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**Glen D. Peterson**  
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MWD Representative

Vice President

**Charles P. Caspary**  
Director, Division 1

Secretary

**Jay Lewitt**  
Director, Division 5

Treasurer

**Lee Renger**  
Director, Division 3

**Leonard E. Polan**  
Director, Division 4

**David W. Pedersen, P. E.**  
General Manager

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MEMBER AGENCY OF THE  
METROPOLITAN WATER  
DISTRICT  
OF SOUTHERN CALIFORNIA

Call and Notice of Special Meeting of the  
Board of Directors of Las Virgenes Municipal Water District

A Special Meeting of the Board of Directors of Las Virgenes Municipal Water District is hereby called and notice of said Special Meeting is hereby given for **9:00 a.m. on Tuesday, September 18, 2018**, at City of Westlake Village Community Room, 31200 Oak Crest Drive, Westlake Village, CA 91361.

Pledge of Allegiance

1. Call to Order and Roll Call
2. Workshop to Discuss Continuity of Leadership for Board of Directors
3. Adjournment

By Order of the Board of Directors  
GLEN PETERSON, President

  
\_\_\_\_\_  
Jay Lewitt  
Board Secretary

c: Each Director

Dated: September 5, 2018



September 18, 2018 LVMWD Special Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject : Workshop to Discuss Continuity of Leadership for Board of Directors**

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**SUMMARY:**

On July 24, 2018, Board Secretary Jay Lewitt called for a Special Board Meeting pursuant to Las Virgenes Municipal Water District Code Section 2-2.109(b) to discuss the respective roles of Board Members in preparation for the upcoming retirement of Board President Glen Peterson. Director Lewitt explained that it would be in the best interest of the District and its customers for the Board to plan in advance and be sure all bases are covered. The objectives of the meeting would be as follows:

- Support the transfer of institutional knowledge;
- Plan for a smooth transition of key leadership functions;
- Ensure that the talents of individual directors are fully utilized; and
- Gauge the level of interest of directors to fill, or continue to fill, key roles.

The meeting will be open to the public and held at Westlake Village City Hall, 31200 Oak Crest Drive, Westlake Village, in the Community Meeting Room. Staff notified Director-Elect Lynda Lo-Hill of the meeting and encouraged her attendance.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

## **DISCUSSION:**

Following is a summary of possible discussion topics for the Board to consider:

- Board Officers, their respective roles and duties as defined in the Las Virgenes Municipal Water District Code, and Board Members' visions on the same:
  - President
  - Vice President
  - Secretary
  - Treasurer
  
- MWD Representative
  
- Organizational Representation
  - ACWA and ACWA Committees
    - Region 8 Board
    - Federal Affairs Committee
    - State Legislative Committee
    - Other Committees
  - ACWA/JPIA
  - CASA
  - Santa Monica Bay Restoration Commission
  
- Other Items
  - Orientation Process for New Board Members
  - Committees and Committee Structure
  - Review of Robert's Rules of Order

Prepared by: David W. Pedersen, General Manager