifications and Contract Documents shall become part of the contract. The Las Virgenes Municipal Water District reserves the right

*to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw his bid after the said time for bid openings until 60-days thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.*

*The Las Virgenes Municipal Water District reserves the right to select the schedule(s) under which the bids are to be compared and contract(s) awarded.*

**BY ORDER OF THE GOVERNING BODY OF  
LAS VIRGENES MUNICIPAL WATER DISTRICT**

\_\_\_\_\_  
*Dated*

\_\_\_\_\_  
*Jay Lewitt  
Secretary of the Board*

# Notice of Exemption

## Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044  
County Clerk  
County of: Los Angeles  
12400 Imperial Highway  
Norwalk, CA 90650

**From: (Public Agency):** Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
(Address)

Project Title: Digester #2 Cleaning

Project Applicant: Las Virgenes Municipal Water District

Project Location - Specific:

Rancho Las Virgenes Composting Facility, 3700 Las Virgenes Road, Calabasas, CA 91302

Project Location - City: Calabasas Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:

Removing and disposing of digested sludge, scum, grit, hair, rags and other debris, and pressure washing the interior surface of the digester. Industry standard dictates cleaning once every ten years of operation.

Name of Public Agency Approving Project: Las Virgenes Municipal Water District

Name of Person or Agency Carrying Out Project: Las Virgenes Municipal Water District

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Existing Facilities: Section 15301
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

The project involves cleaning of an existing facility with no addition or expansion of use. The project would not have a significant effect on the environment.

Lead Agency  
Contact Person: Coleman Olinger P.E. Area Code/Telephone/Extension: 818-251-2163

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: Associate Engineer

Signed by Lead Agency  Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_





October 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : Replacement of Valve Exercising Vehicle: Approval of Purchase Order**

**SUMMARY:**

Staff proposes to dedicate additional focus on its Valve Maintenance Program to extend the useful life of the District's water system valves and comply with a requirement by the State Water Resources Control Board, Division of Drinking Water to operate or exercise all underground potable water distribution system valves within a 5-year period. To support this effort, staff recommends replacing the District's outdated valve exercising vehicle.

The District's current vehicle used for valve maintenance is a 1994 GMC truck that was re-purposed and modified by staff to exercise valves more than 15 years ago. The vehicle has a poor service record, is too large to operate safely in many areas of the District's service area and has reached the end of its useful life. In addition, the vehicle's valve turning machine has operational limitations that have been addressed with newer, safer designs and technological improvements, including computerized routing and individual valve recognition. The modern equipment avoids inadvertent and costly damage that can be caused to buried valves from over-torquing. Currently, many system valves are exercised manually by staff using cumbersome and heavy valve keys. The older, manual process is not as safe, very time consuming, labor intensive and limits the number of valves that can be exercised annually.

**RECOMMENDATION(S):**

Authorize the General Manager to issue a purchase order to Sourcewell, previously known as the National Auto Fleet Group, in the amount of \$128,744.13, for the purchase of a replacement valve exercising vehicle.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

## **FINANCIAL IMPACT:**

The total cost of the replacement valve exercising vehicle is \$128,744.13. Sufficient funds are available in the adopted Fiscal Year 2018-19 Budget for the purchase.

## **DISCUSSION:**

The District's Valve Maintenance Program consists of exercising transmission system valves (16-inch and larger) annually and distribution system valves (smaller than 16-inch) on a five-year cycle. To stay on track for the distribution system valves, staff needs to exercise approximately 1,800 valves per year. Achieving this target level of productivity is very challenging with the District's current valve exercising vehicle, particularly when it cannot safely navigate the narrow streets in some parts of the District's service area. As a result, staff proposes to replace the vehicle and equip the new unit with modern valve exercising equipment.

An initial request for quotes using industry standard specifications was sent to vendors that provide valve exercising equipment. Pres Tech Equipment Company was able to meet the specifications and provided competitive pricing through Sourcewell, formerly known as the National Auto Fleet Group. Sourcewell is an consortium that serves government, education and nonprofit organizations through a cooperative purchasing program that combines the purchasing power of its members to achieve the best possible pricing on a competitively solicited basis. The District is a member of Sourcewell and, therefore, has access to its contracted pricing with Pres Tech Equipment Company. Sourcewell also provided contracted pricing a Ford F-450 truck that is required to carry the valve exercising equipment. The District's Purchasing Policy specifically allows for the use of cooperative purchasing consortiums to satisfy formal or informal bidding procedures.

Attached for reference is the pricing provided by Sourcewell together with an itemized breakdown of the truck, customized body (chassis) and valve exercising equipment. The equipment includes a computerized, precision valve turning machine with related accessories, including an on-board 100-gallon vacuum unit, 60-gallon water holding tank and 3,000 psi pressure washer to remove debris that can collect in valve stacks. The cost of the truck and Pres Tech equipment are \$34,999.96 and \$82,565.00, respectively. The total cost of the vehicle included taxes and fee is \$128,744.13.

Also attached for reference are photos of the existing and proposed valve exercising vehicles.

## **GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Frank Almaguer, Water Systems Supervisor

## **ATTACHMENTS:**

Sourcewell Contract Pricing

Photo of Existing Vehicle

Photo of Proposed Vehicle



# National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

9/26/2018

Quote ID: **8388 R1**

Order Cut Off Date: **TBA**

Mr Las Virgenes Municipal Water  
Las Virgenes Municipal Water

4232 Las Virgenes Rd

Calabasas, California, 91302

Dear Las Virgenes Municipal Water,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

**One (1) New/Unused (2019 Ford Super Duty F-450 DRW (F4G) XL 2WD Reg Cab 145" WB 60" CA, Pres Tech PV100-DW-S Body )** and delivered to your specified location, each for



**One Unit**

Contract Price	\$34,999.96
Pres Tech PV100-DW-S Body	\$82,565.00
Tax (9.5000 %)	\$11,168.67
Tire fee	\$10.50
<b>Total</b>	<b>\$128,744.13</b>

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper  
Account Manager  
Email: Fleet@NationalAutoFleetGroup.com  
Office: (855) 289-6572  
Fax: (831) 480-8497

Quoting Department  
Account Manager  
Fleet@NationalAutoFleetGroup.com  
(855) 289-6572



**GMC**

**In order to Finalize your Quote, please submit this purchase packet to your governing body for Purchase Order Approval. Once you issue a Purchase Order please send by:**

**Fax: (831) 480-8497**

**Mail: National Auto Fleet Group  
490 Auto Center Drive  
Watsonville, CA 95076**

**Email: [Fleet@nationalautofleetgroup.com](mailto:Fleet@nationalautofleetgroup.com)**

**We will then send a W-9 if you need one**

**Please contact our main office with any questions:  
1-855-289-6572**



# ESTIMATE

13761 Goldenwest Street # 1910  
Westminster, CA 92684  
714-835-3440

DATE	ORDER#
9/26/2018	2392

<b>NAME / ADDRESS</b>
Las Virgenes Municipal Water 4232 Las Virgenes Rd. Calabasas, CA 91302 Attn: Accts. Payable

<b>SHIP TO</b>
Las Virgenes Municipal Water 4232 Las Virgenes Rd. Calabasas, CA 91302 Attn: Dave Currall 818-292-0340

<b>TERMS</b>	<b>REP</b>	<b>FOB</b>	<b>Lead Time</b>
Net 30	DP	Calabasas, CA	17-18 weeks ARO

ITEM	DESCRIPTION	QTY
100-35551	PV100-D1W-S PV100 Power Vacuum & Drive One Powered 3000 PSI Pressure Washer System VACUUM - 100 gallon permanently tilted debris tank - 380 CFM blower set for relief at 15" of vacuum - 26.5 HP EFI gas engine - 6 gallon aluminum fuel cell - Baffled blower silencer - 10 micron vacuum filter element - 3" x 25' vacuum hose and 5' pick-up wand attachment. - Powder coated Pacific Tek Safety Yellow PRESSURE WASHER - 3000 PSI @ 4 GPM Pressure Washer System - 60 gallon water holding tank - Mounted to flatbed deck - Hose reel with 50' of hose - Mounted to flatbed deck - Pressure washer spray gun DRIVE ONE POWERED - One 26.5 HP EFI gas engine - Belt drive vacuum blower and electric clutch engages pressure washer pump Powder coated Pacific Tek Safety Yellow All power train components mounted to a separate skid unless otherwise instructed - Mounted on the forward side of the flatbed (above) - Dumps to the curb side (unless otherwise stated in rendering)	1

	(0.00)
	<b>TOTAL</b>



# ESTIMATE

13761 Goldenwest Street # 1910  
Westminster, CA 92684  
714-835-3440

DATE	ORDER#
9/26/2018	2392

NAME / ADDRESS
Las Virgenes Municipal Water 4232 Las Virgenes Rd. Calabasas, CA 91302 Attn: Accts. Payable

SHIP TO
Las Virgenes Municipal Water 4232 Las Virgenes Rd. Calabasas, CA 91302 Attn: Dave Currall 818-292-0340

TERMS	REP	FOB	Lead Time
Net 30	DP	Calabasas, CA	17-18 weeks ARO

ITEM	DESCRIPTION	QTY
11-00001	PT1000 Slide Head Valve Exerciser - 8' slide reach and up to 250 degree rotation - 12" x 12" x 1/2" steel mounting base - 850 ft-lb of torque - 15 gallon hydraulic fluid reservoir (shipped separate - mounting and plumbing required) - Oil not included when shipped - Telescoping valve key 5'-8' and valve stem socket adaptor Ai	1
PTO KIT 9 GPM	- Automated Intelligence Valve Cycle Controller - Automatically and safely cycle through exercising valves - Includes weather resistant digital touch screen controller PTO Kit 9 GPM To operate Class II hydraulic system for PT1000 or PT26 - Applied only to vehicles that have a PTO ready transmission - Transmission information needed before application Includes: - PTO - 9 GPM pump - Plumbing hoses to Valve Exerciser - Plumbing to oil reservoir - Wiring solenoid to in-cab on/off switch - Electric Throttle Module for RPM control - Labor and material	1
62-02035	GPS - Sub-meter GPS receiver and mount. - Adaptable to the PT1000SH with Ai - GIS information transfer compatible (program not included)	1

	(0.00)
	<b>TOTAL</b>



# ESTIMATE

13761 Goldenwest Street # 1910  
Westminster, CA 92684  
714-835-3440

DATE	ORDER#
9/26/2018	2392

<b>NAME / ADDRESS</b>
Las Virgenes Municipal Water 4232 Las Virgenes Rd. Calabasas, CA 91302 Attn: Accts. Payable

<b>SHIP TO</b>
Las Virgenes Municipal Water 4232 Las Virgenes Rd. Calabasas, CA 91302 Attn: Dave Currall 818-292-0340

<b>TERMS</b>	<b>REP</b>	<b>FOB</b>	<b>Lead Time</b>
Net 30	DP	Calabasas, CA	17-18 weeks ARO

ITEM	DESCRIPTION	QTY
62-02016	Swivel Head Adaptor - For use with PT26 & PT1000 Valve exerisers - Hangds from Power Head for use on where road surface and valve can are not perpendicular	1
BC0001	7" LCD Display back up camera KIT - Wired and mounted into truck cab (dependant on available space)	1
21-75302	Flood Lamp Set (Headache Rack Mounted) - (2) 2000 lumin. 14 LED lamp flood lights - Mounted on each side of flatbed headache rack - Telescoping and locking feature - Wired for curb side operation	1
21-99900	Traffic Director for PV100 & PV150 - Title 13 (California) DOT approved LED amber traffic director - 4 function with Daytime/Nighttime options - Mounted on a custom frame that also contains the pressure washer wand, vacuum hose and pick-up tube for travel - Controller is housed in a weather resistant box	1
001-96410	Steel drip pan for small (21") manway hatch. Designed for flatbed mounted vacuum units	1
corner strobe-amber	amber corner strobe - Installed onto the rear rail of the above mentioned flatbed - Wire for activation with above mentioned traffic director	2
21-75006	Amber Beacon - Mounted to top of tank, headache rack or traffic director stand - Wired for activation with Traffic Director or seperate circuit - Mounted to each side of the headache rack	2

	(0.00)
	<b>TOTAL</b>





# ESTIMATE

13761 Goldenwest Street # 1910  
Westminster, CA 92684  
714-835-3440

DATE	ORDER#
9/26/2018	2392

NAME / ADDRESS
Las Virgenes Municipal Water 4232 Las Virgenes Rd. Calabasas, CA 91302 Attn: Accts. Payable

SHIP TO
Las Virgenes Municipal Water 4232 Las Virgenes Rd. Calabasas, CA 91302 Attn: Dave Currall 818-292-0340

TERMS	REP	FOB	Lead Time
Net 30	DP	Calabasas, CA	17-18 weeks ARO

ITEM	DESCRIPTION	QTY
88-95513	Under deck storage tube	2
181830	Under Deck Storage Box - for 8' x 10' fatbed underdeck mounting - 18" deep x 18" tall x 30" wide (dependant on space available) - Lockable - Black powder coat	2
cone holders2	Front bumper cone holder	2
11-08010	Line-X coating for 8' x 10' flatbed	1
88-95210	8' x 10' Flatbed - 8' x 10' steel frame - 1" TG Apitong wood floor - Wood treatment - Headache rack - 5000# hitch - Dock bumper - Mud flaps - Powder coated black if not specified (60" cab to axle truck/chassis not included)	1
Discount	Discount	1
Pacific Tek Labor	Labor to install equipment	55
Freight	Delivery/Inspection Included to:  Las Virgenes Municipal Water 4232 Las Virgenes Rd. Calabasas, CA 91302	1

This estimate is good for 30 Days	\$82,565.00
	<b>(0.00)</b> \$0.00
	<b>TOTAL</b> \$82,565.00

## Vehicle Configuration Options

ENGINE	
Code	Description
99Y	ENGINE: 6.8L 3-VALVE SOHC EFI NA V10, (STD)
TRANSMISSION	
Code	Description
44P	TRANSMISSION: TORQSHIFT 6-SPEED AUTOMATIC (6R140), -inc: SelectShift (STD)
TIRES	
Code	Description
TFB	TIRES: 225/70RX19.5G BSW AS, (STD)
PRIMARY PAINT	
Code	Description
Z1	OXFORD WHITE
PAINT SCHEME	
Code	Description
___	STANDARD PAINT
SEAT TYPE	
Code	Description
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT, -inc: center armrest, cupholder, storage and driver's side manual lumbar
AXLE RATIO	
Code	Description
X48	4.88 AXLE RATIO, (STD)
ADDITIONAL EQUIPMENT	
Code	Description
62R	TRANSMISSION POWER TAKE-OFF PROVISION, -inc: mobile and stationary PTO modes
67P	EXTRA HEAVY-DUTY FRONT END SUSPENSION - 7,500 GAWR, -inc: upgraded front axle and max 7,500 lbs, Front springs/GAWR rating for configuration selected, Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer
872	REAR VIEW CAMERA & PREP KIT, -inc: cab wiring
OPTION PACKAGE	
Code	Description
650A	ORDER CODE 650A

# 2019 Fleet/Non-Retail Ford Super Duty F-450 DRW XL 2WD Reg Cab 145" WB 60" CA

## WINDOW STICKER

2019 Ford Super Duty F-450 DRW XL 2WD Reg Cab 145" WB 60" CA

CODE	MODEL	MSRP
F4G	2019 Ford Super Duty F-450 DRW XL 2WD Reg Cab 145" WB 60" CA	\$38,040.00
<b>OPTIONS</b>		
99Y	ENGINE: 6.8L 3-VALVE SOHC EFI NA V10, (STD)	\$0.00
44P	TRANSMISSION: TORQSHIFT 6-SPEED AUTOMATIC (6R140), -inc: SelectShift (STD)	\$0.00
TFB	TIRES: 225/70RX19.5G BSW AS, (STD)	\$0.00
Z1	OXFORD WHITE	\$0.00
—	STANDARD PAINT	\$0.00
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT, -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$0.00
X48	4.88 AXLE RATIO, (STD)	\$0.00
62R	TRANSMISSION POWER TAKE-OFF PROVISION, -inc: mobile and stationary PTO modes	\$280.00
67P	EXTRA HEAVY-DUTY FRONT END SUSPENSION - 7,500 GAWR, -inc: upgraded front axle and max 7,500 lbs, Front springs/GAWR rating for configuration selected, Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer	\$285.00
872	REAR VIEW CAMERA & PREP KIT, -inc: cab wiring	\$415.00
650A	ORDER CODE 650A	\$0.00

Please note selected options override standard equipment

<b>SUBTOTAL</b>	<b>\$39,020.00</b>
Advert/ Adjustments	\$0.00
Manufacturer Destination Charge	\$1,495.00
<b>TOTAL PRICE</b>	<b>\$40,515.00</b>

Est City: N/A MPG  
Est Highway: N/A MPG  
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

## Standard Equipment

### MECHANICAL

Engine: 6.8L 3-Valve SOHC EFI NA V10
Transmission: TorqShift 6-Speed Automatic (6R140) -inc: SelectShift
4.88 Axle Ratio
GVWR: 16,500 lb Payload Package
50-State Emissions System
Transmission w/Oil Cooler
Rear-Wheel Drive
78-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection
HD 240 Amp Alternator
Towing Equipment -inc: Harness and Trailer Sway Control
9850# Maximum Payload
HD Shock Absorbers
Front And Rear Anti-Roll Bars
Firm Suspension
Hydraulic Power-Assist Steering
40 Gal. Fuel Tank
Single Stainless Steel Exhaust
Dual Rear Wheels
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs and Brake Assist
Upfitter Switches

### EXTERIOR

Wheels: 19.5" Argent Painted Steel -inc: Hub covers/center ornaments not included
Tires: 225/70Rx19.5G BSW AS
Clearcoat Paint
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Fender Flares
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Manual Side Mirrors w/Manual Folding
Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels

Front Splash Guards
Black Grille
Front License Plate Bracket
Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cab Clearance Lights

**ENTERTAINMENT**

Radio: AM/FM Stereo -inc: 4-speakers
Radio w/Seek-Scan
Fixed Antenna
1 LCD Monitor In The Front

**INTERIOR**

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Manual Air Conditioning
Illuminated Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shift Knob
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Underhood Lights
Instrument Panel Bin and Covered Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Display
Manual Adjustable Front Head Restraints

Air Filtration

**SAFETY**

Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
Safety Canopy System Curtain 1st Row Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters









October 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : Mulholland Highway Emergency Water Main Repair: Approval of Purchase Order**

**SUMMARY:**

On July 3, 2018, a water main break occurred near 24745 Mulholland Highway, north of Stunt Road. The break was from a 10-inch steel water main that was constructed in 1963. Staff isolated the main and determined that a welded repair could not be performed due to extensive corrosion of the steel pipe. As a result, the General Manager authorized staff to hire Toro Enterprises to replace the corroded segment of water main with 10-inch PVC pipe on an emergency time and materials basis. The cost of the work was estimated to be less than \$35,000, which is the limit of the General Manager's authority.

However, upon further excavating the affected water main, Toro Enterprises had difficulty locating sound, non-corroded pipe to allow a proper connection with the new PVC water main. Based on direction from staff, Toro's crews excavated in both directions from the break to remove and replace the severely corroded pipeline. Ultimately, the repair required the replacement of 238 feet of the steel water main with PVC pipe. The total cost of Toro's labor, equipment and materials for the repair is \$82,183.36, which requires Board approval.

**RECOMMENDATION(S):**

Ratify the General Manager's declaration of emergency requiring immediate action without delay, and authorize the General Manager to issue a purchase order to Toro Enterprises, in the amount of \$82,183.36, for the Mulholland Highway emergency water main repair.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

## **FINANCIAL IMPACT:**

The total cost of the work is \$82,183.36. Sufficient funds are available in the adopted Fiscal Year 2018-19 for the work.

## **DISCUSSION:**

As shown on the attached location map, a total of six water main breaks have occurred along this segment of the pipeline since 1994. Based on its performance history and recent field observations, the segment of water main has reached the end of its service life. In 2008, a parallel 10-inch water main was constructed along this section of Mulholland Highway to provide needed reliability, capacity and fire flow. At that time, all of the water services were relocated from the old main to the newly-installed main. Because of the parallel pipeline and previous relocation of the water services, no disruption of water service to customers was required during the eight days of emergency repair. However, staff experienced some hydraulic limitations in the distribution system due to high demands associated with exceptionally hot weather in July and the simultaneous shutdown of one of the two water mains between Stunt Road and Dry Canyon Cold Creek Road. The conditions warranted completion of the repair on an emergency basis without delay.

When Toro Enterprises was called out for the emergency repair, staff estimated that the cost of the repair would be less than \$35,000, which is the limit of the General Manager's authority. However, the cost increased significantly when additional segments of severely corroded steel pipe were exposed. Toro's crews had to chase the deteriorated water main in both directions to reach a suitable location for connection with the PVC pipe. On the north side of the break, Toro connected to a segment of the pipeline that has been replaced in January 2015. On the south side, the connection was made just beyond the driveway at 24753 Mulholland Highway, where sound existing steel pipe was encountered. The total length of newly-installed PVC water main was 238 feet, significantly more than originally anticipated.

Also attached for reference are photos of the severely corroded steel pipe and installation of the new PVC water main.

## **GOALS:**

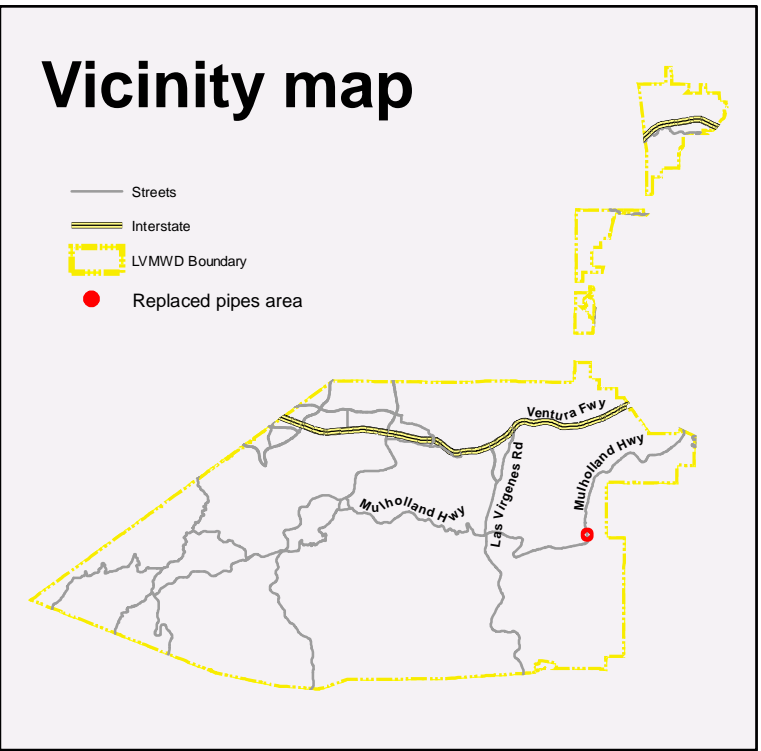
Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: John Zhao, P.E., Principal Engineer

## **ATTACHMENTS:**

Location Map

Photos of Corroded Steel Pipe



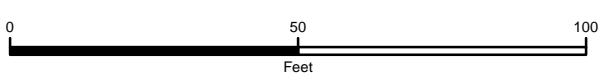
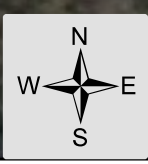
- Parcels 2017
- Potable Water Leaks
- Pipe replaced
- Pipe replaced with PVC

**Potable Water Meter**

- Domestic

**Potable Water Main Line**

- Distribution Main



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community

## MULHOLLAND HWY LEAKS AND WATER MAIN REPLACEMENTS

Las Virgenes Municipal Water District is not responsible for the accuracy of this presentation. This presentation is for illustrative purposes only. Verify the physical location of all property lines, water lines and ancillary information prior to use.







October 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject : Upcoming Board of Directors Appointments: Lynda Lo-Hill to Division 2, Lee Renger to Division 3 and Jay Lewitt to Division 5**

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**SUMMARY:**

On September 20, 2018, the District received the attached certification from the Los Angeles County Registrar-Recorder/County Clerk that the election for the District's Board of Directors, Divisions 2, 3, and 5, scheduled for November 6, 2018, has been cancelled. Lynda Lo-Hill, Lee Renger and Jay Lewitt will be appointed to the offices by the Los Angeles County Board of Supervisors prior to November 26, 2018. Lynda Lo-Hill and Directors Lee Renger and Jay Lewitt were the only candidates nominated for the three offices. Pursuant to California Elections Code Section 10515(b), these individuals shall take office and serve exactly as if elected at a general District election.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

The District will not incur the estimated \$61,000 election expense that was included in the adopted Fiscal Year 2018-19 Budget.

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

**ATTACHMENTS:**

Certification of Nominations



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN  
Registrar-Recorder/County Clerk



September 14, 2018

Mr. David W. Pedersen, General Manager  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, California 91302

Dear Mr. Pedersen:

This is to inform you that for the election scheduled, to be held in your District on November 6, 2018, only three persons have been nominated for the three offices of Director, Divisions 2, 3 and 5, for the full term ending December 2, 2022.

Attached is a copy of the certificate pursuant to Section 10515 stating that no election will be held, but that the Board of Supervisors will appoint the persons nominated to such office.

Please call Laticia McCorkle, Assistant Division Manager of the Election Information and Preparation Division at (562) 462-2691 or Maria Lopez at (562) 462-3056 if you have any questions.

Sincerely,

DEAN C. LOGAN  
Registrar- Recorder/County Clerk

LATICIA MCCORKLE, Assistant Division Manager  
Election Information and Preparation Division

Enclosure

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, do hereby certify that, at the close of nominations, only three persons were nominated for the three offices of Director in Divisions 2, 3 and 5 for the

**LAS VIRGENES MUNICIPAL WATER DISTRICT**

for the full term ending December 2, 2022, namely:

**LYNDA LO-HILL - DIVISION 2**

**LEE RENGER - DIVISION 3**

**JAY LEWITT - DIVISION 5**

Pursuant to Section 10515 of the Elections Code, there being only three candidates nominated for the three offices to be filled, and no petition having been filed, the election scheduled for the 6<sup>th</sup> day of November, 2018 shall not be held. The Board of Supervisors, therefore, shall at a regular or special meeting held prior to November 26, 2018 appoint to the office of Director, the persons nominated. Such persons shall take office and serve exactly as if elected at a general district election.

Dated this 14<sup>th</sup> day of September, 2018.



*Dean C. Logan*  
DEAN C. LOGAN  
Registrar-Recorder/County Clerk  
County of Los Angeles





THE METROPOLITAN WATER DISTRICT  
OF SOUTHERN CALIFORNIA

# MWD MEETING AGENDA

REVISION NO. 2

## Board Meeting

October 9, 2018

12:00 p.m. – Boardroom

### Telephone Participation:

Sheraton Miramar Hotel & Convention Center

Avenida La Marina 15

Vina Del Mar

ValParaiso, Chile

Phone: +52 32 238 8600

October 9, 2018 Meeting Schedule		
9:00 a.m.	L&C	Rm. 2-145
10:00 a.m.	C&LR	Rm. 2-456
12:00 p.m.	Board Meeting	Boardroom

MWD Headquarters Building

• 700 N. Alameda Street

• Los Angeles, CA 90012

### 1. Call to Order

- (a) Invocation: Emerson Lego, Senior Environmental Specialist,  
Water System Operations
- (b) Pledge of Allegiance: Director Fern Steiner,  
San Diego County Water Authority

### 2. Roll Call

### 3. Determination of a Quorum

- 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

### 5. OTHER MATTERS

- A. Approval of the Minutes of the Meeting for September 11, 2018  
(A copy has been mailed to each Director)  
Any additions, corrections, or omissions
- B. Report on Directors' events attended at Metropolitan expense for  
month of September 2018
- C. Approve committee assignments
- D. Chairman's Monthly Activity Report

- E. Report from Executive Committee on nominations for Board Chairman
- F. Nomination and Election for Board Chairman for two-year term effective January 1, 2019

## **6. DEPARTMENT HEADS' REPORTS**

- A. General Manager's summary of activities for the month of September 2018
- B. General Counsel's summary of activities for the month of September 2018
- C. General Auditor's summary of activities for the month of September 2018
- D. Interim Ethics Officer's summary of activities for the month of September 2018

## **7. CONSENT CALENDAR ITEMS — ACTION**

- 7-1** Adopt CEQA determination and authorize: (1) preparation of a Climate Action Plan; and (2) agreement with Rincon Consultants, Inc., in an amount not to exceed \$815,000, to assist staff with preparation of the CAP and CEQA documentation. (E&O)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed action is not defined as a project and is not subject to CEQA, and**

- a. Authorize preparation of a Climate Action Plan; and**
- b. Authorize agreement with Rincon Consultants, Inc.**

- 7-2** Adopt CEQA determination and appropriate \$1.15 million; and authorize: (1) design to upgrade audiovisual systems at Metropolitan's Headquarters Building; and (2) increase of \$610,000 to agreement with IBI Group, for a new not-to-exceed total of \$1.5 million for design services (Appropriation No. 15487). (E&O)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination the proposed action is not defined as a project and is exempt, and**

- a. Appropriate \$1.15 million;**
- b. Authorize design to upgrade the audiovisual systems in the board and committee rooms at Metropolitan's Headquarters Building; and**
- c. Authorize increase of \$610,000 to an agreement with IBI Group, for a new not-to-exceed total of \$1.5 million, for specialized design services.**

- 7-3** Adopt CEQA determination and appropriate \$1.5 million; and authorize design of three distribution system rehabilitation projects (Appropriation No. 15503). (E&O)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed action is categorically exempt, and**

- a. Appropriate \$1.5 million;**
- b. Authorize design to replace sodium hypochlorite tanks at Lake Mathews;**
- c. Authorize preliminary design to rehabilitate the interconnection between the Sepulveda Feeder and the West Basin Feeder; and**
- d. Authorize design of electrical upgrades at the interconnection between the Sepulveda Feeder and the East Valley Feeder.**

- 7-4** Adopt CEQA determination and appropriate \$200,000; and authorize preliminary design to improve hazardous waste storage at the La Verne site (Appropriation No. 15505). (E&O)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed action is categorically exempt, and**

- a. Appropriate \$200,000; and**
- b. Authorize preliminary design to improve hazardous waste storage at the La Verne site.**

**END OF CONSENT CALENDAR**

**8. OTHER BOARD ITEMS — ACTION**

- 8-1** Adopt CEQA determination and approve amendments to the Metropolitan Water District Administrative Code Section 5109 to provide capital financing flexibility. (F&I)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed action is not defined as a project and is not subject to CEQA, and**

**Approve amendments to the Administrative Code set forth in Attachment 2 of the board letter to reflect the changes recommended by this letter.**

- 8-2** Adopt CEQA determination and (1) appropriate a total of \$290 million for projects identified in the Capital Investment Plan (CIP) for Fiscal Years (FYs) 2018/19 and 2019/20; (2) authorize the General Manager to initiate or proceed with work on all capital projects identified in the CIP for FYs 2018/19 and 2019/20 subject to any limits on the General Manager's authority and CEQA requirements; and (3) amend the Administrative Code to (a) allow for a biennial appropriation of the total amount of planned CIP expenditures following the approval of the biennial budget and authorize work on all capital projects identified in the CIP subject to the requirements of CEQA and limits on the General Manager's authority; and (b) delegate responsibility to the General Manager to determine whether a project is exempt from CEQA (Appropriation No. 15509). (E&O)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed actions are not defined as projects and are not subject to CEQA, or are expressly authorized under CEQA, and**

- a. Appropriate a total of \$290 million for projects identified in the Capital Investment Plan (CIP) for Fiscal Years (FYs) 2018/19 and 2019/20;**
- b. Authorize the General Manager to initiate or proceed with work on all capital projects identified in the CIP for FYs 2018/19 and 2019/20 subject to any limits on the General Manager's authority and CEQA requirements; and**
- c. Amend the Administrative Code to (a) allow for an appropriation of planned CIP expenditures following the approval of the biennial budget and authorize work on all capital projects identified in the CIP subject to the requirements of CEQA and limits on the General Manager's authority; and (b) delegate responsibility to the General Manager to determine whether a project is exempt from CEQA.**

- 8-3** Adopt CEQA determination and appropriate \$56.4 million; award \$38,539,196 contract to Environmental Construction, Inc. for rehabilitation of the west treatment basins and filter building at the Robert B. Diemer Water Treatment Plant; award \$3,532,700 contract to Flowserve Corporation to refurbish filter valve actuators; and authorize: (1) construction of water sampling system improvements at the Diemer plant; and (2) increase of \$300,000 to agreement with Ninyo & Moore, for a new not-to-exceed total of \$736,000, to provide environmental support (Appropriations Nos. 15380 and 15436). (E&O)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determinations that the proposed actions are categorically exempt from CEQA, and**

- a. Appropriate \$56.4 million;**
- b. Award \$38,539,196 contract to Environmental Construction, Inc. to rehabilitate the west treatment basins and filter building at the Diemer plant;**
- c. Award \$3,532,700 contract to Flowserve Corporation to refurbish filter valve actuators;**
- d. Authorize construction of water sampling system improvements at the Diemer plant; and**
- e. Authorize increase of \$300,000 to an agreement with Ninyo & Moore, for a new not-to-exceed total of \$736,000, to provide environmental support.**

- 8-4** Adopt CEQA determination and appropriate \$6.5 million; and award \$4,674,444 contract to Bosco Constructors, Inc. to replace concrete panels at Iron Mountain Reservoir and along the Colorado River Aqueduct (Appropriation No. 15483). (E&O)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed action is categorically exempt, and**

- a. Appropriate \$6.5 million; and**
- b. Award \$4,674,444 million contract to Bosco Constructors, Inc. to replace concrete panels along the Colorado River Aqueduct and at Iron Mountain Reservoir.**

- 8-5** Adopt CEQA determination and approve an interim Local Resources Program target. (WP&S)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed action is not defined as a project and is not subject to CEQA, and**

**Approve an interim Local Resources Program target yield of 170,000 AFY of new water.**

- REVISED**      **8-6**      Adopt CEQA determination and report on existing litigation: *The Metropolitan Water District of Southern California v. Desert Milling, Inc., John Frederick Benson, et al.*, LASC Case No. BC687102; and authorize increase of maximum amount payable under contract with Ryan & Associates for legal services by \$100,000 to an amount not to exceed \$200,000. ~~a maximum amount payable of \$200,000 for existing General Counsel contract with Ryan Associates to provide legal advice and representation in the termination of the Desert Milling, Inc. agricultural lease in the Palo Verde Valley and collection of amounts due to Metropolitan in the *Metropolitan Water District of Southern California v. Desert Milling, Inc., John Frederick Benson, et al.*, Case No. BC687102 (LASC, Central District, filed December 15, 2017).~~ (L&C)
- [Conference with legal counsel—existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1)]

**Added**

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed action is not defined as a project and is not subject to CEQA, and**

**Authorize the General Counsel to increase the amount payable under its agreement with Ryan & Associates by \$100,000 to an amount not to exceed \$200,000**

**9. BOARD INFORMATION ITEMS**

- 9-1**      Update on Conservation Program
- 9-2**      Compliance with Fund Requirements and Bond Indenture Provisions. (F&I)

**10. OTHER MATTERS**

- 10-1**      Department Head Performance Evaluations  
[Public Employees' performance evaluations; General Manager, General Counsel, and General Auditor; to be heard in closed session pursuant to Gov. Code 54957(b).]

- 10-2** Report on Department Head 2018 Salary Survey
- 10-3** Discuss and Approve Compensation Recommendations for General Manager, General Counsel, and General Auditor

**11. FOLLOW-UP ITEMS**

**12. FUTURE AGENDA ITEMS**

**13. ADJOURNMENT**

**NOTE:** Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g., (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.